

**Date: February 18, 2025**  
**Time: 5:00 p.m.**  
**Location: Zoom**

**Cincinnati Health Department**  
3101 Burnet Avenue Cincinnati, OH 45229



**Board of Health Finance Committee Agenda**

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>		1 minute	
<b>Review and Approval of November 2024 Minutes</b>	Committee	1 minute	
<b>Review of Contracts for Board Approval:</b>  Get Vaccinated OH Grant- Public Health Initiative 2024-2025 65x10771	Maryse Amin		
National Association of County & City Health Officials (NACCHO) 55x10769	Maryse Amin		
<b>Review of Contracts for Board Information:</b>  UC Winkle College of Pharmacy 35x10529- 2 <sup>nd</sup> Amendment	David Miller		
University of Cincinnati 55x10764	Joyce Tate		
<b>Financial Update</b>	Mark Menkhaus Jr.	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, November 19, 2024 Finance Committee meeting to order at 5:03p.m.

### Roll Call

**Members present:** Tim Collier and Camille Jones (5:14), Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, Kiana Trabue, and Ashlee Young.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from September 17, 2024.</p> <p><b>Motion:</b> That the Board of Health (BOH) Finance Committee approves the minutes from September 17, 2024.</p>	<b>Motion:</b> Herzig <b>Second:</b> Trabue <b>Action:</b> Pass
<b>Review of Contracts for BOH Approval: Nov. 19, 2024</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Hamilton County Solid Waste Management District-55x10731</b> Mr. Menkhaus Jr. explained that this is a one-year contract (January 1, 2025, to December 31, 2025) between the Cincinnati Health Department (CHD) and the Hamilton County Solid Waste District.</p> <p>This contract, which CHD has held for many years, is for the inspection of solid waste landfills.</p> <p>Dr. Herzig asked why the Hamilton County Solid Waste Management District doesn't offer a multi-year contract. Mr. Menkhaus explained that Hamilton County Solid Waste District only commits one year at a time because this contract is funded through their operating budget.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>UC Health, LLC Parking Lease-35x10531 1<sup>st</sup> Amendment</b> Mr. Menkhaus Jr. explained that this is an existing contract with UC Health for 20 parking spaces in the lot adjacent to the ADAS Building at 3009 Burnet Avenue, Cincinnati, Ohio 45219. These spaces provide overflow parking for staff and visitors.</p> <p>The amendment includes a 2% annual increase in the rental fee, effective on the anniversary of the contract's start date.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<b>Motion:</b> Young <b>Second:</b> Trabue <b>Action:</b> Pass
<b>Review of Contracts for BOH Information: Nov. 19, 2024</b>	<p>The Chair began reviewing the following contract, going to BOH for information.</p> <p><b>The Community Builders, Inc.-55x10728</b> Ms. Tate explained that this agreement with Community Builders allows us to lease space in the Avondale Town Center Shopping Center for vendors at the annual fall festival held at Ambrose Health Center.</p>	

<b>Financial Update</b>	<p>Mr. Menkhaus provided an overview of the financial statement for the period ending in September 2024</p> <p><b>Total Revenue:</b> As of the end of September was \$12,501,829.70. Which is a 8.39% increase from September 2023.</p> <ul style="list-style-type: none"> <li>○ Total net gain after the capital revenue transfer was \$529,610.04.</li> <li>○ Expenses as of September 2024 totaled \$14,159,219.66 which is a 1.3% increase from September 2023.</li> <li>○ As of September, we had \$48,283.66 in overtime compared to September of 2023's total of \$44,806.76. Neither year had any disaster overtime in the month of September.</li> <li>○ Capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.</li> <li>○ Medicaid revenue is down 76.46% from the year prior. This is because the FY24 figure was inflated because CHD received several months of backlogged payments from Medicaid resulting from ODM's transition from MITS system to the Provider Network Management System (PNM). Meanwhile, the FY25 figure is down because of interruptions with OBS claims going to Medicaid wrap. The issue with Medicaid wrap payments was resolved as of October 2024</li> </ul> <p><b>Total Expenses:</b> \$29 million in FY '24.</p> <ul style="list-style-type: none"> <li>○ 71—Personnel- An increase of 5.5%. This increase is due to COLAs for non-represented and AFSCME staff.</li> <li>○ 7500-Fringes saw a corresponding increase of 3.35%.</li> <li>○ 7200-Contractual-A decrease of 5.94% (6.37% decrease in prior month).</li> <li>○ 7300- Materials &amp; Supplies- A decrease by 12.41% (18.22% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we have paid Drame \$140,975.87 as of September, yet in FY24 we paid Drame \$166,408.45 as of September.</li> <li>○ 7400-Fixed Cost: A decrease of 5.06% (25.41% increase in prior month). The decrease is the timing of invoices paid. In FY25 we paid Ochin \$291,924.11 as of September, yet in FY24 we paid Ochin \$337,918.80 as of September.</li> <li>○ 7600-Property: An increase of 3.35% (5.09% increase in the previous month).</li> </ul> <p><b>Total Available: \$529,610.04</b></p>	
<b>New Business</b>	<p>Dr. Jones asked about the City Council's request to use CHD funds for counseling services for transgender youth. Mr. Menkhaus Jr. explained that City Council will vote tomorrow on a motion to allocate \$250,000 from CHD's budget to support the mental and physical health of transgender and non-binary youth.</p> <p>Dr. Herzig asked who would provide these counseling services. Dr. Mussman responded that although CHD has behavioral counselors, none specialize in pediatric counseling or suicide risk, particularly for this population.</p> <p>Dr. Jones then asked if CHD would lead the process of finding a service provider. Dr. Mussman said that he didn't foresee any issues with this and welcomed input on who should be involved in that process.</p> <p>Ms. Young announced that Ms. Trabue will be the new chair of the board of finance. Ms. Trabue expressed her gratitude.</p>	

<b>Public Comment</b>	Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.	
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Meeting Adjourned: 5:30 p.m.

Next Meeting: **Tuesday, December 17, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

DRAFT

Board of Health Finance Committee Roll Calls for November 19, 2024

	Roll Call	Minutes	Hamilton County Solid Waste Management District-55x10731	UC Health, LLC Parking Lease-35x105311 1 <sup>st</sup> Amendment
<b>Tim Collier</b>	5:14 pm	-	-	-
<b>Dr. Edward Herzig</b>	Y	MY	Y	2Y
<b>Dr. Camille Jones</b>	5:14 pm	-	-	-
<b>Mark Menkhaus Jr.</b>	Y	Y	Y	Y
<b>Dr. Grant Mussman</b>	Y	Y	Y	Y
<b>Joyce Tate</b>	Y	Y	Y	Y
<b>Kiana Trabue</b>	Y	2Y	2Y	Y
<b>Ashlee Young</b>	Y	Y	MY	MY

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Ashanti Salter (Clerk).

Preparation Date February 3, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Get Vaccinated Ohio Grant – Public Health Initiative 2024-2025**

Contract # **65x10771**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Elizabeth Gay, 513-352-2901**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Community Health and Environmental Services**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable  
 Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$298,869.00**

### TERM

Original Term Start Date **7/1/2025** End Date **6/30/2026**

### EXECUTIVE SUMMARY

#### **Get Vaccinated OHIO- Public Health Initiative (GV) Sub-grant 2025-26**

The Get Vaccinated Ohio Project is a state funded competitive grant designed to support activities that will improve and sustain immunization rates in children under two years of age, school aged children and adolescents. Grant activities will include immunization assessment, targeted reminder, and recall, identifying disparities/inequities affecting low immunization levels, educational activities involving families and providers, assuring schools report vaccination rates and school education, and assuring the vaccination of high-risk infants exposed to hepatitis B disease as methods of increasing immunization rates for both public and private immunization providers. The Project's focus is on expanding education (peer-to-peer and family), assessment activities and reminder/recall. The Project provides peer-to-peer education utilizing the Maximizing Office Based Immunization (MOBI) program, Teen Immunization Education Session (TIES) and immunization assessment services utilizing the CDC tool: Immunization Quality Improvement for Providers (IQIP) program in the private and public sector. The Project contracts with Western Nursing to provide nursing support for MOBI, TIES and IQIP services *in the county*. The GV Grant support a Perinatal Hepatitis B Prevention Project which provides perinatal case identification, follow up/ education to pregnant females and provider education.

The outcome measure for this grant is to achieve and maintain the Centers for Disease Control (CDC) National Immunization Rate of 90% for **two-year-old children** and 80% for **adolescents**. In 2024, CHD

health centers achieved 90-95% immunization rate for children by age two. This exceeds the 2023 Ohio rate of 71%. The CHD health centers achieved 91%-100% adolescent rates for **13-year-old** for the following vaccines: HPV #1, Meningococcal, and Tdap. The **Up-to-Date HPV** Ohio rate is 63.4% and CHD is 59%-77%. In 2024, of practices assessed in the public/private community, immunization rates for two-year-old children at individual offices were between 25%-88% with an HPV up to date range of 8-65%. Through community outreach, education and assessment in the public and private sector, the GV team will work with community providers within the region to increase the community rates until 90% of children are immunized by age two and 80% for adolescents.

Preparation Date 01/27/2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **National Association of County and City Health Officials (NACCHO)**

Contract # **55x10769**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Maryse Amin, 513-357-7273**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable  
 Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$200,000**

### TERM

Original Term Start Date **12-2-2024** End Date **8-29-2025**

### EXECUTIVE SUMMARY

The goal of this project is to strengthen capacity in healthcare IPC by piloting and adapting tools and best practices utilizing Project Firstline resources. All awardees, regardless of cohort, will:

- Complete an initial assessment to identify IPC-related training needs;
- Participate in monthly calls with NACCHO to monitor progress, facilitate peer-exchange, and provide technical assistance;
- Identify, adapt and implement at least four existing Project Firstline tools and resources as part of specific outreach, education, or training activities for healthcare facilities in the jurisdiction or locality;
- Participate in evaluation-related activities to track and measure progress towards expressed outcomes;
- Attend an in-person convening; and
- Submit an end-of-project report.

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>UC Winkle College of Pharmacy</b>
Contract #	<b>35x10529 – 2<sup>nd</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>David Miller 513-357-7357</b>		
Division Head & Phone #	<b>Joyce Tate, 513-357-7361</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	<input type="checkbox"/> Accounts Receivable	
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease	
Funding Source	<input checked="" type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
Action Required:	<input type="checkbox"/> Board Approval	<input checked="" type="checkbox"/> Board Information	

### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$247,380</u></b>
1 <sup>st</sup> Amendment Amount	<b><u>\$6,096</u></b>
2 <sup>nd</sup> Amendment Amount	<b><u>\$9,000</u></b>
Total Amount	<b><u>\$262,476</u></b>

### TERM

Original Term	Start Date	<b><u>Upon execution</u></b>	End Date	<b><u>5 years from execution date</u></b>
1 <sup>st</sup> Amendment Term	Start Date	<b><u>7/1/2024</u></b>	End Date	<b><u>6/30/2028</u></b>
2 <sup>nd</sup> Amendment Term	Start Date	<b><u>7/1/2025</u></b>	End Date	<b><u>6/30/2028</u></b>

### EXECUTIVE SUMMARY

This is a Residency Program Support Affiliation Agreement between CHD and UC Winkle College of Pharmacy. The College will provide faculty expertise and resources to develop, conduct and maintain the educational integrity of the Residency Program. PharmD students will participate in clinical experiences required by the residency program at CHD facilities. The Resident will be guaranteed time weekly (up to 12 hours per week) to work with and on residency related activities. CHD will provide the college with \$47,476 annually for resident stipend plus fringe and up to \$2,000 for resident's travel expenses. The term begins once it is fully executed and will remain in effect for a term of 5 years.

The first amendment would increase the annual salary to \$49,000 for the remaining 4 years of the agreement. The term remains the same.

The second amendment would increase the annual salary to \$53,000 beginning 7/1/2025 and to 58,000 beginning 7/1/2026. The term remains the same.

Preparation Date 1/21/25

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **University of Cincinnati**

Contract # **55x10764**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Betsy Buchanan, 513-821-7188**

Division Head & Phone # **Betsy Buchanan, 513-821-7188**

Division **Health (WIC)**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable

**X** Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval **X** Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$0.00**

### TERM

Original Term Start Date **2/22/2025** End Date **2/21/2030**

### EXECUTIVE SUMMARY

This is an agreement between University of Cincinnati and City of Cincinnati Women, Infant, & Children (WIC) Program to provide clinical education and experience to students in the Spanish Assistance Program.

The agreement will begin February 22, 2025 and remain effective for five years.



**DATE:** February 18, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2025

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2025 – JANUARY**

### **2024 January Highlights:**

- Revenue as of the end of January was \$34,518,192.51. Which is a 4.74% decrease from January of 2024. Expenses as of January 2025 totaled \$36,701,800.99 which is a 1.76% increase from January 2024. Total net gain after the capital revenue transfer was \$3,391.52.

### **Year over Year:**

- As of January, we had \$101,648.03 in overtime compared to January of 2024's total of \$103,843.93. Neither year had any disaster overtime as of the month of January.
- We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.
- 7100-Personnel increased by 4.09% (14.0 increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. 7500-Fringes saw a corresponding increase of 3.62 (7.39% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.
- 7200- Contractual Services saw an increase of 1.77% (3.98% increase in prior month), and 7300- Materials & Supplies increased by 11.74% (13.73% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we have paid Cardinal Health \$917,557.03 as of January, yet in FY24 we paid Cardinal Health \$610,723.74 as of January. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.
- 7400-Fixed Costs decreased by 30.73% (25.97% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we have paid Talbert Services \$29,071.56 as of January, yet in FY24 we paid Talbert Services \$472,113.91 as of January.
- 7600-Property decreased by 45.96% (56.96% decrease in prior month).

**Cincinnati Board of Health Financial Statement for the period of January**

	<b>FY25 Actual</b>	<b>FY24 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$1,642.50	\$2,470.23	-33.51%
8237-Household Sewage System	\$38,473.00	\$38,594.00	-0.31%
8239-Tattoo/ Body, Environmental Waste License Fee	\$38,996.00	\$57,651.00	-32.36%
8241-Food Service (Mobile-Temporary)	\$54,391.94	\$93,815.00	-42.02%
8242-Vending Machine Licenses	\$53.76	\$88.34	-39.14%
8244-Food Establishments	\$115,038.00	\$10,451.90	1000.64%
8249-Food, NOC	\$29,484.50	\$39,058.50	-24.51%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$517,458.04	\$990,554.74	-47.76%
8556-Grants\Federal	\$6,592,618.17	\$4,592,391.85	43.56%
8563-Bd of Ed Svc (School Nurses Sal.)	\$1,747,068.61	\$2,669,061.21	-34.54%
8564-Ham Co Service	\$81,007.51	\$167,131.26	-51.53%
8571-Specific Purpose\Private Org.	\$153,097.86	\$843,719.89	-81.85%
8617-Non-Department Fringe Benefit Reimbursement	\$1,236.01	\$732.65	68.70%
8618-Overhead Charges Indirect Costs	\$61,340.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$305,907.02	\$309,174.00	-1.06%
8732-Vital Stats - Other	\$6,048.69	\$2,581.89	134.27%
8733-Self-Pay Patient	\$528,522.90	\$518,629.87	1.91%
8734-Medicare	\$3,037,225.42	\$3,011,335.47	0.86%
8736-Medicaid	\$3,495,232.24	\$6,362,060.53	-45.06%
8737-Private Pay Insurance	\$673,026.74	\$703,024.31	-4.27%
8738-Medicaid Managed Care	\$4,979,578.49	\$3,465,829.80	43.68%
8739-Misc. (Medical rec.\smoke free inv.)	\$1,155,472.68	\$1,010,993.92	14.29%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$0.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$1,227,000.00	-100.00%
8917-Deferred Sewer Assessment Collections	\$226.60	\$342.49	-33.84%
8932-Prior Year Reimbursement	\$185,076.65	\$32,969.95	461.35%
% That is attributable from 416	<u>\$10,719,969.18</u>	<u>\$10,085,850.21</u>	<u>6.29%</u>
Total Revenue	\$34,518,192.51	\$36,235,513.01	-4.74%
<b>Expenses</b>			
71-Personnel	\$19,641,819.58	\$18,869,302.87	4.09%
72-Contractual	\$5,222,340.06	\$5,131,323.95	1.77%
73-Material	\$2,337,618.28	\$2,091,970.36	11.74%
74-Fixed Cost	\$1,350,595.12	\$1,949,662.16	-30.73%
75-Fringes	\$7,966,915.76	\$7,688,535.61	3.62%
76-Property	<u>\$182,512.19</u>	<u>\$337,726.93</u>	<u>-45.96%</u>
Total Expenses	<u>\$36,701,800.99</u>	<u>\$36,068,521.88</u>	<u>1.76%</u>
<b>Net Gain (Losses)</b>	<b><u>(\$2,183,608.48)</u></b>	<b><u>\$166,991.13</u></b>	<b><u>-1407.62%</u></b>
8936-Transfer	<u>\$2,187,000.00</u>	<u>\$125,000.00</u>	
<b>Total Available</b>	<b><u>\$3,391.52</u></b>	<b><u>\$291,991.13</u></b>	<b><u>-98.84%</u></b>

**Date:** March 18, 2025,  
**Time:** 5:00 p.m.  
**Location:** Zoom

**Cincinnati Health Department**  
3101 Burnet Avenue Cincinnati, OH 45229



### Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>		1 minute	
<b>Review and Approval of February 2025 Minutes</b>	Committee	1 minute	
<b>Review of Contracts for Board Approval:</b> Clark Schaefer Hackett 55x0556 – 3 <sup>rd</sup> Amendment	Mark Menkhaus Jr.	2 minutes	
<b>Review of Contracts for Board Information:</b> CareSource 55x10780	Maryse Amin	2 minutes	
The Health Collaborative 55 x10782	Grant Mussman	2 minutes	
<b>Financial Update</b>	Mark Menkhaus Jr.	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, February 18, 2025 Finance Committee meeting to order at 5:02p.m.

### Roll Call

**Members present:** Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Kiana Trabue.

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from November 19, 2024.</p> <p><b>Motion:</b> That the Board of Health (BOH) Finance Committee approves the minutes from November 19, 2024.</p>	<b>Motion:</b> Mussman <b>Second:</b> Herzig <b>Action:</b> Pass
<b>Review of Contracts for BOH Approval: Feb. 18, 2025</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Get Vaccinated Ohio Grant- Public Health Initiative-65x10771 \$298,869.00 Grant, term of 7/1/25 - 6/30/26. Dr. Amin explained, the project is a state funded grant designed to support activities that will improve and sustain immunization rates in children under 2 years of age, school aged children and adolescents. Grant activities will include immunization assessment, targeted reminder, and recall, identifying inequities affecting low immunization levels, educational activities involving families and providers, assuring schools report vaccination rates and school education, and assuring the vaccination of high-risk infants exposed to Hepatitis B disease as methods of increasing immunization rates for both public and private providers.</p> <p>The GV team will work with community providers within the region to increase the community rates until 90% of children are immunized by age two and 80% for adolescents.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p>National Association of County and City Health Officials (NACCHO)-55x10769 \$200,000 grant, term of 12/2/24 - 8/29/25. Dr. Amin explained that the goal of this project is to strengthen capacity in healthcare IPC by piloting and adapting tools and best practices utilizing Project Firstline resources.</p> <p>Dr. Herzig asked to clarify what IPC stands for. Infection, Prevention, and Control per Dr. Mussman.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<b>Motion:</b> Herzig <b>Second:</b> Collier <b>Action:</b> Pass
<b>Review of Contracts for BOH Information: Feb. 18, 2024</b>	<p>The Chair began reviewing the following contracts, going to BOH for information.</p> <p>UC Winkle College of Pharmacy- 35x10529 2nd Amendment</p> <p>David Miller explained that this 2nd amendment would increase the annual salary to \$53,000 beginning 7/1/25 and to \$58,000 beginning 7/1/2026. The terms remain the same.</p> <p>University of Cincinnati- 55x10764</p> <p>Ms. Tate explained that this is an agreement between UC and WIC Program to provide clinical education and experience to students in the Spanish Assistance Program. The agreement will begin 2/22/25 and remain effective for 5 years.</p>	

<b>Financial Update</b>	<p>Mr. Menkhaus provided an overview of the financial statement for the period ending in January 2025.</p> <p><b>Total Revenue:</b> As of the end of January was \$34,518,192.51. Which is a 4.74% decrease from January 2024.</p> <ul style="list-style-type: none"> <li>○ Total net gain after the capital revenue transfer was \$3,391.52.</li> <li>○ Expenses as of January 2025 totaled \$36,701,800.99 which is a 1.76% increase from January 2024.</li> <li>○ As of January, we had \$101,648.03 in overtime compared to January of 2024's total of \$103,843.93. Neither year had any disaster overtime in the month of January.</li> <li>○ Capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.</li> </ul> <p><b>Total Expenses:</b> \$36,701.800.99</p> <ul style="list-style-type: none"> <li>○ 71—Personnel- An increase of 4.09%. This increase is due to COLAs for non-represented and AFSCME staff.</li> <li>○ 7500-Fringes saw a corresponding increase of 3.62%. This increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.</li> <li>○ 7200-Contractual-An increase of 1.77% (3.98% increase in prior month).</li> <li>○ 7300- Materials &amp; Supplies- An increase of 11.74% (13.73% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we have paid Cardinal Health \$917,557.03 as of January, yet in FY24 we paid Cardinal Health \$610,723.74 as of January. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.</li> <li>○ 7400-Fixed Cost: A decrease of 30.73% (25.97% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we have paid Talbert Services \$29,071.56 as of January, yet in FY24 we paid Talbert Services \$472,113.91 as of January.</li> <li>○ 7600-Property: A decrease of 45.96% (56.96% decrease in the previous month).</li> </ul> <p><b>Total Available:</b> \$3,391.52</p>	
<b>New Business</b>	<p>No new business to discuss.</p>	

<b>Public Comment</b>	Mrs. Baur stated that as of 5 p.m. today, no questions or comments from the public were received.	
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Meeting Adjourned: 5:30 p.m.

Next Meeting: **Tuesday, March 18, 2025, 5:00 p.m.**

Minutes prepared by Liz Baur

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

DRAFT

Board of Health Finance Committee Roll Calls for February 18, 2025

	Roll Call	Minutes	Get Vaccinated Ohio Grant-Public Health Initiative-65x10771	National Association of County and City Health Officials (NACCHO)-55x10769
<b>Tim Collier</b>	P	Y	2Y	2Y
<b>Dr. Edward Herzig</b>	P	2Y	MY	MY
<b>Dr. Camille Jones</b>	X	-	-	-
<b>Mark Menkhaus Jr.</b>	P	Y	Y	Y
<b>Dr. Grant Mussman</b>	P	MY	Y	Y
<b>Joyce Tate</b>	P	Y	Y	Y
<b>Kiana Trabue</b>	P	Y	Y	Y

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others Present: Dr. Maryse Amin, David Miller, Ashanti Salter, and Liz Baur (Clerk).

Preparation Date      March 10, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Clark Schaefer Hackett</b>
Contract #	<b>55x0556 – 3<sup>rd</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Mark Menkhaus, Jr., 513-357-7469</b>				
Division Head & Phone #	<b>Mark Menkhaus, Jr., 513-357-7469</b>				
Division	<b>Health</b>				
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	_____	Accounts Receivable		
	<input type="checkbox"/> Service Contract (no \$)	_____	Lease		
Funding Source	<input checked="" type="checkbox"/> General Fund	_____	Grant Fund	_____	Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	_____	Board Information		

### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$345,000</u></b>
1 <sup>st</sup> Amendment Amount	<b><u>\$460,000</u></b>
2 <sup>nd</sup> Amendment Amount	<b><u>\$498,300</u></b>
3 <sup>rd</sup> Amendment Amount	<b><u>\$405,000</u></b>
Total Amount	<b><u>\$1,708,300</u></b>

### TERM

Original Term	Start Date	<b><u>10/13/2014</u></b>	End Date	<b><u>6/30/2017</u></b>
1 <sup>st</sup> Amendment	Start Date	<b><u>01/26/2016</u></b>	End Date	<b><u>6/30/2025</u></b>
2 <sup>nd</sup> Amendment	Start Date	<b><u>01/26/2016</u></b>	End Date	<b><u>6/30/2025</u></b>
3 <sup>rd</sup> Amendment	Start Date	<b><u>Upon execution</u></b>	End Date	<b><u>6/30/2028</u></b>

### EXECUTIVE SUMMARY

The agreement is between Clark Schaefer Hackett and the Cincinnati Health Department for the Cost Report Audits. Clark Schaefer Hackett will audit the Ohio Department of Job and Family Services Federally Qualified Health Center Cost Report (the “Cost Report”) for Cincinnati Health Department Federally Qualified Health Centers.

Preparation Date      March 12, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **CareSource**  
Contract # **55x10780**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Tiffnay White, 513-357-7457**

Division Head & Phone # **Maryse Amin, 513-357-7273**

## Division **Health**

Funding Source      General Fund            Grant Fund            Other Funding

Action Required:  Board Approval  X Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$15,000**

## TERM

Original Term      Start Date      **Upon execution**      End Date      **March 1, 2027**

## EXECUTIVE SUMMARY

This is a subrecipient contract allowing us to move forward with the community freezer project funded by the Hamilton County Resource Waste Reduction Innovation Grant. Due to liability issues with government entities distributing rescued foods, a non-profit was required to own and operate the community freezers and CareSource was carefully selected for this agreement. Funding from this contract will go toward the purchase of customized freezers and bluetooth thermometers to run the Cincy Freeze & Feed program at the Millvale and Hirsch CRC locations. This collaborative effort between Hamilton County ReSource, CareSource, La Soupe, Cincinnati Recreation Commission, and Cincinnati Health Department will create a free food access point in two food insecure communities, reduce food waste in Cincinnati, and serve as a platform for CHD's food equity program to provide nutrition and food waste prevention education to prevent chronic illness associated with food insecurity.

Preparation Date      March 10, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>The Health Collaborative</b>
Contract #	<b>55x10782</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Grant Mussman, 513-357-7215</b>
Division Head & Phone #	<b>Grant Mussman, 513-357-7215</b>
Division	<b>Health</b>

Type of Contract/Agreement       Accounts Payable       Accounts Receivable  
 Service Contract (no \$)       Lease

Funding Source       General Fund       Grant Fund       Other Funding

Action Required:       Board Approval       Board Information

### **CONTRACT DOLLAR AMOUNT**

Original Amount      **\$0**

### **TERM**

Original Term      Start Date      **Upon execution**      End Date      **Open-ended**

### **EXECUTIVE SUMMARY**

The Health Collaborative and the Cincinnati Health Department wish to enter into a Business Associate Agreement (BAA) to formalize and extend previous and ongoing COVID-19 work by building and building and maintaining a capability that enables data sharing, rapid coordination and collaboration, analytics, and situational awareness to protect the health, wellbeing, and security of residents in the current COVID situation and future public health crises. This project exists to conduct a proof-of-concept approach to receiving data from local hospitals and local hospital data available from Health Information Exchanges (i.e., Ohio Health Information Partnership / CliniSync). In parallel, this project will provide the data needed to guide local health officials, hospitals, and stakeholders swiftly and efficiently through respiratory season and unpredictable hospital surges.



**DATE:** March 18, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2025

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2025 – FEBRUARY**

### **2025 February Highlights:**

- Revenue as of the end of February was \$43,926,708.66. Which is a 6.36% increase from February of 2024. Expenses as of February 2025 totaled \$42,337,951.20 which is a 3.73% increase from February 2024. Total net gain after the capital revenue transfer was \$3,775,757.46.

### **Year over Year:**

- As of February, we had \$108,848.46 in overtime compared to February of 2024's total of \$114,573.77. As of February 2025, we have not had any disaster overtime, while February 2024 had a total of \$401.97 in disaster overtime.
- We received our FY24 Medicaid Maximization payment in the amount of \$4,489,660 on February 18, 2025.
- We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.
- 7100-Personnel increased by 5.04% (4.09% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. 7500-Fringes saw a corresponding increase of 5.07% (3.62% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.
- 7200- Contractual Services saw a decrease of 0.37% (1.77% increase in the prior month), and 7300- Materials & Supplies increased by 33.34% (11.74% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we paid Western Nursing \$151,720.50 as of February, yet in FY24 we paid Western Nursing \$402,750.52 as of February. In FY25 we paid Cardinal Health \$1,450,157.95 as of February, yet in FY24 we paid Cardinal Health \$686,275.17 as of February. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.
- 7400-Fixed Costs decreased by 33.26% (30.73% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$29,071.56 as of January, yet in FY24 we paid Talbert Services \$472,113.91 as of February. In FY25 we paid Hamilton County \$80,000.00, yet in FY24 we paid Hamilton County \$210,125.00 as of February.
- 7600-Property decreased by 14.87% (45.96% decrease in prior month).

**Cincinnati Board of Health Financial Statement for the period of February**

	<b>FY25 Actual</b>	<b>FY24 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$1,642.50	\$2,943.23	-44.19%
8237-Household Sewage System	\$43,343.00	\$42,454.00	2.09%
8239-Tatto/ Body, Environmental Waste License Fee	\$42,071.00	\$59,176.00	-28.91%
8241-Food Service (Mobile-Temporary)	\$54,467.44	\$104,298.00	-47.78%
8242-Vending Machine Licenses	\$94.08	\$88.34	6.50%
8244-Food Establishments	\$121,060.25	\$11,878.75	919.13%
8249-Food, NOC	\$37,028.95	\$50,240.65	-26.30%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$754,330.83	\$1,282,486.39	-41.18%
8556-Grants\Federal	\$7,895,843.61	\$5,703,725.42	38.43%
8563-Bd of Ed Svc (School Nurses Sal.)	\$1,747,068.61	\$2,701,031.21	-35.32%
8564-Ham Co Service	\$88,959.51	\$167,131.26	-46.77%
8571-Specific Purpose\Private Org.	\$151,097.86	\$848,719.89	-82.20%
8617-Non-Department Fringe Benefit Reimbursement	\$1,236.01	\$732.65	68.70%
8618-Overhead Charges Indirect Costs	\$61,340.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$356,255.50	\$346,456.80	2.83%
8732-Vital Stats - Other	\$6,342.27	\$2,824.91	124.51%
8733-Self-Pay Patient	\$606,172.26	\$587,635.89	3.15%
8734-Medicare	\$3,402,903.52	\$3,430,198.74	-0.80%
8736-Medicaid	\$8,526,711.72	\$6,948,052.82	22.72%
8737-Private Pay Insurance	\$781,043.02	\$803,351.43	-2.78%
8738-Medicaid Managed Care	\$5,540,498.57	\$4,037,117.80	37.24%
8739-Misc. (Medical rec.\smoke free inv.)	\$1,274,011.32	\$1,143,251.62	11.44%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$0.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$1,227,000.00	-100.00%
8917-Deferred Sewer Assessment Collections	\$226.60	\$342.49	-33.84%
8932-Prior Year Reimbursement	\$185,076.65	\$426,768.00	-56.63%
% That is attributable from 416	<u>\$12,247,883.58</u>	<u>\$11,373,965.50</u>	<u>7.68%</u>
Total Revenue	\$43,926,708.66	\$41,301,871.79	6.36%
<b>Expenses</b>			
71-Personnel	\$22,648,265.22	\$21,561,684.94	5.04%
72-Contractual	\$5,844,055.24	\$5,865,740.27	-0.37%
73-Material	\$3,066,344.05	\$2,299,725.48	33.34%
74-Fixed Cost	\$1,411,708.59	\$2,115,313.99	-33.26%
75-Fringes	\$9,104,809.91	\$8,665,364.42	5.07%
76-Property	<u>\$262,768.19</u>	<u>\$308,654.87</u>	<u>-14.87%</u>
Total Expenses	<u>\$42,337,951.20</u>	<u>\$40,816,483.97</u>	<u>3.73%</u>
<b>Net Gain (Losses)</b>	<b><u>\$1,588,757.46</u></b>	<b><u>\$485,387.82</u></b>	<b><u>227.32%</u></b>
8936-Transfer	<u>\$2,187,000.00</u>	<u>\$1,227,000.00</u>	
<b>Total Available</b>	<b><u>\$3,775,757.46</u></b>	<b><u>\$1,712,387.82</u></b>	<b><u>120.50%</u></b>

**Date:** April 15, 2025,  
**Time:** 5:00 p.m.  
**Location** Zoom

**Cincinnati Health Department**  
3101 Burnet Avenue Cincinnati, OH 45229



### Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>		1 minute	
<b>Review and Approval of March 2025 Minutes</b>	Committee	1 minute	
<b>Review of Contracts for Board Approval:</b> Hamilton County Public Health-55x10786	Angela Robinson	2 minutes	
<b>Review of Contracts for Board Information:</b> Arts Equity Collective- 55x10785	Angela Robinson	2 minutes	
Discover Traffic Gardens-55x10788	Tiffany White	2 minutes	
Lindsay Nehls-55x10789	Tiffany White	2 minutes	
<b>Financial Update</b>	Debi Smith	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Kiana Trabue Chair of the Board of Health Finance Committee, called the Tuesday, March 18, 2025 Finance Committee meeting to order at 5:01p.m.

### Roll Call

**Members present:** Tim Collier, Dr. Edward Herzig, Dr. Camille Jones (5:04), Mark Menkhaus Jr., Dr. Grant Mussman

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from February 18, 2025</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from February 18, 2025.</p>	<p><b>Motion:</b> Herzig <b>Second:</b> Collier <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH Approval: March 18, 2025</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Clark Schaefer Hackett 55x0556 – 3<sup>rd</sup> Amendment</b> Mr. Menkhaus Jr. reported that Clark Schaefer Hackett is the only Ohio-based accounting firm that provides auditing services for the State of Ohio Federally Qualified Health Center (FQHC) Medicaid cost reports. These reports are integral to the maximization of Medicaid reimbursements. The firm has provided these services for a period of ten years. A proposed third amendment would extend their contract for an additional three years at a cost of \$405,000, bringing the cumulative contract value to \$1.7 million since 2014.</p> <p>Dr. Herzig inquired about the fluctuating amendment costs. Mr. Menkhaus responded, detailing the incremental increases: \$460,000 for the first, \$498,000 for the second, and \$405,000 for the third, culminating in a \$1.7 million total contract.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Herzig <b>Second:</b> Collier <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH Information: March 18, 2025</b>	<p>The Chair began reviewing the following contracts going to BOH for information.</p> <p><b>The Health Collaborative 55 x10782</b> Dr. Mussman stated that this business associate agreement allows for the sharing of flu and COVID diagnosis data with the health collaborative to support ongoing surveillance. Importantly, no personally identifiable information is exchanged, and the agreement carries no associated cost.</p> <p><b>CareSource 55x10780</b> Dr. Amin reported that this sub-recipient agreement for \$7,088.00 is with CareSource, a non-profit that will fund the purchase and operation of community freezers. This agreement supports free food access points in two food-insecure communities within Cincinnati, reduces food waste, and provides a platform for CHD's food equity program, which will deliver nutrition and food waste prevention education to combat chronic illnesses related to food insecurity.</p>	

<b>Financial Update</b>	<p>Mr. Menkhaus Jr. provided an overview of the financial statement for the period ending in February 2025</p> <p><b>Total Revenue:</b> As of the end of February was \$ \$43,926,708.66. Which is a 6.36% increase from February of 2024. Expenses as of February 2025 totaled \$42,337,951.20 which is a 3.73% increase from February 2024. Total net gain after the capital revenue transfer was \$3,775,757.46.</p> <ul style="list-style-type: none"> <li>○ As of February, we had \$108,848.46 in overtime compared to February of 2024's total of \$114,573.77. As of February 2025, we have not had any disaster overtime, while February 2024 had a total of \$401.97 in disaster overtime. We received our FY24 Medicaid Maximization payment in the amount of \$4,489,660 on February 18, 2025.</li> <li>○ We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.</li> </ul> <p><b>Total Expenses:</b> \$40 million in FY '24.</p> <ul style="list-style-type: none"> <li>○ 71—Personnel- Increased by 5.04% (4.09% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff</li> <li>○ 75-Fringes: Fringes saw a corresponding increase of 5.07% (3.62% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.</li> <li>○ 72-Contractual and 73-Material: Contractual Services saw a decrease of 0.37% (1.77% increase in the prior month), and 7300- Materials &amp; Supplies increased by 33.34% (11.74% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we paid Western Nursing \$151,720.50 as of February, yet in FY24 we paid Western Nursing \$402,750.52 as of February. In FY25 we paid Cardinal Health \$1,450,157.95 as of February, yet in FY24 we paid Cardinal Health \$686,275.17 as of February. We also paid \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.</li> <li>○ 74-Fixed Cost: A fixed Costs decreased by 33.26% (30.73% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$29,071.56 as of January, yet in FY24 we paid Talbert Services \$472,113.91 as of February. In FY25 we paid Hamilton County \$80,000.00, yet in FY24 we paid Hamilton County \$210,125.00 as of February.</li> <li>○ 76-Property: Property decreased by 14.87% (45.96% decrease in prior month). <b>Total Available: \$3,775,757.46</b></li> </ul>	
<b>New Business</b>	None	
<b>Public Comment</b>	Dr. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:21 p.m.

Next Meeting: **Tuesday, April 15, 2025, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for March 18, 2025

	Roll Call	Minutes	Clark Schaefer Hackett 55x0556 – 3 <sup>rd</sup> Amendment
<b>Tim Collier</b>	Y	2Y	2Y
<b>Dr. Edward Herzig</b>	Y	MY	MY
<b>Dr. Camille Jones</b>	-	-	Y
<b>Mark Menkhaus Jr.</b>	Y	Y	Y
<b>Dr. Grant Mussman</b>	Y	Y	Y
<b>Joyce Tate</b>	-	-	-
<b>Kiana Trabue</b>	Y	Y	Y

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Maryse Amin, Dr. Ashanti Salter (Clerk).

Preparation Date March 27, 2025

**CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Hamilton County Public Health**  
Contract # **55x10786**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Geneva Goode, 513-357-7490**

Division Head & Phone # **Joyce Tate, 513-357-7361**

## Division **Health**

Funding Source       General Fund       Grant Fund       X       Other Funding

Action Required:  Board Approval  Board Information

## CONTRACT DOLLAR AMOUNT

Original Amount **\$35,000**

## TERM

Original Term      Start Date      **April 1, 2025**      End Date      **April 30, 2026**

## EXECUTIVE SUMMARY

The purpose of this contract with Hamilton County Public Health is for the Cincinnati Health Department to receive \$35,000 in funds via the Ending the HIV Epidemic Grant. This grant focuses on decreasing HIV rates in Hamilton County by 90% by the year 2023. These grant funds will be used by the Cincinnati Health Department to conduct a Quality Improvement Project to increase our annual HIV screening by 5% during the contracted period, purchase educational materials to disseminate to patients, and purchase Rapid HIV tests as an intervention of our QI project.

Preparation Date March 20, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Arts Equity Collective**

Contract # **55x10785**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Betsy Buchanan, 513-821-7188**

Division Head & Phone # **Joyce Tate, 513-357-7361**

Division **Health (WIC)**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable

Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$0.00**

### TERM

Original Term Start Date **3/19/2025** End Date **8/31/2027**

### EXECUTIVE SUMMARY

This Memorandum of Understanding (MOU) establishes a collaborative agreement between WIC (Women Infants & Children) and nonprofit, Arts Equity Collective for Arts Equity Collective's Single Parents Empowerment/Education/Support Initiative. The MOU establishes a collaborative agreement between WIC (Women Infants & Children) and nonprofit, Arts Equity Collective for Arts Equity Collective's Single Parents Empowerment/Education/Support Initiative. The objectives of this MOU are to:

- **Enhance community safety** and well-being by providing WIC (Women, Infants, & Children) education for single parents living within the City of Cincinnati.
- **Support families holistically** by offering wraparound services that address violence prevention and health and wellness.
- **Foster collaboration** between WIC and Arts Equity Collective to create a seamless and integrated program that benefits both children and parents.

WIC Shall:

- Provide Art Equity Collective with WIC (Women Infants & Children) online education families who are part of the Arts Equity Collective's Single Parents Empowerment/Education/Support Initiative.

Arts Equity Collective Shall:

- Offer and schedule a series of parent workshops focused on reducing gun violence and promoting community safety.
- Provide wraparound services to families, addressing issues such as food insecurity, housing challenges, violence prevention, and overall health and wellness.

Preparation Date April 11, 2025

**CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Discover Traffic Gardens</b>
Contract #	<b>55x10788</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Tiffany White, 513-357-7457**

Division Head & Phone # **Maryse Amin, 513-357-7273**

## Division **Health**

**Funding Source**      **General Fund**      **X**      **Grant Fund**      **Other Funding**

Action Required:  Board Approval  X Board Information

## CONTRACT DOLLAR AMOUNT

Original Amount **\$5,690**

## TERM

**Original Term**      **Start Date**      **Upon execution**      **End Date**      **September 30, 2025**

## EXECUTIVE SUMMARY

This contract with Discover Traffic Gardens is to assess the current landscape at Roll Hill School, engage with the school's staff to inform the design of a traffic garden layout, and develop the required plans to contract for installation. The traffic garden playground strategy is a part of our Creating Healthy Communities grant from the Ohio Department of Health to increase physical activity in East Westwood and Roll Hill. The traffic garden will teach children how to ride bikes and traverse roads within a secure environment, tools they can carry over into their community for greater pedestrian and bicycle safety.

Preparation Date April 14, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Lindsay Nehls</b>
Contract #	<b>55x10789</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Tiffany White, 513-357-7457</b>		
Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	_____	Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	_____	Lease
Funding Source	General Fund	<input checked="" type="checkbox"/> Grant Fund	Other Funding
Action Required:	_____	Board Approval	<input checked="" type="checkbox"/> Board Information

### **CONTRACT DOLLAR AMOUNT**

Original Amount **\$2,800**

### **TERM**

Original Term      Start Date      **Upon execution**      End Date      **September 30, 2025**

### **EXECUTIVE SUMMARY**

This contract with local artist, Lindsay Nehls, is to engage the Carthage community, design an intersection mural, and assist with installation. Funding is from our Creating Healthy Communities grant through the Ohio Department of Health. The mural is a traffic-calming strategy in the intersection of Fairpark and Seymour to improve pedestrian and bicycle infrastructure. The final mural will be installed through a community paint day this summer in collaboration with the artist, CHD staff, Carthage Civic League, DOTE, and event planning.



**DATE:** April 15, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2025

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2025 – MARCH**

### **2025 March Highlights:**

- Revenue at the end of March was \$49,343,516.86. Which is a 1.68% decrease from March of 2024. Expenses as of March 2025 totaled \$47,743,634.74 which is a 3.39% increase from March 2024. Total net gain after the capital revenue transfer was \$3,786,882.12.

### **Year over Year:**

- As of March, we had \$119,338.18 in overtime compared to March of 2024's total of \$126,851.22. As of March 2025, we have not had any disaster overtime, while March 2024 had a total of \$401.97 in disaster overtime.
- We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.
- 7100-Personnel increased by 5.30% (5.04% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. 7500-Fringes saw a corresponding increase of 5.31% (5.07% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.
- 7200- Contractual Services saw an increase of 3.65% (0.37% decrease in the prior month), and 7300- Materials & Supplies increased by 0.80% (33.34% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we paid Western Nursing \$170,225.50 as of March, yet in FY24 we paid Western Nursing \$438,369.52 as of March. In FY25 we paid Cardinal Health \$1,519,232.61 as of March, yet in FY24 we paid Cardinal Health \$1,325,194.24 as of March. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.
- 7400-Fixed Costs decreased by 26.52% (33.26% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$29,071.56 as of March, yet in FY24 we paid Talbert Services \$472,113.91 as of March. In FY25 we paid Hamilton County \$80,000.00, yet in FY24 we paid Hamilton County \$210,125.00 as of March.
- 7600-Property increased by 33.68% (14.87% decrease in prior month). The increase is due to the purchase of new HVAC unit.

**Cincinnati Board of Health Financial Statement for the period of March**

	<b>FY25 Actual</b>	<b>FY24 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$2,627.50	\$11,062.23	-76.25%
8237-Household Sewage System	\$47,407.00	\$46,361.42	2.26%
8239-Tattoo/ Body, Environmental Waste License Fee	\$42,896.00	\$64,026.00	-33.00%
8241-Food Service (Mobile-Temporary)	\$75,232.44	\$112,948.00	-33.39%
8242-Vending Machine Licenses	\$413.55	\$88.34	368.13%
8244-Food Establishments	\$1,131,064.58	\$875,310.11	29.22%
8249-Food, NOC	\$51,054.50	\$55,640.65	-8.24%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$945,987.46	\$1,347,140.86	-29.78%
8556-Grants\Federal	\$8,145,843.61	\$10,483,720.86	-22.30%
8563-Bd of Ed Svc (School Nurses Sal.)	\$2,459,867.87	\$2,728,989.47	-9.86%
8564-Ham Co Service	\$88,959.51	\$207,761.10	-57.18%
8571-Specific Purpose\Private Org.	\$151,097.86	\$849,219.89	-82.21%
8617-Non-Department Fringe Benefit Reimbursement	\$1,236.01	\$1,351.94	-8.58%
8618-Overhead Charges Indirect Costs	\$61,340.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$406,895.70	\$407,928.68	-0.25%
8732-Vital Stats - Other	\$7,280.63	\$3,170.23	129.66%
8733-Self-Pay Patient	\$643,916.28	\$661,622.92	-2.68%
8734-Medicare	\$3,790,937.94	\$3,900,780.86	-2.82%
8736-Medicaid	\$8,992,009.84	\$7,310,330.10	23.00%
8737-Private Pay Insurance	\$874,159.56	\$892,530.94	-2.06%
8738-Medicaid Managed Care	\$6,174,111.09	\$4,738,228.86	30.30%
8739-Misc. (Medical rec.\smoke free inv.)	\$1,342,405.53	\$1,206,185.34	11.29%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	(\$1,020.00)	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$1,227,000.00	-100.00%
8917-Deferred Sewer Assessment Collections	\$226.60	\$342.49	-33.84%
8932-Prior Year Reimbursement	\$186,931.59	\$426,768.00	-56.20%
% That is attributable from 416	<u>\$13,720,634.21</u>	<u>\$12,628,481.82</u>	<u>8.65%</u>
Total Revenue	<u>\$49,343,516.86</u>	<u>\$50,186,991.11</u>	<u>-1.68%</u>
<b>Expenses</b>			
71-Personnel	\$25,490,669.10	\$24,207,282.29	5.30%
72-Contractual	\$6,680,350.84	\$6,445,299.46	3.65%
73-Material	\$3,231,033.20	\$3,205,548.32	0.80%
74-Fixed Cost	\$1,682,736.28	\$2,289,971.66	-26.52%
75-Fringes	\$10,209,194.49	\$9,694,038.31	5.31%
76-Property	<u>\$449,650.83</u>	<u>\$336,365.92</u>	<u>33.68%</u>
Total Expenses	<u>\$47,743,634.74</u>	<u>\$46,178,505.96</u>	<u>3.39%</u>
<b>Net Gain (Losses)</b>	<b><u>\$1,599,882.12</u></b>	<b><u>\$4,008,485.15</u></b>	<b><u>-60.09%</u></b>
8936-Transfer	<u>\$2,187,000.00</u>	<u>\$1,227,000.00</u>	
<b>Total Available</b>	<b><u>\$3,786,882.12</u></b>	<b><u>\$5,235,485.15</u></b>	<b><u>-27.67%</u></b>



**Date:** May 20, 2025,  
**Time:** 5:00 p.m.  
**Location:** Zoom

**Cincinnati Health Department**  
3101 Burnet Avenue Cincinnati, OH 45229

**Board of Health Finance Committee Agenda**

Item	Presenter	Time	Notes
<b>Call to Order</b>	Mark Menkhaus Jr.	2 minutes	
<b>Roll Call of Members Present</b>		1 minute	
<b>Review and Approval of April 2025 Minutes</b>	Committee	1 minute	
<b>Review of Contracts for Board Approval:</b>			
Boys & Girls Club of Greater Cincinnati Lease Agreement-85x10234	Lauren Thamann-Raines	2 minutes	
CareSource-55x10780	Tiffany White	2 minutes	
Ohio Department of Commerce-65x10791	Antonio Young	2 minutes	
Ohio Department of Health-65x10797	Antonio Young	2 minutes	
Greater Cincinnati Behavioral Health Services-15x10466 – 5th Amendment	Maryse Amin	2 minutes	
<b>Financial Update</b>	Mark Menkhaus Jr.	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Kiana Trabue Chair of the Board of Health Finance Committee, called the Tuesday, April 15, 2025 Finance Committee meeting to order at 5:04p.m.

### Roll Call

**Members present:** Jagdish Bhati, Dr. Edward Herzig, Dr. Camille Jones, Dr. Grant Mussman

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from March 18, 2025</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from March 18, 2025.</p>	<b>Motion:</b> Bhati <b>Second:</b> Herzig <b>Action:</b> Pass
<b>Review of Contracts for BOH Approval: April 15, 2025</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Hamilton County Public Health-55x10786</b></p> <p>Ms. Robinson explained the grant focuses on decreasing the HIV rates and handling, counting by 90% by the year, and it should be 20-30, not 2023. These funds will be used by the Cincinnati Health Department to conduct the quality improvement. The funding will be used to purchase educational materials and HIV rapid test kits.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<b>Motion:</b> Herzig <b>Second:</b> Jones <b>Action:</b> Pass
<b>Review of Contracts for BOH Information: April 15, 2025</b>	<p>The Chair began reviewing the following contracts going to BOH for information.</p> <p><b>Arts Equity Collective-55x10785</b></p> <p>Ms. Robinson explained that this memorandum of understanding is between WIC and the nonprofit Arts Equity Collective for Arts equity collectives, single Parents, Empowerment Education Support initiative. The objectives of this MOU are to enhance Community safety and well-being by providing WIC education for single parents living within the City of Cincinnati.</p> <p>Q: Dr. Herzig inquired about what the health department's role is in this? Ms. Robinson reiterated that WIC's role is to make recipients aware of this arts equity initiative project.</p> <p>Dr. Herzig also questioned why the finance committee, instead of the Board of Health, was reviewing the contract. Dr. Mussman explained that all contracts and MOUs must go through the finance committee. He then asked the committee if it would be acceptable to receive any further clarification needed via email. Ms. Trabue responded that the email would work, but she questioned the difference in process between the Hamilton County Contract, which was being brought for approval, and the other informational items on the agenda. She understood that the arts equity item had no financial aspect, but the other two informational items did. Therefore, she wondered if this contract's review by the finance committee was related to those financial aspects. She asked Ms. Salter for clarification. Ms. Salter explained that a certain financial threshold determined whether an item</p>	

	<p>went for board review versus board approval and asked Mrs. Smith to elaborate. Ms. Trabue suggested that it would be helpful for the committee to receive clarification on which agreements require a board vote versus being informational items, including the exact threshold dollar amount.</p> <p><b>Discover Traffic Gardens-55x10788</b></p> <p>Ms. White explained that the contract with Discover Traffic Garden is for assessing the design of a traffic garden at Roll Hill School, as part of the Department of Health's initiative to increase physical activity in East Westwood and Roll Hill. She detailed that Discover Traffic Garden will conduct a site visit, collaborate with the school on engagement activities, incorporate feedback to develop a layout, finalize it, and then provide all necessary information for the traffic garden's installation.</p> <p><b>Lindsay Nehls-55x10789</b></p> <p>Ms. White stated that this contract is with Lindsay Nehls, a local artist selected by the Carthage Civic League to design traffic calming measures. The project involves a mural installation at the corner of Fair Park and Seymour, adjacent to their future Carthage Commons. This initiative aligns with our Creating Healthy Communities grant's pedestrian infrastructure improvements, aiming to enhance traffic flow and implement traffic calming within Carthage. Lindsay Nehls will create the design and assist with installation, but the community will ultimately paint the mural.</p>	
<b>Financial Update</b>	<p>Mrs. Smith provided an overview of the financial statement for the period ending in March 2025</p> <p><b>Total Revenue:</b> As of the end of March was \$49,343,516.86. Which is a 1.68% decrease from March of 2024. Expenses as of March 2025 totaled \$47,743,634.74 which is a 3.39% increase from March 2024. Total net gain after the capital revenue transfer was \$3,786,882.12. As of March, we had \$119,338.18 in overtime compared to March of 2024's total of \$126,851.22. As of March 2025, we have not had any disaster overtime, while March 2024 had a total of \$401.97 in disaster overtime.</p> <p>We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00</p> <p><b>Total Expenses:</b></p> <ul style="list-style-type: none"> <li>○ 71—Personnel- Increased by 5.30% (5.04% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff.</li> <li>○ 75-Fringes: Fringes saw a corresponding increase of 5.31% (5.07% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.</li> <li>○ 72-Contractual and 73-Material: Contractual Services saw an increase of 3.65% (0.37% decrease in the prior month), and 7300- Materials &amp; Supplies increased by 0.80% (33.34% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we paid Western Nursing \$170,225.50 as of March, yet in FY24 we paid Western Nursing \$438,369.52 as of March. In FY25 we paid Cardinal Health \$1,519,232.61 as of March, yet in FY24 we paid Cardinal Health \$1,325,194.24 as of March. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ 74-Fixed Cost: A fixed decreased by 26.52% (33.26% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$29,071.56 as of March, yet in FY24 we paid Talbert Services \$472,113.91 as of March. In FY25 we paid Hamilton County \$80,000.00, yet in FY24 we paid Hamilton County \$210,125.00 as of March.</li> <li>○ 76-Property: Property increased by 33.68% (14.87% decrease in prior month). The increase is due to the purchase of new HVAC unit.</li> </ul> <p><b>Total Available: \$3,786,882.12</b></p>	
<b>New Business</b>	Ms. Trabue welcomed the newest members to the Board of Finance committee, John Kachuba, the new chair of the CCPC, and Jagdish Bhati, representing the Board of Health	
<b>Public Comment</b>	Dr. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:39 p.m.

Next Meeting: **Tuesday, May 20, 2025, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for April 15, 2025

	Roll Call	Minutes	Hamilton County Public health- 55x10786
<b>Jagdish Bhatti</b>	Y	MY	2Y
<b>Dr. Edward Herzig</b>	Y	2Y	MY
<b>Dr. Camille Jones</b>	Y	Y	Y
<b>John Kachuba</b>	Y	Y	Y
<b>Mark Menkhaus Jr.</b>	-	-	-
<b>Dr. Grant Mussman</b>	Y	Y	Y
<b>Joyce Tate</b>	-	-	-
<b>Kiana Trabue</b>	Y	Y	Y

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Maryse Amin, Angela Robinson, Dr. Ashanti Salter (Clerk), Debi Smith, and Tiffany White.

Preparation Date April 23, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Boys &amp; Girls Club of Greater Cincinnati</b>
Contract #	<b>85x10234 – 4<sup>th</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Lauren Thamann-Raines 513-357-7383</b>
Division Head & Phone #	<b>Joyce Tate, 513-357-7361</b>
Division	<b>Health (School Based Health Centers)</b>

Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input checked="" type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$75,000</u></b>
1 <sup>st</sup> Amendment Amount	<b><u>\$75,000</u></b>
2 <sup>nd</sup> Amendment Amount	<b><u>\$25,000</u></b>
3 <sup>rd</sup> Amendment Amount	<b><u>\$30,000</u></b>
4 <sup>th</sup> Amendment Amount	<b><u>\$30,000</u></b>
New Total	<b><u>\$235,000</u></b>

### TERM

Original Term	Start Date	7/1/2017	End Date	<b>6/30/2018 w/two 1-year renewal option</b>
1st Amendment Term	Start Date	7/1/2020	End Date	<b>6/30/2021 w/two 1-year options</b>
2 <sup>nd</sup> Amendment Term	Start Date	7/1/2023	End Date	<b>6/30/2024</b>
3 <sup>rd</sup> Amendment Term	Start Date	7/1/2024	End Date	<b>6/30/2025</b>

4<sup>th</sup> Amendment Term

Start Date

**7/1/2025**

End Date

**6/30/2026**

## **EXECUTIVE SUMMARY**

This is a lease agreement between the Boys & Girls Club of Greater Cincinnati and the City of Cincinnati to operate the Crest Smile Shoppe dental clinic at 3504 Washington Avenue.

The 4th amendment would renew the lease for an additional year at a cost of \$30,000.

Preparation Date      March 12, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>CareSource</b>
Contract #	<b>55x10780</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Tiffany White, 513-357-7457</b>
Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>
Division	<b>Health</b>

Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount      **\$7,088.00**

### TERM

Original Term      Start Date      Upon execution      End Date      March 1, 2027

### EXECUTIVE SUMMARY

This is a subrecipient contract allowing us to move forward with the community freezer project funded by the Hamilton County Resource Waste Reduction Innovation Grant. Due to liability issues with government entities distributing rescued foods, a non-profit was required to own and operate the community freezers and CareSource was carefully selected for this agreement. Funding from this contract will go toward the purchase of customized freezers and bluetooth thermometers to run the Cincy Freeze & Feed program at the Millvale and Hirsch CRC locations. This collaborative effort between Hamilton County ReSource, CareSource, La Soupe, Cincinnati Recreation Commission, and Cincinnati Health Department will create a free food access point in two food insecure communities, reduce food waste in Cincinnati, and serve as a platform for CHD's food equity program to provide nutrition and food waste prevention education to prevent chronic illness associated with food insecurity.

Preparation Date May 1, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Ohio Department of Commerce**  
Contract # **65x10791**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Antonio Young, 513-357-7202**

Division Head & Phone # **Maryse Amin, 513-357-7213**

Division **Health**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable  
 Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$20,000**

### TERM

Original Term Start Date **7/1/2025** End Date **6/30/2027**

### EXECUTIVE SUMMARY

This is a contract between the Cincinnati Health Department (CHD) and the Ohio Department of Commerce, Division of Industrial Compliance, delegating the authority to conduct enforcement activities at the manufactured home park located in Cincinnati to the Cincinnati Health Department (CHD). The contract, which has been performed annually, is an important component of public health and ensures local health department oversight for manufacture home parks in the Cincinnati jurisdiction.

The CHD will enter into this agreement to conduct and complete all inspections for our jurisdiction during the timeframe from July 1, 2025, through June 30, 2027.

The inspections will be completed by our Healthy Homes office to be reimbursed at \$175.00 per inspection, and a potential fee for re-inspections, if necessary. Note: There is currently only one manufactured home park located in Cincinnati.

Preparation Date May 14, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Ohio Department of Health**  
Contract # **65x10797**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Antonio Young, 513-357-7202**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Environmental Health/CHES**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable  
 Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### **CONTRACT DOLLAR AMOUNT**

Original Amount **\$7,000.00**

### **TERM**

Original Term Start Date **7/1/2025** End Date **6/30/2027**

### **EXECUTIVE SUMMARY**

This contract is between the Ohio Department of Health and the Cincinnati Health Department to conduct Tobacco enforcement and smoke free investigations at public locations in the Cincinnati jurisdiction.

CHD will receive \$175 per investigation, with an estimated value of \$3,500.00 per year (average 20 inspections per year). The term will begin on July 1, 2025, and end on June 30, 2027.

Preparation Date May 14, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Greater Cincinnati Behavioral Health Services (GCHBS)</b>
Contract #	<b>15x10466 – 5th Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Maryse Amin 513-357-7273</b>		
Division Head & Phone #	<b>Grant Mussman, 513-357-7215</b>		
Division	<b>Health/PHD</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	Accounts Receivable	
	<input type="checkbox"/> Service Contract (no \$)	Lease	
Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information	

### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$100,000</u></b>
1 <sup>st</sup> Amendment	<b><u>\$50,000</u></b>
2 <sup>nd</sup> Amendment	<b><u>\$97,000</u></b>
3 <sup>rd</sup> Amendment	<b><u>\$90,000</u></b>
4 <sup>th</sup> Amendment	<b><u>\$584,000</u></b>
5 <sup>th</sup> Amendment	<b><u>\$330,000</u></b>
New Total Amount	<b><u>\$1,251,000</u></b>

### TERM

Original Term	Start Date	<b><u>8/19/2021</u></b>	End Date	<b><u>06/30/2023</u></b>
1st Amendment Term	Start Date	<b><u>8/19/2021</u></b>	End Date	<b><u>06/30/2023</u></b>
2 <sup>nd</sup> Amendment Term	Start Date	<b><u>8/19/2021</u></b>	End Date	<b><u>06/30/2023</u></b>
3 <sup>rd</sup> Amendment Term	Start Date	<b><u>7/1/2023</u></b>	End Date	<b><u>06/30/2025</u></b>
4 <sup>th</sup> Amendment Term	Start Date	<b><u>7/1/2023</u></b>	End Date	<b><u>06/30/2025</u></b>
5 <sup>th</sup> Amendment Term	Start Date	<b><u>7/1/2025</u></b>	End Date	<b><u>06/30/2026</u></b>

## EXECUTIVE SUMMARY

The existing scope of services includes Greater Cincinnati Behavioral Health Services (GCHBS) providing Licensed Independent Social Workers (LISWs) with extensive experience in behavioral health issues. The LISWs consult with Health Department physicians and nurse practitioners to provide integrated primary health care for adult patients. This contract was intended to increase the availability of behavioral health services to CHD patients. The total value of the existing contract is \$100,000 and services shall be completed by 6/30/2023.

The 1st amendment added a pilot program “The EMS/ECC Project”, which allowed GCHBS to develop a collaborative partnership with Emergency Medical Services (EMS), Law Enforcement, Emergency Communication Center (ECC) (the “EMS/ECC Project”) and other various community and social services, as appropriate. GCHBS staff responds to needs as directed by the ECC, as needs are observed in community, and per referral from collaborating entities and partners.

The 2nd amendment increased the contract’s compensation cap by \$97,000. The contract’s expiration date remained unchanged. Admin Regulations 23 was approved on 12/9/22.

The 3rd amendment permitted an increase to the contract’s compensation cap by \$90,000 for the ARC Pilot Program, but those funds were not added because of the City’s fiscal shutdown. The amendment also extended the term to 12/31/2023. For the CCPC portion (behavioral health services), the contract was extended to 6/30/2025 and compensation rate for GCBHS’s Behavioral Health Specialist was increased from \$50/hr. to \$53/hr. for up to 24 hours per week. A waiver of Admin Regulation 23 was approved on 4/24/2023.

The 4th Amendment will allow aspects of the Program to continue by extending the contract’s term through June 30, 2025; increasing the maximum compensation paid to GCBHS by \$584,000 (up to \$70,000 for the CCPC portion, and up to \$514,800 for the EMS/ECC portion); and (3) increasing the rate of payment for both portions to \$55 per hour beginning on January 1, 2024. A waiver of Admin Regulation 23 was approved on 11/17/2023.

The 5th Amendment will allow aspects of the Program to continue by (1) extending the contract term through June 30, 2026, with the option for two additional one-year renewals.; (2) increasing the maximum compensation paid to GCBHS by \$330,000 for the EMS/ECC portion, as GCBHS no longer provides services for the Health Centers. A waiver of Admin Regulation 23 was submitted for approval on 5/14/2025.



**DATE:** May 20, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2025

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## FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2025 – APRIL

### 2025 April Highlights:

- Revenue at the end of April was \$54,121,893.32. Which is a 6.91% decrease from April of 2024. Expenses as of April 2025 totaled \$53,006,310.32 which is a 2.91% decrease from April 2024. Total net gain after the capital revenue transfer was \$3,302,583.

### Year over Year:

- As of April, we had \$134,401.76 in overtime compared to April of 2024's total of \$138,285.00. As of April 2025, we had a total of \$420 in disaster overtime, while April 2024 had a total of \$401.97 in disaster overtime.
- We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.
- 7100-Personnel increased by 3.45% (5.30% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. 7500-Fringes saw a corresponding increase of 5.06% (5.31% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.
- 7200- Contractual Services saw an increase of 1.88% (3.65% increase in the prior month), and 7300- Materials & Supplies decreased by 44.38% (0.80% increase in prior month). The differences are due to the timing of invoices paid. In FY25 we paid Western Nursing \$191,807.50 as of April, yet in FY24 we paid Western Nursing \$461,970.52 as of April. In FY25 we paid Cardinal Health \$1,747,320.24 as of April, yet in FY24 we paid Cardinal Health \$1,371,941.67 as of April. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.
- 7400-Fixed Costs decreased by 19.19% (26.52% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$38,872.56 as of April, yet in FY24 we paid Talbert Services \$472,113.91 as of April. In FY25 we paid Hamilton County \$130,609.00, yet in FY24 we paid Hamilton County \$226,941.00 as of April.
- 7600-Property increased by 55.72% (33.68% increase in prior month). The increase is due to the purchase of new HVAC units for Bobbie Sterne Health Center.

**Cincinnati Board of Health Financial Statement for the period of April**

	<b>FY25 Actual</b>	<b>FY24 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$39,320.50	\$46,003.23	-14.53%
8237-Household Sewage System	\$50,787.00	\$47,991.42	5.83%
8239-Tatto/ Body, Environmental Waste License Fee	\$60,884.33	\$78,626.00	-22.56%
8241-Food Service (Mobile-Temporary)	\$92,359.44	\$127,104.00	-27.34%
8242-Vending Machine Licenses	\$844.14	\$88.34	855.56%
8244-Food Establishments	\$1,520,528.00	\$1,194,606.26	27.28%
8249-Food, NOC	\$57,999.81	\$60,840.65	-4.67%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$1,352,138.54	\$1,509,370.10	-10.42%
8556-Grants\Federal	\$8,109,480.53	\$11,305,784.97	-28.27%
8563-Bd of Ed Svc (School Nurses Sal.)	\$2,459,867.87	\$4,159,327.03	-40.86%
8564-Ham Co Service	\$88,960.95	\$207,761.10	-57.18%
8571-Specific Purpose\Private Org.	\$151,097.86	\$866,219.89	-82.56%
8617-Non-Department Fringe Benefit Reimbursement	\$2,157.06	\$1,841.87	17.11%
8618-Overhead Charges Indirect Costs	\$61,340.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$448,905.70	\$449,467.72	-0.13%
8732-Vital Stats - Other	\$7,553.70	\$3,424.57	120.57%
8733-Self-Pay Patient	\$782,423.10	\$760,188.04	2.92%
8734-Medicare	\$4,094,457.38	\$4,300,673.26	-4.79%
8736-Medicaid	\$10,111,912.99	\$8,138,694.41	24.24%
8737-Private Pay Insurance	\$998,239.12	\$1,101,047.14	-9.34%
8738-Medicaid Managed Care	\$6,890,407.05	\$5,348,448.05	28.83%
8739-Misc. (Medical rec.\smoke free inv.)	\$1,407,138.16	\$1,254,538.50	12.16%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	(\$1,020.00)	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$1,227,000.00	-100.00%
8917-Deferred Sewer Assessment Collections	\$1,649.32	\$1,619.30	1.85%
8932-Prior Year Reimbursement	\$186,931.59	\$1,968,883.07	-90.51%
% That is attributable from 416	\$15,145,529.18	\$13,981,929.07	8.32%
Total Revenue	\$54,121,893.32	\$58,141,477.99	-6.91%
<b>Expenses</b>			
71-Personnel	\$28,268,036.02	\$27,325,331.81	3.45%
72-Contractual	\$7,271,381.60	\$7,137,269.84	1.88%
73-Material	\$3,664,539.60	\$6,588,690.02	-44.38%
74-Fixed Cost	\$1,994,593.12	\$2,468,168.96	-19.19%
75-Fringes	\$11,283,958.15	\$10,740,296.46	5.06%
76-Property	\$523,801.83	\$336,365.92	55.72%
Total Expenses	\$53,006,310.32	\$54,596,123.01	-2.91%
Net Gain (Losses)	\$1,115,583.00	\$3,545,354.98	-68.53%
8936-Transfer	\$2,187,000.00	\$1,227,000.00	
<b>Total Available</b>	<b>\$3,302,583.00</b>	<b>\$4,772,354.98</b>	<b>-30.80%</b>



**Date:** June 17, 2025,  
**Time:** 5:00 p.m.  
**Location:** Zoom

**Cincinnati Health Department**  
3101 Burnet Avenue Cincinnati, OH 45229

**Board of Health Finance Committee Agenda**

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>	Committee	1 minute	
<b>Review and Approval of May 2025 Minutes</b>		1 minute	
<b>Review of Contracts for Board Approval:</b>			
Hamilton County Solid Waste Management District-55x10790	Tiffany White	2 minutes	
Society of Transfiguration (Food for the Soul)- 55x10800	Tiffany White	2 minutes	
Cincinnati Children's Health Vine, LLC- 35x10542 – 1 <sup>st</sup> Amendment	Maryse Amin	2 minutes	
Undue Medical Debt-45x10627 – 1 <sup>st</sup> Amendment	Maryse Amin	2 minutes	
<b>Review of Contracts for Board Information:</b>			
Ohio Department of Health (ODH)- 65x10801	Maryse Amin	2 minutes	
National Kidney Foundation-55x10802	Joyce Tate	2 minutes	
The Children's Home of Cincinnati dba Best Point-55x10803	Joyce Tate	2 minutes	
<b>Financial Update</b>	Debi Smith	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Mark Menkhaus Jr. Member of the Board of Health Finance Committee, called the  
Tuesday, May 20, 2025 Finance Committee meeting to order at 5:03 p.m.

### Roll Call

**Members present:** Jagdish Bhati, Dr. Edward Herzig, Dr. Camille Jones, John Kachuba, Dr. Grant Mussman, and Joyce Tate

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	Mark Menkhaus Jr. asked Committee members if everyone had the opportunity to review the minutes from April 15, 2025 <b>Motion:</b> That the Board of Health (BOH) Finance Committee approves the minutes from April 15, 2025	<b>Motion:</b> Bhati <b>Second:</b> Mussman <b>Action:</b> Pass
<b>Review of Contracts for BOH Approval: May 20, 2025</b>	Mark Menkhaus Jr. began reviewing contracts going to BOH for approval.  <b>Boys and Girls Club of Greater Cincinnati-85x10234</b> Ms. Thamann-Raines explained that this is the fourth amendment to our long-standing agreement with the Boys & Girls Club. It extends our lease for the Crest Smile Shop dental services at the Rockdale Avenue location for an additional year, at a cost of \$30,000. <b>Motion:</b> That the BOH Finance Committee recommends approval.  <b>Caresource-55x10780</b> Mr. Menkhaus Jr. stated that this agreement is a duplicate of an item previously presented and approved at the March finance meeting, and therefore, it needs to be removed from the agenda.  <b>Ohio Department of Commerce-65x10791</b> Mr. Young explained that the Healthy Homes office conducts manufactured home park inspections under an agreement between CHD and the Ohio Department of Commerce. Mr. Bhati asked if these inspections are assumed to be 20 visits per year. Mr. Young confirmed there's a set inspection period, usually in the summer. He added that while CHD can perform additional inspections, the Department of Commerce is responsible for any escalated enforcement actions resulting from them. <b>Motion:</b> That the BOH Finance Committee recommends approval.	<b>Motion:</b> Herzig <b>Second:</b> Bhati <b>Action:</b> Pass
	 <b>Ohio Department of Health-65x10797</b> Mr. Young clarified that this is a long-standing contract with the Ohio Department of Health for tobacco-free and smoke-free investigations. When a complaint is received regarding a public location within Cincinnati's jurisdiction, CHD will investigate. CHD will be compensated \$175 per investigation, with an estimated annual value of \$3,500 (averaging 20 inspections per year). The contract term is from July 1, 2025, to June 30, 2026. <b>Motion:</b> That the BOH Finance Committee recommends approval.	<b>Motion:</b> Bhati <b>Second:</b> Jones <b>Action:</b> Pass

	<p><b>Greater Cincinnati Behavioral Health Services-15x10466-5<sup>th</sup> Amendment</b></p> <p>Dr. Amin explained that this contract amendment extends a partnership with Greater Cincinnati Behavioral Health (GCB). Initially, GCB provided behavioral health specialists for CHD's health centers. The partnership has since evolved to include GCB specialists in the City's Alternative Response Program (ARC). The ARC program, a collaboration between the Communications Center and CHD, deploys two teams that respond to low-acuity 911 calls that would typically involve a police officer. This allows for a more appropriate and helpful response to individuals in need.</p> <p>This amendment adds another year to the contract. The increased funding reflects the program's expansion from a pilot with one GCB individual to two full teams, now requiring three GCB staff members instead of the initial one.</p> <p><b>Motion: That the BOH Finance Committee recommends approval.</b></p>	<p><b>Motion:</b> Kachuba</p> <p><b>Second:</b> Jones</p> <p><b>Action:</b> Pass</p>
<b>Financial Update</b>	<p>Mr. Menkhaus Jr. provided an overview of the financial statement for the period ending in April 2025</p> <p><b>Total Revenue:</b> Revenue at the end of April was \$54,121,893.32. Which is a 6.91% decrease from April of 2024. Expenses as of April 2025 totaled \$53,006,310.32 which is a 2.91% decrease from April 2024. Total net gain after the capital revenue transfer was \$3,302,583.</p> <p>As of April, we had \$134,401.76 in overtime compared to April of 2024's total of \$138,285.00. As of April 2025, we had a total of \$420 in disaster overtime, while April 2024 had a total of \$401.97 in disaster overtime. We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00</p> <p><b>Total Expenses:</b></p> <ul style="list-style-type: none"> <li>○ 71— Personnel increased by 3.45% (5.30% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff.</li> <li>○ 75-Fringes: Fringes saw a corresponding increase of 5.06% (5.31% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.</li> <li>○ 72-Contractual and 73-Material: Contractual Services saw an increase of 1.88% (3.65% increase in the (prior month), and 7300- Materials &amp; Supplies decreased by 44.38% (0.80% increase in prior month). The differences are due to the timing of invoices paid. In FY25 we paid Western Nursing \$191,807.50 as of April, yet in FY24 we paid Western Nursing \$461,970.52 as of April. In FY25 we paid Cardinal Health \$1,747,320.24 as of April, yet in FY24 we paid Cardinal Health \$1,371,941.67 as of April. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.</li> <li>○ 74-Fixed Cost: Decreased by 19.19% (26.52% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$38,872.56 as of April, yet in FY24 we paid Talbert Services \$472,113.91 as of April. In FY25 we paid Hamilton County \$130,609.00, yet in FY24 we paid Hamilton County \$226,941.00 as of April.</li> <li>○ 76-Property: Property increased by 55.72% (33.68% increase in prior month). The increase is due to the purchase of new HVAC units for Bobbie Sterne Health Center.</li> </ul> <p><b>Total Available: \$3,302,583.00</b></p>	

<b>New Business</b>		
<b>Public Comment</b>	Dr. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:24 p.m.

Next Meeting: **Tuesday, June 17, 2025, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

**Board of Health Finance Committee Roll Calls for May 20, 2025:**

	<b>Roll Call</b>	<b>Minutes</b>	<b>Boys and Girls Club of Greater Cincinnati-85x10234</b>	<b>Ohio Department of Commerce-65x10791</b>	<b>Department of Health-65x10797</b>	<b>Ohio Department of Health-65x10797</b>	<b>Greater Cincinnati Behavioral Health Services-15x10466-5<sup>th</sup> Amendment</b>
<b>Mr. Jagdish Bhati</b>	Y	MY	2Y	MY	2Y	Y	Y
<b>Dr. Edward Herzig</b>	Y	Y	MY	Y	Y	2Y	Y
<b>Dr. Camille Jones</b>	Y	Y	Y	2Y	MY	MY	2Y
<b>Mr. John Kachuba</b>	Y	Y	Y	Y	Y	Y	MY
<b>Mr. Mark Menkhaus Jr.</b>	Y	Y	Y	Y	Y	Y	Y
<b>Dr. Grant Mussman</b>	Y	2Y	Y	Y	Y	Y	Y
<b>Ms. Joyce Tate</b>	Y	Y	Y	Y	Y	Y	Y
<b>Ms. Kiana Trabue</b>	-	-	-	-	-	-	-

**Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second**

Others present: Ashanti Salter (Clerk) Maryse Amin, Lauren Thamann-Raines, Tiffany White, and Antonio Young

Preparation Date April 22, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	Hamilton County Solid Waste Management District
Contract #	55x10790

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	Tiffany White, 513-357-7457
Division Head & Phone #	Maryse Amin, 513-357-7273

Division	Health
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Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount \$15,000

### TERM

Original Term	Start Date	<u>Upon Execution</u>	End Date	<u>3 years from execution</u>
				<u>date</u>

### EXECUTIVE SUMMARY

The Cincinnati Health Department's (CHD) Healthy Communities Program was awarded \$15,000 in grant funds from the Hamilton County Solid Waste Management District for the pilot community freezer program. CHD will partner with Cincinnati Recreation Center (CRC) to place freezers at the Winton Hills and Hartwell locations, indoors, and in a public space for community members to access meals and soups from rescued food provided by La Soupe. CHD's food equity coordinator will act as the liaison between La Soupe and CRC for ordering and deliveries. To further the efforts to decrease food waste, prevention education will be provided to the community and CRC staff. In addition, to aid in reducing the prevalence of chronic diseases, education on nutrition will be provided. CHD will engage community response and needs through pre- and post- surveys. Once the pilot is complete and sustainability is proven, HD Healthy Communities Program will explore implementing community freezers in other vulnerable neighborhoods.

Preparation Date June 2, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Society of Transfiguration (Food for the Soul)</b>
Contract #	<b>55x10800</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Tiffnay White, 513-357-7457</b>
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Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>
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Division	<b>Health</b>
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Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount **\$8,023**

### TERM

Original Term	Start Date	<u>Upon execution</u>	End Date	<b><u>May 22, 2026</u></b>
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### EXECUTIVE SUMMARY

This is a subrecipient contract allowing us to move forward with the community freezer project funded by the Hamilton County Resource Waste Reduction Innovation Grant. Due to liability issues with government entities distributing rescued foods, a non-profit is required to own and operate the community freezers and Society of Transfiguration (Food for the Soul) was carefully selected for this agreement. Funding from this contract will go toward the purchase of customized freezers and bluetooth thermometers to run the Cincy Freeze & Feed program at the Hartwell and Winton Hills CRC locations. This collaborative effort between Hamilton County ReSource, Food for the Soul, La Soupe, Cincinnati Recreation Commission, and Cincinnati Health Department will create a free food access point in two food insecure communities, reduce food waste in Cincinnati, and serve as a platform for CHD's food equity program to provide nutrition and food waste prevention education to prevent chronic illness associated with food insecurity.

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Cincinnati Children's Health Vine, LLC</b>
Contract #	<b>35x10542 – 1<sup>st</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Grant Mussman 513-357-7281</b>
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Division Head & Phone #	<b>Grant Mussman 513-357-7281</b>
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Division	<b>Health</b>
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Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>Varies (value-based payments)</u></b>
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1 <sup>st</sup> Amendment Amount	<b><u>Varies (value-based payments)</u></b>
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2 <sup>nd</sup> Amendment Amount	<b><u>Varies (value-based payments)</u></b>
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### TERM

Original Term	Start Date <u>1/1/2023</u>	End Date <u>12 months from effective date w/ yearly auto-renew</u>
1 <sup>st</sup> Amendment Term	Start Date <u>1/1/2023</u>	End Date <u>12 months from effective date w/ yearly auto-renew</u>
2 <sup>nd</sup> Amendment Term	Start Date <u>1/1/2023</u>	End Date <u>12 months from effective date w/ yearly auto-renew</u>

### EXECUTIVE SUMMARY

HealthVine, LLC is a pediatric accountable car organization whose sole member is Children's Hospital Medical Center. HealthVine has entered into, or may in the future enter into, at-risk payor contracts with certain Ohio Medicaid Managed Care Plans ("MCPs") pursuant to which HealthVine and the MCPs are collaborating to improve quality, patient experience, and overall healthcare satisfaction for certain

members of the MCPs while reducing health care costs through innovative solutions (the “**Quadruple Aim**”). Health Vine has established a Value-Based Enterprise that engages in Value-Based Arrangements in furtherance of the Quadruple Aim (The Health Vine VBE) and would like for CHD to become a participant to engage in certain Value-Based Activities for reimbursement. The term begins 1/1/23 and auto-renews every 12 months.

The first amendment increases the amounts of the value-based payments CHD receives from HealthVine, LLC.

The second Amendment replaces Exhibit B of the original agreement with a revised version that focuses on well-child visits during the first 15 months of life and during 12 to 17 years of age.

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Undue Medical Debt</b>
Contract #	<b>45x10627 – 1<sup>st</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Maryse Amin, 513-357-7273</b>
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Division Head & Phone #	<b>Grant Mussman, 513-357-7215</b>
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Division	<b>Health</b>
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Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input checked="" type="checkbox"/> X Other Funding
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Action Required:	<input checked="" type="checkbox"/> X Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$1.5 million</u></b>
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Original Amount	<b><u>\$0</u></b>
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Total Amount	<b><u>\$1.5 million</u></b>
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### TERM

Original Term	Start Date	<b><u>3/1/2024</u></b>	End Date	<b><u>2/28/26</u></b>
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1 <sup>st</sup> Amendment Term	Start Date	<b><u>3/1/2024</u></b>	End Date	<b><u>2/28/26</u></b>
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### EXECUTIVE SUMMARY

The Cincinnati Health Department would like to enter into an agreement with RIP Medical Debt (RIPMD) to purchase and retire the medical debt of Cincinnati, Ohio residents who have been or are currently unable to cover outstanding medical bills because they are experiencing financial hardship. The \$1.5 million in program funds will retire an estimated \$130 million in medical debt based on RIPMD's standard pricing schedule which is based on market rates. This program will help thousands of Cincinnati/Hamilton County/Ohio residents obtain financial stability, improve their health equity, and reduce stress and mental health problems. The program will also help the community recover economically from the COVID-19 Pandemic.

The first amendment would revise budget line items to reflect the 'amended' column in the diagram below. Contract amount and term remain the same.

	ORIGINAL BUDGET	AMENDED BUDGET	CHANGE	PCTG CHANGE
Debt Abolishment Costs	1,144,741.45	1,244,980.90	100,239.45	9%
Personnel	89,838.42	71,018.42	(18,820.00)	-21%
Other Costs	25,289.70	2,182.50	(23,107.20)	-91%
Travel and Training Costs	1,000.00	-	(1,000.00)	-100%
Indirect Costs	189,130.43	131,818.18	(57,312.25)	-30%
<b>TOTAL</b>	<b>1,450,000.00</b>	<b>1,450,000.00</b>	<b>0.00</b>	<b>0%</b>

Preparation Date June 10, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Ohio Department of Health (ODH)</b>
Contract #	<b>65x10801</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Maryse Amin, 513-357-7273</b>
Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>
Division	<b>Health (Lead)</b>

Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input checked="" type="checkbox"/> Other Funding
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Action Required:	<input type="checkbox"/> Board Approval	<input checked="" type="checkbox"/> Board Information
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### **CONTRACT DOLLAR AMOUNT**

Original Amount	<b>Varies</b>
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### **TERM**

Original Term	Start Date <b>7/1/2025</b>	End Date <b>6/30/2027</b>
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### **EXECUTIVE SUMMARY**

The Ohio Department of Health (ODH) contracts with the Cincinnati Health Department (CHD) to intervene and educate families with children who have elevated lead levels. This accounts receivable contract requires the CHD to conduct Public Health Lead Investigations (PHLI's) and send resources (educational, grant remediation applications) pursuant to ODH protocols and standards during the period of 7/1/2025 through 6/30/2027.

The Public Health Lead Investigations will be reimbursed for lead investigations and case management for children lead poisoned at levels of 3.5-9.9 ug/dL blood lead levels. ODH shall reimburse CHD \$1,000 for non-Medicaid public health lead investigations and \$600 for completion of each non-Medicaid elevated blood level case. There is no cap on the reimbursement amount under this agreement.

Preparation Date June 10, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>National Kidney Foundation</b>
Contract #	<b>55x10802</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Lauren Thamann- Raines, 513-357-2809</b>
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Division Head & Phone #	<b>Joyce Tate, 513-357-7361</b>
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Division	<b>Health</b>
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Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input checked="" type="checkbox"/> Other Funding
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Action Required:	<input type="checkbox"/> Board Approval	<input checked="" type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount **\$5,000**

### TERM

Original Term      Start Date **Upon execution**      End Date **Open-ended**

### EXECUTIVE SUMMARY

This is a data sharing agreement between the Cincinnati Health Department (CHD) and the National Kidney Foundation (NKF) to evaluate the impact of chronic kidney disease (CKD) and Diabetic Retinopathy (DR) in identified practice sites, identify areas where CKD and DR care may be improved within the institution and engage in a CKD and DR Quality Improvement Project (QIP) to deploy evidence-based recommendations to improve CKD and DR recognition and management in primary care settings. The National Kidney Foundation received funding from the Ohio Department of Health to support the activities at no cost to CHD. NKF will provide CHD a \$5000 stipend, paid in two \$2500 installments upon submission of the first quarterly report and final report.

Preparation Date June 11, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **The Children's Home of Cincinnati dba Best Point**

Contract # **55x10803**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Joyce Tate, 513-357-7361**

Division Head & Phone # **Joyce Tate, 513-357-7361**

Division **Health**

Type of Contract/Agreement  Accounts Payable  Accounts Receivable  
 Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### **CONTRACT DOLLAR AMOUNT**

Original Amount **Varies**

### **TERM**

Original Term Start Date **1/1/2025** End Date **Open ended**

### **EXECUTIVE SUMMARY**

The purpose of the MOU is to facilitate the provision of Best Point required employee physicals at the Levine Family Health Center. The Cincinnati Health Department will invoice Best Point per physical completed.



**DATE:** June 17, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2025

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2025 – MAY**

### **2025 May Highlights:**

- Revenue at the end of May was \$60,566,097.63. Which is a 10.95% decrease from May of 2024. Expenses as of May 2025 totaled \$58,600,037.05 which is a 2.04% decrease from May 2024. Total net gain after the capital revenue transfer was \$4,153,060.58.

### **Year over Year:**

- As of April, we had \$155,911.56 in overtime compared to May of 2024's total of \$158,162.85. As of May 2025, we had a total of \$420 in disaster overtime, while May 2024 had a total of \$401.97 in disaster overtime.
- We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.
- 7100-Personnel increased by 3.38% (3.45% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. 7500-Fringes saw a corresponding increase of 5.05% (5.06% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.
- 7200- Contractual Services saw an increase of 3.45% (1.88% increase in the prior month), and 7300- Materials & Supplies decreased by 39.36% (44.38% decrease in prior month). The differences are due to the timing of invoices paid. In FY25 we paid Western Nursing \$195,023.50 as of May, yet in FY24 we paid Western Nursing \$497,223.02 as of May. In FY25 we paid Cardinal Health \$1,995,533.70 as of May, yet in FY24 we paid Cardinal Health \$1,522,176.92 as of May. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.
- 7400-Fixed Costs decreased by 20.27% 19.19% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$38,872.56 as of May, yet in FY24 we paid Talbert Services \$481,583.47 as of May. In FY25 we paid Hamilton County \$130,881.00, yet in FY24 we paid Hamilton County \$227,281.00 as of May.
- 7600-Property increased by 31.25% (55.72% increase in prior month). The increase is due to the purchase of new HVAC unit.

**Cincinnati Board of Health Financial Statement for the period of May**

	<b>FY25 Actual</b>	<b>FY24 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$58,629.23	\$58,688.73	-0.10%
8237-Household Sewage System	\$52,070.00	\$48,344.84	7.71%
8239-Tatto/ Body, Environmental Waste License Fee	\$61,309.33	\$100,626.00	-39.07%
8241-Food Service (Mobile-Temporary)	\$107,286.44	\$147,500.00	-27.26%
8242-Vending Machine Licenses	\$857.58	\$88.34	870.77%
8244-Food Establishments	\$1,550,523.50	\$1,222,041.51	26.88%
8249-Food, NOC	\$60,499.81	\$65,940.65	-8.25%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$1,629,873.56	\$1,619,099.90	0.67%
8556-Grants\Federal	\$9,195,875.04	\$11,816,725.32	-22.18%
8563-Bd of Ed Svc (School Nurses Sal.)	\$2,459,867.87	\$4,159,327.03	-40.86%
8564-Ham Co Service	\$88,960.95	\$207,761.10	-57.18%
8571-Specific Purpose\Private Org.	\$315,595.00	\$866,219.89	-63.57%
8617-Non-Department Fringe Benefit Reimbursement	\$2,270.75	\$1,841.87	23.29%
8618-Overhead Charges Indirect Costs	\$61,340.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$506,422.94	\$495,908.28	2.12%
8732-Vital Stats - Other	\$7,538.23	\$4,372.67	72.39%
8733-Self-Pay Patient	\$864,062.36	\$839,920.81	2.87%
8734-Medicare	\$4,676,268.81	\$4,679,490.00	-0.07%
8736-Medicaid	\$11,297,847.24	\$14,455,300.50	-21.84%
8737-Private Pay Insurance	\$1,102,983.52	\$1,180,607.59	-6.57%
8738-Medicaid Managed Care	\$7,750,272.17	\$6,089,350.06	27.28%
8739-Misc. (Medical rec.\smoke free inv.)	\$1,529,221.15	\$1,313,051.54	16.46%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$7,273.00	\$1,006.00	622.96%
8914-Bond/Note Proceeds	\$0.00	\$1,227,000.00	-100.00%
8917-Deferred Sewer Assessment Collections	\$1,649.32	\$1,619.30	1.85%
8932-Prior Year Reimbursement	\$186,931.59	\$1,980,002.32	-90.56%
% That is attributable from 416	<u>\$16,990,668.24</u>	<u>\$15,428,703.02</u>	<u>10.12%</u>
Total Revenue	\$60,566,097.63	\$68,010,537.27	-10.95%
<b>Expenses</b>			
71-Personnel	\$31,113,809.42	\$30,095,258.76	3.38%
72-Contractual	\$8,273,673.38	\$7,997,400.98	3.45%
73-Material	\$4,139,713.54	\$6,827,113.14	-39.36%
74-Fixed Cost	\$2,157,124.92	\$2,705,476.26	-20.27%
75-Fringes	\$12,391,913.96	\$11,795,705.45	5.05%
76-Property	<u>\$523,801.83</u>	<u>\$399,072.70</u>	<u>31.25%</u>
Total Expenses	<u>\$58,600,037.05</u>	<u>\$59,820,027.29</u>	<u>-2.04%</u>
<b>Net Gain (Losses)</b>	<b><u>\$1,966,060.58</u></b>	<b><u>\$8,190,509.98</u></b>	<b><u>-76.00%</u></b>
8936-Transfer	<u>\$2,187,000.00</u>	<u>\$1,227,000.00</u>	
<b>Total Available</b>	<b><u>\$4,153,060.58</u></b>	<b><u>\$9,417,509.98</u></b>	<b><u>-55.90%</u></b>



**Date:** August 19, 2025  
**Time:** 5:00 p.m.  
**Location:** Zoom

**Cincinnati Health Department**

3101 Burnet Avenue Cincinnati, OH 45229

**Board of Health Finance Committee Agenda**

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>		1 minute	
<b>Review and Approval of June 2025 Minutes</b>	Committee	1 minute	
<b>Review of Contracts for Board Approval:</b>			
Playground Equipment Services - 65x10813	Tiffany White	2 minutes	
Hamilton County Public Health - 55x10812	Lauren Thamann-Raines	2 minutes	
LabCorp - 65x10806	Yury Gonzales	2 minutes	
Children's Hospital Medical Center (CHMC) - 35x10555 - 1 <sup>st</sup> Amendment	Yury Gonzales	2 minutes	
Ohio Department of Job and Family Services - Refugee Program - 45x10593 - 1 <sup>st</sup> Amendment	Alvenia Ross	2 minutes	
<b>Financial Update</b>	Mark Menkhaus, Jr.	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, June 17, 2025 Finance Committee meeting to order at 5:03 pm

### Roll Call

Members present: Jagdish Bhati, Dr. Edward Herzig, Debi Smith, and Joyce Tate

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Board Chair asked Committee members if everyone had the opportunity to review the minutes from May 20, 2025.</p> <p><u>Motion:</u> Board of Health (BOH) Finance Committee approves the minutes from May 20, 2025</p>	<p><b>Motion:</b> Herzig <b>Second:</b> Bhati <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH Approval: June 17, 2025</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Hamilton County Solid Waste Management District-55x10790</b> Ms. White explained that this contract covers the second round of grants for community freezers. We previously had freezers in place at the Avondale and Millvale recreation centers in the first round. This funding will allow us to purchase freezers for the Winton Hills and Hartwell recreation centers. The grant also funds educational initiatives on healthy eating, nutrition, and food waste reduction. Dr. Herzig inquired if we keep ownership of the freezers. Dr. Herzig asked about freezer ownership. Ms. White clarified that as a government agency, the Board of Health (BOH) cannot own and distribute food from the freezers due to liability concerns under the Liability Act. Therefore, a third-party organization will own and operate the freezers at all recreation center locations.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval</p> <p><b>Society of Transfiguration (Food for the Soul) -55x10800</b> Ms. White detailed the new agreement with the Society of Transfiguration (Food for the Soul). This partnership will cover the operation and cost of two freezers, and blue thermometers to run the Cincy Freeze and Feed program located at the Winton Hills and Hartwell recreation centers. This agreement runs until the first year of the previous contract concludes, allowing for all necessary data from that initial contract to be gathered and reported.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Herzig <b>Second:</b> Trabue <b>Action:</b> Pass</p>
	<p><b>Cincinnati Children's Health Vine, LLC- 35x10542-1<sup>st</sup> Amendment</b> Dr. Amin provided an overview of the agreement with HealthVine, LLC, which focuses on well-child visits. The first amendment to this agreement increased the value-based payments that CHD receives. The second amendment replaces Exhibit B of the original agreement with a revised version that specifically targets well child visits for two age groups: infants (first 15 months of life) and adolescents (12 to 17 years of age).</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Trabue <b>Second:</b> Herzig <b>Action:</b> Pass</p>

	<p><b>Undue Medical Debt-45x10627-1<sup>st</sup> Amendment</b>  Dr. Amin clarified that this First Amendment agreement modifies the budget line items to reallocate funds towards debt abolishment. Specifically, funds are being moved from personnel to allow for more medical debt relief through this grant. While the contract information sheet initially states \$1.5 million, the correct amount is \$1.45 million. Dr. Amin further explained that medical debt write-offs are a key initiative of the mayor's financial blueprint, aiming to provide relief to Cincinnati residents. The city has partnered with an organization that queries data to identify eligible residents for this relief.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Trabue  <b>Second:</b> Bhati  <b>Action:</b> Pass</p>
<p><b>Review of Contracts for BOH</b>  <b>Information:</b>  <u>June 17, 2025</u></p>	<p><b>Ohio Department of Health (ODH)-65x10801</b>  Dr. Amin explained that this agreement is a partnership with the Ohio Department of Health, allowing for reimbursement for public health lead investigations. Specifically, CHD receives reimbursement for conducting lead hazard risk assessments, covering associated costs for both Medicaid and non-Medicaid cases. The amount varies depending on our work within the field.</p> <p><b>National Kidney Foundation-55x10802</b>  Ms. Tate summarized a new data-sharing agreement between the Cincinnati Health Department (CHD) and the National Kidney Foundation (NKF). This collaboration aims to evaluate the impact of chronic kidney disease (CKD) and Diabetic Retinopathy (DR) at various practice sites. The initiative will identify areas to improve care for both conditions and implement a Quality Improvement Project (QIP) using evidence-based recommendations. CHD's vision staff and other teams are involved, and CHD will receive a stipend for its participation.</p> <p><b>The Children's Home of Cincinnati dba Best Point- 55x10803</b>  Ms. Tate explained that this memorandum of understanding expands services at the Levine Family Health Center. This agreement will allow Best Point employees to get their required physicals at the center, with the Cincinnati Health Department (CHD) invoicing Best Point for each completed physical.</p>	
<p><b>Financial Update</b></p>	<p>Ms. Smith provided an overview of the financial statement for the period ending in May 2025</p> <p><b>Total Revenue:</b> Revenue at the end of May was \$60,566,097.63. Which is a 10.95% decrease from May of 2024. Expenses as of May 2025 totaled \$58,600,037.05 which is a 2.04% decrease from May 2024. Total net gain after the capital revenue transfer was \$4,153,060.58.</p> <p>As of April, we had \$155,911.56 in overtime compared to May of 2024's total of \$158,162.85. As of May 2025, we had a total of \$420 in disaster overtime, while May 2024 had a total of \$401.97 in disaster overtime. We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.</p> <p><b>Total Expenses:</b></p> <ul style="list-style-type: none"> <li>○ 71— Personnel increased by 3.38% (3.45% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff.</li> <li>○ 75-Fringes: Fringes saw a corresponding increase of 5.05% (5.06% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ 72-Contractual and 73-Material: Contractual Services saw an increase of 3.45% (1.88% increase in the prior month), and 7300- Materials &amp; Supplies decreased by 39.36% (44.38% decrease in prior month). The differences are due to the timing of invoices paid. In FY25 we paid Western Nursing \$195,023.50 as of May, yet in FY24 we paid Western Nursing \$497,223.02 as of May. In FY25 we paid Cardinal Health \$1,747,320.24 as of April, yet in FY24 we paid Cardinal Health \$1,522,176.92 as of May. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24.</li> <li>○ 74-Fixed Cost: Decreased by 20.27% (19.19% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$38,872.56 as of May, yet in FY24 we paid Talbert Services \$481,583.47 as of May. In FY25 we paid Hamilton County 130,881.00, yet in FY24 we paid Hamilton County \$227,281.00 as of May.</li> <li>○ 76-Property: Property increased by 31.25% (55.72% increase in prior month). The increase is due to the purchase of new HVAC unit.</li> </ul> <p><b>Total Available: \$4,153,060.58.</b></p> <p>Dr. Herzig raised concerns about the ongoing reduction in Medicaid reimbursement. Ms. Smith confirmed reimbursements are still lower than in previous years. She added that Medicaid managed care reimbursements have also slightly decreased. When asked if the city was aware, Ms. Smith assured that discussions with the City Budget office and City Manager are underway, exploring various budget scenarios, including potential cuts.</p> <p>Ms. Smith informed the committee that Cincinnati Public Schools (CPS) ended its nursing services contract with CHD last month. In response, CHD plans to absorb as many affected nurses as possible into existing general fund positions. Remaining nurses are guaranteed employment until December. Ms. Tate added that CPS has nine open nursing positions, and CHD nurses are encouraged to apply if interested.</p>	
<b>New Business</b>		
<b>Public Comment</b>	Dr. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:31 p.m.

Next Meeting: **Tuesday, July 15, 2025, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for June 17, 2025:

	Roll Call	Minutes	Hamilton County Solid Waste Management District-55x10790	Society of Transfiguration (Food for the Soul)-55x10800	Cincinnati Children's Health Vine, LLC-35x10542 - 1 <sup>st</sup> Amendment	Undue Medical Debt-45x10627 - 1 <sup>st</sup> Amendment
Mr. Jagdish Bhati	Y	2Y	Y	Y	2Y	2Y
Dr. Edward Herzig	Y	MY	MY	2Y	MY	Y
Dr. Camille Jones	-	-	-	-	-	-
Mr. John Kachuba	-	-	-	-	-	-
Mr. Mark Menkhaus Jr.	-	-	-	-	-	-
Dr. Grant Mussman	-	-	-	-	-	-
Ms. Debi Smith	Y	Y	Y	Y	Y	Y
Ms. Joyce Tate	Y	Y	Y	Y	Y	Y
Ms. Kiana Trabue	Y	Y	2Y	MY	Y	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Ashanti Salter (Clerk) Maryse Amin and Tiffany White

Preparation Date July 21, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Playground Equipment Services</b>
Contract #	<b>65x10813</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Tiffany White, 513-357-7457</b>
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Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>
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Division	<b>Health</b>
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Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	Lease

Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount **\$12,240**

### TERM

Original Term	Start Date	<u>Upon execution</u>	End Date	<u>September 30, 2025</u>
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### EXECUTIVE SUMMARY

This contract supports the installation of a Traffic Garden at Roll Hill Elementary School, funded through the Ohio Department of Health's Creating Healthy Communities (CHC) grant. The project utilizes site-specific designs previously developed under a separate agreement with Discover Traffic Garden (DTG). Playground Equipment Services (PES) will be responsible for procuring the necessary materials and coordinating with subcontracted painters to complete the installation. PES has successfully installed similar traffic gardens at three other Cincinnati Public Schools and is familiar with DTG's design specifications. The Traffic Garden installation will be paired with curriculum and active living education to promote physical activity, enhance safety education, and encourage active transportation among students within the school community.

Preparation Date July 18, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Hamilton County Public Health (Dentures for Dollars Program)</b>
Contract #	<b>55x10812</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Lauren Thamann-Raines, 513-357-7383</b>		
Division Head & Phone #	<b>Joyce Tate, 513-357-7361</b>		
Division	<b>Health/Dental</b>		
Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable	
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease	
Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information	

### CONTRACT DOLLAR AMOUNT

Original Amount **\$50,000**

### TERM

Original Term      Start Date **01/01/2025**      End Date **12/31/2025**

### EXECUTIVE SUMMARY

Hamilton County Public Health will pay the City of Cincinnati Health Department the cost of the laboratory fee for removable appliances fabricated for low-income (under 200 percent poverty) patients. These appliances include dentures and partials (including flippers).

The City of Cincinnati Health Department will submit to Hamilton County Public Health an invoice with attached laboratory bills on a quarterly basis for reimbursement. There is no limit on the amount to be reimbursed throughout the course of the agreement.

The proposed term is from January 1, 2025, through December 31, 2025.

Preparation Date July 3, 2025

## **CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET**

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>LabCorp</b>
Contract #	<b>65x10806</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Yury Gonzales, 513-357-7281</b>		
Division Head & Phone #	<b>Grant Mussman, 513-357-7215</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	Accounts Receivable	
	<input type="checkbox"/> Service Contract (no \$)	Lease	
Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input checked="" type="checkbox"/> Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information	

### **CONTRACT DOLLAR AMOUNT**

Original Amount **\$1,612,500**

### **TERM**

Original Term Start Date Upon execution End Date March 30, 2026

### **EXECUTIVE SUMMARY**

This is an agreement between CHD and LabCorp to provide laboratory services to CHD patients. Clinical and anatomic laboratory testing includes but is not limited to analysis in the areas of clinical chemistry, hematology, serology, microbiology, cytogenetics, immunology, endocrinology, toxicology, histology, mycology, virology, cytology, and urinalysis.

An emergency purchase request was approved on 7/3/25. The specifications and supporting documents for a new RFP are currently being revised by CHD staff.

Preparation Date July 1, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Children's Hospital Medical Center (CHMC)</b>
Contract #	<b>35x10555 – 1<sup>st</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Yury Gonzales, 513-357-</b>		
Division Head & Phone #	<b>Grant Mussman, 513-357-7215</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	Accounts Receivable	
	<input type="checkbox"/> Service Contract (no \$)	Lease	
Funding Source	<input checked="" type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information	

## CONTRACT DOLLAR AMOUNT

Original Amount	<u>\$50,000</u>
1 <sup>st</sup> Amendment Amount	<u>\$0</u>
Total Amount	<u>\$50,000</u>

## TERM

Original Term	Start Date	<u>Upon execution</u>	End Date	<u>1 year from date of execution w/1 yearly auto-renewal</u>
1 <sup>st</sup> Amendment Term	Start Date	<u>Upon execution</u>	End Date	<u>1 year from date of execution w/1 yearly auto-renewal</u>

## EXECUTIVE SUMMARY

This is an agreement between CHMC and the CHD for CHMC employed Psychologists, Licensed Independent Social Workers (LISWs), and/or Licensed Professional Clinical Counselors (LPCCs) ("Behavioral Health Providers") to provide behavioral health care for CHD patients at Price Hill Health Center. CHD will bill, collect, and retain all professional fees for services rendered by the Behavioral Health Provider and pay them to CMHC. The term begins upon execution and continues for one year. It will auto-renew annually.

The first amendment adds Schedule B to the agreement (data submission requirements). Term and amount do not change.

Preparation Date      August 12, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Ohio Department of Job and Family Services – Refugee Program</b>
Contract #	<b>45x10593 - 1<sup>st</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Alvenia Ross 513-357-7372</b>
Division Head & Phone #	<b>Geneva Goode, 513-357-7490</b>
Division	<b>Primary Health Care</b>

Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount      **\$149,000**

1<sup>st</sup> Amendment      **\$0**

New Amount      **\$149,000**

### TERM

Original Term	Start Date	<b><u>7/1/2023</u></b>	End Date	<b><u>9/30/2025</u></b>
1 <sup>st</sup> Amendment Term	Start Date	<b><u>7/1/2023</u></b>	End Date	<b><u>6/30/2027</u></b>

### EXECUTIVE SUMMARY

This is a grant agreement between the Ohio Department of Job and Family Services (ODJFS) and the Cincinnati Health Department. Compensation will be paid upon the completion of a health exam as per the Core Screening Procedures for Refugees provided by ODJFS. The agreement is to provide payment for patient navigation services at \$500.00 for each completed screening. The Cincinnati Health Department will bill Medicaid directly for the cost of the exam. ODJFS estimates a total of 288 screenings will be completed during the grant period.

The term will begin on July 1, 2023, and end on June 30, 2024, with optional extension through 9/30/2025.

The 1<sup>st</sup> amendment extends the agreement through 6/30/27 with no additional funding.



**DATE:** August 19, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2026

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – JULY**

### **2026 July Highlights:**

- Revenue at the end of July was \$4,242,517.51. Which is a 2.15% decrease from July of 2024. Expenses as of July 2025 totaled \$4,084,243.33 which is a 0.83% increase from July 2024. Total net gain after the capital revenue transfer was \$315,274.18.

### **Year over Year:**

- As of June, we had \$17,795.83 in overtime compared to July of 2024's total of \$18,574.01. Neither year as of July had any disaster overtime.
- We received capital revenue transfer for FY26 in the amount of \$157,000. In FY25 we received a total of \$2,187,000.
- 7100-Personnel decreased by 0.83%. 7500-Fringes saw an increase of 4.55%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%).
- 7200- Contractual Services saw a decrease of 7.73%, and 7300- Materials & Supplies decreased by 57.65%. The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of July, yet in FY25 we paid Cross Country Staffing \$41,738.31 as of July. In FY25 we have yet to pay Cardinal Health as of July, yet in FY25 we paid Cardinal Health \$68,818.71 as of July. We also expensed \$67,219.52 to Patterson Dental Supply in FY25 that has yet to be expensed in FY26.
- 7400-Fixed Costs increased by 19.64%. The decrease is the timing of invoices paid. In FY26 we paid Ochin \$79,891.72 as of July, yet in FY25 we paid Ochin \$63,223.36 as of July. We also expensed \$25,000 to Hamilton County FY26 that was not expensed in FY25.
- 7600-Property increased by 1980.24%. The increase is due to the renovation at the Price Hill Health Center and the sink hole at the Bobbie Sterne parking lot.

**Cincinnati Board of Health Financial Statement for the period of July**

	<b>FY26 Actual</b>	<b>FY25 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$2,001.50	\$18.25	10867.12%
8237-Household Sewage System	\$445.00	\$530.00	-16.04%
8239-Tatto/ Body, Environmental Waste License Fee	\$750.00	\$0.00	0.00%
8241-Food Service (Mobile-Temporary)	\$3,835.00	\$26,714.00	-85.64%
8242-Vending Machine Licenses	\$0.00	\$0.00	0.00%
8244-Food Establishments	\$9,949.25	\$14,396.25	-30.89%
8249-Food, NOC	\$13,512.50	\$9,955.25	35.73%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$246,615.15	\$61,690.95	299.76%
8556-Grants\Federal	\$535,062.00	\$830,500.59	-35.57%
8563-Bd of Ed Svc (School Nurses Sal.)	\$14,642.40	\$12,867.52	13.79%
8564-Ham Co Service	\$60,440.36	\$55,945.26	8.03%
8571-Specific Purpose\Private Org.	\$6,000.00	\$58,445.32	-89.73%
8617-Non-Department Fringe Benefit Reimbursement	\$0.00	\$0.00	0.00%
8618-Overhead Charges Indirect Costs	\$0.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$68,788.82	\$42,975.16	60.07%
8732-Vital Stats - Other	\$1,253.45	\$246.48	408.54%
8733-Self-Pay Patient	\$85,164.74	\$83,228.53	2.33%
8734-Medicare	\$469,171.18	\$433,373.73	8.26%
8736-Medicaid	\$536,490.40	\$366,849.84	46.24%
8737-Private Pay Insurance	\$102,810.32	\$96,639.95	6.38%
8738-Medicaid Managed Care	\$567,443.15	\$690,762.73	-17.85%
8739-Misc. (Medical rec.\smoke free inv.)	\$97,685.36	\$138,745.66	-29.59%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$300.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$0.00	0.00%
8917-Deferred Sewer Assessment Collections	\$0.00	\$0.00	0.00%
8932-Prior Year Reimbursement	\$3,096.35	\$22,750.00	-86.39%
% That is attributable from 416	<u>\$1,417,060.58</u>	<u>\$1,389,166.95</u>	<u>2.01%</u>
Total Revenue	\$4,242,517.51	\$4,335,802.42	-2.15%
<b>Expenses</b>			
71-Personnel	\$1,617,794.92	\$1,631,329.09	-0.83%
72-Contractual	\$644,174.16	\$698,115.80	-7.73%
73-Material	\$113,286.93	\$267,510.29	-57.65%
74-Fixed Cost	\$255,391.15	\$213,469.24	19.64%
75-Fringes	\$1,288,258.55	\$1,232,202.50	4.55%
76-Property	<u>\$165,337.62</u>	<u>\$7,948.00</u>	<u>1980.24%</u>
Total Expenses	<u>\$4,084,243.33</u>	<u>\$4,050,574.92</u>	<u>0.83%</u>
<b>Net Gain (Losses)</b>	<b>\$158,274.18</b>	<b>\$285,227.50</b>	<b>-44.51%</b>
8936-Transfer	<u>\$157,000.00</u>	<u>\$2,187,000.00</u>	
<b>Total Available</b>	<b><u>\$315,274.18</u></b>	<b><u>\$2,472,227.50</u></b>	<b><u>-87.25%</u></b>

Date: September 16, 2025  
Time: 5:00 p.m.  
Location Zoom

Cincinnati Health Department  
3101 Burnet Avenue Cincinnati, OH 45229



### Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>		1 minute	
<b>Review and Approval of Minutes</b>	Committee	1 minute	
<b>Review of Contracts for Board Approval:</b> Ohio Department of Health – 65x10817 Forvis Mazars, LLP – 65x10818	Tiffany White Mark Menkhaus, Jr.	2 minutes 2 minutes	
<b>Review of Contracts for Board Information:</b> UC College of Medicine – 35x10546 - 1 <sup>st</sup> Amendment	Dr. Maryse Amin	2 minutes	
<b>Financial Update</b>	Mark Menkhaus, Jr.	10 minutes	
<b>New Business</b>		5 minutes	
<b>Public Comment</b>		2 minutes	



## City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, August 19, 2025 Finance Committee meeting to order at 5:00 pm.

### Roll Call

Members present:

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>The Chair asked Committee members if everyone had the opportunity to review the minutes from</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from June 2025.</p>	<p><b>Motion:</b> Mr. Bhati <b>Second:</b> Ms. Trabue <b>Action:</b> Passed</p>
<b>Review of Contracts for BOH Approval: August 19, 2025</b>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p><b>Playground Equipment Services - 65x10813</b> Tiffany White explained that this contract, potentially being processed through PDQ, is valued at \$12,240.00 and includes both playground equipment and related services. The project involves the installation of a traffic garden designed by Discover Traffic Gardens, which was approved under a previous Board of Health contract. The vendor will be responsible for procuring all necessary materials and coordinating the installation with the painting team. This vendor is a trusted CPS partner, which is why they were selected for the project.</p> <p>Mr. Menkhaus, Jr., noted that because the contract amount is under \$15,000, it is being presented for informational purposes only and does not require a formal vote.</p> <p><b>Motion:</b> No motion needed.</p> <p><b>Hamilton County Public Health - 55x10812</b> Lauren Thamann-Raines explained that this contract pertains to the Hamilton County Public Health "Dentures for Dollars" program. It is a renewal of an agreement the Cincinnati Health Department has maintained with Hamilton County since 2023. Under this program, the county reimburses the CHD for dentures provided to uninsured residents within Hamilton County.</p> <p>Dr. Jones inquired whether the program includes only Hamilton County residents and not those living in the City of Cincinnati. Ms. Thamann-Raines clarified that the program does, in fact, include residents of the City of Cincinnati, as well as all residents within Hamilton County.</p> <p>Ms. Trabue asked whether the contract term covers the 2025 calendar year, from January 1 through December 31. Ms. Thamann-Raines confirmed this, noting that the renewal was delayed due to uncertainty about the program's funding for the year. Mr. Bhati questioned whether the organization profits from this program or simply passes through the costs.</p>	<p><b>Motion:</b> N/A <b>Second:</b> N/A <b>Action:</b> N/A</p> <p><b>Motion:</b> Ms. Trabue <b>Second:</b> Mr. Bhati <b>Action:</b> Passed</p>

	<p>Ms. Tate responded that the organization does not make a profit; rather, the program helps offset the cost of dentures for their patients. Dr. Jones also asked whether the funding originates from the state and is funneled through Hamilton County. Ms. Thamann-Raines stated she would review the contract details and provide an update to the committee.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>LabCorp - 65x10806</b>  Dr. Yury Gonzales explained that the LabCorp contract is an emergency purchase request, which was approved on July 3rd. The Cincinnati Health Department is currently revising the specifications and supporting documents for FP. The emergency contract, valued at \$1,312,500, will take effect after March 30, 2026, and serves as a continuation of the existing agreement with LabCorp.</p> <p>Mr. Bhati asked whether the necessary equipment is already in place or if it is being purchased. Mr. Menkhaus clarified that LabCorp provides laboratory services within the health centers and is co-located at the Bobby Stern Health Center. As the current LabCorp contract neared expiration, additional time was needed to prepare a new solicitation. The emergency contract will bridge the gap between the expiration of the existing agreement and the release of a new solicitation. This allows the department to continue services while preparing a competitive bid process to ensure the best value.</p> <p>Mr. Bhati asked if the \$1 million is being paid for lab services during the interim period. Mr. Menkhus confirmed that the amount covers services provided between now and the end of March.</p> <p>Dr. Jones inquired whether the new RFP would begin in April 2026 or if there was flexibility for the start date. Mr. Menkhus responded that the RFP process typically takes 6 to 9 months, and April 2026 is the target start date. He also noted that a transition period would be necessary due to LabCorp's co-location within the Health Center.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Children's Hospital Medical Center (CHMC)- 1<sup>st</sup> Amendment – 35x10555</b>  Dr. Yury Gonzales explained that this is a renewal of the existing agreement with Cincinnati Children's Hospital. There are no changes to the original contract amount of \$50,000.</p> <p>Mr. Bhati inquired about the duration of the contract. Dr. Gonzales confirmed that it is annually renewed.</p> <p>Dr. Jones asked about the original start date and when the contract automatically renews. Mr. Menkhus responded that the agreement began on March 6, 2023, and renews each year in March. He also clarified that an amendment, specifically the adoption of Schedule B, which outlines the data submission requirements to</p>	<p><b>Motion:</b> Mr. Bhati  <b>Second:</b> Dr. Jones  <b>Action:</b> Passed</p> <p><b>Motion:</b> Mr. Bhati  <b>Second:</b> Ms. Trabue  <b>Action:</b> Passed</p>
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<p>Cincinnati Children's was previously approved by the Board. The agreement will continue to be renewed annually each March.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Ohio Department of Job and Family Services-Refugee Program-1<sup>st</sup> Amendment - 45x10593</b></p> <p>Alenia Ross provided an update on the refugee grant funded by the Ohio Department of Job and Family Services (ODJFS), which supports health screenings for incoming refugees. The current grant period, originally set from June 1, 2024, to September 30, 2025, has now been extended through June 30, 2027. However, no additional funding has been allocated with this extension. The grant was initially funded at \$115,000, with a current remaining balance of \$2,799. Currently, future funding is on hold until further notice.</p> <p>Mr. Bhati asked why the grant would be extended if no additional funding was provided.</p> <p>Ms. Ross explained that it is time to renew the grant, but there is uncertainty regarding future funding. The extension is being granted as a precaution, pending more information.</p> <p>Ms. Tate added that the extension serves as a placeholder in case funding becomes available at the federal or state level. This ensures that refugee health services can continue without delay if support resumes.</p> <p>Mr. Bhati then asked: if only a small amount of funding (e.g., \$500) remains, what is the financial impact of continuing to provide services without reimbursement? He also asked how many individuals are typically served.</p> <p>Ms. Ross responded that, to date, the program has provided health screenings to at least 224 refugees. The last screening was conducted in May 2025. Since the program is currently on hold, no new refugees have been referred for screenings, and operations are at a standstill.</p> <p>Mr. Kachuba asked Ms. Ross to clarify which agency is responsible for initiating the funding.</p> <p>Ms. Tate explained that while the contract is with ODJFS at the state level, they coordinate with Catholic Charities, who refer newly arriving immigrants to the Health Department for refugee health services.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Mr. Bhati  <b>Second:</b> Ms. Trabue  <b>Action:</b> Passed</p>
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<b>Financial Update</b>	<p>Mr. Menkhaus provided an overview of the financial statement for the period ending in</p> <p><b>Total Revenue:</b> Revenue at the end of July was \$4,242,517.51. Which is a 2.15% decrease from July of 2024. Expenses as of July 2025 totaled \$4,084,243.33 which is a 0.83% increase from July 2024. Total net gain after the capital revenue transfer was \$315,274.18. As of July, we had \$17,700 in overtime compared to the previous July's \$18,500.</p> <p><b>Total Expenses:</b></p> <ul style="list-style-type: none"> <li>○ 7100-Personnel: Personnel decreased by 0.83%. 7500-Fringes saw an increase of 4.55%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%).</li> <li>○ 7200-Contractual: Contractual Services saw a decrease of 7.73%, and 7300 Materials &amp; Supplies decreased by 57.65%. The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of July, yet in FY25 we paid Cross Country Staffing \$41,738.31 as of July. In FY25 we have yet to pay Cardinal Health as of July, yet in FY25 we paid Cardinal Health \$68,818.71 as of July. We also expensed \$67,219.52 to Patterson Dental Supply in FY25 that has yet to be expensed in FY26.</li> <li>○ 7400-Fixed Cost: Fixed Costs increased by 19.64%. The decrease is the timing of invoices paid. In FY26 we paid Ochin \$79,891.72 as of July, yet in FY25 we paid Ochin \$63,223.36 as of July. We also expensed \$25,000 to Hamilton County FY26 that was not expensed in FY25.</li> <li>○ 7600-Property: Property increased by 1980.24%. The increase is due to the renovation at the Price Hill Health Center and the sink hole at the Bobbie Sterne parking lot.</li> </ul> <p><b>Total Available: \$315,274.18</b></p>	
<b>New Business</b>	<p>No new business for this meeting.</p>	
<b>Public Comment</b>	<p>Mrs. Mitchell stated that as of 5 p.m. today, no questions or comments from the public were received.</p>	

Meeting Adjourned: 5:26 pm

Next Meeting: **Tuesday, September 16, 2025, 5 p.m.**

Minutes prepared by Shurdina Mitchell

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

**Board of Health Finance Committee Roll Calls for August 19, 2025:**

	Roll Call	Minutes	Playground Equipment Services- 65x10813 (Informational Purposes Only)	Hamilton County Public Health- 55x10812	LabCorp- 65x10806	Children's Hospital Medical Center (CHMC)-35x10555- 1 <sup>st</sup> Amendment	Ohio Department of Job and Family Services-Refugee Program-45x10593 - 1 <sup>st</sup> Amendment
<b>Mr. Jagdish Bhati</b>	Y	MY	-	2Y	MY	MY	MY
<b>Dr. Edward Herzig</b>	-	-	-	-	-	-	-
<b>Dr. Camille Jones</b>	Y	Y	-	Y	2Y	Y	Y
<b>Mr. John Kachuba</b>	Y	Y	-	Y	Y	Y	Y
<b>Mr. Mark Menkhaus Jr.</b>	Y	Y	-	Y	Y	Y	Y
<b>Dr. Grant Mussman</b>	Y	A	-	Y	Y	Y	Y
<b>Ms. Joyce Tate</b>	Y	Y	-	Y	Y	Y	Y
<b>Ms. Kiana Trabue</b>	Y	2Y	-	MY	Y	2Y	2Y

**Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second**

**Others present:** Shurdina Mitchell (Clerk) , Dr. Maryse Amin, Dr. Michelle Daniels, Dr. Yury Gonzales, Lauren Thamann-Raines, Alvenia Ross, Dr. Ashanti Salter, and Tiffany White

Preparation Date August 27, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Ohio Department of Health</b>
Contract #	<b>65x10817</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Tiffany White. 513-357-7457</b>
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Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>
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Division	<b>Health</b>
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Type of Contract/Agreement	<input type="checkbox"/> Accounts Payable	<input checked="" type="checkbox"/> Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease

Funding Source	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
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Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information
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### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$190,650</u></b>
1 <sup>st</sup> Amendment Amount	<b><u>\$0</u></b>
2 <sup>nd</sup> Amendment Amount	<b><u>\$47,662.50</u></b>
Total Amount	<b><u>\$238,312.50</u></b>

### TERM

Original Term	Start Date	<b><u>10/1/2023</u></b>	End Date	<b><u>09/30/2024</u></b>
1 <sup>st</sup> Amendment Term	Start Date	<b><u>10/1/2023</u></b>	End Date	<b><u>09/30/2025</u></b>
2 <sup>nd</sup> Amendment Term	Start Date	<b><u>10/1/2023</u></b>	End Date	<b><u>12/31/2025</u></b>

### EXECUTIVE SUMMARY

The Cincinnati Health Department has been awarded the Cribs for Kids and Safe Sleep grant from the Ohio Department of Health in the amount of \$190,650.00. The goal of the Safe Sleep program is to decrease infant mortality by ensuring infants have a safe sleep environment and that families are educated about safe sleep practices. This is accomplished by providing funding to organizations that promote safe sleep

practices and distribute cribs in Hamilton County. Cincinnati Health Department must demonstrate experience in the delivery of safe sleep education and evaluate program objectives.

The term of the grant begins on October 1, 2023, and ends on September 30, 2024.

The 1<sup>st</sup> amendment extends the contract for one year.

The 2<sup>nd</sup> amendment extends the contract for three additional months and increases funding by \$47,662.50, bringing the total grant amount to \$238,312.50.

Preparation Date September 3, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Forvis Mazars, LLP</b>
Contract #	<b>65x10818</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Mark Menkhaus, Jr., 513-357-7469</b>		
Division Head & Phone #	<b>Mark Menkhaus, Jr., 513-357-7469</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	_____	Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	_____	Lease
Funding Source	<input checked="" type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	_____ Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	_____	Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$30,000**

### TERM

Original Term Start Date **Upon execution** End Date **1 year from execution date**

### EXECUTIVE SUMMARY

Forvis Mazars, LLP will provide strategic consulting to CHD in the area of health care finance and billing improvements. The proposed scope of services includes the following:

- Review of current billing and coding practices to identify training opportunities for revenue cycle team members.
- Costs being incurred versus related revenue streams, with the goal of identifying revenue streams that are available but not being captured.
- Review of City of Cincinnati Primary Care (CCPC) reimbursement rates received and how those rates were established. Priorities will be as follows: Medicaid and the Medicaid Maximization available to government operated FQHCs, Medicare and Medicare Advantage, and then commercial payors as needs identify.
- Detailed review of the financials and productivity of CCPC's 19 physical locations.

- Review of month end processes including journal entries recorded monthly to close financial records,
- reconciliations of general ledger accounts, and financial statements presented internally and externally.
- Review of prior year audit report and findings.
- Review of support and record keeping related to HRSA and other grant funding

Preparation Date September 4, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>UC College of Medicine</b>
Contract #	<b>35x10546 – 1<sup>st</sup> Amendment</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Maryse Amin 513-357-7273</b>		
Division Head & Phone #	<b>Grant Mussman 513-357-7215</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	_____	Accounts Receivable
	<input type="checkbox"/> Service Contract (no \$)	_____	Lease
Funding Source	<input checked="" type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input type="checkbox"/> Other Funding
Action Required:	<input type="checkbox"/> Board Approval	<input checked="" type="checkbox"/> Board Information	

### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$6,000</u></b>
1 <sup>st</sup> Amendment Amount	<b><u>\$6,000</u></b>
Total Amount	<b><u>\$12,000</u></b>

### TERM

Original Term	Start Date	<b><u>May 1, 2023</u></b>	End Date	<b><u>April 30, 2026</u></b>
1 <sup>st</sup> Amendment Term	Start Date	<b><u>May 1, 2026</u></b>	End Date	<b><u>April 30, 2026</u></b>

### EXECUTIVE SUMMARY

The Public Health Summer Policy and Research Program (“PHSRP” or “the Program”) will provide M1 students with the opportunity to learn about and gain experience in public health during an 8-week program for 20 hours per week. UC will assign an M1 student to a preceptor who specializes in a concentration at a designated site. M1s will work closely with CHD physicians at their assigned site, aiding in their daily activities. M1 students may have the opportunity to participate in research and/or engage in public-health oriented service, advocacy, and policy opportunities.

CHD shall pay UC \$2,000 per student for the services rendered under this Agreement. Total compensation shall not exceed \$6,000.

The 1<sup>st</sup> amendment increases the contract amount by \$6,000, allowing CHD to host three additional M1 students over a three-year period. The contract will remain in effect through April 30, 2029.



**DATE:** September 16, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2026

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – AUGUST**

### **2026 August Highlights:**

- Revenue at the end of August was \$9,509,718.20. Which is a 10.66% increase from August of 2024. Expenses as of August 2025 totaled \$8,824,267.18 which is a 1.27% decrease from August 2024. Total net gain after the capital revenue transfer was \$842,451.02.

### **Year over Year:**

- As of August, we had \$32,819.01 in overtime compared to August of 2024's total of \$36,390.30. Neither year as of August had any disaster overtime.
- We received capital revenue transfer for FY26 in the amount of \$157,000. In FY25 we received a total of \$2,187,000.
- 7100-Personnel increased by 1.42%. 7500-Fringes saw an increase of 3.94%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%).
- 7200- Contractual Services saw a decrease of 11.78% (7.73% decrease in the prior month), and 7300- Materials & Supplies decreased by 39.82% (57.65% decrease in the prior month). The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of August, yet in FY25 we paid Cross Country Staffing \$61,225.23 as of August. In FY26 we paid Cardinal Health \$88,383.99 of August, yet in FY25 we paid Cardinal Health \$455,756.75 as of August. We also expensed \$73,294.73 to Patterson Dental Supply in FY25, yet in FY26 we have expensed \$105,233.13 as of August.
- 7400-Fixed Costs increased by 28.69% (19.64% increase in the prior month). The increase is the timing of invoices paid. In FY26 we paid Ochin \$145,592.39 as of August, yet in FY25 we paid Ochin \$63,223.36 as of August. We also expensed \$25,000 to Hamilton County FY26 that was not expensed in FY25.
- 7600-Property increased by 340.33%. The increase is due to the renovation at the Price Hill Health Center and the sink hole at the Bobbie Sterne parking lot.

**Cincinnati Board of Health Financial Statement for the period of August**

	<b>FY26 Actual</b>	<b>FY25 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$3,151.25	\$105.25	2894.06%
8237-Household Sewage System	\$445.00	\$880.00	-49.43%
8239-Tatto/ Body, Environmental Waste License Fee	\$1,500.00	\$450.00	233.33%
8241-Food Service (Mobile-Temporary)	\$11,931.00	\$32,084.44	-62.81%
8242-Vending Machine Licenses	\$0.00	\$0.00	0.00%
8244-Food Establishments	\$23,875.25	\$19,823.50	20.44%
8249-Food, NOC	\$20,894.50	\$13,355.25	56.45%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$450,657.47	\$121,014.64	272.40%
8556-Grants\Federal	\$1,609,941.42	\$2,084,663.96	-22.77%
8563-Bd of Ed Svc (School Nurses Sal.)	\$20,499.36	\$26,709.15	-23.25%
8564-Ham Co Service	\$60,440.36	\$55,945.26	8.03%
8571-Specific Purpose\Private Org.	\$6,000.00	\$155,502.85	-96.14%
8617-Non-Department Fringe Benefit Reimbursement	\$0.00	\$0.00	0.00%
8618-Overhead Charges Indirect Costs	\$0.00	\$61,340.00	-100.00%
8731-Birth & Death Certificates	\$118,901.62	\$90,078.72	32.00%
8732-Vital Stats - Other	\$1,517.85	\$537.36	182.46%
8733-Self-Pay Patient	\$181,389.32	\$150,408.85	20.60%
8734-Medicare	\$1,022,450.73	\$916,660.29	11.54%
8736-Medicaid	\$1,073,090.89	\$433,384.58	147.61%
8737-Private Pay Insurance	\$206,957.15	\$184,253.75	12.32%
8738-Medicaid Managed Care	\$1,329,012.64	\$1,108,474.66	19.90%
8739-Misc. (Medical rec.\smoke free inv.)	\$249,222.77	\$202,382.18	23.14%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$300.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$0.00	0.00%
8917-Deferred Sewer Assessment Collections	\$0.00	\$226.60	-100.00%
8932-Prior Year Reimbursement	\$3,096.35	\$52,488.83	-94.10%
% That is attributable from 416	<u>\$3,114,443.27</u>	<u>\$2,882,499.18</u>	<u>8.05%</u>
 Total Revenue	 \$9,509,718.20	 \$8,593,269.30	 10.66%
 <b>Expenses</b>			
71-Personnel	\$4,219,200.06	\$4,159,979.41	1.42%
72-Contractual	\$1,188,606.44	\$1,347,391.21	-11.78%
73-Material	\$492,670.92	\$818,724.08	-39.82%
74-Fixed Cost	\$403,804.80	\$313,784.48	28.69%
75-Fringes	\$2,348,347.34	\$2,259,318.39	3.94%
76-Property	<u>\$171,637.62</u>	<u>\$38,979.02</u>	<u>340.33%</u>
 Total Expenses	 \$8,824,267.18	 \$8,938,176.59	 -1.27%
 <b>Net Gain (Losses)</b>	 <u>\$685,451.02</u>	 (\$344,907.29)	 -298.73%
 8936-Transfer	 <u>\$157,000.00</u>	 <u>\$2,187,000.00</u>	
 <b>Total Available</b>	 <u>\$842,451.02</u>	 <u>\$1,842,092.71</u>	 -54.27%

**Board of Health Finance Committee Agenda**

Item	Presenter	Time	Notes
<b>Call to Order</b>	Kiana Trabue, Chair	2 minutes	
<b>Roll Call of Members Present</b>	Committee	1 minute	
<b>Review and Approval of Minutes</b>		1 minute	
<b>Review of Contracts for Board Approval:</b>  Ohio Department of Health – 65x10811  Greater Cincinnati Dental Lab – 65x10819	John Dunham  Lauren Thamann-Raines	2 minutes  2 minutes	
<b>Review of Contracts for Board Information:</b>  Chamberlain College of Nursing, LLC – 75x10187	Dr. Michelle Daniels	2 minutes	
<b>Financial Update</b>  Facility Master Plan Update Temporary Services Spending	Mark Menkhaus, Jr.	15 minutes	
<b>New Business</b> <b>Public Comment</b>		5 minutes  2 minutes	

**City of Cincinnati Board of Health Finance Committee**

Mr. Mark Menkhaus of the Board of Health Finance Committee, called the Tuesday, September 16, 2025 Finance Committee meeting to order at 5:05 pm.

**Roll Call**

**Members present:** Mr. Jagdish Bhati, Dr. Edward Herzog, Dr. Camille Jones, Mr. John Kachuba, Mr. Mark Menkhaus Jr., Dr. Grant Mussman, and Ms. Joyce Tate

Topic	Discussion	Action/Motion
<b>Approval of Minutes</b>	<p>Mr. Menkhaus asked Committee members if everyone had the opportunity to review the minutes from August 2025.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from August 2025.</p>	<b>Motion:</b> Herzog <b>Second:</b> Mussman <b>Action:</b> Pass
<b>Review of Contracts for BOH Approval:</b>	<p>Mr. Menkhaus began reviewing contracts going to BOH for approval.</p> <p><b>Department of Children and Youth - 65X10817</b>        Tiffany White provided a presentation and explanation regarding the current contract, noting that revisions may be necessary due to the existence of both a First and Second Amendment.</p> <p>She explained that the original contract was established with the Ohio Department of Health (ODH), but the agreement has since transitioned to the Department of Children and Youth (DCY). As such, the original grant terms were under ODH, while both the First and Second Amendments are now under DCY.</p> <p>Tiffany clarified that the First Amendment should reflect a funding amount of \$190,650, bringing it in line with the original contract amount. The total funding across the original contract and both amendments is \$428,962.50. The term of the First Amendment began on October 1, 2024, and the Second Amendment begins on October 1, 2025, extending through December 31, 2025.</p> <p>The Second Amendment, which was presented at this meeting, supports the continuation of the Cribs for Kids program. This initiative provides cribettes to eligible families, safe sleep education, and a range of other deliverables. The Second Amendment represents one quarter of the total funding, with an allocation of \$47,662.50.</p> <p>Tiffany also noted that they were informed this week that another amendment will be issued to extend the program through June 30, 2026.</p> <p>During the meeting, Mr. Menkhaus requested clarification regarding the contract amounts. Tiffany reiterated that:</p> <ul style="list-style-type: none"> <li>• <b>Original contract:</b> \$190,650.00</li> <li>• <b>First Amendment:</b> \$190,650.00</li> <li>• <b>Second Amendment:</b> \$47,662.50</li> </ul>	<b>Motion:</b> Herzog <b>Second:</b> Bhati <b>Action:</b> Pass

	<ul style="list-style-type: none"> <li>• <b>Total: \$428,962.50</b></li> </ul> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p> <p><b>Forvis Mazars, LLP – 65x10818</b></p> <p>Mr. Menkhaus presented a new contract for board approval. This is an accounts payable contract with Forvis Mazars, and the proposed initial amount is \$30,000. He noted that this amount may increase through future amendments if the department chooses to proceed with additional phases of work.</p> <p>Mr. Menkhaus mentioned that this contract had been discussed previously during its conceptual stages. The intent is to bring Forvis Mazars on as a consulting partner to conduct a comprehensive review of the organization's financial operations.</p> <p>Their scope of work will include:</p> <ul style="list-style-type: none"> <li>• Reviewing billing and coding practices</li> <li>• Identifying unrealized revenue streams</li> <li>• Evaluating reimbursement rates</li> <li>• Assessing clinical productivity</li> <li>• Analyzing month-end processes, including journal entries and ledger accounts</li> <li>• Reviewing recordkeeping practices related to HRSA and other grant requirements</li> </ul> <p>The goal is to strengthen financial systems and ensure that potential revenue opportunities and compliance standards are fully optimized.</p> <p>Mr. Bhati inquired about the background of the company.</p> <p>Mr. Menkhaus responded that Forvis Mazars specializes in healthcare finance. He noted that the department has previously engaged with the Ohio Association of Community Health Centers (OACHC), which hosts an annual forum where Forvis Mazars regularly delivers educational sessions on finance-related topics tailored to community health centers. He emphasized that they are well-regarded experts in this field.</p> <p>Dr. Jones asked how many hours of work are expected to be covered by the \$30,000 contract amount.</p> <p>Mr. Menkhaus responded that the exact number of hours has not yet been determined, as the scope is still under negotiation. He noted that, at this stage, it's too early to provide a precise estimate, but the team will gladly share more detailed information once the terms are finalized. He also clarified that no contract is currently in place and this presentation is simply to seek the board's approval to move forward with contract negotiations.</p> <p><b>Motion:</b> That the BOH Finance Committee recommends approval.</p>	<p><b>Motion:</b> Herzig  <b>Second:</b> Bhati  <b>Action:</b> Pass</p>
<b>Review of Contracts for BOH Information:</b>	Mr. Menkhaus began reviewing the following contract, going to BOH for information. <b>UC College of Medicine Agreement – 35x10546 – 1<sup>st</sup> Amendment</b>	

	<p>Dr. Amin explained that this contract represents an opportunity to collaborate with the University of Cincinnati College of Medicine to host a student each summer. Through this partnership, the organization has been able to offer a stipend to participating students. The current action is to extend the terms of the contract for the next three years, allowing continued support for this arrangement.</p> <p>She clarified that while the contract is technically with the University, this is solely for administrative purposes to facilitate payment. The stipend itself goes directly to the student. This program is designed to give medical students hands-on public health experience and is similar to arrangements the university has with other institutions.</p> <p>Dr. Mussman added that it's helpful to think of this as a paid internship. While the stipend isn't large, typically a few thousand dollars, the students are given a specific body of work and are expected to produce a tangible deliverable by the end of their time. He emphasized that this is not part of an academic curriculum or clinical rotation from UC, but rather a work-based learning experience managed by the host organization.</p> <p>Dr. Jones noted that the health department has greatly benefited from hosting students through paid internship opportunities like this. In fact, much of the department's early and innovative work was carried out in collaboration with such students. She highlighted that offering paid opportunities is especially important as it ensures access for students who cannot afford to work unpaid over the summer.</p>	
<b>Financial Update</b>	<p>Mr. Menkhaus provided an overview of the financial statement for the period ending in August 2025.</p> <p><b>Total Revenue:</b> Revenue at the end of August was \$9,509,718.20. Which is a 10.66% increase from August of 2024. Expenses as of August 2025 totaled \$8,824,267.18 which is a 1.27% decrease from August 2024. Total net gain after the capital revenue transfer was \$842,451.02.</p> <p><b>Total Expenses:</b></p> <ul style="list-style-type: none"> <li>○ 7100—Personnel- Increased by 1.42%. 7500-Fringes saw an increase of 3.94%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%).</li> <li>○ 7200-Contractual- Services saw a decrease of 11.78% (7.73% decrease in the prior month), and 7300- Materials &amp; Supplies decreased by 39.82% (57.65% decrease in the prior month). The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of August, yet in FY25 we paid Cross Country Staffing \$61,225.23 as of August. In FY26 we paid Cardinal Health \$88,383.99 as of August, yet in FY25 we paid Cardinal Health \$455,756.75 as of August. We also expensed \$73,294.73 to Patterson Dental Supply in FY25, yet in FY26 we have expensed \$105,233.13 as of August.</li> <li>○ 7400-Fixed Cost: Costs increased by 28.69% (19.64% increase in the prior month). The increase is the timing of invoices paid. In FY26 we paid Ochin \$145,592.39 as</li> </ul>	

	<p>of August, yet in FY25 we paid Ochin \$63,223.36 as of August. We also expensed \$25,000 to Hamilton County FY26 that was not expensed in FY25.</p> <ul style="list-style-type: none"> <li>○ <b>7600-Property:</b> Increased by 340.33%. The increase is due to the renovation at the Price Hill Health Center and the sink hole at the Bobbie Sterne parking lot.</li> </ul> <p><b>Total Available: \$842,451.02</b></p>	
<b>New Business</b>	No new business for this new meeting.	
<b>Public Comment</b>	Mrs. Mitchell stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:31 pm

Next Meeting: **Wednesday, October 15, 2025, 5 p.m.**

Minutes prepared by Shurdina Mitchell

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

**Board of Health Finance Committee Roll Call for September 16, 2025:**

	Roll Call	Minutes	Ohio Department of Health 65x10817	Forvis Mazars, LLP 65x10818	UC College of Medicine 35x10845 - 1st Amendment (Board Information)
Mr. Jagdish Bhati	Y	-	2Y	2Y	-
Dr. Edward Herzig	Y	MY	MY	MY	-
Dr. Camille Jones	Y	Y	Y	Y	-
Mr. John Kachuba	Y	Y	Y	Y	-
Mr. Mark Menkhaus Jr.	Y	Y	Y	Y	-
Dr. Grant Mussman	Y	Y	Y	Y	-
Ms. Joyce Tate	Y	Y	Y	Y	-
Ms. Kiana Trabue	-	-	-	-	-

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Shurdina Mitchell (Clerk), Dr. Maryse Amin, Dr. Ashanti Salter and Tiffany White

Preparation Date 7/17/25

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Ohio Department of Health</b>
Contract #	<b>65x10811</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>John Dunham, 513-357-7207</b>
Division Head & Phone #	<b>Maryse Amin, 513-357-7273</b>
Division	<b>Health CHES/Emergency Preparedness</b>

Type of Contract/Agreement  Accounts Payable  Accounts Receivable  
 Service Contract (no \$)  Lease

Funding Source  General Fund  Grant Fund  Other Funding

Action Required:  Board Approval  Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount **\$225,406**

### TERM

Original Term Start Date **7/1/2025** End Date **6/30/2026**

### EXECUTIVE SUMMARY

This grant provides pass-through funding for Public Health Emergency Preparedness (PHEP) support from the Ohio Department of Health under the Centers for Disease Control PHEP Grant. The grant supports preparedness planning requirements set forth as deliverable-based service. CHD will receive Budget Period 2 (FY '26) grant funds totaling \$225,406 paid through completion of service deliverables. PHEP funding is \$145,711. This grant also includes the Cities Readiness Initiative grant fund amount of \$79,695 which represents level funding from the last budget period.

Preparation Date September 22, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Greater Cincinnati Dental Lab</b>
Contract #	<b>65x10819</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Lauren Thamann – Raines, 513-357-2809</b>		
Division Head & Phone #	<b>Joyce Tate, 513-357-7361</b>		
Division	<b>Primary Health Care</b>		
Type of Contract/Agreement	<input checked="" type="checkbox"/> Accounts Payable	<input type="checkbox"/> Accounts Receivable	
	<input type="checkbox"/> Service Contract (no \$)	<input type="checkbox"/> Lease	
Funding Source	<input type="checkbox"/> General Fund	<input type="checkbox"/> Grant Fund	<input checked="" type="checkbox"/> Other Funding
Action Required:	<input checked="" type="checkbox"/> Board Approval	<input type="checkbox"/> Board Information	

### CONTRACT DOLLAR AMOUNT

Original Amount **\$760,000 (approx. \$190 annually)**

### TERM

Original Term	Start Date	<u>Upon execution</u>	End Date	<u>1 year after execution w/3 add 'l 1-year renewals</u>
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### EXECUTIVE SUMMARY

Greater Cincinnati Dental Laboratory provides dental laboratory services for the Cincinnati Health Department's Dental Centers. Dental Lab work includes removable and fixed dental appliances (crowns, bridges, partial and full dentures). CHD patients typically present with missing teeth; dental lab services are essential to restoring oral health and function to the patients.

Patients pay up front for their portion of the laboratory bill. The minimum fees are set at a level that covers the cost of the lab services. The cost of this contract, therefore, is covered by the minimum payments or insurance payments from the patients. This contract is essential to providing comprehensive dental care to CHD dental patients.

Preparation Date      October 8, 2025

## CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor	<b>Chamberlain College of Nursing, LLC</b>
Contract #	<b>75x10187</b>

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone #	<b>Michelle Daniels, 513-357-7408</b>		
Division Head & Phone #	<b>Michelle Daniels, 513-357-7408</b>		
Division	<b>Health</b>		
Type of Contract/Agreement	Accounts Payable	Accounts Receivable	
	<input checked="" type="checkbox"/> Service Contract (no \$)		Lease
Funding Source	General Fund	Grant Fund	Other Funding
Action Required:	Board Approval	<input checked="" type="checkbox"/>	Board Information

### CONTRACT DOLLAR AMOUNT

Original Amount	<b><u>\$0</u></b>
1 <sup>st</sup> Amendment Amount	<b><u>\$0</u></b>
Total Amount	<b><u>\$0</u></b>

### TERM

Original Term	Start Date	End Date	
	<b><u>8/1/2016</u></b>		<b><u>7/31/2018 w/annual auto-renewals</u></b>
1 <sup>st</sup> Amendment Term	Start Date	End Date	<b><u>7/31/2018 w/annual auto-renewals</u></b>

### EXECUTIVE SUMMARY

Chamberlain College of Nursing, LLC is collaborating with the Cincinnati Health Department to provide fieldwork experience for Nurse Practitioner students attending Chamberlain College. Students will have the opportunity to observe and engage in public health-oriented services.

The 1<sup>st</sup> amendment adds Master of Skilled Nursing (MSN) students to the existing agreement.



**DATE:** October 21, 2025

**TO:** City of Cincinnati Board of Health Finance Committee

**FROM:** Mark Menkhaus, Jr., CFO

**SUBJECT:** Fiscal Presentation 2026

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## **FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – SEPTEMBER**

### **2026 September Highlights:**

- Revenue at the end of September was \$14,912,447.59. Which is a 19.28% increase from September of 2024. Expenses as of September 2025 totaled \$14,378,916.02 which is a 1.55% increase from September 2024. Total net gain after the capital revenue transfer was \$690,531.57.

### **Year over Year:**

- As of September, we had \$39,646.23 in overtime compared to September of 2024's total of \$48,283.66. Neither year as of September had any disaster overtime.
- We received capital revenue transfer for FY26 in the amount of \$157,000. In FY25 we received a total of \$2,187,000.
- 7100-Personnel increased by 8.39%. 7500-Fringes saw an increase of 5.77%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%). This is also attributable to the 5% COLA all AFSCME employees received at the end of September.
- 7200- Contractual Services saw a decrease of 25.59% (11.78% decrease in the prior month), and 7300- Materials & Supplies decreased by 11.3% (39.82% decrease in the prior month). The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of September, yet in FY25 we paid Cross Country Staffing \$109,105.61 as of September. In FY26 we paid Cardinal Health \$353,943.79 as of September, yet in FY25 we paid Cardinal Health \$498,992.88 as of September. We also expensed \$115,595.95 to Patterson Dental Supply in FY25, yet in FY26 we have expensed \$113,374.31 as of September.
- 7400-Fixed Costs decreased by 5.64% (28.69% increase in the prior month). The increase is the timing of invoices paid. In FY26 we paid Ochin \$210,388.24 as of September, yet in FY25 we paid Ochin \$291,924.11 as of September. We also expensed \$25,000 to Hamilton County FY26 that was not expensed in FY25.
- 7600-Property increased by 242.93% (340.33 increase from the prior month). The increase is due to the renovation at the Price Hill Clinic and the sink hole at the Bobbie Sterne parking lot.

### **Facility Master Plan Projects Update**

## Temporary Services Spending

Row Labels	2022	2023	2024	2025	2026	Grand Total
<b>EXPENSE</b>	<b>1,265,131.64</b>	<b>1,089,111.41</b>	<b>833,172.83</b>	<b>412,258.08</b>	<b>87,381.55</b>	<b>3,687,055.51</b>
<b>7297 - Temporary Services</b>	<b>1,265,131.64</b>	<b>1,089,111.41</b>	<b>833,172.83</b>	<b>412,258.08</b>	<b>87,381.55</b>	<b>3,687,055.51</b>
22nd Century Technologies, Inc	14,581.10	15,590.30	5,634.42			35,805.82
Cross County Staffing	50,339.51	200,709.93	183,227.23	9,760.10		444,036.77
Eight Eleven Group, LLC	97,296.50					97,296.50
ENVIRONMENTAL & SAFETY SOLUTIONS, INC.	34,909.84	103,903.38	128,255.15	5,860.80	1,221.00	274,150.17
JLK Global Enterprises, Inc				31,302.13	21,683.24	52,985.37
Rockglade Government Solutions, LLC	81,485.46	23,482.29		54,717.21		104,967.75
Tri-City Staffing Services	273,622.41	45,202.54				318,824.95
Trustaff Personnel Services, LLC	790,313.34	868,854.14	488,617.45	186,233.50		2,334,018.43
WESTERN NURSING SERVICES	-12,495.91	-17,251.55	0.00			-29,747.46
(blank)						
<b>Grand Total</b>	<b>1,265,131.64</b>	<b>1,089,111.41</b>	<b>833,172.83</b>	<b>412,258.08</b>	<b>87,381.55</b>	<b>3,687,055.51</b>

**Cincinnati Board of Health Financial Statement for the period of September**

	<b>FY26 Actual</b>	<b>FY25 Actual</b>	<b>Variance</b>
<b>Revenue</b>			
8236-Pools/Spa	\$3,151.25	\$856.50	267.92%
8237-Household Sewage System	\$1,395.00	\$1,205.00	15.77%
8239-Tatto/ Body, Environmental Waste License Fee	\$1,650.00	\$450.00	266.67%
8241-Food Service (Mobile-Temporary)	\$19,630.00	\$40,070.44	-51.01%
8242-Vending Machine Licenses	\$27.78	\$13.44	106.70%
8244-Food Establishments	\$36,990.25	\$32,461.00	13.95%
8249-Food, NOC	\$27,194.50	\$18,204.50	49.38%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$584,092.47	\$175,725.59	232.39%
8556-Grants\Federal	\$2,134,112.84	\$2,417,229.15	-11.71%
8563-Bd of Ed Svc (School Nurses Sal.)	\$304,330.12	\$439,542.39	-30.76%
8564-Ham Co Service	\$80,032.51	\$89,885.27	-10.96%
8571-Specific Purpose\Private Org.	\$6,000.00	\$170,502.85	-96.48%
8617-Non-Department Fringe Benefit Reimbursement	\$0.00	\$0.00	0.00%
8618-Overhead Charges Indirect Costs	\$60,700.00	\$61,340.00	-1.04%
8731-Birth & Death Certificates	\$158,169.34	\$138,052.84	14.57%
8732-Vital Stats - Other	\$1,890.71	\$769.52	145.70%
8733-Self-Pay Patient	\$275,878.26	\$236,283.56	16.76%
8734-Medicare	\$1,599,432.61	\$1,343,986.80	19.01%
8736-Medicaid	\$1,726,932.62	\$490,148.35	252.33%
8737-Private Pay Insurance	\$303,147.09	\$260,480.88	16.38%
8738-Medicaid Managed Care	\$2,399,811.28	\$1,462,964.86	64.04%
8739-Misc. (Medical rec.\smoke free inv.)	\$344,392.85	\$649,059.08	-46.94%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$300.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$0.00	0.00%
8917-Deferred Sewer Assessment Collections	\$0.00	\$226.60	-100.00%
8932-Prior Year Reimbursement	\$5,076.82	\$125,847.40	-95.97%
% That is attributable from 416	\$4,838,109.29	\$4,346,523.68	11.31%
Total Revenue	\$14,912,447.59	\$12,501,829.70	19.28%
<b>Expenses</b>			
71-Personnel	\$7,544,279.90	\$6,960,111.50	8.39%
72-Contractual	\$1,628,980.88	\$2,189,307.73	-25.59%
73-Material	\$871,776.43	\$982,807.59	-11.30%
74-Fixed Cost	\$588,979.26	\$624,181.26	-5.64%
75-Fringes	\$3,534,087.83	\$3,341,337.32	5.77%
76-Property	\$210,811.72	\$61,474.26	242.93%
Total Expenses	\$14,378,916.02	\$14,159,219.66	1.55%
<b>Net Gain (Losses)</b>	<b>\$533,531.57</b>	<b>(\$1,657,389.96)</b>	<b>-132.19%</b>
8936-Transfer	\$157,000.00	\$2,187,000.00	
<b>Total Available</b>	<b>\$690,531.57</b>	<b>\$529,610.04</b>	<b>30.38%</b>