

Date: March 17, 2026
 Time: 5:00 p.m.
 Location Zoom

Cincinnati Health Department
 3101 Burnet Avenue Cincinnati, OH 45229



Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
Call to Order	Kiana Trabue, Chair	2 minutes	
Roll Call of Members Present		1 minute	
Review and Approval of February 2026 Minutes	Committee	1 minute	
Review of Contracts for Board Approval:			
State of Ohio, Ohio Department of Development (ODoD) 45x20609	Dr. Maryse Amin	2 minutes	
Ohio Department of Health (ODH) 65x10852	David Miller	2 minutes	
People Working Cooperatively (PWC) 65x10853	Gina Britton	2 minutes	
American Heart Association 65x10855	Joyce Tate	2 minutes	
Get Vaccinated Ohio Grant – Public Health Initiative 2024-2025 75x10851	Elizabeth Gay	2 Minutes	
Financial Update	Mark Menkhaus, Jr.	10 minutes	
New Business		5 minutes	
Public Comment		2 minutes	

City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, February 17, 2026 Finance Committee meeting to order at 5:00 pm

Roll Call

**Members present: Kiana Trabue, Dr. Camille Jones, Mark Menkhaus,
Dr. Grant Mussman, and Joyce Tate**

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from January 20, 2026.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from January 20, 2026.</p>	<p>Motion: Dr. Mussman Second: Ms. Tate Action: Passed</p>
Review of Contracts for BOH Approval:	<p>Ms. Trabue began reviewing contracts going to BOH for approval.</p> <p>Hamilton County Public Health – 1st Amendment 55x10741 Dr. Grant Mussman presented the contract for opioid mitigation services, including syringe exchange and Narcan distribution, and clarifies the error in the executive summary date. The amendment broadens the language to allow for mobile services and is funded by the Ohio local allocation dollars from the opioid settlements.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Hamilton County Public Health (Dollars for Dentures Program) 65x10848 Ms. Lauren Thamann-Raines presented the continuation of a contract with Hamilton County Public Health for the Dollars for Dentures program. The program reimburses uninsured and underinsured patients needing dentures, with eligibility based on Hamilton County zip code and income under 200% of the federal poverty level.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Ohio Department of Health 65x10849 Ms. Joyce Tate presented a contract with the Ohio Department of Health for a navigation program for women in need of breast or cervical cancer screenings. The program connects uninsured women to services, with mammograms provided through contracts with UC and Tri Health.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Housing and Urban Development 65x10850 Dr. Maryse Amin introduces a grant from HUD for lead abatement in Cincinnati</p>	<p>Motion: Mr. Menkhaus Second: Ms. Tate Action: Passed</p> <p>Motion: Dr. Jones Second: Mr. Menkhaus Action: Passed</p> <p>Motion: Dr. Jones Second: Ms. Trabue Action: Passed</p> <p>Motion: Ms. Trabue Second: Dr. Jones</p>

	<p>homes, totaling \$4.4 million over four years. Eligibility includes income under 50-80% and children under six living or visiting the home.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p>	<p>Action: Passed</p>
<p>Review of Contracts for BOH Information:</p>	<p>Ms. Trabue began reviewing the following contract, going to BOH for information.</p> <p>University of Cincinnati 65x10834</p> <p>Mr. John Monahan presented a contract with the University of Cincinnati's College of Applied Health Sciences for a social work program partnership. The goal is to take on two student interns per semester to benefit patients and future social workers.</p>	
<p>Financial Update</p>	<p>Mr. Menkhaus provided an overview of the financial statement for the period ending in January 2026.</p> <ul style="list-style-type: none"> • Total Revenue: Revenue at the end of January was \$42,586,515.87. Which is a 23.37% increase from January of 2025. Expenses as of January 2026 totaled \$38,595,188.55 which is a 5.16% increase from January 2025. Total net gain after the capital revenue transfer was \$5,934,327.32. <p>Total Expenses:</p> <ul style="list-style-type: none"> • 7100 - Personnel increased by 6.31%. 7500-Fringes saw a corresponding increase of 3.89%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time payment of \$1,500. This one-time payment totaled \$415,500 for the Health Department. • 7200 - Contractual Services saw a decrease of 5.99% (9.13% decrease in December), and • 7300 - Materials & Supplies increased by 7.99% (1.02% decrease in December). The differences are due to the timing of invoices paid. In FY26 we paid Propio LS, LLC \$341,389.73 as of January, yet in FY25 we paid Cross Country Staffing \$362,086.88 as of January. In FY26 we paid Cardinal Health \$1,312,934.68 as of January, yet in FY25 we paid Cardinal Health \$917,557.03 as of January. We also expensed \$500,000 to Greater Cincinnati Community Shares in FY26, this was not an expense in FY25. • 7400 - Fixed Costs increased by 7.02% (4.85% decrease in December). The increase is the timing of invoices paid. In FY26 we paid Ochin \$1,394,255.32 as of January, yet in FY25 we paid Ochin \$1,239,054.50 as of January. We also expensed \$77,168 to Hamilton County in FY26, but in FY25 we expensed \$104,657. • 7600 - Property increased by 205.72% (317.66% increase in October). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot. <p>Total Available: \$5,934,327.32</p>	

New Business	N/A	
Public Comment	Mrs. Mitchell stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:21 pm

Next Meeting: **Tuesday, March 17, 2026, 5 p.m.**

Minutes prepared by Shurdina Mitchell

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

DRAFT

Board of Health Finance Committee Roll Calls for February 17, 2026:

	Roll Call	Minutes	Hamilton County Public Health – 1st Amendment 55x10741	Hamilton County Public Health (Dentures for Dollars Program) 65x10848	Ohio Department of Health 65x10849	Housing and Urban Development 65x10850	University of Cincinnati 65x10834 (Informational Only)
Mr. Jagdish Bhati	N	-	-	-	-	-	-
Dr. Camille Jones	Y	Y	2Y	MY	MY	2	-
Mr. John Kachuba	N	-	-	-	-	-	-
Mr. Mark Menkhaus Jr.	Y	Y	MY	2Y	Y	Y	-
Dr. Grant Mussman	Y	MY	Y	Y	Y	Y	-
Ms. Joyce Tate	Y	2Y	Y	Y	Y	Y	-
Ms. Kiana Trabue	Y	Y	Y	Y	2Y	MY	-

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Shurdina Mitchell (Clerk), Dr. Maryse Amin, John Monahan, Lauren Thamann-Raines, Dr. Ashanti Salter,

Preparation Date March 11, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **State of Ohio, Ohio Department of Development (ODoD)**
Contract # **45x20609 – 1st Amendment**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Maryse Amin, 513-357-7273**
Division Head & Phone # **Maryse Amin, 513-357-7273**
Division **Health (Lead)**

Type of Contract/Agreement Accounts Payable Accounts Receivable
 Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$2,000,000**
1st Amendment Amount **-\$1,000,000**
2nd Amendment Amount **\$200,000**
Total Amount **\$1,200,000**

TERM

Original Term Start Date **12/1/23** End Date **4/30/26**
1st Amendment Term Start Date **12/1/23** End Date **4/30/26**
2nd Amendment Term Start Date **12/1/23** End Date **8/31/26**

EXECUTIVE SUMMARY

The City of Cincinnati Health Department (CHD) has been Awarded \$2 million in grant funds through the State and Local Fiscal Recovery Funds (SLFRF) program. CHD wishes to enter into an agreement with the State of Ohio, Department of Development (ODD), to use the funding for lead-safe renovations, lead abatement and mitigation activities, and purchase of equipment such as XRF analyzers and HEPA-vacs.

The 1st amendment decreases the award amount by \$1,000,000.

The 2nd amendment increases the award amount by \$200,000 and extends the term by four (4) months.

Preparation Date February 19, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Ohio Department of Health (ODH)**

Contract # **65x10852**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **David Miller, 513-357-7357**

Division Head & Phone # **David Miller, 513-357-7357**

Division **Health**

Type of Contract/Agreement Accounts Payable Accounts Receivable

Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$15,000**

TERM

Original Term Start Date **November 1, 2025** End Date **June 30, 2026**

EXECUTIVE SUMMARY

The Cincinnati Health Department (CHD) has been awarded a \$15,000 grant from the Ohio Department of Health (ODH) to participate in the ODH Tobacco Cessation Project (DOH57303 Addressing Nicotine Use in Community Health Centers).

This award is made contingent upon the following conditions being met:

	Expectation	Proof for Payment	Amount	Timeline
1	Participate in Initial Assessment with OACHC	Signed Letter of Commitment	\$1,000 (one-time)	12/30/25
2	Participate in Kick Off Meeting	1 Meeting	\$1,500 (one-time)	12/30/2025

3	Develop Implementation Plan with OACHC	1 Plan	\$2,000 (one time)	1/31/2026
4	Participate in Provider Trainings	2 Trainings	\$2,000 per training \$4,000 total	01/01/26 - 06/30/26
5	Participate in Monthly Calls with OACHC	6 meetings	\$250 per monthly call \$1,500 total	10/01/25-06/30/26
6	Submit Data Quarterly to OACHC	4 Data Reports	\$1,250 per report \$5,000 total	10/01/25-06/30/26
			Total:	November 1, 2025 - June 30, 2026
			\$15,000 per FQHC	

The term begins on November 1, 2025, and ends on June 30, 2026. Grant Ordinance No. 34-2026 was approved on February 11, 2026.

Preparation Date March 2,2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **People Working Cooperatively (PWC)**

Contract # **65x10853**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Gina Britton, 513-357-7368**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health**

Type of Contract/Agreement Accounts Payable Accounts Receivable

Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$150,000**

TERM

Original Term Start Date **3/2/2026** End Date **3/1/2030**

EXECUTIVE SUMMARY

This agreement between People Working Cooperatively (PWC) and the Cincinnati Health Department (CHD) Childhood Lead Poisoning Prevention Program establishes the delivery of Lead Hazard Control (LHC) services, including intake, enrollment, lead inspections, and risk assessments. Funding for this agreement will be provided through CHD's Lead Hazard Control grant awarded by the Housing and Urban Development (HUD).

The contract becomes effective upon execution and ends on March 1, 2030.

Preparation Date March 10, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **American Heart Association**

Contract # **65x10855**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Joyce Tate, 513-357-7361**

Division Head & Phone # **Joyce Tate, 513-357-7361**

Division **Health**

Type of Contract/Agreement Accounts Payable Accounts Receivable

Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$2,000**

TERM

Original Term Start Date **February 6, 2026** End Date **June 30, 2026**

EXECUTIVE SUMMARY

The Cincinnati Health Department has received a grant in the amount of \$2,000 from the American Heart Association. Outpace CVD, American Heart Association's Ambulatory Quality Improvement Program, is designed to input data, track results, and help provide evidence-based science to lower the risk of death and disability caused by cardiovascular disease, such as hypertension, diabetes, and cholesterol. The funds can support quality improvement and/or health interventions.

Preparation Date February 19, 2026

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Get Vaccinated Ohio Grant – Public Health Initiative 2024-2025**

Contract # **75x10851**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Elizabeth Gay, 513-352-2901**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Community Health and Environmental Services**

Type of Contract/Agreement Accounts Payable Accounts Receivable

Service Contract (no \$) Lease

Funding Source General Fund Grant Fund Other Funding

Action Required: Board Approval Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$288,535**

TERM

Original Term Start Date **7/1/2026** End Date **6/30/2027**

EXECUTIVE SUMMARY

**Get Vaccinated OHIO- Public Health Initiative (GV) Sub-grant
2026-2027**

The Get Vaccinated Ohio Project is a state funded competitive grant designed to support activities that will improve and sustain immunization rates in children under two years of age, school aged children and adolescents. Grant activities will include immunization assessment, targeted reminder/recall, educational activities involving families and providers, assuring schools report vaccination rates, daycare/preschool and school immunization education, vaccine preventable disease outbreak planning, and developing and implementing a communication plan that raises awareness of the importance of pediatric and adolescent immunizations and increases community engagement. The Project’s focus is on expanding education (peer-to-peer, family and community), assessment activities and reminder/recall. The Project provides peer-to-peer education utilizing the Maximizing Office Based Immunization (MOBI) program, Teen

Immunization Education Session (TIES) and immunization assessment services utilizing the CDC tool: Immunization Quality Improvement for Providers (IQIP) program within the local health department.

The outcome measure for this grant is to achieve and maintain the Centers for Disease Control (CDC) National Immunization Rate of 90% for **two-year-old children** and 80% for **adolescents**. In 2025, CHD health centers achieved 86-96% immunization rate for children by age two. This exceeds the 2023 Ohio rate of 71%. The CHD health centers achieved 89%-100% adolescent rates for **13-year-old** for the following vaccines: HPV #1, Meningococcal, and Tdap. The 2023 **Up-to-Date HPV** Ohio rate is 67.3% and CHD is 56%-88%. In 2025, of practices assessed in the public/private community, immunization rates for two-year-old children at individual offices were between 19%-100% with an HPV up to date range of 14%-56%. Through community outreach, education and assessment in the public and private sector, the GV team will work with community providers within the region to increase the community rates until 90% of children are immunized by age two and 80% for adolescents.

DATE: March 17, 2026

TO: City of Cincinnati Board of Health Finance Committee

FROM: Mark Menkhaus, Jr., CFO

SUBJECT: Fiscal Presentation 2026

FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – FEBRUARY

2026 February Highlights:

- Revenue at the end of February was \$47,104,900.32. Which is a 7.24% increase from February of 2026. Expenses as of February 2026 totaled \$43,665,170.08 which is a 3.13% increase from February 2026. Total net gain after the capital revenue transfer was \$5,382,730.24.

Year over Year:

- As of February, we had \$95,801.08 in overtime compared to February of 2025's total of \$108,848.46. Neither year as of February had any disaster overtime.
- We received an additional capital revenue transfer in the amount of \$1,786,000 in the month of December. The FY26 total amount is \$1,943,000. In FY25 we received a total of \$2,187,000.
- 7100-Personnel increased by 5.3%. 7500-Fringes saw a corresponding increase of 3.17%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September. AFSCME also received a one-time payment of \$1,500. This one-time payment totaled \$415,500 for the Health Department.
- 7200- Contractual Services saw a decrease of 5.29% (5.99% decrease in January), and 7300- Materials & Supplies decreased by 13.85% (7.99% increase in January). The differences are due to the timing of invoices paid. In FY26 we paid temporary service vendors \$151,259.05 as of February, yet in FY25 we paid \$356,286.57 as of February. In FY26 we paid Cardinal Health \$1,312,934.68 (no change from January) as of February, yet in FY25 we paid Cardinal Health \$1,450,157.95 as of February. We also expensed \$500,000 to Greater Cincinnati Community Shares in FY26, this was not an expense in FY25.
- 7400-Fixed Costs increased by 11.71% (7.02% increase in January). The increase is the timing of invoices paid. In FY26 we paid Ochin \$1,490,657.38 as of February, yet in FY25 we paid Ochin \$1,239,054.50 (no change from January) as of February. We also expensed \$77,168 to Hamilton County in FY26, but in FY25 we expensed \$104,929.
- 7600-Property increased by 116.50% (205.72% increase in January). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot.

Cincinnati Board of Health Financial Statement for the period of February

	FY26 Actual	FY25 Actual	Variance
Revenue			
8236-Pools/Spa	\$3,151.25	\$1,642.50	91.86%
8237-Household Sewage System	\$40,055.00	\$43,343.00	-7.59%
8239-Tatto/ Body, Environmental Waste License Fee	\$18,850.00	\$42,071.00	-55.19%
8241-Food Service (Mobile-Temporary)	\$56,882.00	\$54,467.44	4.43%
8242-Vending Machine Licenses	\$98.43	\$94.08	4.62%
8244-Food Establishments	\$56,053.50	\$121,060.25	-53.70%
8249-Food, NOC	\$55,947.25	\$37,028.95	51.09%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$1,529,664.35	\$754,330.83	102.78%
8556-Grants\Federal	\$5,607,597.81	\$7,895,843.61	-28.98%
8563-Bd of Ed Svc (School Nurses Sal.)	\$304,330.12	\$1,747,068.61	-82.58%
8564-Ham Co Service	\$102,533.32	\$88,959.51	15.26%
8571-Specific Purpose\Private Org.	\$6,000.00	\$151,097.86	-96.03%
8617-Non-Department Fringe Benefit Reimbursement	\$1,563.10	\$1,236.01	26.46%
8618-Overhead Charges Indirect Costs	\$60,700.00	\$61,340.00	-1.04%
8731-Birth & Death Certificates	\$358,492.56	\$356,255.50	0.63%
8732-Vital Stats - Other	\$5,523.33	\$6,342.27	-12.91%
8733-Self-Pay Patient	\$623,037.46	\$606,172.26	2.78%
8734-Medicare	\$4,042,952.79	\$3,402,903.52	18.81%
8736-Medicaid	\$10,458,355.77	\$8,526,711.72	22.65%
8737-Private Pay Insurance	\$885,123.06	\$781,043.02	13.33%
8738-Medicaid Managed Care	\$6,106,149.43	\$5,540,498.57	10.21%
8739-Misc. (Medical rec.\smoke free inv.)	\$606,374.73	\$1,274,011.32	-52.40%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$5,572.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$1,786,000.00	\$0.00	0.00%
8917-Deferred Sewer Assessment Collections	\$0.00	\$226.60	-100.00%
8932-Prior Year Reimbursement	\$54,629.32	\$185,076.65	-70.48%
% That is attributable from 416	\$14,329,263.74	\$12,247,883.58	16.99%
Total Revenue	\$47,104,900.32	\$43,926,708.66	7.24%
Expenses			
71-Personnel	\$23,848,750.56	\$22,648,265.22	5.30%
72-Contractual	\$5,534,761.63	\$5,844,055.24	-5.29%
73-Material	\$2,641,568.33	\$3,066,344.05	-13.85%
74-Fixed Cost	\$1,576,964.88	\$1,411,708.59	11.71%
75-Fringes	\$9,393,313.36	\$9,104,809.91	3.17%
76-Property	\$669,811.32	\$262,768.19	154.91%
Total Expenses	\$43,665,170.08	\$42,337,951.20	3.13%
Net Gain (Losses)	\$3,439,730.24	\$1,588,757.46	116.50%
8936-Transfer	\$1,943,000.00	\$2,187,000.00	
Total Available	\$5,382,730.24	\$3,775,757.46	42.56%