



GREEN CINCINNATI PLAN
Seeds of Change
Grant Program
YOUTH CLIMATE ACTION
Supported by Bloomberg Philanthropies



Grant Application

Thank you for your interest in the GCP Seeds of Change Youth Climate Action Grant Program! [Online applications](#) are encouraged, but paper or email submissions will also be accepted using this template. This application can also be used to prepare content for online submissions. Complete applications must be submitted by **September 25th, 2026, at 11:59 pm.**

Incomplete applications or applications arriving after the submission deadline may not be considered.

Links to all required documents as well as Grant Guidelines can be accessed on the [website](#).

Submission Checklist

Application (Organization Information, Project Description, Narrative)	
Project Budget	
Vendor Setup and W-9 Submission	
Memorandum of Understanding with Fiscal Sponsor (if applicable)	

If using the paper application method, the completed application can be submitted by email to oes@cincinnati-oh.gov or mailed to: City of Cincinnati Office of Environment and Sustainability, Attn: Seeds of Change Youth Climate Action Grant Program, 805 Central Avenue Suite 700, Cincinnati, OH 45202. If mailed, it must be received by September 25th.

Questions? The [Program Overview Packet](#) is a great place to start and contains all the grant program details. All are encouraged to attend the [Info Session August 25th](#) or the Idea Jams ([Transportation & Neighborhoods Idea Jam September 3rd](#)) ([Zero Waste Idea Jam September 12th](#)) to workshop ideas. OES team members will be available for drop-in office hours [Mondays 10AM-12PM](#) and [Wednesdays 2PM-4PM](#) to help answer questions and provide additional support. If questions remain unanswered or you need assistance to apply, please reach out to OES@cincinnati-oh.gov and a team member will get back to you as soon as possible.

Program Timeline	
Pre-Application Info-Session	Tuesday August 25th 5:30-6:30pm, register here to receive the virtual meeting link

Virtual Office Hours by Appointment	Open August 24-September 25! Mondays 10AM-12PM (join here) and Wednesdays 2PM-4PM (join here)
Transportation & Neighborhoods Idea Jam	Thursday September 3rd 2026 4:00 pm - 6:00 pm Village Green Foundation Community Room Click here to RSVP
Zero Waste Idea Jam	Saturday, September 12th 2026 10:30am-12:30pm Walnut Hills Branch Library Click here to RSVP
Applications Due	Friday, September 25 th , 2026, by 11:59pm

Applicant Information:

Group Name: _____

Group Mission: _____

Mailing Address: _____

Total Annual Organizational Budget: _____

Website and/or Social Media handle (if applicable): _____

Is your group youth led (ages 15-24)? YES or NO

If your group is not youth-led, does your organization serve youth ages 15-24? YES or NO

Does the lead of this project identify as Black, Indigenous, People of Color (BIPOC)? YES or NO or UNSURE

Do more than 50% of the population served by your group identify as Black, Indigenous, People of Color (BIPOC)? YES or NO or UNSURE

How many youth participate in your group in a year (examples: how many youths attend regular meetings; how many youths typically volunteer with your organization; etc.)? _____

Project Description

Project Title: _____

One Sentence Project Description: _____

How does your project align with the goals of the [Green Cincinnati Plan?](#)

NARRATIVE PAGE Describe your organization/group, the problem or opportunity your group sees, and why this project is important and likely to be effective. Speak about the impact you hope to see because of this project. Be sure to include an estimated timeline and steps you plan to take for your project implementation and the youth involvement in the project's planning.

Is your project new? Yes _____ No _____

If it is not new, please explain:

Please list the neighborhood(s) that will be impacted by your project:

- 1.
- 2.
- 3.

How many youth or other residents will this project impact? _____

What approvals does your organization **currently have** to move forward with this project? (use of building for a mural, use of land for a garden space, renting shelter, etc.).

What approvals does your organization **need** to move forward with this project?

How did you hear about the GCP Seeds of Change Youth Climate Action Grant Program?

Outputs and Impacts

List at least one **output** and **impact** of your project.

Outputs are measurable results achieved in a timeframe and have a number. (**10** pounds of waste was diverted from the landfill, **20** trees will be planted, **30** students will use the new sustainability app)

Impacts are what change will happen because of your efforts. (Streets will become more walkable and safe because of the new crosswalks, youth will gain greater understanding of climate change, pollinators will have better habitats because of the new gardens)

Outputs	Value	Measurement
Example	20	Trees planted
Output #1		
Output #2		
Output #3		

Impact 1:

Impact 2:

Impact 3:

Budget

Complete the **Project Budget** and attach it to your application submission. A completed budget is required for a proposal to be considered complete.

Has your organization submitted or have plans to submit this proposal to other funders? YES or NO

If yes, please list the funders followed by the amount requested and the status of the requested funds (submitted, pending, funded, declined):

Total Project Cost: \$ _____

Total Amount Requested: \$ _____

Contact Information

Youth Lead 1 Contact Info:

- Name: _____
- Age: _____
- Phone: _____
- Email: _____

Youth Lead 2 Contact Info:

- Name: _____
- Age: _____
- Phone: _____
- Email: _____

Primary Contact Info (if different than Youth Lead Contact Info):

- Name: _____
- Phone: _____
- Email: _____

Fiscal Sponsorship

To be eligible for this grant, applicants must be part of an organization such as a non-profit, school, community council, public institution, or some kind of charitable incorporated entity. If your group is already one of these, please move on to the *Vendor Setup* steps.

If your group is ***not*** one of these, you need to work with a local non-profit, school, community council, or public institution to be the fiscal sponsor. Please follow the instructions below:

Attach a Memorandum of Understanding signed by the two parties. A template is available on the grant program website, if helpful. Additional guidance on the need for and how to move forward with

fiscal sponsorship can be found in the GCP Seeds of Change Youth Climate Action [Program Overview Packet](#).

If your organization is not a non-profit, and you have not yet secured a fiscal sponsor, please contact OES oes@cincinnati-oh.gov for referrals to potential fiscal sponsors PRIOR to submitting this application.

Name of Partner Organization/Fiscal Sponsor: _____

Organization EIN Number: _____

Organization Contact:

- Name: _____
- Email: _____
- Phone: _____

Vendor Setup

The partner organization/fiscal sponsor must register as a vendor of the City of Cincinnati in order to complete this application. Using this link <https://www.cincinnati-oh.gov/purchasing/vendor-registration/vendor-registration/>, follow the instructions for vendor setup. The assigned Vendor ID will come via email upon setup. If your organization is already a vendor of the City and you do not have record of your Vendor ID, call 513-352-3269 or email vendor.support@cincinnati-oh.gov.

Partner Organization (or fiscal sponsor) Vendor ID: _____

Partner Organization (or fiscal sponsor) W-9: *Attach completed W-9 to the application submission.*

Agreement & Signature

By submitting this application, I agree that all funds will be used as proposed unless there is prior approval for a change in writing from the City of Cincinnati. Funds may be used only for eligible expenses dating from October 15th- April 15th 2026, unless you request and receive an extension on the grant approved by both the City and the funder. All funds will be provided upfront. Unused funds must be returned.

I also agree to the Criteria and Guidelines as listed in the RFP (pg. 1-2) and that the organization meets the following criteria of eligibility:

- Youth-Led and/or Youth Serving – Applicant's project must feature at least three individuals between the ages of 15-24 in leadership positions who actively participate in decision-making

and/or be a part of an organization that provides core programs and resources specifically designed for youth.

- New – The efforts must create a new project or initiative; not expand an existing activity.
- Actionable – The efforts must be able to be fully completed within the six-month grant period.
- Nonprofit Status– Applicants must prove their nonprofit status or apply with the support of a nonprofit fiscal sponsor.
- Impact Cincinnati – The efforts must impact one or more neighborhoods within the city limits.

Unless otherwise informed, a brief mid-term report must be submitted due no later than 1/15/2027. A final project report and proof of all purchases must be submitted to the City of Cincinnati no later than 4/15/2027. If receipts or the report are not submitted by 4/15/2027, the City may revoke any award made.

Please print your full name, your title and the date below.

Signature of Applying Organization Lead

Date

Printed Name

Title