



# TEEN DANCE HALL LICENSE APPLICATION

TO BE COMPLETED IN DUPLICATE AND RETURNED **21 DAYS** PRIOR TO THE TEEN DANCE. PLEASE NOTIFY THE AREA COMMUNITY COUNCIL REPRESENTATIVE BEFORE SUBMITTING APPLICATION. A CERTIFICATE OF INSURANCE, WITH THE CITY OF CINCINNATI AS A NAMED OR ADDITIONAL INSURED MUST ACCOMPANY THIS APPLICATION. TEEN DANCE PERMITS ARE VALID FOR UP TP 6 HOURS OR UNTIL 11:30 P.M.

**Name of Applicant** \_\_\_\_\_

**Address** \_\_\_\_\_  
Street City State Zip Code

**Name of Contact Person** \_\_\_\_\_

**Address** \_\_\_\_\_  
Street City State Zip Code

**Business Phone** \_\_\_\_\_ **Home Phone** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **E-mail address** \_\_\_\_\_

Teen Dance Location: \_\_\_\_\_

Date of Dance: \_\_\_\_\_ Time: \_\_\_\_\_ To: \_\_\_\_\_ Estimated Attendance \_\_\_\_\_

Age Group: ( ) 13-15 yrs. ( ) 16 & 17 yrs.  
\*All attendees are required to have a photo ID with social security number or date of birth, address, phone number, and name of emergency contact person.

Community Council representative notified? ( ) Yes ( ) No Date: \_\_\_\_\_

Name & Council \_\_\_\_\_ Phone \_\_\_\_\_

Certificate of Insurance Attached? ( ) Yes ( ) No

Teen Dance to be video recorded by: \_\_\_\_\_  
\*All teen dances shall be video recorded prior to, during, and after each dance, both inside and outside the facility.

Teen Dance parking and pick-up recommendations, coordinated through Police, in place? ( ) Yes ( ) No

Provide Chaperones at the rate of one adult chaperone per every 50 attendees. List chaperones below and attach additional pages if necessary.

Name \_\_\_\_\_ Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

The undersigned, who is the applicant for a Teen Dance Permit, having first duly sworn, says that \_\_\_\_\_, a representative of \_\_\_\_\_ Community Council has been notified of the teen dance. In addition, each and every statement contained in the foregoing application is true.

\_\_\_\_\_  
Signature of Applicant

Sworn to me and signed in my presence this \_\_\_\_\_ day \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

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**FOR CITY OF CINCINNATI USE ONLY**

In accordance with the provisions of Section 829-23 C.M.C., we have reviewed this application and hereby ( ) GRANT ( ) DENY the issuance of the permit in accordance with the above information and the Cincinnati Municipal Code.

PERMIT APPROVED CONTINGENT UPON HIRING \_\_\_\_\_ POLICE OFFICERS AND \_\_\_\_\_ COMMUNITY RELATIONS MONITORS FOR THE TEEN DANCE.

**Treasury:** Approved \_\_\_ Disapproved \_\_\_ **Building & Inspections:** Approved \_\_\_ Disapproved \_\_\_ Inspector \_\_\_\_\_

**Fire:** Approved \_\_\_ Disapproved \_\_\_ **Community Council:** Approved \_\_\_ Disapproved \_\_\_

**Date Received** \_\_\_\_\_ **Police Records Received** \_\_\_\_\_