

# Draft Minutes Economic Development Reform Panel

July 23, 2021, 1pm- 3:00 p.m.

- I. **Call to Order:** Chair Ann Marie Tracey  
Panelist in attendance: Alicia Bond-Lewis, Tim Burke, Bobbi Dillon Guy  
Guckenberger, KZ Smith, and Verna Williams
  
- II. **Approval of 7.16.21 minutes**  
Verna Williams moved to approve; Alicia Bond-Lewis seconded the motion.
  
- I. **Review of Report**
  - a. Substantive Changes
    - i. Context was added under the executive summary that addresses the fact that there have been no allegations brought forth of inappropriate behavior by City administration, its employees or by developers.
    - ii. Remove references to “Contractors” throughout the document.
    - iii. Recommendations overview section
      1. Move development recommendations to the top.
      2. Delineate the code(s) of conduct recommendations between the establishment of new requirements for elected officials, their staff, and developers VS enhancement to existing requirements for City employees.
      3. Change language in recommendation #1. re: prohibition on developers from making contributions while a matter involving the developer is before City Council
      4. Delete recommendation 6, ideas are clarified in recommendation 7 to “Explore measures to simplify the development process and make it more accessible.”
      5. Addition/edit to recommendation 8 to “Expand requirement to report misconduct to appropriate official.”
      6. Recommendation 9 was added, that funding may be needed for implementation.
    - iv. Development process section
      1. Clarification added on the volume of City staff involved in processing development agreements
      2. Clarification added on (legislative section page 7)
      3. Add “Mayor” pg 7 – below 4 3 locations “mayor/council”
    - v. Training section
      1. Added Section page 11, summary of City Manager’s Actions and remove sentences specific to employee on-boarding
      2. Move training of Elected Officials to the top of section.
      3. Add recognition that lobbyists are already regulated by state and city law
      4. Reorganized the order of paragraphs
    - vi. Campaign contribution regulations
      1. Added language re: forensic audit
      2. Added language re: the maintenance of an active developer list would be a significant undertaking requiring sufficient funding to set up and operate

3. Suggested additional language that explains why the panel rejects the 24 month requirement, pg. 21
  4. Content from pg. 21 re: LLCs should be included in 2B or an additional section C re: LLCs
- vii. Code of Conduct
    1. No substantive changes beyond removing any reference to contractors
  - viii. Conclusion
    1. Reiterate exhorting council to consider all recommendations (review Andrew's notes)
- b. Additional Content Needed
  - c. Formatting
    - i. (Tabled) Ensure that a recommendation summary is included either at the beginning or at the end of each section
    - ii. Ann Marie Tracey will proof to form

Meeting adjourned 3pm

**The Next Meeting is on Friday July 23, 2021, at 1pm.**