

**NOTICE
of
CITY RECORDS COMMISSION MEETING**

The Cincinnati City Records Commission meet on Thursday, **February 25, 2016 at 11 a.m.** at Two Centennial Plaza, 805 Central Avenue, Suite 300, Conference Room A, Cincinnati, Ohio 45202, to consider the **proposed records retention scheduled submitted by various departments, boards and/or commissions for approval** as shown on the attached agenda.



Records Commission Meeting Agenda

Thursday, February 25, 2016

11:00 - 12:00 p.m.

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|-----------------------------------|-----------------------|
| 1. Welcome | J. Dunn, ETS Director |
| 2. Approve Old Minutes (12/09/15) | J. Dunn, ETS Director |
| 3. Review Tabled RC-2E Requests | T. Brown/ M. Berning |
| RC-2E Recreation | |
| RC-2E CMO-OES | |
| 4. Review New RC-2E Requests | T. Brown/ M. Berning |
| RC-2E Police | |
| 5. Comments | J. Dunn, ETS Director |
| 6. Adjourn | J. Dunn, ETS Director |

Next meeting tentatively scheduled for Oct 2016.