APPLICATION TO PERFORM WORK IN THE STREETCAR ROW ALIGNMENT

REQUIREMENT FOR OBTAINING TRACKWAY ACCESS AUTHORIZATION:

Any activity by a Permitee undertaken with potential to obstruct or encroach on the Streetcar ROW Alignment other than for a normal transportation purpose shall require a valid Track Access Authorization (TAA) obtained in accordance with the procedures set forth in the Streetcar Right-of-Way Manual.

The Streetcar Right-of-Way Manual is available from the City of Cincinnati, Department of Transportation and Engineering, Right of Way Management Section located in City Hall, Room 425. This document can also be downloaded from the DOTE Resource Center at www.cincinnati-oh.gov/dote/permits-licenses/dote-resource-center under "Working Near the Streetcar".

KEY DEFINITIONS:

Streetcar ROW Alignment: means the public right-of-way contiguous with the streetcar trackway, including the area from property line to property line, which may include a roadway, sidewalk, curb, grassy area, utilities facilities, all or any combination of the above.

Normal Transportation Purpose: means ordinary use of the public right-of-way for travel by the public including by pedestrians, vehicles, and bicyclists. Encroachment or obstruction of the Vehicle and Power Envelope for commercial activities is not a normal transportation purpose for purposes of the Streetcar Right-of-Way Manual.

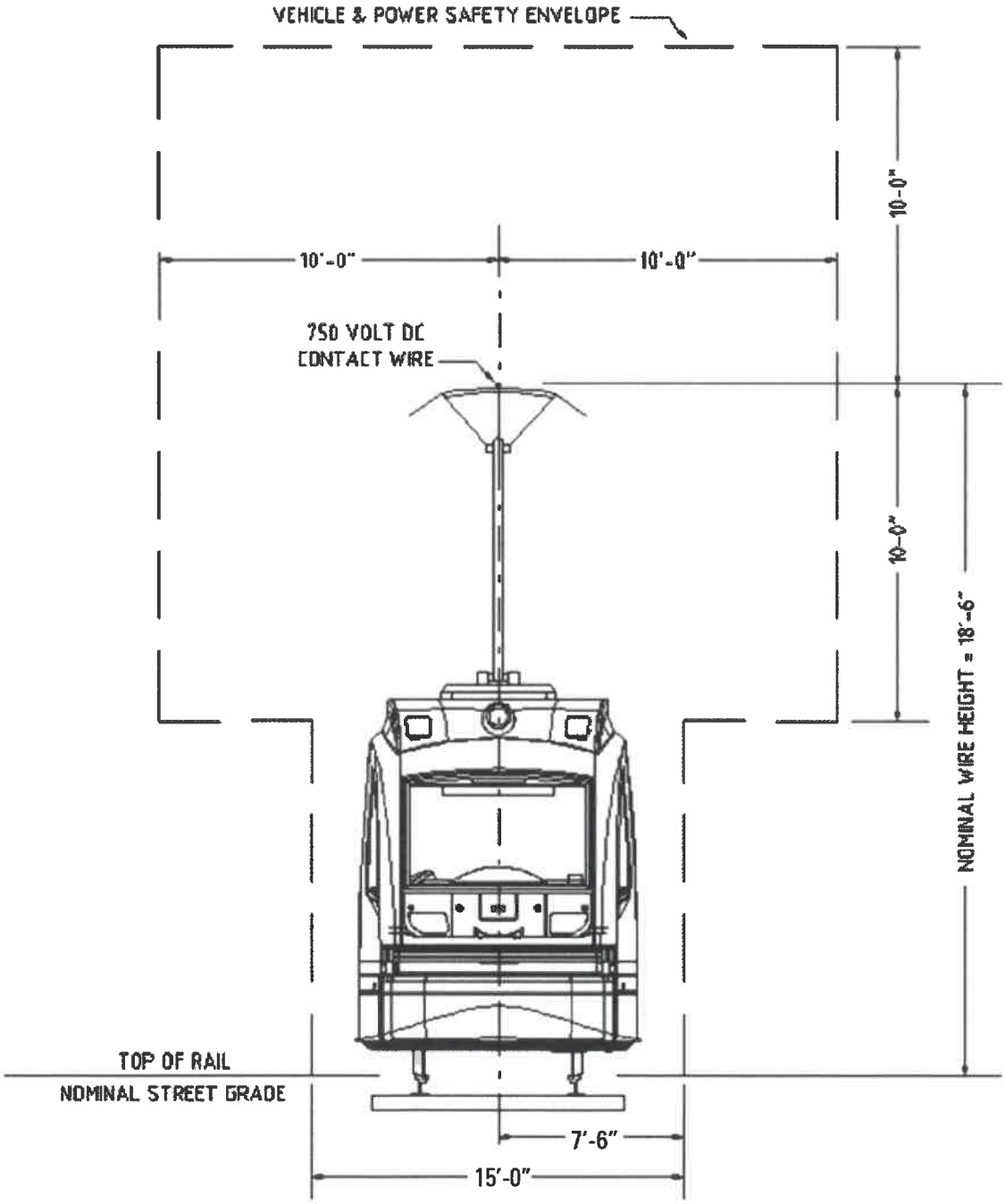
Vehicle and Power Envelope: means the horizontal and vertical boundaries specifying the surrounding borders of the Streetcar track system, encompassing the overhead power contact wire, the sides and underground excavation depth under the vehicle. This envelope includes the trackway and sidewalk, along with any areas within 7-feet 6- inches (7'6") of equipment and the safe margin of the Streetcar system as illustrated in the Vehicle and Power Envelope Diagram.

Track Access Training Requirement: As a condition of work within the Streetcar ROW Alignment, all individuals must be able to demonstrate that they have attended Track Access Training courses at the proper level; individuals must carry a current and valid Track Access Card, issued upon completion of training.

TRACK ACCESS ACTIVITY CATEGORIES:

	Planned / Reasonably Foreseeable	Power Down or Operating Restrictions	Duration
Routine – Class1	Activity is reasonably foreseeable; ordinarily planned in advance.	No	No restrictions on duration; okay for Non-Revenue or Revenue Service Hours.
Routine – Class 2	Activity is reasonably foreseeable; ordinarily planned in advance.	Yes	Activity can reasonably be completed during Non-Revenue Service Hours, including multiple nights if needed; required to be performed during Non-Revenue Service Hours unless exceptions apply.
Major	Activity is reasonably foreseeable; ordinarily planned in advance.	Yes	All or portion of activity must be performed during Revenue Service Hours; activity cannot reasonably be performed during Non-Revenue Service Hours.
Emergency	Activity meeting the definition of emergency in Section III.3.	Varies case by case.	Varies case by case.

VEHICLE AND POWER ENVELOPE DIAGRAM



APPLICATION TO PERFORM WORK IN THE STREETCAR ROW ALIGNMENT

DOTE Permit Number (Completed by DOTE):

This form shall accompany all right-of-way permit applications for work within the Streetcar ROW Alignment.

Requesting Company: _____

Person Submitting Request: _____ Phone: _____

Email: _____

Company's Jobsite Supervisor: _____ Cell Phone: _____
(Must be on jobsite at all times while work is underway)

Jobsite Supervisor's Rail Safety Badge Number: _____ Expiration Date: _____

Exact Work Location: _____

Description of Work: _____

Equipment Being Used: _____

Requested Access Dates: Start Finish _____ _____

Requested Access Times (Military / 24-hour Format): Start _____ _____
Finish

Circle "Yes" or "No" to the following questions to determine the potential impact to Streetcar operations:

1. Yes No Will the proposed traffic maintenance plan reduce the roadway to one travel lane?

2. Yes No Will any work performed under this application encroach within the Vehicle and Power Envelope, even if only for a moment? (See attached Figure 1)

3. Yes No Will any work be within 10-feet of, or directly overhead of the overhead 750 Volt DC contact wire, even if only for a moment?

By signing below, the applicant acknowledges that he/she is familiar with the requirements for obtaining Trackway Access Authorization as specified in the Streetcar ROW Manual:

Applicant's Signature: _____ Date: _____

Cincinnati Bell connector

TRACKWAY ACCESS AUTHORIZATION FORM

TRACKWAY ACCESS AUTHORIZATION FOR CLASS 1 ACTIVITIES

Permit Number: _____

Company Name: _____

No work is permitted within the Vehicle and Power Envelope. Permitee's activities are subject to the following requirements and restrictions:

The work location is located in the Streetcar ROW Alignment. Permitee has stated on the attached application that their work will not encroach within the Vehicle and Power Envelope.

Excluding normal transportation purposes, the Permitee may not move equipment of any type or carry construction materials into or across the envelope. All equipment and material deliveries to the site shall be made from a parking lane between the curb and streetcar tracks when such a lane is available. If there is no curbside parking lane available, the Permitee shall load/unload from the nearest side street that provides access to the work site without encroaching the Vehicle and Power Envelope. Additionally, the Permitee may not use boom trucks or other equipment positioned outside the Vehicle and Power Envelope to perform work inside the envelope.

Vehicle and pedestrian access shall be maintained in a manner that does not cause interference with streetcar operations. Permitee shall not close traffic lanes in the road or close any sidewalk areas and intentionally or unintentionally re-route traffic into the path of the streetcar.

UNDER NO CIRCUMSTANCES MAY THE PERMITTEE'S ACTIVITIES ENCROACH WITHIN THE VEHICLE AND POWER ENVELOPE OR OTHERWISE INTERFERE WITH STREETCAR OPERATIONS.

FAILURE TO FOLLOW THESE REQUIREMENTS IS PUNISHABLE BY FINE UNDER THE APPLICABLE SECTIONS OF THE CINCINNATI MUNICPAL CODE AND MAY RESULT IN REVOCATION OF YOUR RIGHT-OF-WAY PERMIT.

Class 1 Trackway Access Approval is subject to review by the appropriate DOTE official and further subject to all conditions stated in the Right-of-Way permit.

Signature of Approving Official: _____ Date: _____

Cincinnati Bell connector

TRACKWAY ACCESS AUTHORIZATION FORM

TRACKWAY ACCESS AUTHORIZATION FOR CLASS 2, MAJOR AND EMERGENCY ACTIVITIES

Permit Number: _____

Company Name: _____

Permitee's activities will encroach within the Vehicle and Power Envelope and/or impact streetcar operations and are subject to the following requirements and restrictions (*check all that apply*):

- ❑ Permitee shall at no time come within 10-feet of the Overhead Contact System (OCS).
- ❑ The OCS shall be de-energized before the Permitee can work in the Vehicle and Power Envelope.
- ❑ Transdev will be operating streetcars in the Permitee's work location during permitted work times.
  - ❑ Permitee shall provide flaggers to escort trains through the work area.
  - ❑ Permitee shall stop working and clear the Vehicle and Power Envelope whenever a train comes by.
- ❑ All personnel entering the Vehicle and Power Envelope shall have a current and valid Track Access Card in their possession at all times.
- ❑ All personnel on the jobsite shall wear reflective safety vests at all times.
- ❑ A copy of the issued Right-of-Way permit and signed Trackway Accession Authorization shall be present on the job site at all times and available for review by the DOTE inspector or Transdev supervisor upon demand.
- ❑ **WORK CONFIRMATION / CANCELLATION NOTIFICATION REQUIRMENT**: The Permitee shall contact Transdev at (513) 903-6108 no later than 6:00pm the day prior to working to confirm that he/she will be working as scheduled, or to notify Transdev that the planned work has been cancelled.

Other special conditions apply to the Permitee's activities as follows (attach additional sheets if necessary):

_____

_____

Approved Access Dates: **Start** _____ **Finish** _____

Approved Access Times (24-hour Format): **Start** _____ **Finish** _____

❑ Daily Access Between Approved Times ❑ Continuous Access from Start Date and Time to Finish Date and Time

Trackway Access Authorization is granted subject to the conditions checked above and other conditions specified in the Right-of-Way permit issued by the City of Cincinnati, Department of Transportation and Engineering. Failure to follow these requirements shall be grounds for revoking your Right-of-Way permit and Trackway Access Authorization and may be punishable by fine under the applicable sections of the Cincinnati Municipal Code.

Signature of Approving Official: _____ Date: _____