



**City of Cincinnati Retirement System
Board of Trustees Meeting
Minutes
October 8, 2020 / 2:00 P.M.
City Hall – Council Chambers**

Present

Bill Moller, Chair
Tom Gamel, Vice Chair
John Juech
Mark Menkhaus, Jr.
Kathy Rahtz
Don Stiens
Erica Winstead

Absent:

Betsy Sundermann

Staff Present

Paula Tilsley
Renee Kabin
Ann Schooley
Kate Burroughs

The meeting was called to order at 2:04 p.m.

OATH OF OFFICE

The Oath of Office was administered to Katherine Rahtz as an elected member trustee and to Erica Winstead as an appointed trustee.

APPROVAL OF MINUTES

D. Stiens made a motion to approve the minutes from the August 18, 2020 meeting. J. Juech seconded the motion. K. Rahtz asked if the correct version of the July 9th minutes were posted. The motion to approve minutes passed.

Minutes of the August 18, 2020 meeting approved.

UNFINISHED BUSINESS

✚ Outstanding Opinions

K. Rahtz Board Approved Motion, October 3, 2019

- Item 1. Explain why City's changes to retiree healthcare are permitted under the CSA without Court approval.
- Item 2. Explain why the Board cannot retain outside counsel on matters which the Solicitor's Office will not give counsel.

A. Schooley reported that these opinions are currently being worked on by the Law Department and hopes to have an update in the near future.

NEW BUSINESS

✚ New Board Member Orientation

B. Moller, citing the need to educate new trustees on the Board's areas of responsibility, introduced the concept of holding a new Board trustee orientation/education session, open to any Board trustee who is interested. No actual Board business is to be discussed during any educational session. P.

Tilsley to schedule a meeting on Board Orientation for interested trustees and send link to Ohio State Auditor Fiduciary Training to all trustees.

City of Cincinnati Civic Boards and Commissions Virtual Academy

P. Tilsley referred to a flyer on the training opportunities being offered by the City on the legal requirements & responsibilities of board & commission participation, and the City's Budget & Finance process. Law Department staff are conducting the webinars. J. Juech added this is a citywide initiative from the interim City Manager to provide uniform education to volunteer board and commission participants throughout the City on the complexities of sunshine laws. Mr. Juech encouraged all trustees to participate.

Committees

B. Moller discussed the various standing committees of the Board, designating the Investment Committee to be composed of all trustees due to its importance. The Board Chair will assign trustees to remaining Committees, with consideration to their preferences, with the goal of full committee rosters to be determined at the November Board meeting. P. Tilsley to send a form to trustees for their use in submitting their Committee preferences.

Executive Director Search Committee

B. Moller reported that Chris Bigham, Assistant City Manager, has informed him that P. Tilsley's ERIP election date has been approved for extension to June 30, 2021. The Board will be involved in the search committee, and a draft of the job description will be shared. J. Juech expressed his willingness to contribute to the effort based on his past experiences with CRS. B. Moller stated the Board will need to approve a budget line item to hire an executive search firm.

Early Retirement Incentive Plan (ERIP) Financial Impact on CRS

P. Tilsley reported that the actuarial report is not yet completed. B. Moller requested that the Board receive the actuary's report as soon as received, as well as the City's report to City Council before either are released to Council or the public.

INFORMATIONAL

8/31/2020 Monthly Investment Report

P. Tilsley reported that the projected year end investment return as of late September is -2.6 percent. Currently market value of assets near the end of September were \$2.08 billion.

Administrative Code Amendment, Article XV "Retirement System"

B. Moller provided background concerning the updates to the Administrative Code, specifically those items impacting what constitutes a quorum and term limits. A. Schooley provided further clarification on the updates relating to term lengths, stating the reference to three-year terms was struck to conform with the CSA. Discussion centered around the Board having input on the subject of term limits and filling vacancies.

Board Action


T. Gamel made a motion to refer all concerns regarding the Administrative Code amendments to the Governance Committee and for the Committee to meet prior to the November Board meeting. B. Moller offered a friendly amendment to request the Chair of the City's Budget & Finance Committee hold the amendment until the Board has time to respond.

J. Juech seconded the motion. Following discussion, the motion passed.

A Governance Committee meeting will be held prior to the November Board meeting to discuss proposed changes to the Administrative Code and request the Budget & Finance Committee Chair hold the amendment until the Board can respond. A Committee of the Whole will be held at the beginning of the November Board meeting to discuss the amendment.

 **115 Health Care Funding Policy**

B. Moller stated that previously, the Board passed a motion requesting their involvement in any City discussions concerning a funding policy for the retiree health care trust. P. Tilsley to send a copy of the January 9, 2020 Board motion and a copy of the Board's letter to the City Manager to all Board members.

 **Pending Items: Fiduciary Performance Audit; Asset /Liability Study; CRS Board Goals and Objectives**

B. Moller explained the purpose of a Fiduciary Performance Audit as providing best practice recommendations. The Audit RFP process was put on hold earlier in the year as the cost was determined to be significantly over the original estimate of \$100,000. B. Moller stated an Asset/Liability Study should be conducted once every five years to help determine the most efficient method of matching investments with future cash flows. B. Moller stated that the Board should pursue an Asset/Liability Study after more is known on the financial impact of the ERIP.

Having no further business, J. Juech made a motion to adjourn.

Meeting adjourned at 2:56 p.m.