

STREET BLOCKING PERMIT APPLICATION

Cincinnati Police Department - Special Events Unit
150 E. Freedom Way, Cincinnati, OH 45202
(513)352-5434 or (513)352-5426



www.cincinnati-oh.gov/police/

		Shaded areas for CPD – SEU use only.	
Event/application #:		Treasurer's number:	
Date applicant notified of amount due:		Date paid at Treasurers:	
Notified by:		Application fee:	\$25.00

Cincinnati Municipal Code, Section 506-91, requires payment of a non-refundable \$25 permit application fee to the City Treasurer's Office, located in City Hall, 801 Plum Street, Room #202, Cincinnati OH 45202.

Applications must be completed and returned to the Cincinnati Police Department, Special Events Unit, a **minimum of twenty-one (21) days prior to the event.**

ANY APPLICATION THAT AFFECTS, ALTERS, OR LIMITS OPERATION OF THE STREETCAR, INCLUDING BUT NOT LIMITED TO CROSSING STREETCAR TRACKS, WILL BE DENIED.

To obtain additional information regarding a potential conflict with the Cincinnati Streetcar operation, contact TRANSDEV directly: (513) 206-7825.

Name or Title of the Event:			
Sponsor/Producer:			
Contact Person(s) responsible for and authorized to represent this permit on all matters:			
	<u>Primary contact person:</u>		<u>Secondary contact person:</u>
Name:			
Street address:			
City, State, ZIP code:			
E-mail address:			
Primary phone number:			
Secondary phone number:			

Event date:				
Event times – from:		to:	Street closed – from:	
			to:	
Location of Block Party/Street Blocking:				

(ATTACH YOUR MAP, DRAWING, OR SITE DIAGRAM)

Nature of Event:		Estimated attendance:	
------------------	--	-----------------------	--

Conditions of This Permit:

1. Before submitting this application, all property owners or occupants whose sole route for ingress and egress from their residences will be affected by the street closure must be notified. Their signatures of approval must be attached to this form. If no such residents will be affected by the street closure, a statement to that effect must be attached.
2. The permit holder is required to provide sufficient trash receptacles to ensure all trash, garbage, refuse, waste, etc. is properly contained and at no time permitted to accumulate outside receptacle(s), or be left lying unattended during the event. Additionally, the permit holder is solely responsible for ensuring all trash, garbage, refuse, waste, etc. is properly removed and disposed of following the event.
3. The permit holder will provide suitable barricades to block the street and will remove them at the conclusion of the event. Traffic and Road Operations has available traffic aids that can be rented in conjunction with this permit (see list below).
4. This permit only closes the roads to vehicular traffic. This permit does not allow for barbeques, drinking liquor or beer, or other activities within the street that require separate permits from City or other government entities.

5. The laws of the City and State must be observed, including but not limited to: litter, loud noise (including musical performances), liquor, and conduct.
6. This permit does NOT allow for any interference with operation of the Cincinnati Streetcar, whatsoever.
7. Access must be provided for fire apparatus and/or other emergency vehicles in case they are needed. Therefore, parking must be limited to one side of the street only.
8. This permit is only valid for the date and time indicated.
9. **THIS PERMIT MUST BE IN THE APPLICANT'S POSSESSION AT ALL TIMES DURING THE EVENT.**

Resident Notifications:

Attached

Not attached

I (we) agree to indemnify and hold harmless the City of Cincinnati, the Cincinnati Police Department, its officers, agents, employees, and volunteers from any and all loss, claims, expenses, actions, causes of action, costs, damages, and obligations, financial or otherwise, including attorney fees and legal expenses, arising from any and all acts of the Permit Holder, Permit Holder's guests, invitees, and licensees, that result in injury to persons or damage to property.

****Approval of this permit may require providing a certificate of insurance, naming the City as additionally insured.****

Signature of Permit Holder / Authorized Person:

Name (please print):

Date:

This application for Street Blocking Permit is hereby:

Granted: _____ Not Granted: _____

Police Department Supervisor

Date

Chief of Police (or Chief's designee)

Date

Traffic and Road Operations – (513) 352-4329

Cones:

28"

18"

48"

Signs:

48" X 48"

36" X 36"

Barricade Boards:

4'

8'

16'

Arrowboards:

Barrels:

Bike Racks:

ALL TRAFFIC AIDS MAY BE PICKED UP MONDAY THROUGH FRIDAY, 8:00 A.M. TO 2:00 P.M.
FROM: 3241 CORMANY STREET, LOCATED **ACROSS THE STREET** FROM
PARKWAY AUTO WASH (3330 CENTRAL PARKWAY).

YOU MUST BRING THIS APPROVED PERMIT WITH YOU WHEN YOU PICK UP TRAFFIC AIDS.