U.S. Customs and Border Protection

General Aviation Airport Fact Sheet
Cincinnati Municipal Lunken Field (KLUK)

Cincinnati Municipal Airport – Lunken Field 465 Wilmer Avenue, Cincinnati, OH 45226

Regular Hours

7 days per week, 0800-2200

Permission to land requests 0900-1700

All Eastern Time (ET)

Contact Information

(859) 767-7002 CBP Main Office
(859) 762-4657 CBP Supervisor on duty
(859) 762-4651 CBP Supervisor on duty
(800) 973-2867 SECTOR Communications toll free
(KLUK_GAP@cbp.dhs.gov)
(513) 708-9043 Lunken Field Supervisor of Operations
(#dote-aviation@cincinnati-oh.gov) for completed liability waiver

Hours of Service for Entrance and Clearance

Inspection services for the entrance/arrival of aircraft at KLUK are generally available 7 days per week, 0900-2100 Eastern Time (ET) in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Permission to Land Procedures

- **The Lunken Field Manager or Supervisor of Operations must be contacted first via phone prior to an operator making a landing rights request to ensure that the CBP facility will be available for use.**
- A completed liability waiver must be sent to the Lunken Field Manager via email prior to arrival.
- Cincinnati Municipal Airport Lunken Field (KLUK) is designated as a "landing rights airport: [19 CFR 122.1(f);19 CFR 122.14].
- Operators must request/secure landing rights by contacting CBP Monday-Friday from 0900-1700 ET.
- Pilots must secure permission to land by contacting CBP prior to departure from the foreign airport and at least one business day in advance of the anticipated arrival time at KLUK Airport.
- Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact the CBP port to re-secure permission to land.

Inspection Process

- Upon Landing, proceed to the Procter & Gamble Ramp for processing, park in CBP red zone.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be directed where to proceed for admission.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate)
- Crew will need to unload baggage for inspection and will need to reload once processing is complete.
- At the conclusion of inspection, the aircraft will depart Procter & Gamble and proceed to final parking location.
- Regulated Garbage will be handled at your final parking location.

Special Procedures/Miscellaneous

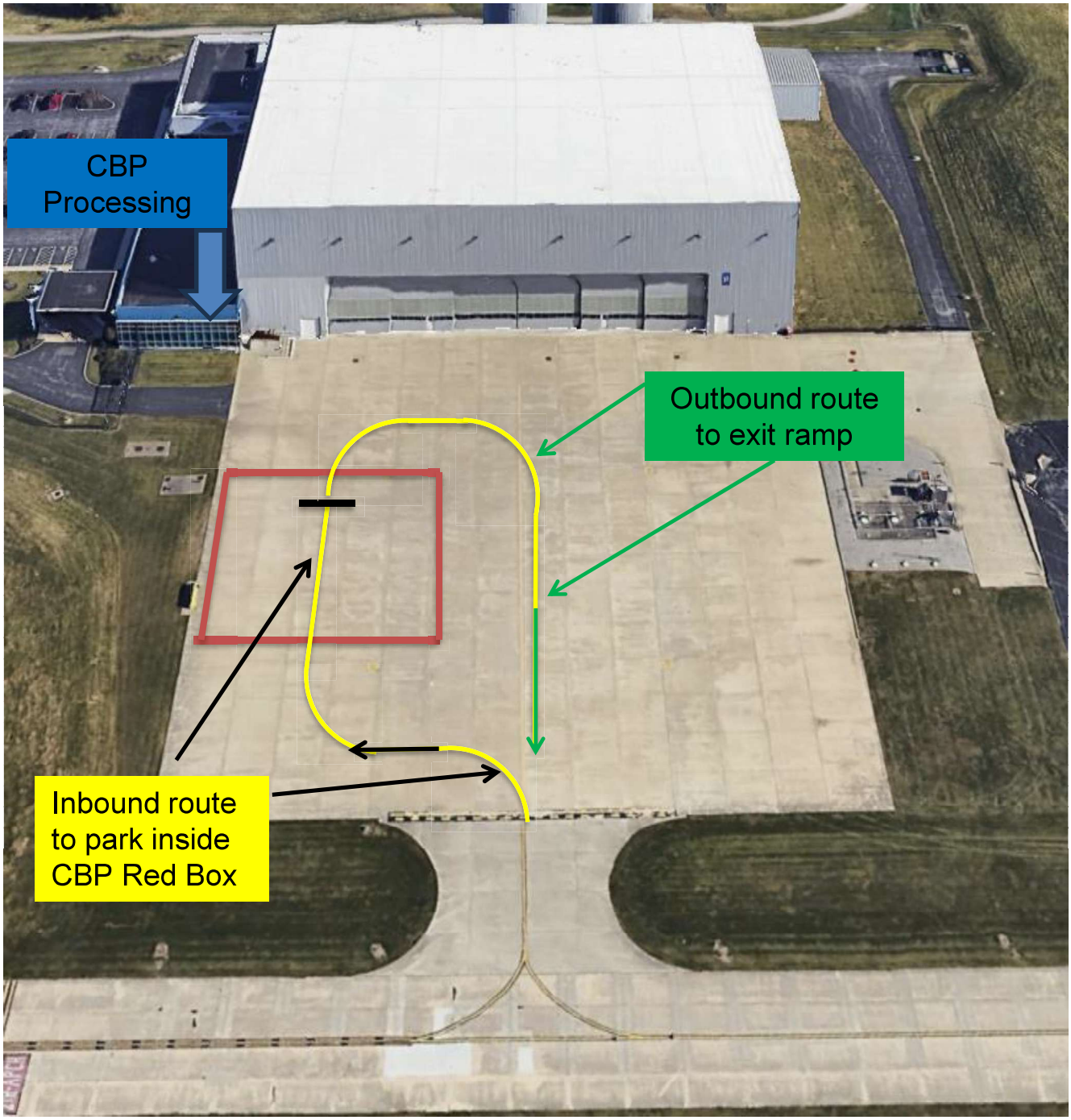
- All landing rights requests must be received between the hours of 0900-1700 ET.
- CBP Officers travel from the main terminal at CVG to meet general aviation aircraft; accurate ETA's and timely updates to ETA's are critical.
- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial imports.
- **Passengers and/or crew cannot be picked up at the Procter & Gamble ramp after processing.**
- Flights will only be processed once aircraft are parked inside the painted red box at the Procter & Gamble ramp.
- No follow me and no aircraft marshalling services will be provided at the Procter & Gamble ramp
- Aircraft must taxi straight into the red box and must make a right turn back out to exit the ramp.
- If an aircraft becomes disabled at the Procter & Gamble ramp the crew must contact the Lunken Manager or Supervisor of Operations to coordinate relocation to its final parking location.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information document or contact GASupport@cbp.dhs.gov

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