city of CINCINNATI HEALTH DEPARTMENT

We know **health** matters

CCPC Board of Governors Meeting Minutes
Wednesday, March 11, 2020
Delores Bowman Auditorium
Call to order 6:06 pm

Roll Call

CCPC Board members present - Robert Brown, Michelle Burns, Timothy Collier, George Weatherby, Ki-Afi Ra Moyo, Donald Washington, Ashley Colmenero, Caroline Moore.

CCPC Board members absent – Prencis Wilson, Luwana Pettus-Oglesby, Pamela Adams

Ex Officio Members Present: Carrie Douglas, Philip Lichtenstein

Other: Domonic Hopson, Zach Southwood, Assistant City Solicitor, Phyllis Richardson, Virginia Scott, Jon Lawniczak, Holly Blackley, Grant Mussman, M.D.

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:04 p.m.		Robert Brown
Roll Call	7 members present, 4 absent 6:15 p.m. Member Arrival – 8 members present, 3 absent.		Angela Bredestege
Minutes	**Motion**: That the City of Cincinnati Primary Care Board of Governors approve the minutes of the February 12, 2020 CCPC meeting.	Motion: Burns 2nd: Weatherby Action: Passed	Angela Bredestege
CCPC CEO Travel	Pursuant to the City of Cincinnati's Administrative Regulation No. 13. - **Motion** to authorize the City of Cincinnati Primary Care Board to approve all travel for the Chief Executive Officer that utilizes City of Cincinnati Primary Care funding, In lieu of board authorization the board may designate an administrative official to approve all travel authorizations. Discussion: CCPC has oversight to the CEO's travel activities and oversight of the funds awarded to CCPC for staff travel and training.	Motion: Moyo 2nd: Moore Action: Passed	Robert Brown
CCPC and BOH	**Motion** to approve the creation of a working committee consisting of members of the Board of Health and City of Cincinnati Primary Care to study: 1) consolidation of administrative space and 2) possible consolidation and relocation of clinical space downtown.	Motion: Collier 2nd: Moyo Action: Passed	Robert Brown

	A mirror motion was made and passed at the Board of Health meeting on February 25, 2020.		
Walnut Street Health Center	**Motion** to Approve the closure of Walnut Street Health Center effective March 11, 2020. The Lease was terminated by mutual agreement without cause and waiver of the 120-day notice.	Motion: Moore 2nd: Moyo Action: Passed	Domonic Hopson
Patient Satisfaction Survey Results	Presentation – Areas of Success and Areas for Improvement.		Domonic Hopson
Board Application	New CCPC Board Application. Applications will come to the Board Clerk and forwarded to the Personnel Committee. There will be an informal interview and discuss their interest to the board and their experience. We continue to encourage health center staff and providers to identify potential board members from our patient population.		Domonic Hopson
Financial Position Summery	CCPC Finance Committee Revenue Cycle Data. In the next 4-6 weeks we will begin the process of invoicing the patients. This should satisfy the HRSA requirements that state we must make a reasonable effort to collect on the charges to our patients.		Domonic Hopson
Covid-19 Update	Staff members are working on preparation and education that is needed for staff. Dr. Moore is leading the city effort for PPE for our staff.		Domonic Hopson
Interim Medical Director and Associate Medical Director	Dr. Grant Mussman, Interim Medical Director Dr. Denise Saker – Associate Medical Director		Domonic Hopson
Credentialing and Privileging	Handout summary of staff that were credentialed and privileged as well as re-privileging candidates.		Phyllis Richardson
Personnel Actions	Handout – Personnel Actions for February 25, 2020.		
Nursing Director	Working on an MOU with Healthy Moms and Babes. Mothers would be referred to us as Primary Care Physicians.		Virginia Scott
QI/QA	YTD UDS Statin Therapy - 79% - ↑ YTD UDS Tobacco Use Screening – 88% - a ↑ UDS Depression Screening – 80% - a ↓		Grant Mussman, M.D., ICMO
Commissioners Update	Commissioners Report - Handout		
Old Business	Pharmacy – Are we able to provide Rx outside of our system. There is an update provided to the Board Members. Ms. Blackley will return to answer questions.		
New Business		5	

Meeting Adjourned 7:53 p.m.

Next Meeting Wednesday, April 8, 2020 – 6:00 p.m.

Date: 4/8/2020
Angela Bredestege, Board Clerk

Date: 4/8/2020
Pamela J. Adams, Secretary