

City of Cincinnati Electric Car Incentive Program – Policies and Procedures

On November 26, 2008, Cincinnati City Council passed a motion that modified the City parking regulations to allow all-electric vehicles displaying a City-issued permit to park for free at any City-owned parking meter or street parking kiosk within the City of Cincinnati city limits.

Note: Cincinnati city meters are labeled with City of Cincinnati on the meter. If the meter is labeled with another city name, the permit does not apply, and parking is not free.

Application & Inspection Process

The Electric Car Incentive Program applications can be completed online on the Office of Environment and Sustainability (OES) website at the link below:

<https://www.cincinnati-oh.gov/oes/ev-cincy/electric-vehicle-permit-application/>

To receive a permit, the following steps must be completed:

- 1) Complete Electric Car Incentive Program Application
- 2) Schedule virtual Electric Vehicle Inspection (completed as part of application)
- 3) Complete EV inspection with a member of OES
- 4) Receive Parking Permit sticker in the mail from OES
- 5) Display the Parking Permit in the permitted EV on the passenger side of the front windshield directly above the dashboard in the far-right corner.

Parking Meters & Single Pay Street Parking Kiosks included in the Electric Car Incentive Program

- To access free parking, the EV permit sticker must be placed on the passenger side of the front windshield directly above the dashboard in the far-right corner.
- Electric Cars with permits will receive free parking for the maximum time permitted and displayed on the parking meter or kiosk. After the maximum time allowed by the meter or kiosk, the car is required to vacate the parking location.
- Permitted electric cars parking at meters are not exempt from existing parking meter restrictions and are subject to all traffic laws, regulations, and enforcement.
- Surface parking lots and garages are not eligible.
- **This EV permit does not serve as a "residential parking permit"** in those types of restricted areas. Please read all signage carefully to determine eligibility to park in any residential permitted parking area.
- If you should receive a parking ticket for non-payment of a parking meter (ONLY), please contact City of Cincinnati Parking at 513-352-4527 - Option 9 to resolve or contest the ticket.

For questions regarding the permit program or application process, please contact OES@cincinnati-oh.gov

Note: the EV Permit Program is subject to change, including sunset of the program. Permits are subject to expire based upon program developments. EV Permit holders will be notified of any changes.

EV Permit Vehicle Inspection Overview

Electric Vehicle Inspections for the EV Permit program are completed virtually through Microsoft Teams. To complete the inspection, you need:

- 1) Access to the vehicle for which you are requesting a permit
- 2) Use of a device which can use Microsoft Teams near the vehicle (such as a smart phone or tablet)
- 3) Access to an internet connection (through wifi or cellular data)
- 4) Device with Microsoft Teams downloaded and access to your email (or have access to the Meeting ID and Passcode)

For instructions on how to join a Microsoft Teams Meeting from the link in your email, refer to the instruction documents on the [EV Permit Application page](#).

What happens during the EV inspection?

- You will speak with a member of the OES team. They will go over the information you submitted in your application to verify it is correct. This information includes:
 - Applicant's full name
 - Home address (where permit sticker will be mailed)
 - Phone number for applicant
 - Email address for applicant
 - Make & Model of Electric Vehicle
 - VIN of the Electric Vehicle
 - License Plate Number and State of Registration for Electric Vehicle
 - City of Cincinnati resident status and neighborhood (if applicable)
- The OES Team Member will ask to look at the vehicle, license plate, and Vehicle Identification Number (VIN).
- The OES Team Member will review the program policy and procedures and confirm your understanding.