

Date: March 18, 2025,
Time: 5:00 p.m.
Location Zoom

Cincinnati Health Department
3101 Burnet Avenue Cincinnati, OH 45229



Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
Call to Order	Kiana Trabue, Chair	2 minutes	
Roll Call of Members Present		1 minute	
Review and Approval of February 2025 Minutes	Committee	1 minute	
Review of Contracts for Board Approval:			
Clark Schaefer Hackett 55x0556 – 3 rd Amendment	Mark Menkhaus Jr.	2 minutes	
Review of Contracts for Board Information:			
CareSource 55x10780	Maryse Amin	2 minutes	
The Health Collaborative 55 x10782	Grant Mussman	2 minutes	
Financial Update	Mark Menkhaus Jr.	10 minutes	
New Business		5 minutes	
Public Comment		2 minutes	

Financial Update	<p>Mr. Menkhaus provided an overview of the financial statement for the period ending in January 2025.</p> <p>Total Revenue: As of the end of January was \$34,518,192.51. Which is a 4.74% decrease from January 2024.</p> <ul style="list-style-type: none"> ○ Total net gain after the capital revenue transfer was \$3,391.52. ○ Expenses as of January 2025 totaled \$36,701,800.99 which is a 1.76% increase from January 2024. ○ As of January, we had \$101,648.03 in overtime compared to January of 2024's total of \$103,843.93. Neither year had any disaster overtime in the month of January. ○ Capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00. <p>Total Expenses: \$36,701.800.99</p> <ul style="list-style-type: none"> ○ 71—Personnel- An increase of 4.09%. This increase is due to COLAs for non-represented and AFSCME staff. ○ 7500-Fringes saw a corresponding increase of 3.62%. This increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years. ○ 7200-Contractual-An increase of 1.77% (3.98% increase in prior month). ○ 7300- Materials & Supplies- An increase of 11.74% (13.73% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we have paid Cardinal Health \$917,557.03 as of January, yet in FY24 we paid Cardinal Health \$610,723.74 as of January. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24. ○ 7400-Fixed Cost: A decrease of 30.73% (25.97% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we have paid Talbert Services \$29,071.56 as of January, yet in FY24 we paid Talbert Services \$472,113.91 as of January. ○ 7600-Property: A decrease of 45.96% (56.96% decrease in the previous month). <p>Total Available: \$3,391.52</p>	
New Business	<p>No new business to discuss.</p>	

Public Comment	Mrs. Baur stated that as of 5 p.m. today, no questions or comments from the public were received.	
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Meeting Adjourned: 5:30 p.m.

Next Meeting: **Tuesday, March 18, 2025, 5:00 p.m.**

Minutes prepared by Liz Baur

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

DRAFT

Board of Health Finance Committee Roll Calls for February 18, 2025

	Roll Call	Minutes	Get Vaccinated Ohio Grant-Public Health Initiative-65x10771	National Association of County and City Health Officials (NACCHO)-55x10769
Tim Collier	P	Y	2Y	2Y
Dr. Edward Herzig	P	2Y	MY	MY
Dr. Camille Jones	X	-	-	-
Mark Menkhaus Jr.	P	Y	Y	Y
Dr. Grant Mussman	P	MY	Y	Y
Joyce Tate	P	Y	Y	Y
Kiana Trabue	P	Y	Y	Y

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others Present: Dr. Maryse Amin, David Miller, Ashanti Salter, and Liz Baur (Clerk).

Preparation Date March 10, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Clark Schaefer Hackett**

Contract # **55x0556 – 3rd Amendment**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Mark Menkhaus, Jr., 513-357-7469**

Division Head & Phone # **Mark Menkhaus, Jr., 513-357-7469**

Division **Health**

Type of Contract/Agreement ☒ Accounts Payable ☐ Accounts Receivable
☐ Service Contract (no \$) ☐ Lease

Funding Source ☒ General Fund ☐ Grant Fund ☐ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$345,000**

1st Amendment Amount **\$460,000**

2nd Amendment Amount **\$498,300**

3rd Amendment Amount **\$405,000**

Total Amount **\$1,708,300**

TERM

Original Term Start Date **10/13/2014** End Date **6/30/2017**

1st Amendment Start Date **01/26/2016** End Date **6/30/2025**

2nd Amendment Start Date **01/26/2016** End Date **6/30/2025**

3rd Amendment Start Date **Upon execution** End Date **6/30/2028**

EXECUTIVE SUMMARY

The agreement is between Clark Schaefer Hackett and the Cincinnati Health Department for the Cost Report Audits. Clark Schaefer Hackett will audit the Ohio Department of Job and Family Services Federally Qualified Health Center Cost Report (the “Cost Report”) for Cincinnati Health Department Federally Qualified Health Centers.

Preparation Date March 12, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **CareSource**

Contract # **55x10780**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Tiffnay White, 513-357-7457**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health**

Type of Contract/Agreement ☐ Accounts Payable ☒ Accounts Receivable
 ☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☒ Grant Fund ☐ Other Funding

Action Required: ☐ Board Approval ☒ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$15,000**

TERM

Original Term Start Date **Upon execution** End Date **March 1, 2027**

EXECUTIVE SUMMARY

This is a subrecipient contract allowing us to move forward with the community freezer project funded by the Hamilton County Resource Waste Reduction Innovation Grant. Due to liability issues with government entities distributing rescued foods, a non-profit was required to own and operate the community freezers and CareSource was carefully selected for this agreement. Funding from this contract will go toward the purchase of customized freezers and bluetooth thermometers to run the Cincy Freeze & Feed program at the Millvale and Hirsch CRC locations. This collaborative effort between Hamilton County ReSource, CareSource, La Soupe, Cincinnati Recreation Commission, and Cincinnati Health Department will create a free food access point in two food insecure communities, reduce food waste in Cincinnati, and serve as a platform for CHD's food equity program to provide nutrition and food waste prevention education to prevent chronic illness associated with food insecurity.

Preparation Date March 10, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **The Health Collaborative**

Contract # **55x10782**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Grant Mussman, 513-357-7215**

Division Head & Phone # **Grant Mussman, 513-357-7215**

Division **Health**

Type of Contract/Agreement ☐ Accounts Payable ☐ Accounts Receivable
☒ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☐ Grant Fund ☐ Other Funding

Action Required: ☐ Board Approval ☒ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$0**

TERM

Original Term Start Date **Upon execution** End Date **Open-ended**

EXECUTIVE SUMMARY

The Health Collaborative and the Cincinnati Health Department wish to enter into a Business Associate Agreement (BAA) to formalize and extend previous and ongoing COVID-19 work by building and building and maintaining a capability that enables data sharing, rapid coordination and collaboration, analytics, and situational awareness to protect the health, wellbeing, and security of residents in the current COVID situation and future public health crises. This project exists to conduct a proof-of-concept approach to receiving data from local hospitals and local hospital data available from Health Information Exchanges (i.e., Ohio Health Information Partnership / CliniSync). In parallel, this project will provide the data needed to guide local health officials, hospitals, and stakeholders swiftly and efficiently through respiratory season and unpredictable hospital surges.



DATE: March 18, 2025

TO: City of Cincinnati Board of Health Finance Committee

FROM: Mark Menkhaus, Jr., CFO

SUBJECT: Fiscal Presentation 2025

FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2025 – FEBRUARY

2025 February Highlights:

- Revenue as of the end of February was \$43,926,708.66. Which is a 6.36% increase from February of 2024. Expenses as of February 2025 totaled \$42,337,951.20 which is a 3.73% increase from February 2024. Total net gain after the capital revenue transfer was \$3,775,757.46.

Year over Year:

- As of February, we had \$108,848.46 in overtime compared to February of 2024's total of \$114,573.77. As of February 2025, we have not had any disaster overtime, while February 2024 had a total of \$401.97 in disaster overtime.
- We received our FY24 Medicaid Maximization payment in the amount of \$4,489,660 on February 18, 2025.
- We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.
- 7100-Personnel increased by 5.04% (4.09% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. 7500-Fringes saw a corresponding increase of 5.07% (3.62% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.
- 7200- Contractual Services saw a decrease of 0.37% (1.77% increase in the prior month), and 7300- Materials & Supplies increased by 33.34% (11.74% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we paid Western Nursing \$151,720.50 as of February, yet in FY24 we paid Western Nursing \$402,750.52 as of February. In FY25 we paid Cardinal Health \$1,450,157.95 as of February, yet in FY24 we paid Cardinal Health \$686,275.17 as of February. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.
- 7400-Fixed Costs decreased by 33.26% (30.73% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$29,071.56 as of January, yet in FY24 we paid Talbert Services \$472,113.91 as of February. In FY25 we paid Hamilton County \$80,000.00, yet in FY24 we paid Hamilton County \$210,125.00 as of February.
- 7600-Property decreased by 14.87% (45.96% decrease in prior month).

Cincinnati Board of Health Financial Statement for the period of February

	FY25 Actual	FY24 Actual	Variance
Revenue			
8236-Pools/Spa	\$1,642.50	\$2,943.23	-44.19%
8237-Household Sewage System	\$43,343.00	\$42,454.00	2.09%
8239-Tatto/ Body, Environmental Waste License Fee	\$42,071.00	\$59,176.00	-28.91%
8241-Food Service (Mobile-Temporary)	\$54,467.44	\$104,298.00	-47.78%
8242-Vending Machine Licenses	\$94.08	\$88.34	6.50%
8244-Food Establishments	\$121,060.25	\$11,878.75	919.13%
8249-Food, NOC	\$37,028.95	\$50,240.65	-26.30%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$754,330.83	\$1,282,486.39	-41.18%
8556-Grants\Federal	\$7,895,843.61	\$5,703,725.42	38.43%
8563-Bd of Ed Svc (School Nurses Sal.)	\$1,747,068.61	\$2,701,031.21	-35.32%
8564-Ham Co Service	\$88,959.51	\$167,131.26	-46.77%
8571-Specific Purpose\Private Org.	\$151,097.86	\$848,719.89	-82.20%
8617-Non-Department Fringe Benefit Reimbursement	\$1,236.01	\$732.65	68.70%
8618-Overhead Charges Indirect Costs	\$61,340.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$356,255.50	\$346,456.80	2.83%
8732-Vital Stats - Other	\$6,342.27	\$2,824.91	124.51%
8733-Self-Pay Patient	\$606,172.26	\$587,635.89	3.15%
8734-Medicare	\$3,402,903.52	\$3,430,198.74	-0.80%
8736-Medicaid	\$8,526,711.72	\$6,948,052.82	22.72%
8737-Private Pay Insurance	\$781,043.02	\$803,351.43	-2.78%
8738-Medicaid Managed Care	\$5,540,498.57	\$4,037,117.80	37.24%
8739-Misc. (Medical rec.\smoke free inv.)	\$1,274,011.32	\$1,143,251.62	11.44%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$0.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$1,227,000.00	-100.00%
8917-Deferred Sewer Assessment Collections	\$226.60	\$342.49	-33.84%
8932-Prior Year Reimbursement	\$185,076.65	\$426,768.00	-56.63%
% That is attributable from 416	\$12,247,883.58	\$11,373,965.50	7.68%
Total Revenue	\$43,926,708.66	\$41,301,871.79	6.36%
Expenses			
71-Personnel	\$22,648,265.22	\$21,561,684.94	5.04%
72-Contractual	\$5,844,055.24	\$5,865,740.27	-0.37%
73-Material	\$3,066,344.05	\$2,299,725.48	33.34%
74-Fixed Cost	\$1,411,708.59	\$2,115,313.99	-33.26%
75-Fringes	\$9,104,809.91	\$8,665,364.42	5.07%
76-Property	\$262,768.19	\$308,654.87	-14.87%
Total Expenses	\$42,337,951.20	\$40,816,483.97	3.73%
Net Gain (Losses)	\$1,588,757.46	\$485,387.82	227.32%
8936-Transfer	\$2,187,000.00	\$1,227,000.00	
Total Available	\$3,775,757.46	\$1,712,387.82	120.50%