

Date: February 17, 2026
 Time: 5:00 p.m.
 Location Zoom

Cincinnati Health Department
 3101 Burnet Avenue Cincinnati, OH 45229



Board of Health Finance Committee Agenda

| Item | Presenter | Time | Notes |
|---|-----------------------|------------|-------|
| Call to Order | Kiana Trabue, Chair | 2 minutes | |
| Roll Call of Members Present | | 1 minute | |
| Review and Approval of January 2026 Minutes | Committee | 1 minute | |
| Review of Contracts for Board Approval: | | | |
| Hamilton County Public Health- 1 st Amendment 55x10741 | Dr. Grant Mussman | 2 minutes | |
| Hamilton County Public Health (Dentures for Dollars Program) 65x10848 | Lauren Thamann-Raines | 2 minutes | |
| Ohio Department of Health 65x10849 | Joyce Tate | 2 minutes | |
| Housing and Urban Development 65x10850 | Dr. Maryse Amin | 2 minutes | |
| Review of Contracts for Board Information: | | | |
| University of Cincinnati 65x10834 | John Monahan | 2 minutes | |
| Financial Update | Mark Menkhaus Jr. | 10 minutes | |
| New Business | | 5 minutes | |
| Public Comment | | 2 minutes | |

City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, January 20, 2026 Finance Committee meeting to order at 5:00 pm

Roll Call

Members present: Kiana Trabue, Jagdish Bhati, Dr. Camille Jones (5:02 pm), John Kachuba, Mark Menkhaus, Dr. Grant Mussman, and Joyce Tate

| Topic | Discussion | Action/Motion |
|--|---|--|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from November 18, 2025.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from November 18, 2025.</p> | <p>Motion: Mr. Bhati Second: Ms. Trabue Action: Passed</p> |
| Review of Contracts for BOH Approval: | <p>Ms. Trabue began reviewing contracts going to BOH for approval.</p> <p>Ohio Association of Community Health Centers 65x10834 Ms. Tate presented and explained that this contract is funded by the State of Ohio, to provide training and preceptorship opportunities for health professionals within our health centers. Several of our nurse practitioners participated in this program. Approximately five to six nurse practitioners regularly precept nurse practitioner students, and other providers participate on an occasional basis. While the number is not large, some of our other providers also take on professional health students from time to time. Ms. Tate provided an example, noting that Dr. Mussman has had students rotate through, and when these students qualify under the program, we receive credit for their participation.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Susan Tilgner 65x10840 Dr. Amin explained the proposed extension of an existing contract with Susan Tilgner in the amount of \$30,000 to provide accreditation support services. The organization will be renewing accreditation this year, and Ms. Tilger serves as a technical expert to assist with documentation and compliance. It was clarified that this is not a permanent hire; the goal is to have an internal accreditation coordinator in place by the end of the contract term. While accreditation experience exists internally, there is currently no designated backup.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>FQHC 340B Compliance 65x10841 Mr. Miller presented to approve a contract with an independent auditing firm for the 340B program. During the most recent HRSA 340B audit (conducted November 2023, with results received September 2024), HRSA recommended that FQHCs periodically engage an independent firm to audit both compliance and fiscal opportunities related to the 340B program. The audit results were largely positive,</p> | <p>Motion: Mr. Bhati Second: Dr. Jones Action: Passed</p> <p>Motion: Dr. Jones Second: Mr. Kachuba Action: Passed</p> <p>Motion: Mr. Bhati Second: Dr. Jones Action: Passed</p> |

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| | <p>with two findings. One billing issue was resolved, and the second finding recommended engaging an independent auditor to review current compliance and internal controls.</p> <p>The independent audit would focus on diversion prevention, policies and procedures, internal auditing processes, and overall HRSA compliance. After consulting with other FQHC directors statewide, this firm was consistently recommended and determined to be the best option.</p> <p>In response to a question regarding timing, it was noted that the audit is separate from the 340D rebate program and that required auditing procedures must remain in place regardless of future changes. A decision is expected by April 1, with the audit likely occurring later in the fiscal year.</p> <p>Mr. Menkhaus noted that contracts are typically not brought to the Board for approval unless they exceed \$15,000; however, this contract, at \$14,750, was presented due to its proximity to the threshold. He also noted that, as outlined in the packet, travel expenses would be reimbursed if the auditors were required to travel to Cincinnati.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | |
| <p>Review of Contracts for BOH Information:</p> | <p>Ms. Trabue began reviewing the following contract, going to BOH for information.</p> <p>Working in Neighborhoods 65x10845</p> <p>Ms. White presented on the Creating Healthy Communities Grant entering its second year. During the first year, a policy, systems, and environmental scan was conducted in the Beekman Corridor to identify desired healthy eating and active living improvements. While several active living initiatives were already underway, the community identified a need to focus on healthy eating, specifically through the development of community gardens due to limited access to fresh food. Planning and collaboration have occurred over the past year, with the community garden network gaining momentum beginning in October at the start of the current grant cycle. The project serves multiple neighborhoods, including South Fairmount, North Fairmount, Millvale, South Cumminsville, and English Woods.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in December 2025.</p> <ul style="list-style-type: none"> • Total Revenue: Revenue at the end of December was \$38,325,051.41. Which is a 29.08% increase from December of 2024. Expenses as of December 2025 totaled \$33,237,034.47 which is a 4.56% increase from December 2024. Total net gain after the capital revenue transfer was \$7,031,016.94. <p>Total Expenses:</p> <ul style="list-style-type: none"> • 7100 - Personnel increased by 7.35%. 7500-Fringes saw a corresponding increase of 4.56%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time | |

| | | |
|-----------------------|--|--|
| | <p>payment of \$1,500. This one-time payment totaled \$415,500 for the Health Department.</p> <ul style="list-style-type: none"> • 7200 - Contractual Services saw a decrease of 9.13% (12.16% increase in October). • 7300 - Materials & Supplies decreased by 1.02% (20.43% increase in October). The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of December, yet in FY25 we paid Cross Country Staffing \$171,088.03 as of December. In FY26 we paid Cardinal Health \$1,000,918.58 as of December, yet in FY25 we paid Cardinal Health \$779,936.96 as of December. We also expensed \$500,000 to Greater Cincinnati Community Shares in FY26, this was not an expense in FY25. • 7400 - Fixed Costs decreased by 4.85% (17.66% increase in October). The increase is the timing of invoices paid. In FY26 we paid Ochin \$467,288.23 as of December, yet in FY25 we paid Ochin \$568,630.00 as of December. We also expensed \$80,000 to Hamilton County in FY26, but in FY25 we expensed \$50,000. • 7600 - Property increased by 317.66% (370.45 increase in October). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot. <p>Total Available: \$7,031,016.94</p> | |
| New Business | N/A | |
| Public Comment | Mrs. Mitchell stated that as of 5 p.m. today, no questions or comments from the public were received. | |

Meeting Adjourned: 5:27 pm

Next Meeting: Tuesday, February 17, 2026, 5 p.m.

Minutes prepared by Shurdina Mitchell

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for January 20, 2026:

| | Roll Call | Minutes | Ohio Association of Community Health Centers 65x10834 | Susan Tilgner 65x10840 | FQHC 340B Compliance 65x10841 | Working in Neighborhoods 65x10845 (Informational Only) |
|------------------------------|------------------|----------------|--|-----------------------------------|--|---|
| Mr. Jagdish Bhati | Y | MY | MY | Y | MY | - |
| Dr. Camille Jones | Y | A | 2Y | MY | 2Y | - |
| Mr. John Kachuba | Y | Y | Y | 2Y | Y | - |
| Mr. Mark Menkhaus Jr. | Y | Y | Y | Y | Y | - |
| Dr. Grant Mussman | Y | Y | Y | Y | Y | - |
| Ms. Joyce Tate | Y | Y | Y | Y | Y | - |
| Ms. Kiana Trabue | Y | 2Y | Y | Y | Y | - |

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Shurdina Mitchell (Clerk), Dr. Maryse Amin, David Miller, Dr. Ashanti Salter and Tiffany White

Preparation Date January 15, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Hamilton County Public Health**
Contract # **55x10741 – 1st Amendment**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Grant Mussman, 513-357-7215**
Division Head & Phone # **Grant Mussman, 513-357-7215**
Division **Health**

Type of Contract/Agreement Accounts Payable Accounts Receivable
 Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$304,000 annually**
1st Amendment Amount **\$0**
Total Amount **\$304,000 annually**

TERM

Original Term Start Date **Upon effective date** End Date **1 year after affective date w/ 2 add'l annual renewals**
1st Amendment Term Start Date **Upon effective date** End Date **1 year after affective date w/ 2 add'l annual renewals**

EXECUTIVE SUMMARY

HCPH currently has a professional services contract with the Cincinnati Health Department (“CHD”) for opioid harm reduction services, which expires on December 31, 2024. This new contract between HCPH and the CMO would supply separate funding for HCPH to staff a brick-and-mortar site in one of the neighborhoods most affected by opioid deaths, which would allow HCPH to provide additional opioid harm reduction services in that area.

Because CMO is interested in increasing harm reduction activities throughout the City, including syringe exchange services, Narcan distribution, and related activities, and because CHD does not currently have a framework to provide such programming, CMO believes it is in the best interest of the City to waive competition for these services and enter into an agreement with HCPH to enhance HCPH's well-established program for harm reduction activities.

HCPH's harm reduction services may include, but not be limited to:

- Client intake and needle exchange
- New client surveys and data collection
- Distribution of safe injection supplies and materials
- Coordination of provision of rapid tests for HIV, hepatitis C, syphilis, and pregnancy
- Distribution of and education on use of naloxone when available
- Distribution of personal care items when available; including condoms
- Packaging of supplies for distribution
- Volunteer recruitment, training, scheduling, and other general coordination needs
- Acting as peer navigators to facilitate referrals to treatment and linkage to care for healthcare and social service providers
- Arranging substance use treatment entry and accompany clients to intake visits as needed
- Social service referrals (e.g. housing, clothes, food, financial assistance, medical insurance, etc.)

Materials and resources provided to clients by HCPH may include, but not be limited to:

- Educational materials about substance use treatment, treatment for hepatitis C & HIV
- Safer sex and safer injection education
- Overdose prevention (recognize signs of overdose and how to respond appropriately)
- Updated list of resources for substance use, mental/behavioral health, and infectious diseases treatment
- Donated personal care items, food, water, and clothing when available

The first amendment would update the location of services to all of Cincinnati versus Price Hill. The term and amount remains the same.

Preparation Date February 11, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Housing and Urban Development (HUD)**

Contract # **65x10850**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Maryse Amin, 513-357-7273**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health**

Type of Contract/Agreement Accounts Payable Accounts Receivable

Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$4.2 million**

TERM

Original Term Start Date **3/2/2026** End Date **3/2/2030**

EXECUTIVE SUMMARY

The Cincinnati Health Department (CHD) was granted funding from the Housing Urban Development (HUD) from the Office of Lead Hazard Control & Healthy Homes (OLHCHH). The grant funding is for the Cincinnati Health Department Childhood Lead Poisoning Prevention Program to provide lead abatement efforts to homes of Cincinnati residents based on income and children residing in home eligibility. The grant period is for a four year term to complete approximately 142 units for lead abatement.

- Respiratory Therapy
- Social Work
- Speech-Language Pathology

The term will begin upon execution and end five (5) years from the date of execution.

DATE: February 17, 2026

TO: City of Cincinnati Board of Health Finance Committee

FROM: Mark Menkhaus, Jr., CFO

SUBJECT: Fiscal Presentation 2026

FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – JANUARY

2026 January Highlights:

- Revenue at the end of January was \$42,586,515.87. Which is a 23.37% increase from January of 2025. Expenses as of January 2026 totaled \$38,595,188.55 which is a 5.16% increase from January 2025. Total net gain after the capital revenue transfer was \$5,934,327.32.

Year over Year:

- As of January, we had \$85,843.13 in overtime compared to January of 2025's total of \$103,843.93. Neither year as of January had any disaster overtime.
- We received an additional capital revenue transfer in the amount of \$1,786,000 in the month of December. The FY26 total amount is \$1,943,000. In FY25 we received a total of \$2,187,000.
- 7100-Personnel increased by 6.31%. 7500-Fringes saw a corresponding increase of 3.89%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time payment of \$1,500. This one-time payment totaled \$415,500 for the Health Department.
- 7200- Contractual Services saw a decrease of 5.99% (9.13% decrease in December), and 7300- Materials & Supplies increased by 7.99% (1.02% decrease in December). The differences are due to the timing of invoices paid. In FY26 we paid Propio LS, LLC \$341,389.73 as of January, yet in FY25 we paid Cross Country Staffing \$362,086.88 as of January. In FY26 we paid Cardinal Health \$1,312,934.68 as of January, yet in FY25 we paid Cardinal Health \$917,557.03 as of January. We also expensed \$500,000 to Greater Cincinnati Community Shares in FY26, this was not an expense in FY25.
- 7400-Fixed Costs increased by 7.02% (4.85% decrease in December). The increase is the timing of invoices paid. In FY26 we paid Ochin \$1,394,255.32 as of January, yet in FY25 we paid Ochin \$1,239,054.50 as of January. We also expensed \$77,168 to Hamilton County in FY26, but in FY25 we expensed \$104,657.
- 7600-Property increased by 205.72% (317.66% increase in October). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot.

Cincinnati Board of Health Financial Statement for the period of January

| | FY26 Actual | FY25 Actual | Variance |
|---|------------------------|-------------------------|-------------------|
| Revenue | | | |
| 8236-Pools/Spa | \$3,151.25 | \$1,642.50 | 91.86% |
| 8237-Household Sewage System | \$35,435.00 | \$38,473.00 | -7.90% |
| 8239-Tatto/ Body, Environmental Waste License Fee | \$18,850.00 | \$38,996.00 | -51.66% |
| 8241-Food Service (Mobile-Temporary) | \$56,882.00 | \$54,391.94 | 4.58% |
| 8242-Vending Machine Licenses | \$98.43 | \$53.76 | 83.09% |
| 8244-Food Establishments | \$56,053.50 | \$115,038.00 | -51.27% |
| 8249-Food, NOC | \$50,547.25 | \$29,484.50 | 71.44% |
| 8432-Vending Machine Proceeds | \$0.00 | \$0.00 | 0.00% |
| 8536-Grants\State | \$1,347,673.35 | \$517,458.04 | 160.44% |
| 8556-Grants\Federal | \$4,568,075.80 | \$6,592,618.17 | -30.71% |
| 8563-Bd of Ed Svc (School Nurses Sal.) | \$304,330.12 | \$1,747,068.61 | -82.58% |
| 8564-Ham Co Service | \$102,533.32 | \$81,007.51 | 26.57% |
| 8571-Specific Purpose\Private Org. | \$6,000.00 | \$153,097.86 | -96.08% |
| 8617-Non-Department Fringe Benefit Reimbursement | \$1,563.10 | \$1,236.01 | 26.46% |
| 8618-Overhead Charges Indirect Costs | \$60,700.00 | \$61,340.00 | -1.04% |
| 8731-Birth & Death Certificates | \$327,392.06 | \$305,907.02 | 7.02% |
| 8732-Vital Stats - Other | \$5,278.72 | \$6,048.69 | -12.73% |
| 8733-Self-Pay Patient | \$620,597.61 | \$528,522.90 | 17.42% |
| 8734-Medicare | \$3,572,186.93 | \$3,037,225.42 | 17.61% |
| 8736-Medicaid | \$10,031,537.66 | \$3,495,232.24 | 187.01% |
| 8737-Private Pay Insurance | \$807,020.85 | \$673,026.74 | 19.91% |
| 8738-Medicaid Managed Care | \$5,670,744.91 | \$4,979,578.49 | 13.88% |
| 8739-Misc. (Medical rec.\smoke free inv.) | \$547,722.82 | \$1,155,472.68 | -52.60% |
| 8784-Private Lot Litter & Weed | \$0.00 | \$0.00 | 0.00% |
| 8811-Unclaimed Remains | \$5,572.00 | \$0.00 | 0.00% |
| 8914-Bond/Note Proceeds | \$1,786,000.00 | \$0.00 | 0.00% |
| 8917-Deferred Sewer Assessment Collections | \$0.00 | \$226.60 | -100.00% |
| 8932-Prior Year Reimbursement | \$54,629.32 | \$185,076.65 | -70.48% |
| % That is attributable from 416 | <u>\$12,545,939.87</u> | <u>\$10,719,969.18</u> | <u>17.03%</u> |
| Total Revenue | \$42,586,515.87 | \$34,518,192.51 | 23.37% |
| Expenses | | | |
| 71-Personnel | \$20,881,216.25 | \$19,641,819.58 | 6.31% |
| 72-Contractual | \$4,909,266.32 | \$5,222,340.06 | -5.99% |
| 73-Material | \$2,524,408.11 | \$2,337,618.28 | 7.99% |
| 74-Fixed Cost | \$1,445,377.01 | \$1,350,595.12 | 7.02% |
| 75-Fringes | \$8,276,941.90 | \$7,966,915.76 | 3.89% |
| 76-Property | \$557,978.96 | \$182,512.19 | 205.72% |
| Total Expenses | \$38,595,188.55 | \$36,701,800.99 | 5.16% |
| Net Gain (Losses) | \$3,991,327.32 | (\$2,183,608.48) | 282.79% |
| 8936-Transfer | <u>\$1,943,000.00</u> | <u>\$2,187,000.00</u> | |
| Total Available | \$5,934,327.32 | \$3,391.52 | 174875.45% |