

**NOTICE
of
CITY RECORDS COMMISSION MEETING**

The Cincinnati City Records Commission will meet on **Wednesday, December 9, 2015 at 2:30 p.m.** at Two Centennial Plaza, 805 Central Avenue, Suite 300, Conference Room A, Cincinnati, Ohio 45202, **to consider the proposed records retention schedules submitted by various departments, boards and/or commissions for approval** as shown on the attached agenda.



Records Commission Meeting Agenda

Wednesday, December 9, 2015

2:30 - 3:30 p.m.

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|--------------------------------------|----------------------------------|
| 1. Welcome | R. Chundur, ETS Interim Director |
| 2. Approve Old Minutes (6/23/15) | R. Chundur, ETS Interim Director |
| 3. Review New RC-1E & RC-2E Requests | T. Brown/ M. Berning |
| RC-2E Police | |
| RC-2E Parks | |
| RC-2E Recreation | |
| RC-2E CMO-OES | |
| 4. Comments | R. Chundur, ETS Interim Director |
| 5. Adjourn | R. Chundur, ETS Interim Director |

Next meeting tentatively scheduled for June 2016.