

Date: August 19, 2025
Time: 5:00 p.m.
Location Zoom

Cincinnati Health Department
3101 Burnet Avenue Cincinnati, OH 45229



Board of Health Finance Committee Agenda

Item	Presenter	Time	Notes
Call to Order	Kiana Trabue, Chair	2 minutes	
Roll Call of Members Present		1 minute	
Review and Approval of June 2025 Minutes	Committee	1 minute	
Review of Contracts for Board Approval:			
Playground Equipment Services - 65x10813	Tiffany White	2 minutes	
Hamilton County Public Health - 55x10812	Lauren Thamann-Raines	2 minutes	
LabCorp - 65x10806	Yury Gonzales	2 minutes	
Children's Hospital Medical Center (CHMC) - 35x10555 - 1 st Amendment	Yury Gonzales	2 minutes	
Ohio Department of Job and Family Services - Refugee Program - 45x10593 - 1 st Amendment	Alvenia Ross	2 minutes	
Financial Update	Mark Menkhaus, Jr.	10 minutes	
New Business		5 minutes	
Public Comment		2 minutes	

City of Cincinnati Board of Health Finance Committee

Kiana Trabue, Chair of the Board of Health Finance Committee, called the Tuesday, June 17, 2025 Finance Committee meeting to order at 5:03 pm

Roll Call

Members present: Jagdish Bhati, Dr. Edward Herzig, Debi Smith, and Joyce Tate

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Board Chair asked Committee members if everyone had the opportunity to review the minutes from May 20, 2025.</p> <p><u>Motion:</u> Board of Health (BOH) Finance Committee approves the minutes from May 20, 2025</p>	<p>Motion: Herzig Second: Bhati Action: Pass</p>
Review of Contracts for BOH Approval: <u>June 17, 2025</u>	<p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Hamilton County Solid Waste Management District-55x10790 Ms. White explained that this contract covers the second round of grants for community freezers. We previously had freezers in place at the Avondale and Millvale recreation centers in the first round. This funding will allow us to purchase freezers for the Winton Hills and Hartwell recreation centers. The grant also funds educational initiatives on healthy eating, nutrition, and food waste reduction. Dr. Herzig inquired if we keep ownership of the freezers. Dr. Herzig asked about freezer ownership. Ms. White clarified that as a government agency, the Board of Health (BOH) cannot own and distribute food from the freezers due to liability concerns under the Liability Act. Therefore, a third-party organization will own and operate the freezers at all recreation center locations. Motion: That the BOH Finance Committee recommends approval</p> <p>Society of Transfiguration (Food for the Soul) -55x10800 Ms. White detailed the new agreement with the Society of Transfiguration (Food for the Soul). This partnership will cover the operation and cost of two freezers, and blue thermometers to run the Cincy Freeze and Feed program located at the Winton Hills and Hartwell recreation centers. This agreement run until the first year of the previous contract concludes, allowing for all necessary data from that initial contract to be gathered and reported. Motion: That the BOH Finance Committee recommends approval.</p> <p>Cincinnati Children's Health Vine, LLC- 35x10542-1st Amendment Dr. Amin provided an overview of the agreement with HealthVine, LLC, which focuses on well-child visits. The first amendment to this agreement increased the value-based payments that CHD receives. The second amendment replaces Exhibit B of the original agreement with a revised version that specifically targets well child visits for two age groups: infants (first 15 months of life) and adolescents (12 to 17 years of age). Motion: That the BOH Finance Committee recommends approval.</p>	<p>Motion: Herzig Second: Trabue Action: Pass</p> <p>Motion: Trabue Second: Herzig Action: Pass</p> <p>Motion: Herzig Second: Bhati Action: Pass</p>

	<p>Undue Medical Debt-45x10627-1st Amendment Dr. Amin clarified that this First Amendment agreement modifies the budget line items to reallocate funds towards debt abolishment. Specifically, funds are being moved from personnel to allow for more medical debt relief through this grant. While the contract information sheet initially states \$1.5 million, the correct amount is \$1.45 million. Dr. Amin further explained that medical debt write-offs are a key initiative of the mayor's financial blueprint, aiming to provide relief to Cincinnati residents. The city has partnered with an organization that queries data to identify eligible residents for this relief. Motion: That the BOH Finance Committee recommends approval.</p>	<p>Motion: Trabue Second: Bhati Action: Pass</p>
<p>Review of Contracts for BOH Information: <u>June 17, 2025</u></p>	<p>Ohio Department of Health (ODH)-65x10801 Dr. Amin explained that this agreement is a partnership with the Ohio Department of Health, allowing for reimbursement for public health lead investigations. Specifically, CHD receives reimbursement for conducting lead hazard risk assessments, covering associated costs for both Medicaid and non-Medicaid cases. The amount varies depending on our work within the field.</p> <p>National Kidney Foundation-55x10802 Ms. Tate summarized a new data-sharing agreement between the Cincinnati Health Department (CHD) and the National Kidney Foundation (NKF). This collaboration aims to evaluate the impact of chronic kidney disease (CKD) and Diabetic Retinopathy (DR) at various practice sites. The initiative will identify areas to improve care for both conditions and implement a Quality Improvement Project (QIP) using evidence-based recommendations. CHD's vision staff and other teams are involved, and CHD will receive a stipend for its participation.</p> <p>The Children's Home of Cincinnati dba Best Point- 55x10803 Ms. Tate explained that this memorandum of understanding expands services at the Levine Family Health Center. This agreement will allow Best Point employees to get their required physicals at the center, with the Cincinnati Health Department (CHD) invoicing Best Point for each completed physical.</p>	
<p>Financial Update</p>	<p>Ms. Smith provided an overview of the financial statement for the period ending in May 2025</p> <p>Total Revenue: Revenue at the end of May was \$60,566,097.63. Which is a 10.95% decrease from May of 2024. Expenses as of May 2025 totaled \$58,600,037.05 which is a 2.04% decrease from May 2024. Total net gain after the capital revenue transfer was \$4,153,060.58.</p> <p>As of April, we had \$155,911.56 in overtime compared to May of 2024's total of \$158,162.85. As of May 2025, we had a total of \$420 in disaster overtime, while May 2024 had a total of \$401.97 in disaster overtime. We received capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00.</p> <p>Total Expenses:</p> <ul style="list-style-type: none"> ○ 71— Personnel increased by 3.38% (3.45% increase in prior month). This increase is due to COLAs for non-represented and AFSCME staff. ○ 75-Fringes: Fringes saw a corresponding increase of 5.05% (5.06% in the prior month). The increase is also attributed to the calendar year 2024 having 27 pay periods. This only happens every 10 years. 	

	<ul style="list-style-type: none"> ○ 72-Contractual and 73-Material: Contractual Services saw an increase of 3.45% (1.88% increase in the prior month), and 7300- Materials & Supplies decreased by 39.36% (44.38% decrease in prior month). The differences are due to the timing of invoices paid. In FY25 we paid Western Nursing \$195,023.50 as of May, yet in FY24 we paid Western Nursing \$497,223.02 as of May. In FY25 we paid Cardinal Health \$1,747,320.24 as of April, yet in FY24 we paid Cardinal Health \$1,522,176.92 as of May. We also expensed \$250,000 to Community Learning Center Institute in FY25 that was not expensed in FY24. ○ 74-Fixed Cost: Decreased by 20.27% (19.19% decrease in prior month). The decrease is the timing of invoices paid. In FY25 we paid Talbert Services \$38,872.56 as of May, yet in FY24 we paid Talbert Services \$481,583.47 as of May. In FY25 we paid Hamilton County 130,881.00, yet in FY24 we paid Hamilton County \$227,281.00 as of May. ○ 76-Property: Property increased by 31.25% (55.72% increase in prior month). The increase is due to the purchase of new HVAC unit. Total Available: \$4,153,060.58. <p>Dr. Herzig raised concerns about the ongoing reduction in Medicaid reimbursement. Ms. Smith confirmed reimbursements are still lower than in previous years. She added that Medicaid managed care reimbursements have also slightly decreased. When asked if the city was aware, Ms. Smith assured that discussions with the City Budget office and City Manager are underway, exploring various budget scenarios, including potential cuts.</p> <p>Ms. Smith informed the committee that Cincinnati Public Schools (CPS) ended its nursing services contract with CHD last month. In response, CHD plans to absorb as many affected nurses as possible into existing general fund positions. Remaining nurses are guaranteed employment until December. Ms. Tate added that CPS has nine open nursing positions, and CHD nurses are encouraged to apply if interested.</p>	
New Business		
Public Comment	Dr. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.	

Meeting Adjourned: 5:31 p.m.

Next Meeting: **Tuesday, July 15, 2025, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for June 17, 2025:

	Roll Call	Minutes	Hamilton County Solid Waste Management District-55x10790	Society of Transfiguration (Food for the Soul)- 55x10800	Cincinnati Children's Health Vine, LLC- 35x10542 – 1st Amendment	Undue Medical Debt- 45x10627 – 1st Amendment
Mr. Jagdish Bhati	Y	2Y	Y	Y	2Y	2Y
Dr. Edward Herzig	Y	MY	MY	2Y	MY	Y
Dr. Camille Jones	-	-	-	-	-	-
Mr. John Kachuba	-	-	-	-	-	-
Mr. Mark Menkhaus Jr.	-	-	-	-	-	-
Dr. Grant Mussman	-	-	-	-	-	-
Ms. Debi Smith	Y	Y	Y	Y	Y	Y
Ms. Joyce Tate	Y	Y	Y	Y	Y	Y
Ms. Kiana Trabue	Y	Y	2Y	MY	Y	MY

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Ashanti Salter (Clerk) Maryse Amin and Tiffany White

Preparation Date July 21, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Playground Equipment Services**

Contract # **65x10813**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Tiffany White, 513-357-7457**

Division Head & Phone # **Maryse Amin, 513-357-7273**

Division **Health**

Type of Contract/Agreement ☒ Accounts Payable ☐ Accounts Receivable
☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☒ Grant Fund ☐ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$12,240**

TERM

Original Term Start Date **Upon execution** End Date **September 30, 2025**

EXECUTIVE SUMMARY

This contract supports the installation of a Traffic Garden at Roll Hill Elementary School, funded through the Ohio Department of Health's Creating Healthy Communities (CHC) grant. The project utilizes site-specific designs previously developed under a separate agreement with Discover Traffic Garden (DTG). Playground Equipment Services (PES) will be responsible for procuring the necessary materials and coordinating with subcontracted painters to complete the installation. PES has successfully installed similar traffic gardens at three other Cincinnati Public Schools and is familiar with DTG's design specifications. The Traffic Garden installation will be paired with curriculum and active living education to promote physical activity, enhance safety education, and encourage active transportation among students within the school community.

Preparation Date July 18, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Hamilton County Public Health (Dentures for Dollars Program)**

Contract # **55x10812**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Lauren Thamann-Raines, 513-357-7383**

Division Head & Phone # **Joyce Tate, 513-357-7361**

Division **Health/Dental**

Type of Contract/Agreement ☐ Accounts Payable ☒ Accounts Receivable
☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☐ Grant Fund ☐ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$50,000**

TERM

Original Term Start Date **01/01/2025** End Date **12/31/2025**

EXECUTIVE SUMMARY

Hamilton County Public Health will pay the City of Cincinnati Health Department the cost of the laboratory fee for removable appliances fabricated for low-income (under 200 percent poverty) patients. These appliances include dentures and partials (including flippers).

The City of Cincinnati Health Department will submit to Hamilton County Public Health an invoice with attached laboratory bills on a quarterly basis for reimbursement. There is no limit on the amount to be reimbursed throughout the course of the agreement.

The proposed term is from January 1, 2025, through December 31, 2025.

Preparation Date July 3, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **LabCorp**

Contract # **65x10806**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Yury Gonzales, 513-357-7281**

Division Head & Phone # **Grant Mussman, 513-357-7215**

Division **Health**

Type of Contract/Agreement ☒ Accounts Payable ☐ Accounts Receivable
☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☐ Grant Fund ☒ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$1,612,500**

TERM

Original Term Start Date **Upon execution** End Date **March 30, 2026**

EXECUTIVE SUMMARY

This is an agreement between CHD and LabCorp to provide laboratory services to CHD patients. Clinical and anatomic laboratory testing includes but is not limited to analysis in the areas of clinical chemistry, hematology, serology, microbiology, cytogenetics, immunology, endocrinology, toxicology, histology, mycology, virology, cytology, and urinalysis.

An emergency purchase request was approved on 7/3/25. The specifications and supporting documents for a new RFP are currently being revised by CHD staff.

Preparation Date July 1, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Children's Hospital Medical Center (CHMC)**

Contract # **35x10555 – 1st Amendment**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Yury Gonzales, 513-357-**

Division Head & Phone # **Grant Mussman, 513-357-7215**

Division **Health**

Type of Contract/Agreement ☒ Accounts Payable ☐ Accounts Receivable

☐ Service Contract (no \$) ☐ Lease

Funding Source ☒ General Fund ☐ Grant Fund ☐ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount \$50,000

1st Amendment Amount \$0

Total Amount \$50,000

TERM

Original Term Start Date Upon execution End Date 1 year from date of execution w/1 yearly auto-renewal

1st Amendment Term Start Date Upon execution End Date 1 year from date of execution w/1 yearly auto-renewal

EXECUTIVE SUMMARY

This is an agreement between CHMC and the CHD for CHMC employed Psychologists, Licensed Independent Social Workers (LISWs), and/or Licensed Professional Clinical Counselors (LPCCs) ("Behavioral Health Providers") to provide behavioral health care for CHD patients at Price Hill Health Center. CHD will bill, collect, and retain all professional fees for services rendered by the Behavioral Health Provider and pay them to CMHC. The term begins upon execution and continues for one year. It will auto-renew annually.

The first amendment adds Schedule B to the agreement (data submission requirements). Term and amount do not change.

Preparation Date August 12, 2025

CINCINNATI HEALTH DEPARTMENT CONTRACT AND GRANT INFORMATION SHEET

This information must be supplied to the Contract Liaison no less than one week prior to the Board of Health meeting.

Vendor **Ohio Department of Job and Family Services – Refugee Program**

Contract # **45x10593 - 1st Amendment**

Person and Division responsible for administering contract/grant/lease:

Initiator Person & Phone # **Alvenia Ross 513-357-7372**

Division Head & Phone # **Geneva Goode, 513-357-7490**

Division **Primary Health Care**

Type of Contract/Agreement ☐ Accounts Payable ☒ Accounts Receivable

☐ Service Contract (no \$) ☐ Lease

Funding Source ☐ General Fund ☒ Grant Fund ☐ Other Funding

Action Required: ☒ Board Approval ☐ Board Information

CONTRACT DOLLAR AMOUNT

Original Amount **\$149,000**

1st Amendment **\$0**

New Amount **\$149,000**

TERM

Original Term Start Date **7/1/2023** End Date **9/30/2025**

1st Amendment Term Start Date **7/1/2023** End Date **6/30/2027**

EXECUTIVE SUMMARY

This is a grant agreement between the Ohio Department of Job and Family Services (ODJFS) and the Cincinnati Health Department. Compensation will be paid upon the completion of a health exam as per the Core Screening Procedures for Refugees provided by ODJFS. The agreement is to provide payment for patient navigation services at \$500.00 for each completed screening. The Cincinnati Health Department will bill Medicaid directly for the cost of the exam. ODJFS estimates a total of 288 screenings will be completed during the grant period.

The term will begin on July 1, 2023, and end on June 30, 2024, with optional extension through 9/30/2025.

The 1st amendment extends the agreement through 6/30/27 with no additional funding.

DATE: August 19, 2025

TO: City of Cincinnati Board of Health Finance Committee

FROM: Mark Menkhaus, Jr., CFO

SUBJECT: Fiscal Presentation 2026

FINANCIAL STATEMENTS REVIEW FOR THE FISCAL YEAR 2026 – JULY

2026 July Highlights:

- Revenue at the end of July was \$4,242,517.51. Which is a 2.15% decrease from July of 2024. Expenses as of July 2025 totaled \$4,084,243.33 which is a 0.83% increase from July 2024. Total net gain after the capital revenue transfer was \$315,274.18.

Year over Year:

- As of June, we had \$17,795.83 in overtime compared to July of 2024's total of \$18,574.01. Neither year as of July had any disaster overtime.
- We received capital revenue transfer for FY26 in the amount of \$157,000. In FY25 we received a total of \$2,187,000.
- 7100-Personnel decreased by 0.83%. 7500-Fringes saw an increase of 4.55%. The increase is attributed to the increase in the employer contribution retirement rate (this increased from 19.79% to 23.83%).
- 7200- Contractual Services saw a decrease of 7.73%, and 7300- Materials & Supplies decreased by 57.65%. The differences are due to the timing of invoices paid. In FY26 we paid Cross Country Staffing \$9,760.10 as of July, yet in FY25 we paid Cross Country Staffing \$41,738.31 as of July. In FY25 we have yet to pay Cardinal Health as of July, yet in FY25 we paid Cardinal Health \$68,818.71 as of July. We also expensed \$67,219.52 to Patterson Dental Supply in FY25 that has yet to be expensed in FY26.
- 7400-Fixed Costs increased by 19.64%. The decrease is the timing of invoices paid. In FY26 we paid Ochin \$79,891.72 as of July, yet in FY25 we paid Ochin \$63,223.36 as of July. We also expensed \$25,000 to Hamilton County FY26 that was not expensed in FY25.
- 7600-Property increased by 1980.24%. The increase is due to the renovation at the Price Hill Health Center and the sink hole at the Bobbie Sterne parking lot.

Cincinnati Board of Health Financial Statement for the period of July

	FY26 Actual	FY25 Actual	Variance
Revenue			
8236-Pools/Spa	\$2,001.50	\$18.25	10867.12%
8237-Household Sewage System	\$445.00	\$530.00	-16.04%
8239-Tatto/ Body, Environmental Waste License Fee	\$750.00	\$0.00	0.00%
8241-Food Service (Mobile-Temporary)	\$3,835.00	\$26,714.00	-85.64%
8242-Vending Machine Licenses	\$0.00	\$0.00	0.00%
8244-Food Establishments	\$9,949.25	\$14,396.25	-30.89%
8249-Food, NOC	\$13,512.50	\$9,955.25	35.73%
8432-Vending Machine Proceeds	\$0.00	\$0.00	0.00%
8536-Grants\State	\$246,615.15	\$61,690.95	299.76%
8556-Grants\Federal	\$535,062.00	\$830,500.59	-35.57%
8563-Bd of Ed Svc (School Nurses Sal.)	\$14,642.40	\$12,867.52	13.79%
8564-Ham Co Service	\$60,440.36	\$55,945.26	8.03%
8571-Specific Purpose\Private Org.	\$6,000.00	\$58,445.32	-89.73%
8617-Non-Department Fringe Benefit Reimbursement	\$0.00	\$0.00	0.00%
8618-Overhead Charges Indirect Costs	\$0.00	\$0.00	0.00%
8731-Birth & Death Certificates	\$68,788.82	\$42,975.16	60.07%
8732-Vital Stats - Other	\$1,253.45	\$246.48	408.54%
8733-Self-Pay Patient	\$85,164.74	\$83,228.53	2.33%
8734-Medicare	\$469,171.18	\$433,373.73	8.26%
8736-Medicaid	\$536,490.40	\$366,849.84	46.24%
8737-Private Pay Insurance	\$102,810.32	\$96,639.95	6.38%
8738-Medicaid Managed Care	\$567,443.15	\$690,762.73	-17.85%
8739-Misc. (Medical rec.\smoke free inv.)	\$97,685.36	\$138,745.66	-29.59%
8784-Private Lot Litter & Weed	\$0.00	\$0.00	0.00%
8811-Unclaimed Remains	\$300.00	\$0.00	0.00%
8914-Bond/Note Proceeds	\$0.00	\$0.00	0.00%
8917-Deferred Sewer Assessment Collections	\$0.00	\$0.00	0.00%
8932-Prior Year Reimbursement	\$3,096.35	\$22,750.00	-86.39%
% That is attributable from 416	\$1,417,060.58	\$1,389,166.95	2.01%
Total Revenue	\$4,242,517.51	\$4,335,802.42	-2.15%
Expenses			
71-Personnel	\$1,617,794.92	\$1,631,329.09	-0.83%
72-Contractual	\$644,174.16	\$698,115.80	-7.73%
73-Material	\$113,286.93	\$267,510.29	-57.65%
74-Fixed Cost	\$255,391.15	\$213,469.24	19.64%
75-Fringes	\$1,288,258.55	\$1,232,202.50	4.55%
76-Property	\$165,337.62	\$7,948.00	1980.24%
Total Expenses	\$4,084,243.33	\$4,050,574.92	0.83%
Net Gain (Losses)	\$158,274.18	\$285,227.50	-44.51%
8936-Transfer	\$157,000.00	\$2,187,000.00	
Total Available	\$315,274.18	\$2,472,227.50	-87.25%