

# **Residential Permit Parking (RPP) Procedures**

## **Petitions**

Only one signature is permitted per household. You may sign the petition in favor of the program even if you do not intend to purchase a permit. The petition must be approved by at least 60% of the households in the district.

## **Permit Eligibility**

You must live in the designated RPP district.

## **Issuing Permits**

**Residency requires a valid driver's license or vehicle registration and a utility bill or signed lease with the same address.**

**Please note a license plate number is also needed for the Resident permits.** The Department of Transportation and Engineering verifies residency, collects permit fees, and issues full year or half year permits.

Yearly and half year permits are available for purchase. The yearly permits are valid January 1 thru December 31. Half year permits are valid for the first half, January 1 thru June 30, and for the second half, July 1 thru December 31.

**Obtaining a residential parking permit does not guarantee a parking space.**

## **Owner and Visitor Permits**

One permit per person and a maximum of two per household can be purchased per year. The yearly permit sells for \$30 each and the half-year for \$15. Except in OTR, where the yearly permit is \$60 (\$25 qualifying reduced price available).

Residents can purchase one full time visitor pass for \$30 per year or \$15 per half-year. An unlimited number of temporary visitor passes, valid for two weeks from the date of purchase, can be purchased for \$5 each. These are not available in the OTR Permit Parking area.

The resident permits and visitor passes are non-transferable.

## **Enforcement**

The permit sticker/decal should be located on the lower passenger side windshield. Visitor and temporary passes to be displayed on dashboard.

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The appropriate "No Parking Except Permit Parking" signs will be posted.

Enforcement issues should be directed to the City's Parking Facilities Division, 352-4527, M-F 8a-4:30p. Any complaints outside of those days/hours should be directed to the CPD non-emergency number at 513-765-1212.

### **Discontinuation**

The RPP district may be discontinued with a majority petition from the residents or with a letter from the affected recognized community group. The City has the right to eliminate the program if the costs become too high.

### **Obtaining Permits and Passes**

Residential parking permits and passes may be obtained online:

<https://www.cincinnati-oh.gov/dote/permits-licenses/dote-resource-center/>

Click on "Residential Parking Permit"

Or come to Room 425, City Hall (801 Plum Street) between the hours of 8:00am — 4:00pm

What is needed:

1. Driver's license or vehicle registration.
2. Proof of residency (a utility bill or signed lease with the same address)
3. License plate number of vehicle that will have the Resident permit (sticker).

Payment may be made by cash, check, Visa or MasterCard.

The permit, sticker/decals, and passes will be mailed to the applicant unless otherwise notified.

### **Link to Municipal Code**

[CMC 514 - Parking Permits](#)

### **Questions**

If you want to inquire about a new or current parking permit, please call our Right-of-Way Permit Office at 352-3463.

If you want to inquire about creating a residential permit parking area, please contact Jon Childress at 352-3729 or 352-6229.