



**Executive Board Meeting Agenda
January 17, 2023, at 12:00 PM
Via Microsoft Teams**

Present: Abby Huffman, Morgan Kolks, Chelsea Thomas, Lisa Rowell, Mike Niswonger, Matt VanDoren, Chris Ertel, Daniel Anderson, Mark Belcik (guest)

Absent: Lisa Rowell, Ryan Kirk, Ian Laseke, Jennifer Russell

Action Items

- Meeting Time and Date will remain the same for this year
 - Invite has been extended to 2024 (C. Thomas)
- 10-year engineer intern reclassification Committee will investigate (C. Ertel, M. VanDoren, M. Niswonger)
- Create a new flyer to be reviewed by Feb meeting (C. Thomas)
- Create membership letter and sent out to board for review by end of week (A. Huffman)
- Reach out to new employees to invite them to Join APECS (A. Huffman)
- Board participation letters for 2022 to all board and supporting members. (J. Russell)
- Will circulate last month's CPD approval form for Friendship Park Solider Pile L&L (J. Russell)

Secretary's Report (I. Laseke)

- No minutes to approve. We will approve December and January mins at Feb meeting

President's Remarks (A. Huffman)

- Time for 2023 dues
 - Invite new/newer employees to join APECS – interns and seniors.
 - Renew and send out new flyer to various departments (C. Thomas)
- Send out membership letter later this week. (A. Huffman with help from J. Russell?)
- Need to begin scheduling monthly trainings, again.

Treasurer's Report (C. Ertel)

- Account balances.
 - Checking - \$5,158.49+
 - Cash - \$860.00+
 - Total - \$6,018.49+
- Continue lunch and learn shake downs.
- Watch how balances fluctuate for banking purposes, \$3,500 minimum balance. (C. Ertel)

Membership Committee (C. Ertel)

- 2023 Membership – 26 paid
- Add a Venmo link on future meeting notifications.
- <https://venmo.com/u/CincinnatiAPECS>

Communications Committee (M. Kolks)

- APECS public website is buried on DOTE's website at the following link and is undergoing updates.
- <https://www.cincinnati-oh.gov/dote/about-transportation-engineering/apecs-cincinnati/>
- Facebook page – M. Kolks to update.



Continuing Professional Development (CPD) Committee (Diana Anderson, C. Ertel, A. Huffman & J. Russell)

- See table under Program Committee for ALL APECS events.
- Will circulate last month's CPD approval form very soon?? (J. Russell)

Program Committee (Anyone & Everyone)

- The following program ideas were discussed at this or previous meetings:

Event	Facilitator	Date/Status	Type
Friendship Park Soldier Pile Installation by HDR – successful – about 40 attended	A. Huffman	12/21/2022	1 CEU
* Floodplain Regs – possibly 2 presentations – at MSD Admin Building	A. Huffman T. Davidson	February & March	2 CEU
* Friendship Park emergency sinkhole repair	I. Laseke ??	Upcoming	CEU
* Queen City and Cora (is this ARCADIS Webinar)	I. Laseke C. Thomas	Spring	CEU
* Ethics Training	J. Russell	October/November	2 CEU
Zoo Africa Exhibit	I. Laseke J. Russell	Upcoming	CEU
Gannett Fleming	M. Kolks	Upcoming	CEU
Arcadis Webinar	I. Laseke	Upcoming	CEU
Kittleson & Associates Topics	J. Russell	Upcoming	CEU
GIS Office – James Stanforth	A. Huffman	Upcoming	CEU
DOT Asset Management/Basement Encroachments	J. Russell	Upcoming	CEU
Concrete Pressure Pipe – Thompson Pipe Group	C. Thomas	Upcoming	CEU
I-75 & I-74 Interchange Update	J. Russell	Upcoming	CEU
Path Masters – Traffic Signals	J. Russell	Upcoming	CEU
OTEC Contacts	J. Russell	Upcoming	CEU
PVC Pipe Association	J. Russell	Upcoming	CEU
Brent Spence Bridge (Jacobs)	A. Huffman	Upcoming	CEU

Salary Disparity Committee (J. Russell, L. Rowell, M. Kolks, I. Laseke, C. Thomas)

- SERB currently reviewing legal aspects of Supervising engineer petition to form/join union.
- Central HR is looking into the salary differences between Sup and Interns

CODE Connection (D. Anderson)

- ?

Old Business

- ?



New Business

- Asking the city to remove the 10-year engineer intern reclassification for not passing PE. (Mark Belcik)
 - The reclassification can lead to losing good staff as role will change.
 - May not serve the city well as many engineers are not sealing plans.
 - Proposing staff just remains Engineer Interns after 10 years.

APECS Board for 2022 Term

PRESIDENT	Abby Huffman, MSD/Wastewater Engineering
1st VICE PRESIDENT	Ryan Kirk, DOTE/Traffic Engineering
2nd VICE PRESIDENT	Matthew VanDoren, MSD/Compliance Services
TREASURER	Chris Ertel, DOTE/Transportation Design
SECRETARY	Ian Laseke, MSD/Wastewater Engineering
AT LARGE MEMBER	Daniel Anderson, MSD/Wastewater Engineering
AT LARGE MEMBER	Morgan Kolks, DOTE/Permits & Development
AT LARGE MEMBER	Mike Niswonger, Retired
AT LARGE MEMBER	Lisa Rowell, DOTE/Construction Engineering
AT LARGE MEMBER	Chelsea Thomas, MSD/Wastewater Engineering
AT LARGE MEMBER	Vacant
PAST PRESIDENT	Jennifer Russell

APECS Goals for 2023

- Reach 100 paid members by the end of the 2023 Calendar Year.
- Provide a minimum of 12 continuing education events by the end of the 2023 Calendar Year.
 - Provide a minimum of 6 project or site visits/tours by the end of the 2023 Calendar Year.
- Recruit new employees as new paid members by the end of the 2023 Calendar Year.
- Increase attendance at Spring and Fall General Meetings (at least 20 people).
- Donate to 1 charity.
- Stand by and support our professional colleagues both in and out of CODE.

Next Meeting

- Board Meeting Tuesday, February 21st at 12:00 PM, Microsoft Teams