

“Endorsements”

Big Topic” questions: Do we want to pursue the following topics as recommendations or background for the other topics, e.g. training/ code of conduct/development?

- **We should endorse the Manager’s recommendations for a “Constituent Affairs Function” as described in her January 26, 2021 memo.**
- **City Charter and Development Contracts.** The EDRP recommends that the City implement a charter review of the branches of government.

The following is the document Guy sent around for consideration

(Derived from or inspired by the Solicitor and Manager memos of January 26, 2021.)

Council’s role under the Charter is legislative. It must observe this role and allow the City Administration to perform its duties without improper interference from Council Members, especially in development matters.

- Under the City Charter **Council’s authority is purely legislative, which in the development realm means:**
 - 1) **Setting general policies applicable to economic development (e.g., tax incentive policy),**
 - 2) **Helping to communicate constituent concerns (including developer and community) to the city manager for report and possible action,**
 - 3) **Voting whether to approve the economic development project brought to council by the city administration; and**
 - 4) **Voting on legislative approvals where required by law.**

Garth January 26, 2021 memo to City Manager, page 10.

- **If Council has concerns about a project before Council, then the option available under the charter is for council to work through the city manager.**

Garth January 26, 2021 memo to City Manager, page 11.

- **The mayor and council members are prohibited from engaging directly with city employees on matters of administration except for the purpose of inquiry related to making laws. While the Mayor has the authority to negotiate with external parties in conjunction with the City Manager, City Council does not.**

Garth January 26, 2021 memo to City Manager, pages 4 & 5 and page 10.

To support Council's Charter mandates the EDRP endorses the following measures.

- The establishment of a **Constituent Affairs function in the Manager's office.** (Constituent inquiries from Council members and the public are directed by all city staff to an assistant city manager for tracking and response.)

Boggs January 26, 2021 memo to Mayor and Council, pages 2 & 4-5.

- Direct the City Administration and Solicitor's office **to provide all inquiries from Councilmembers or the Mayor on development deals directly to the City Manager for coordinated response, including requests for substitute versions of development legislation.**

Boggs January 26, 2021 memo to Mayor and Council, page 6.

- The City Administration should provide consistent, coordinated, and comprehensive onboarding and ongoing training process for Councilmembers regarding Council's role under the Charter, as well as the functions and operations of city departments. The City Manager likewise should ensure that city employees are aware of City Council's appropriate role under the Charter.

Boggs January 26, 2021 memo to Mayor and Council, pages 6 & 3.

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