



Cincinnati Board of Park Commissioners
Board Meeting Agenda
May 16, 2024 9:00 AM
950 Eden Park Drive Cincinnati, OH 45202

ORDER OF BUSINESS

I. Call to Order

A. Public Comments

II. Administrative Actions*

A. Approval of April 18, 2024 Meeting Minutes

III. Information / Updates

A. America's River Roots Update

Rick Greiwe and Kelly Kolar

B. Planning & Design Update

Joel Gross, P&D Division Manager

C. HR Update

Derrick Gentry, HR Manager

IV. Action Items*

A. California Woods: Hydrological Plan Design

Joel Gross, P&D Division Manager

B. Avon Woods Roof Replacement

Joel Gross, P&D Division Manager

C. Eden Park - Art Museum Drive: Landslide

Joel Gross, P&D Division Manager

D. ODNR Grant Approval: Glenway Park

Jason Barron, Director

E. Foundation Grants Acceptance

Jason Barron, Director

V. Director's Comments

VI. Open Commissioner Discussion & Comments

VIII. Next Regular Meeting Date: Thursday, June 20, 2024, at 9:00 AM

IX. Adjournment

*Board Action Requested



Date: May 16, 2024
To: Board of Park Commissioners
From: Jason Barron - Director
Subject: Action Agenda

BOARD OF PARK
COMMISSIONERS

Molly North
President

Kick Lee
Vice President

Susan F. Castellini

Phyllis McCallum

John E. Neyer

Jason Barron
Director

Jenny Mobley
Deputy Director

Crystal Courtney
Division Manager

Herta Fairbanks
Division Manager

Joel Gross
Division Manager

Rocky Merz
Division Manager

950 Eden Park Drive
Cincinnati, Ohio 45202
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This memo provides a summary of action items for the May 2024 Park Board Meeting.

Action Items

- Approval of the April 18, 2024, Meeting Minutes
- California Woods: Hydrological Plan Design
The RFP review committee completed scoring of proposals on April 30, and met to review comments and scores on May 7, 2024. The group unanimously selected one of the offerors and are working to complete an award recommendation letter such that the process can be approved by Purchasing, Accounts and Audits, and the City Manager's office. Assuming approval by the City Manager's office, and successful negotiations with the selected offeror in compliance with all applicable policies, **P&D recommends authorization of a maximum of \$300,000 (to include an approximate 5% contingency) for this hydrological study and design.** This funding will come from the remaining \$1,821,940 in the California Woods capital project budget.
- Avon Woods Roof Replacement
Two bids were received for this project on May 9, 2024, but only one was considered responsive by City Purchasing. The apparent low bid is currently with the Department of Economic Inclusion (DEI) review. Assuming all inclusion goals are met, **P&D recommends award of this contract to Imbus Roofing in the amount of \$70,673, and an additional \$4,327 contingency (to be used only with prior written authorization by P&D), for a total of \$75,000.** This funding will be from the FY 24 capital budget for parks maintenance of \$150,000.
- Eden Park - Art Museum Drive: Landslide Correction
P&D received the bid tabulation for this project on April 25, 2024. Per Rich Pohana of the City's Department of Transportation and Engineering (DOTE), it appears that the low bid, already approved and accepted by DEI is in the amount of \$1,453,015. As previously reported, the SORTA grant is for \$1,127,651, leaving a locally funded balance of \$325,364, of which half (\$162,682) is to be supplied by Parks. **P&D recommends adoption of this MOU and allocation of \$162,682 to DOTE for completion of the project.** This funding come from the remaining balances of the 2019, 2020, 2021, and 2022 capital budget allocations, approximately \$12k, \$29k, \$33k, and \$87k

respectively. This will leave \$356,928 in the 2022 capital maintenance budget.

- ODNR NatureWorks Grant Approval: Glenway Park (pp. 39-40)
Board approval is needed to pass a resolution documenting authorization to apply for an ODNR NatureWorks grant for the Glenway Park Improvements. The Cincinnati Parks Foundation has raised \$275,000 from an anonymous foundation and \$25,000 from multiple individual and corporate donors for this project to be used as match towards this application, and to financially advance the start of the project.
- Foundation Grants Application / Acceptance (pp. 41-42)
 - Reduced Fees to Explore Nature Programs: \$2,000
 - Explore Nature Summer Camp Scholarships: \$2,520
 - California Woods Evaporator Shed: \$20,000
 - Drake Park Tree Maintenance: \$10,100
 - Smale Riverfront Park Lot 23 Enhancements: \$3,250,000
 - Brumm Arbor Restoration - \$25,000
 - Glenway Park Improvements - \$275,000

BOARD OF PARK COMMISSIONERS
April 18, 2024

CALL TO ORDER

A meeting of the Cincinnati Board of Park Commissioners was held on this day at 950 Eden Park Drive. Commissioners present: President Molly North, Vice President Kick Lee, Commissioner Susan F. Castellini, Commissioner Phyllis McCallum, and Commissioner John Neyer. President North called the meeting to order at 9:02 A.M.

Acknowledgement of Public Comments

President North acknowledged three in-person public comments about French Park, Mt. Airy Forest, and the Burnet Woods dog park.

ADMINISTRATIVE ACTIONS

Approval of the March 21 Meeting Minutes

Commissioner McCallum motioned to approve the meeting minutes. Vice President Lee seconded. The motion passed by a unanimous voice vote.

INFORMATION/ UPDATES

CPD City Parks Activity: Q1, 2024 Report

Captain Dennis Swingley presented a report prepared by CPD's Crime Analysis & Problem Solving unit on Calls for Service (CFS) in Cincinnati Parks during Q1 2024. Captain Swingley noted a slight increase in Q1 2024 CFS as compared to Q1 2023. The Commissioners, CPD, and Director Barron discussed strategies for addressing issues with homelessness and safety in Parks.

ACTION ITEMS

Biochar Mechanical and Site Design RFP Update

Division Manager Joel Gross updated the Board on negotiations with CT Consultants related to previous authorization from the Board to award CT a design services contract for Parks' Biochar Facility. During negotiations, Staff determined CT's proposal contained several oversights. After rescoring bids based on more accurate pricing, Staff recommend awarding the work to KZF Design. Staff requested approval from the Board to rescind the previous tentative award to CT and instead award KZF the work in the amount of \$179,957.26. President North suggested adding a contingency of approximately 10%. Commissioner Castellini motioned to rescind the previous conditional award to CT and approve the award to KZF in the amount of \$200,000. Vice President Lee seconded. The motion passed by a unanimous voice vote.

INFORMATION/ UPDATES

Planning & Design Update

Division Manager Joel Gross updated the Board on the status of Duke soil-testing in Magrish Preserve and Otto Armleder Memorial Park, preparations for the Lytle Park opening, DOTE plans to stabilize Art Museum Drive, improvements to the skating rink at Sawyer Point and restrooms at Yeatman's Cove, and issues with erosion and sinkholes at multiple parks.

HR Update

Director Barron presented HR Manager Derrick Gentry's HR Status Update, providing an overview of new hires, vacancies, and improvements to Parks' job advertisement and hiring processes. Commissioner Neyer commented on the impressive annual increase in applicants. Director Barron also shared information on HR engagement activities with employees.

DIRECTOR'S COMMENTS

Director Barron presented the following updates:

- The theme of this year's butterfly show at Krohn is *Butterflies in Space*. The show opens May 11 and runs through August 24.
- California Woods' Naturalist Gia Giammarinaro was presented with the Environmental Education Council of Ohio's President's Award for exemplary environmental education.
- Cincinnati Parks earned the #3 spot for social media engagement among parks and recreation agencies across the USA, as evaluated by Next Practice Partners.
- Smale Riverfront Park was voted the #1 Riverwalk in the USA in a USA Today Reader's Choice Award.
- The Mayor's Corporate Challenge is scheduled for May 9.
- Other flagged events include:
 - April 20: The annual Neighborhood Summit on April 20 at UC, Burnet Woods Spring Fest/150th Birthday party, and an Earth Day Celebration at Smale Park
 - April 26: Lytle Park Grand Opening
 - May 7 – 12: APP Pickleball Tournament at Sawyer Point

OPEN COMMISSIONER DISCUSSION

Commissioner Neyer expressed his excitement about the Lytle Park opening. Vice President Lee congratulated Parks' CEV team on their recent marketing efforts. Commissioner McCallum congratulated Parks on the #1 Riverwalk award and the Commissioners discussed ways to further celebrate that award. Commissioner Neyer thanked the Cincinnati Parks Foundation for their assistance in securing a grant award for improvements to Glenway Park. President North requested to set a date to discuss grant opportunities and planning with Parks' recently hired grant writer. President North also addressed the Cincinnati Futures Commission and provided clarity on the purpose of the Futures Commission, her involvement, and its report and recommendations related to Cincinnati Parks.

ADJOURNMENT

The next regular meeting date is Thursday, May 16, at 9:00am.

President North motioned to adjourn. The meeting was adjourned at 10:26 A.M.

ATTEST:

PRESIDENT _____ DIRECTOR _____



Date: May 16, 2024
To: Board of Park Commissioners
From: Joel Gross, Division Manager Planning & Design
Subject: Planning & Design Monthly Update

BOARD OF PARK

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Rocky Merz
Division Manager

Park Board Commissioners, please review the monthly update from the Planning & Design (P&D) team (**attachment cues in red, action items in green**):

2024 PLAN OF WORK PROJECT UPDATES

Lytle Park Renovation

Park Punch Listing – Lytle Park officially reopened on Friday, April 26. P&D's team is working with Prus to complete startup and touchup items. This work will be completed on or before May 31, 2024. **Please see the attached photos taken on the day of the grand opening ceremony.**

Comfort Station – As of May 6, 2024, project financial closeout is not yet rectified to the point where the exact additional funding request is known. It is anticipated that there will be approximately \$200,000 remaining to direct toward this effort from previously allotted funds, the remaining project contingencies, interdepartmental (ID bill) funding receipt from DOTE for their portion of the Fourth Street change order work, and donations from Western & Southern. It is anticipated that at least a portion of the remaining funds may be requested and granted from Western & Southern. P&D will work with the Parks Finance and the Director's office to rectify all financial items such that proper requests for the remaining funds can be issued.

DNR Division Ludlow Headquarters Service Garage - P&D is working to get permits for this work, and we have created a quotation request form for special inspections. The City has recently required these inspections to be completed as a third-party agent directly to the City, not as a subcontract to the prime contractor as had previously been the case. It is anticipated that work on this facility will begin in mid-June and be completed before the end of August 2024. P&D anticipates that permitting and special inspections will cost approximately \$35,000, to be utilized from fund line 242000 out of the Engineering Testing and Inspections line item.

French House – Renovations to the French House exterior flashing, woodwork, windows, and painting is substantially complete. There is some hardware to be reinstalled and demobilized from the site. **Please see the attached photos of casing restoration work in progress.**

Theodore Berry International Friendship Park Reconstruction – GCWW provided a recommendation to award this project to Prus Construction on April 12, 2024. This item was supposed to be moved forward during the Purchasing Review Team (PRT) for approval on April 30, but it was not included in the agenda. P&D has confirmed that this item is included on the next PRT meeting, scheduled for May 14, 2024. It is anticipated that hardscape installation will commence in July and be completed during the summer of 2024, with tree plantings occurring in the fall. Grasses, final site restoration, and plantings are anticipated to occur in the spring of 2025.

Smale Lot 23 Enhancements: Construction – The Director's Office, with the aid of other parks and city departments have been working to review and finalize the Memorandum of Understanding and property transfer of the work area at Lot 23. P&D understands that project funds are in place to complete the work as soon as it can be bid. We plan to work with the Director's Office, THP, and City Procurement to bid this project as soon as possible. We anticipate a 2–3 month bidding process, with work potentially beginning as soon as late summer 2024. P&D will begin to coordinate dates for these processes and will provide the Board with a more refined timeline in the next meeting as the bid schedule is vetted.

Biochar Production Facility at Warder Nursery: Design & Installation – P&D is creating the draft work order for KZF to begin work on mechanical and site design aspects of this project, which is expected to be completed and approved within the next three weeks. P&D has topographic information to deliver to the consultant as soon as they are under contract which will assist in drainage, surface, and building layout.

Predevelopment Hearing – Parks participated in a predevelopment meeting with many Hamilton County permitting department leaders to discuss permitting requirements associated with the project. Major takeaways and considerations to be addressed during the design were discussed to include:

- Limits and area of disturbance for running 3 phase power. If we disturb more than 1 acre, several additional retention requirements may be enacted. It may be more feasible to only run power and not provide an access road from North Bend. A grading plan and Storm Water Pollution Prevention Plan (SWPPP) must be provided to the county for review and issuance of a storm water permit. P&D will facilitate this plan in conjunction with the site design.
- If Parks does decide that an access road from North Bend is a necessity, there will be requirements to properly grade and construct the road. At a minimum, the approach from the road to the right-of-way line must be paved.
- Parks will follow up with Springfield Township Fire on fire prevention requirements. We are working to avoid sprinkling the building, as it will not be occupied, and will continue to gather resolution on this critical issue early in the design process.

Our design consultant will assist in resolution of these and other issues discussed in the meeting so that we are well-prepared to present the project to the Board of Zoning and Appeals. P&D will continue to provide monthly updates to the Board as timelines for design items are finalized. It is anticipated that building construction and delivery of equipment will commence in the fall of 2024.

P&D also continues to coordinate with the equipment supplier as items are nearing production. We are evaluating options for power generation equipment to ensure the most efficient configuration and sizing is chosen. P&D will update the Board as process equipment selections are finalized.

Sinton: East Operations Center – P&D continues to await the cost estimates and Design Document (DD)-level plans for review. The Multiple Award Contract (MAC) contract for the consultant has ended and is in process of renewal. P&D submitted an application for a waiver to coincide with end of design. Furthermore, the subconsultant originally hired to complete cost estimation for this project was unable to fulfill their obligation under this contract, which resulted in KZF needing to find a suitable replacement while maintaining inclusion goals. Megan has stepped in to assist KZF with this, allowing progress to resume as soon as the aforementioned waiver application is approved. Assuming May 2024 resolution of the contract issue above, it is anticipated we will have cost estimates and DD-level plans for Board review during the June Board meeting. From this point, we will direct completion of Construction Documents (CD) so that we are ready to bid the project as funding becomes available. Operations is also taking initial steps to prepare the site for construction, including inventory and movement of some of the spare rock, stone, and other materials stored at Sinton. Operations has also received quotations to grind and dispose of the large wood material stored on site, as this area may be utilized to accommodate temporary housing of some Eastern Operations staff while renovations are in progress. P&D is working with Operations leadership to facilitate the most advantageous stage and transition plan possible.

Burnet Woods Dog Park – Contractor questions and responses have extended the bid response period until May 21, 2024. P&D anticipates bids will have been received and vetted for inclusion goals prior to the June meeting. P&D anticipates bringing this project before the Board for discussion and approval during the June 2024 meeting.

Everybody's Treehouse in Mt. Airy: Repairs and Stabilization – P&D is awaiting the preliminary structural assessment report, complete with repair recommendations and preliminary cost estimates, due soon from Schaefer. P&D will review and report on these findings in the May meeting should they be received in time.

Washington Park – Irrigation installation is nearing completion. P&D met with Megan on May 7 to begin discussion of punch list items. We anticipate final review, testing, and acceptance will be completed by the end of May 2024. P&D has begun initial evaluation of the next most necessary repairs to Washington Park that will be completed as a part of the FY 2025 funding approved last year. We anticipate the south side irrigation, replacement of failed areas of permeable pavement, and restoration of the historic limestone and wrought iron fencing will be the major components of the project. P&D anticipates being ready to bid the next phase of this work in time for late fall 2024 construction, to coincide with the park's least busy season. P&D anticipates initial concepts will be brought for review during the July 2024 Board meeting.

Mt. Echo Pavilion: Roof Repairs – Work to restore the historic pavilion roof and copper cornice is scheduled to begin the week of May 6, 2024. This work will take several weeks to complete as the copper cornice will be taken off-site for remolding and repair. P&D is coordinating with West Region Operations and Events leadership to minimize disruption to planned events and weddings. **Please see the attached photo of scaffolding and mobilization beginning at the pavilion.**

Glenway Park Renovations – As initially reported in April, The Cincinnati Parks Foundation (CPF) has secured a \$275,000 grant to help refurbish this park! CPF continues to assist in fundraising for this project, and we plan to meet with more folks who are interested in potentially adding more funding dollars for the inclusion of lighting within the park. P&D received our new survey equipment on May 3, 2024, and plan to utilize it to assist in design of the improvements. Initial site improvements will focus on refurbishment of the existing

playground, repair and completion of the walking path loop, and accessibility improvements. As the funding for this project evolves, P&D anticipates lighting and additional grading may be added to the project scope to increase visibility. P&D anticipates continued meetings with CPF and funding partners, as well as initial survey and modeling of the site, will occur in May and June. We will update the Board with a more refined scope of work as this project develops.

Smale's River's Edge – On May 7, 2024, P&D participated in the Tentatively Selected Plan (TSP) meeting in conjunction with decision makers from the United States Army Corps of Engineers (USACE), which focuses on narrowing the concepts presented in previous updates down to the preferred concept. USACE leadership concurred with the basis of the TSP and authorized the next phase of due diligence, regulatory investigation, and design. The full TSP is due on or before June 2025. Parks will continue to keep the Board apprised of updates and developments in this project. **Please see the attached slide from the USACE presentation outlining the main components of the TSP.**

Owls Nest Pavilion Restoration Project: Design, Community Engagement, and Cost Estimate – P&D is working with KZF to continue design work for the park and pavilion. In a site investigation visit to site on April 18, 2024, KZF's structural engineer advised P&D that the pavilion now has several deficiencies that warrant restricted public access. P&D conveyed this information to the Director's Office and is working to help facilitate closure of the facility until proper assessment, design, fundraising and construction of refurbishments occurs. It is anticipated that a 6' chain link fence will be established very soon approximately 6' away from the pavilion to restrict access and danger to the public from the failing brick façade.

California Woods: Hydrological Plan Design (Action Item) – The RFP review committee completed scoring of proposals on April 30, and met to review comments and scores on May 7, 2024. The group unanimously selected one of the offerors and are working to complete an award recommendation letter such that the process can be approved by Purchasing, Accounts & Audits, and the City Manager's office. Assuming approval by the City Manager's office and successful negotiations with the selected offeror in compliance with all applicable policies, **P&D recommends authorization of a maximum of \$300,000 (to include an approximately 5% contingency) for this hydrological study and design.** Once negotiations have been successfully completed, P&D will draft a work order for this project and authorize commencement of study and design once funds have been certified. We will also report on the name of the selected firm and exact price of the work once negotiations and clarifications have been completed.

Krohn Conservatory: Restoration Study – P&D has compiled all historic drawings for this work and they are to be delivered to the Cincinnati Public Library for digitization during the week of May 6, 2024. P&D continues to prepare for structural assessment and rehabilitation planning.

PRIORITY MAINTENANCE & EMERGING REPAIR PROJECTS

Avon Woods Roof Replacement (ACTION ITEM) – Two bids were received for this project on May 9, 2024, but only one was considered responsive by City Purchasing. The apparent low bid is currently with the Department of Economic Inclusion (DEI) review. Assuming all inclusion goals are met, **P&D recommends award of this contract to Imbus Roofing in the amount of \$70,673, and an additional \$4,327 contingency (to be used only with prior written authorization by P&D), for a total of \$75,000. We anticipate this work will be funded from line item 242000, unless a more advantageous funding source is identified.**

Ault Park Valley Trail Restoration – This project is to correct approximately 200 feet of eroded stream bank along the Valley Trail in Ault Park. P&D is working to complete plans and specifications necessary to bid this project, but they are not yet ready for Board review. We anticipate this project will be ready for review in June, with bidding and construction to follow by late summer or early fall when the trail and stream should be at their yearly dryest. We anticipate this project will be funded in large part by the \$350,000 ODNR Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant Agreement. After ODNR administration costs in the amount of \$7,000, the remaining grant is \$343,000. Internally, it has been anticipated that half of the funds be used for playground refurbishment, with the other half allocated for hiking trails.

Ault and French Park Water Main – Queen City Mechanicals received and completed installation of the fire hydrant the week of April 22, 2024. The water main project is now substantially complete. Final restoration of the water main pull pits and hydrant installation area are anticipated to be completed and accepted before the end of May.

Eden Park – Art Museum Drive: Landslide Correction – P&D received the bid tabulation for this project on April 25, 2024. Per Rich Pohana of DOTE, it appears that the low bid, already approved and accepted by the Department of Economic Inclusion is in the amount of \$1,453,015. As previously reported, the SORTA grant is for \$1,127,651, leaving a locally funded balance of \$325,364, of which half (\$162,682) is to be supplied by Parks. **Please review the attached MOU which outlines roles and responsibilities for each city department, and the attached excerpts from the final plans and specifications provided by DOTE. P&D recommends adoption of this MOU and allocation of \$162,682 to DOTE via ID bill for completion of the project. We anticipate this work will be funded from line items 192000, 202000, 212000, and 222000.**

Eden Park: Victory Parkway / Eden Park Drive Bridge and Roadway Improvements — P&D continues to meet bi-weekly with DOTE to discuss Park property impacts associated with the forthcoming Victory Parkway Bridge, Roadway and Sidewalk repair and enhancements that extend into Eden Park past Twin Lakes and ending just below Krohn at Martin Drive. The Cincinnati DOTE project team conducted community engagement for this project during the month of May. **Please see the attached overall project map taken from the DOTE webpage dedicated to this project.** Roadway work along this corridor will provide 68 total street parking spaces (approximately 40 new), along with realigned roadway intersection at Luray Avenue, as well as better sidewalks and safer crossing for pedestrians at Martin Drive. P&D continues to meet with DOTE representatives bi-weekly to help facilitate decisions regarding park assets. We are currently working to better understand some drainage issues near the Melan Arch Bridge, and how these are adversely affecting the historic stacked stone walls below. We anticipate timing any major wall repairs with DOTE's project construction schedule, anticipated for no earlier than 2026. We should expect refined roadway alignments and defined greenspaces by early fall as roadway elements are finalized. This will allow our florists and Operations teams time to plan for planting and maintenance well ahead of project implementation.

Mount Airy Stone Signage Repairs – P&D has been in contact with the masonry contractor, and they anticipate beginning work the second week of May. We anticipate this work will be completed by mid-June.

Sawyer Point Skating Rink – Surface repair work is scheduled to begin on May 15, 2024, and is anticipated to be completed before the beginning of June. P&D is coordinating with the

restoration contractor, space event programmers and Parks Waterfront leadership to ensure any disruptions to events or patron experience are minimized.

Sinkholes and Erosion Protection – Multiple Parks – P&D is working to complete arehabilitation plan to quote the repair of multiple sink holes at Alms, Burnet Woods, Ezzard Charles, Mt. Echo, and Mt Airy. We plan to prioritize the repair of these sink holes against current and anticipated FY 2025 funding as the next round of maintenance projects is enacted. P&D will work to have these items completed such that the Board can review in June, which will allow us to bid the projects as 2025 funding is anticipated to come available in July.

Yeatman's Cove Water Leak – Three quotations were received to complete repairs to the water system in Yeatman's Cove. This work consists of locating and correcting the leaking water service near the west concession area. Work under this scope also includes refurbishment of an existing fire hydrant within the Serpentine Wall. If this refurbishment is not possible, we plan to abandon the hydrant and install a new one on the lawn side of the walk along the wall. These repairs will allow the west concession to operate without water continuing to leak through the Serpentine Wall, as was the case for several years. On April 19, P&D submitted a Form 1 for fund certification under line item 242000 in the amount of \$46,461 to Nelson Stark. We anticipate funds will be certified in May and construction will follow in June 2024.

PROPERTY IMPACTS

Magrish Soil Testing – On March 20, 2024, Duke formally requested permission to conduct soil testing by boring on three City-owned parcels in and around the Magrish Preserve and Otto Armleder Memorial Park. **Please see the attached exhibits noting the approximate locations of the borings.** Crystal Courtney initiated a Request for Legal services to the City Law Department to begin creation of a Right of Entry for this work, which is currently in progress. We anticipate a Memorandum of Understanding will be presented to the Board for review and approval in the June or July meeting.

McFarlan Park Soil Testing - GCWW has alerted Parks that they plan to replace the water main and service along McFarlan Woods Drive and need to complete soil borings. Please see the attached reference map showing the locations of the borings. This work does not need to be addressed by any new Memorandum of Understanding (MOU), but the subsequent replacement work will likely warrant a new Right of Entry. **Please see the attached exhibit depicting the locations of the soil borings.** We anticipate this work will be completed in May.

OTHER P&D INITIATIVES

From April 22 to 24, Director Barron, along with Joel Gross and Matt DiBona, attended a Trust for Public Land cohort meeting, focused on the 10-minute Walk Accelerator program, in New York City, where we spent three days discussing park equity, access and connectivity to greenspace, and several functions of advocating for the quality and preservation of our greenspaces. We toured several parks to see how NYC leverages multiple community benefits (runoff reduction, after-hours space activation, and responsible proactive park maintenance) in tandem to fund more community projects than any separate entity can alone. Special thanks to the Trust for Public Land and Director Barron / CPB for allowing us to attend this important conference.

Lytle Park - Grand Opening



Lytle Park - Grand Opening





Lytle Park - Grand Opening - Bocce Ball



Lytle Park - Grand Opening



Lytle Park - Grand Opening





French House - Paint, Woodwork and Flashing Refurbishment

French House - Paint, Woodwork and Flashing Refurbishment



French House - Paint,
Woodwork and Flashing
Refurbishment



French House - Paint, Woodwork and Flashing Refurbishment





French House - Paint,
Woodwork and Flashing
Refurbishment

French House - Paint,
Woodwork and Flashing
Refurbishment - Before





French House - Paint,
Woodwork and Flashing
Refurbishment - After



French Park - Water Main Replacement
and Fire Hydrant Installation Completed

Mt Echo Pavilion - Mobilization for Roof Repair

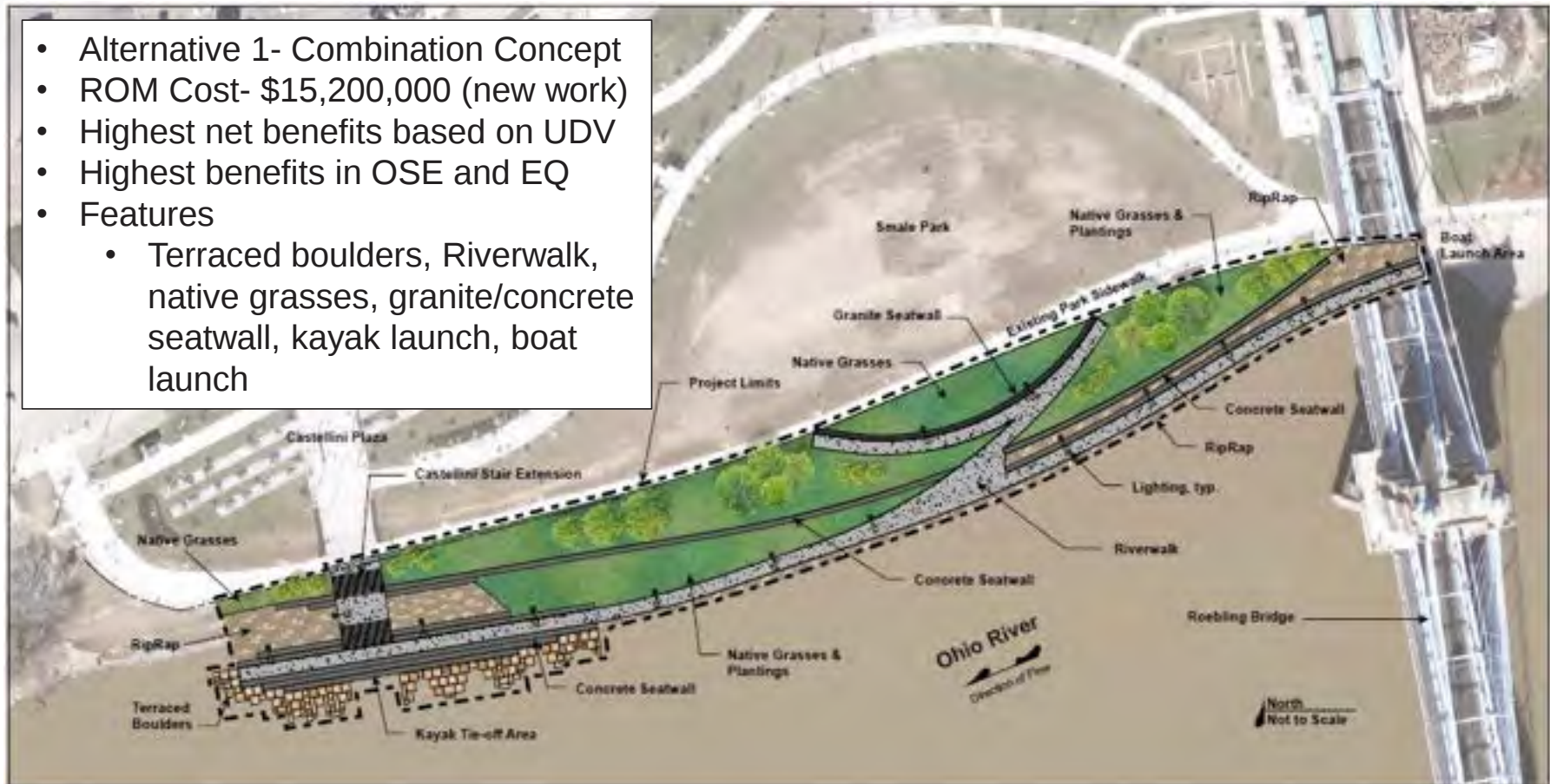




US Army Corps
of Engineers®

TENTATIVELY SELECTED PLAN (PHASE 2B)

- Alternative 1- Combination Concept
- ROM Cost- \$15,200,000 (new work)
- Highest net benefits based on UDV
- Highest benefits in OSE and EQ
- Features
 - Terraced boulders, Riverwalk, native grasses, granite/concrete seatwall, kayak launch, boat launch



Smale Park - USACE Tentatively Selected Plan - Concept

DOTe / Parks Art Museum Drive Landslide Correction MOU

Project: Art Museum Drive
Landslide Correction
Project Eden Park

MEMORANDUM OF UNDERSTANDING BETWEEN THE PARKS DEPARTMENT AND THE DEPARTMENT OF TRANSPORTATION AND ENGINEERING

THIS MEMORANDUM OF UNDERSTANDING ("**MOU**") is made between Parks Department ("**Parks**"), and the Department of Transportation and Engineering ("**DOTe**"), two departments of the City of Cincinnati ("**City**").

Recitals:

A. DOTE applied for and received a Transit Infrastructure Grant (TIG) from the Southwest Ohio Regional Transit Authority (SORTA) for the Art Museum Drive Landslide Correction Project (the "**Project**"). The Project will stabilize a section of Art Museum Drive which is affected by the movement of a landslide. DOTE proposes to construct a drilled shaft retaining wall along with other proposed infrastructure on Park property within Eden Park to stabilize the pavement. Proposed improvements will also be made to the existing roadway of Art Museum Drive which is the responsibility of DOTE to maintain. The replacement of the existing guardrail along Eden Park Drive which is the responsibility of Parks to maintain is included in the Project.

B. DOTE has designed, obtained, and awarded a bid for Project and both DOTE and Parks desires to formalize proposed Improvements, funding, and maintenance responsibilities for the created assets.

C. The Parties acknowledge that DOTE will design and construct the Improvements and that both DOTE and Parks will share in the cost of the improvements not covered by the TIG (the "**local match**"). DOTE and Parks will be responsible for the future maintenance of the improvements as defined in this MOU.

NOW, THEREFORE, the parties agree as follows:

1. **TERM.** The term of this MOU shall commence on the Effective Date (as defined on the signature page hereof) and shall terminate at such time as any of the following occur:

(i) Parks and DOTE mutually agree that the defined responsibilities can be redefined.

2. **RIGHTS AND RESPONSIBILITIES.**

DOTe shall:

- (i) Design, bid and manage the construction of the Improvements..
- (ii) All tree removal or trimming necessary for the Project will be performed by a certified arborist as a subcontractor to DOTE's contractor.
- (iii) Fund and certify the entire local match to award the project. Parks will provide DOTE a funding source for half of the local match (\$162,282.00) prior to the issuance of the Notice to Proceed to the contractor.
- (iv) Involve representatives from Parks throughout the duration of the Project.
- (v) Take ownership and maintenance of the improvements performed on Art Museum Drive unless and until this Agreement is terminated which are;
 - a. The drilled shaft retaining wall along Art Museum Drive;
 - b. the widened sidewalk and resurfaced roadway; and
 - c. the steel backed timber guardrail with pedestrian railing on Art Museum Drive

DOTE / Parks Art Museum Drive Landslide Correction MOU

Parks shall:

- (i) Review and agree with the proposed improvements.
- (ii) Pay for half of the local match (\$162,282.00) prior to the issuance of the Notice to Proceed.
- (iii) Pay for half of any changes orders that may occur that cause half of the local match to exceed \$162,282.00.
- (iv) Accept ownership and maintenance of the steel backed timber guardrail installed on the Project along Eden Park Drive and maintain any trees and vegetation in the Project area.
- (v) Waive all tree removal fees associated with the Project.

3. **NOTICES.** The parties' addresses, for purposes of communications under this MOU, are as follows:

To Parks:
 Cincinnati Parks
 950 Eden Park Drive
 Cincinnati, OH 45202
 Attention: Director

To DOTE:
 Department of Transportation of Engineering
 City Hall, Suite 450
 801 Plum Street
 Cincinnati, OH 45202
 Attention: Director

4. **EXHIBITS.** The following exhibit is attached hereto and made a part hereof:
 Exhibit A – *Site Plan*

5. **NON-LEGALLY BINDING.** This MOU is not a legally binding contract and merely sets forth the mutual understanding of the parties with respect to the matters described herein.

Executed by the parties on the dates set forth below, effective as of the later of such dates (the “**Effective Date**”).

 John S. Brazina, Director
 Department of Transportation & Engineering

Date: _____

 Jason Barron, Director
 Cincinnati Parks Department

Date: _____

Approved as to Form:

 Assistant City Solicitor

DOTE / Parks Art Museum Drive Landslide Correction MOU

EXHIBIT A

SITE PLAN



Eden Park - Art Museum Drive Stabilization - Excerpts from Bid Documents

CITY OF CINCINNATI DEPARTMENT OF TRANSPORTATION AND ENGINEERING PROPOSED IMPROVEMENT

2023 SPECIFICATIONS :

THE STANDARD SPECIFICATIONS OF THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION AND THE CITY OF CINCINNATI SUPPLEMENT THERETO, INCLUDING THE SPECIAL PROVISIONS LISTED IN THE BID DOCUMENT SHALL GOVERN THIS IMPROVEMENT.

NOTES :

THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN ON THESE PLANS HAS BEEN OBTAINED BY DILIGENT FIELD CHECKS AND SEARCHES OF AVAILABLE RECORDS. THE CITY OF CINCINNATI DOES NOT GUARANTEE THE ACCURACY OF THE AFOREMENTIONED LOCATIONS AND ACCEPTS NO RESPONSIBILITY FOR ANY EXPENSE RESULTING FROM ERRORS OR OMISSIONS OF UTILITY LOCATIONS. CONTRACTOR(S) SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATIONS OF ALL UTILITIES IN THE FIELD PRIOR TO THE START OF ANY WORK. NOTIFY PROJECT ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO BEGINNING WORK IN AFFECTED AREA.

INDEX OF SHEETS :

TITLE SHEET	1
WALL SITE PLANS	2-4
PARTIAL PLAN, PROFILE & SECTION	5
TYPE 1 PIER AND PANEL REINFORCEMENT	6
TYPE 2 PIER, JOINTS, SHORT CAP, EXCAVATION	7
WALL GUARDRAIL DETAILS	8
PIER SCHEDULE	9
CURB RAMP DETAILS	10
EDEN PARK DRIVE GUARDRAIL	11
MERRIT PARKWAY GUARDRAIL DETAILS	12
GENERAL NOTES & QUANTITIES	13-16
SECTIONS	17-23
BORING LOGS	24-26
TRAFFIC CONTROL	27-28

NOTICE OF CONFIDENTIALITY - PUBLIC INFRASTRUCTURE RECORD:

THIS DOCUMENT IS A PUBLIC INFRASTRUCTURE RECORD OF THE CITY OF CINCINNATI AND THE DEPARTMENT OF TRANSPORTATION AND ENGINEERING AND IS NOT SUBJECT TO THE PUBLIC DISCLOSURE REQUIREMENTS OF THE PUBLIC RECORDS LAWS OF THE STATE OF OHIO AND FEDERAL GOVERNMENT. THIS DOCUMENT IS BEING PROVIDED ON THE BASIS OF YOUR REPORTED NEED, AND SHALL BE CONSIDERED CONFIDENTIAL. BY ACCEPTING THIS DOCUMENT, YOU AGREE THAT IT WILL NOT BE SHARED OR OTHERWISE DISCLOSED TO ANYONE OTHER THAN PERSONS WHO HAVE A DIRECT NEED TO KNOW FOR THE SOLE PURPOSE OF CARRYING OUT THE PROJECT FOR WHICH THIS DOCUMENT WAS OBTAINED. ANYONE RECEIVING THIS DOCUMENT IS BOUND BY THE SAME CONFIDENTIALITY REQUIREMENTS AND MUST TAKE PRECAUTIONS TO PROTECT AGAINST ITS DISSEMINATION.

THE FAILURE TO OBSERVE THE CONFIDENTIALITY REQUIREMENTS OF THIS NOTICE SHALL SERVE AS THE BASIS FOR THE CITY OF CINCINNATI TO IMMEDIATELY SEEK LEGAL RECOURSE, INCLUDING THE RECOVERY OF ACTUAL DAMAGES RESULTING FROM UNAUTHORIZED ACCESS OR DISCLOSURE OF THIS DOCUMENT.

ART MUSEUM DRIVE LANDSLIDE CORRECTION



VICINITY PLAN Scale: NOT TO SCALE

CAUTION UNDERGROUND UTILITIES
2 WORKING DAYS
BEFORE YOU DIG
CALL 1-800-362-2764
OHIO UTILITY PROTECTION SERVICE
CALL NON-SERVICE FACILITY
OWNERS DIRECT

CITY OF CINCINNATI
DIVISION OF ENGINEERING
PRELIMINARY
SUBJECT TO REVISION

RECOMMENDED:		3/15/2024
	PRINCIPAL GEOTECHNICAL ENGINEER	DATE
RECOMMENDED:		3/19/2024
	PRINCIPAL TRANSPORTATION DESIGN ENGINEER	DATE
RECOMMENDED:		3/19/2024
	PRINCIPAL CONSTRUCTION ENGINEER	DATE
RECOMMENDED:		3/20/24
	DIVISION MANAGER OF TRAFFIC ENGINEERING	DATE
APPROVED :		3/20/2024
	DIVISION MANAGER OF DEVELOPMENT, PERMITS AND URBAN DESIGN	DATE
APPROVED :		3/20/2024
	DEPUTY DIRECTOR/CITY ENGINEER	DATE
APPROVED :		3/22/24
	DIRECTOR OF TRANSPORTATION AND ENGINEERING	DATE

CONTRACT
DRAWING
PRINTS NOT BEARING THIS STAMP
WERE MADE PRIOR TO ADVERTISING
FOR BIDS AND ARE TO BE
CONSIDERED OBSOLETE FOR
CONTRACT PURPOSES.

PROFESSIONAL STAMP

SIGN: _____
DATE: 3/14/2024

CONTRACT
DRAWING
PRINTS NOT BEARING THIS STAMP WERE MADE PRIOR TO ADVERTISING FOR BIDS AND ARE TO BE CONSIDERED OBSOLETE FOR CONTRACT PURPOSES.

Department of Transportation and Engineering
City of Cincinnati
6461 Main Street
Cincinnati, OH 45202

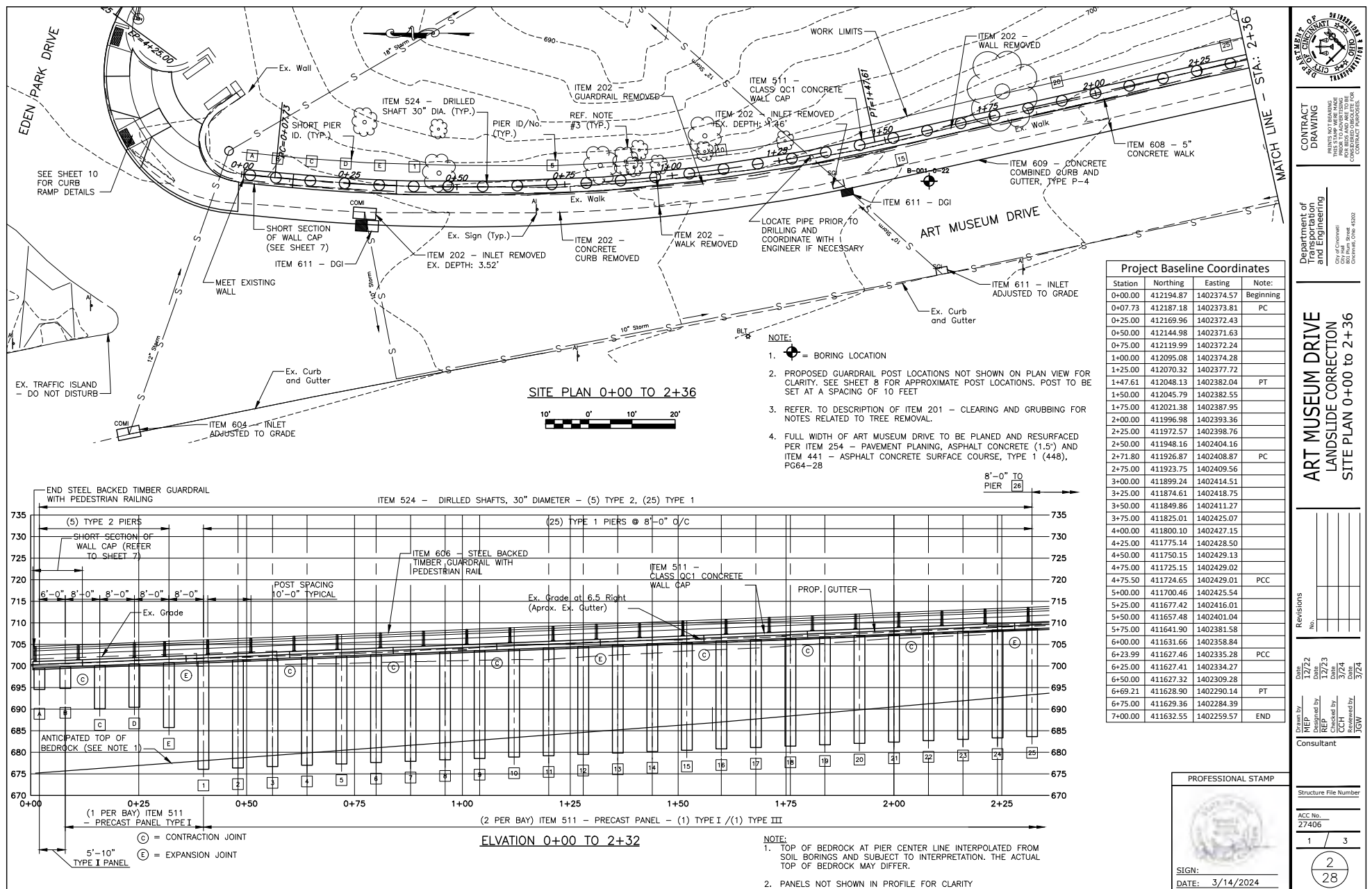
ART MUSEUM DRIVE
LANDSLIDE CORRECTION
TITLE SHEET

Revisions

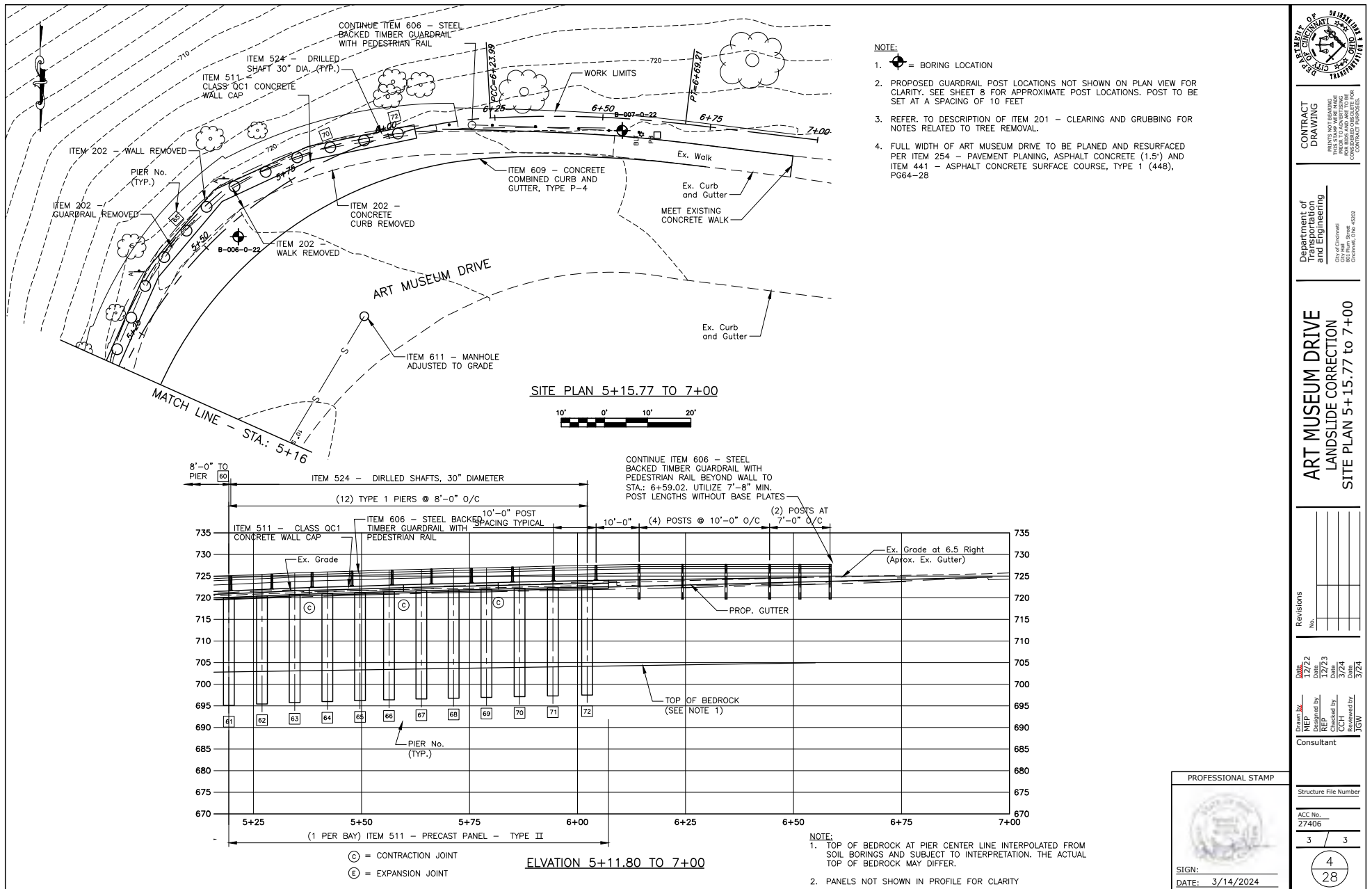
No.	Date	By
1	3/22/24	J. S. Braginska
2	3/24/24	J. S. Braginska
3	3/24/24	J. S. Braginska
4	3/24/24	J. S. Braginska

Drawn by: REP
Checked by: REP
Checked by: CCH
Checked by: J. S. Braginska

Structure File Number
ACC No.: 27406
1 / 1
1
28



Eden Park - Art Museum Drive Stabilization - Excerpts from Bid Documents



Eden Park - Art Museum Drive Stabilization - Excerpts from Bid Documents

VICTORY PARKWAY SAFETY IMPROVEMENTS

Road Rightsizing

- One lane each direction
- Turn lanes
- Road rehabilitation with smog-eating pavement additive

Bike Lanes

New Street Lights

Shared Use Path

New Sidewalk

Raised Crosswalk

Curb Extension

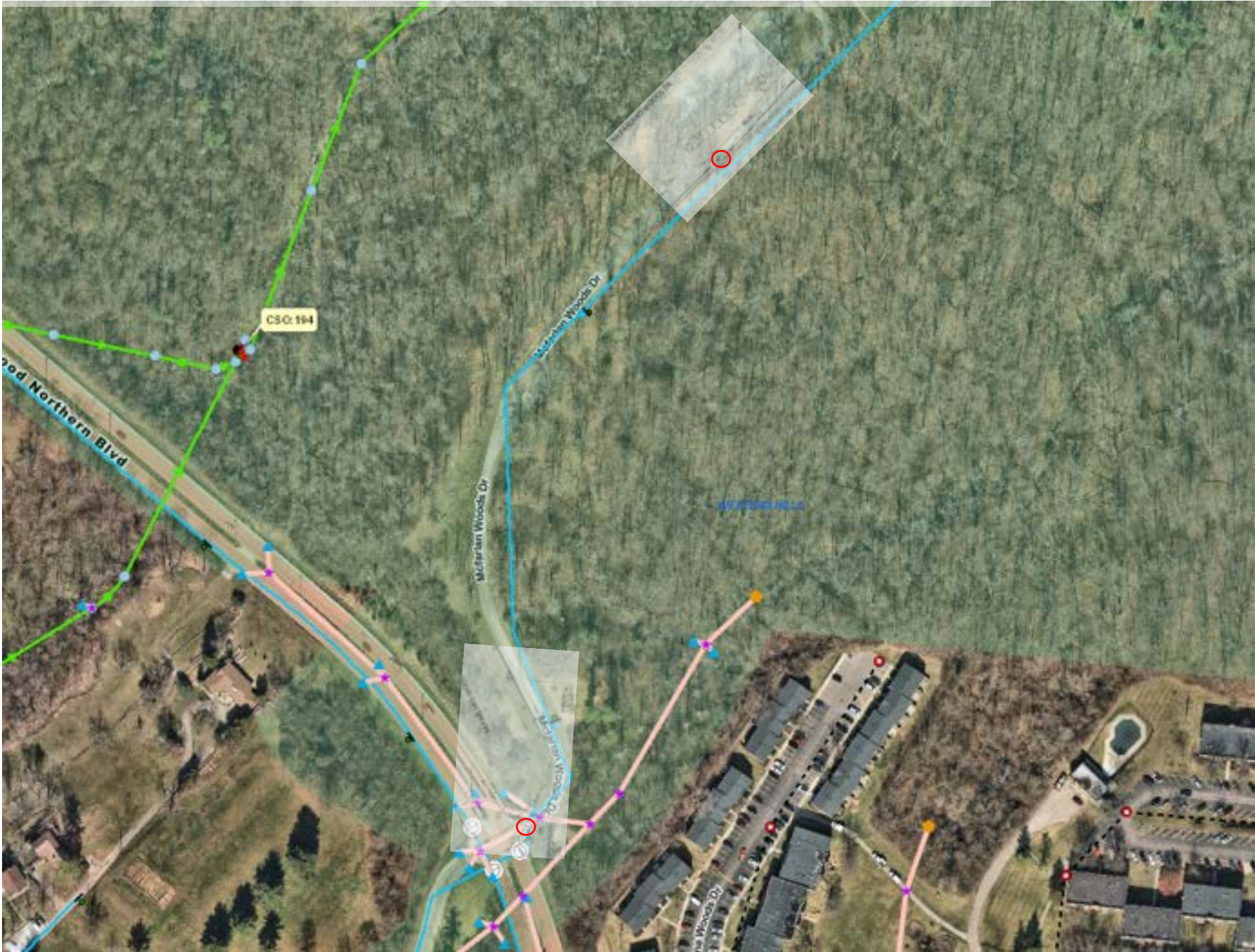
New All-Way Stop

Bridge Rehabilitation

Spring 2026



GCWW - MacFarlan Woods Drive Soil Boring Locations





Date: May 16, 2024

To: Board of Park Commissioners

From: Derrick Gentry, Supervising Human Resources Analyst

Subject: HR Status Update

BOARD OF PARK
COMMISSIONERS

Molly North
President

Kick Lee
Vice President

Susan F. Castellini

Phyllis McCallum

John E. Neyer

KEY UPDATES



Full-Time Overview - There are a total of 151 full-time employees.

- Posted Positions
 - Carpenter
 - Parks/Recreation Maintenance Crew Leader (Krohn/Warder)
- Appointments
 - Computer Systems Analyst – Clayton Belcher
 - Florist – Charles Vogt
 - Florist – Melissa Soluski
 - Florist – Appointment under review

Jason Barron
Director

Jenny Mobley
Deputy Director

Crystal Courtney
Division Manager

Herta Fairbanks
Division Manager

Joel Gross
Division Manager

Rocky Merz
Division Manager

Available Vacant FT Positions	FTEs	Status
Administrative Specialist	1	On hold
Florist	2	On hold
Lead Arborist	2	Classification under review
Parks/Recreation Maintenance Crew Leader	3	Posted
Principal Architect	1	On hold
Service Area Coordinator	2	1 posted, 1 on hold
Supervisor of Maintenance and Construction	1	On hold
Tree Maintenance Crew Leader	1	On hold
Tree Maintenance Worker	2	On hold
Truck Driver	1	On hold
Total	16	

Part-Time Overview - There are a total of 886 part-time applicants, compared to 536 part-time applicants by May 10th of last year. This represents a 65% increase in applicants.

- Total part-time employees: 111 Part-Time Employees - a **50% increase in one month**
- Posted Positions
 - Municipal Worker
 - Parks/Recreation Specialist Customer Service/Cashier
 - Parks/Recreation Specialist – Events/Audio Visual
 - Parks/Recreation Specialist – Summer Camp Counselor/Natural Resources
 - Parks/Recreation Specialist – Horticulture/Natural Resources
- Applicant processing data - 102 applicants processed
 - 32 applicants were not hired (EHS failure, Failed Background Check, discontinued communication)
 - 52 applicants were hired
 - 18 applicants are currently in the hiring process
- Staffing Percentage by District:
 - Waterfront - 100% staffed,
 - East District – 90% staffed,
 - West District – 95% staffed,
 - Natural Resources – 85% staffed
 - Krohn – 100% staffed

Upcoming Retirements

- Sheila Stump: 25 Years of Service, 08/01/2024
- Jennifer Harten: 35 Years of Service, 09/01/2024
- Robin Hunt: 32 Years of Service, 08/01/2024
- Ronald Wilson: 23 Years of Service, 10/01/2024
- Richard Cross: 34 Years of Service, 06/01/2024

Injury Report – The Parks Department has had a total of 12 injuries this year to-date, compared to the City average of 16 injuries. Injuries include laceration, bruises, sprains, exposure to toxic materials, and overexertion. To lower injuries and protect Parks staff, the following initiatives are ongoing:

- **Safety Committee** - Monthly meetings are held once a month with key stakeholders to review current injuries and create solutions to prevent future injuries and ensure all employees receive ongoing training.



Date: May 16, 2024

To: Board of Park Commissioners

From: Kara Schirmer, Grant Writer

Subject: Authorization to Execute and File an Application for ODNR NatureWorks Grant Program for Glenway Park Improvements

BOARD OF PARK

COMMISSIONERS

Molly North
President

Kick Lee
Vice President

Susan F. Castellini

Phyllis McCallum

John E. Neyer

Background

Since early 2023, Cincinnati Parks has been working with the Cincinnati Parks Foundation and the Price Hill community on a plan to renovate Glenway Park in East Price Hill. Project components include a new playground, improvements to the walking path, and may also include lighting and regrading depending on funding. Staff have identified a potential NatureWorks grant offered by the Ohio Department of Natural Resources (ODNR) to advance the project. This grant requires an adopted resolution from the governing body documenting authorization for filing the grant application. In addition, the reimbursement grant is scored higher if funds are obligated in advance.

The NatureWorks Grant Program is administered by the ODNR, which provides up to 75% of the project cost, up to the maximum county allocation, but no more than \$150,000. ODNR is awaiting determination of the county allocations by the General Assembly, therefore the original grant deadline of June 1 has been pushed to a yet to be determined date.

Description

Board approval is needed to pass a resolution documenting authorization for filing a NatureWorks application for the Glenway Park Improvements. The Cincinnati Parks Foundation has raised \$275,000 from an anonymous foundation for this project to be used as match towards this application, and to financially advance the start of the project.

Recommendation

Staff respectfully requests the Board approve the attached resolution to file a NatureWorks application with the Ohio Department of Natural Resources for Glenway Park Improvements, and to obligate the required funds for reimbursement, in advance, to satisfactorily complete the proposed project.

Attachment A – Resolution of Authorization to Execute and File an Application for ODNR NatureWorks Grant Program for Glenway Park Improvements

950 Eden Park Drive
Cincinnati, Ohio 45202
Phone (513) 352-4080
Fax (513) 352-4096
www.cincinnatiiparks.com

**Cincinnati Board of Park Commissioners
Resolution of Authorization to Execute and File an Application
ODNR NatureWorks Grant Program
Glenway Park Improvements
May 16, 2024**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program and,

WHEREAS, the Cincinnati Park Board desires financial assistance under the NatureWorks Grant Program,

NOW, THEREFORE, be it resolved by the Cincinnati Board of Park Commissioners

That the Cincinnati Board of Park Commissioners approves filing this application for financial assistance for the Glenway Park Improvement project.

That the Parks Director is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Cincinnati Park Board does agree to obligate funds, in advance, of up to \$150,000 in Park Board funds, and \$275,000 in philanthropic funds, for a total of up to \$425,000 required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks Grant Program.

REQUIRED CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Cincinnati Board of Park Commissions, held on the 16th day in the month of May 2024, and that I am duly authorized to execute this certificate.

Jason Barron, Parks Director

Molly North, Board President



Date: May 16, 2024

To: Board of Park Commissioners

From: Jason Barron, Director

Subject: Grant Application/Acceptance – Parks Foundation Grants

BOARD OF PARK

COMMISSIONERS

Molly North
President

Kick Lee
Vice President

Susan F. Castellini

Phyllis McCallum

John E. Neyer

Jason Barron
Director

Jenny Mobley
Deputy Director

Crystal Courtney
Division Manager

Herta Fairbanks
Division Manager

Joel Gross
Division Manager

Rocky Merz
Division Manager

950 Eden Park Drive
Cincinnati, Ohio 45202
Phone (513) 352-4080
Fax (513) 352-4096
www.cincinnatiiparks.com

Background

The Cincinnati Parks Foundation receives contributions to fund a variety of programs and improvements. For the Park Board to utilize those funds, staff will apply for funds through a grant application process.

Description

Staff is requesting approval to apply for and accept the grants listed below from the Cincinnati Parks Foundation:

1. **\$2,000 – Reduced / Waived Fees for Explore Nature Programs**
Grant will provide Explore Nature with the ability to waive or reduce fees for educational programs that serve communities needing additional resources.
2. **\$2,520 – Explore Nature Summer Camp Scholarships**
Grant will be used to fund a need-based scholarship opportunity covering 80% of the cost of summer camp attendance for up to 21 children ages 3.5 to 15.
3. **\$20,000 - California Woods Evaporator Shed**
Grant funds provided by a friend of California Woods Nature Preserve will be used to fund renovation of a building that will house an evaporator for maple sugaring programs.
4. **\$10,100 – Drake Park Tree Maintenance Grant**
Grant will be used to provide watering of 40 newly planted (donated) trees once/ week for a 5-month period. Parks will utilize the city's landscape maintenance contractor to complete this work.
5. **\$3,250,000 – Smale Lot 23**
Grant will be utilized to provide the final construction and finishing components of Lot 23 Phase 2 at Smale Riverfront Park. Some components include stone cladding, seat walls, donor wall, built-in seating, and garden areas.
6. **\$25,000 – Brumm Arbor in Ault Park**
Grant will be used to repair the arbor's wooden support structure and may also allow improvements to the concrete pillars and brick floor.

7. \$275,000 – Glenway Park Improvements

Grant will be used for improvements to the playground, walking path, and may include improved lighting and regrading. Staff anticipates using this grant as the required match and to advance funds per the terms of the ODNR NatureWorks reimbursement grant Parks intends to apply for.

Recommendation

Staff respectfully requests the Board approve the application and acceptance of grant funds made to the Cincinnati Parks Foundation in the amount of \$3,584,620.

Cincinnati Park Board

Financial Presentation – May 2024

BOARD OF PARK COMMISSIONERS

Molly North
Kick Lee
John Neyer

Susan F Castellini
Phyllis McCallum

Jason Barron – *DIRECTOR* **Jenny Mobley** - *Deputy Director* **Rocky Merz** - *DIVISION MANAGER*
Crystal Courtney - *DIVISION MANAGER* **Joel Gross** - *DIVISION MANAGER* **Herta Fairbanks** - *DIVISION MANAGER*

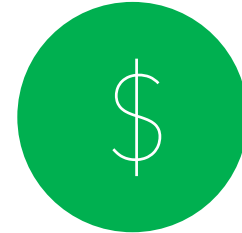
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SUMMARY



EXPENSES



YTD REVENUE



YTD PARK BOARD
FUND BALANCES



YTD PARK BOARD
TRUST BALANCES



FUND PURPOSE

Year to Date Expenses By Expense Type

As of April 30, 2024

Obj Name	YTD Expenses	Budget	Target Spend %	Actual Spend %	Variance
Advertising	\$ 49,094	\$ 70,983	68.1%	69.2%	1.1%
Auto & Truck Expense	\$ 372,088	\$ 450,216	86.7%	82.6%	-4.1%
Bank Fees	\$ 34,065	\$ 62,360	79.0%	54.6%	-24.4%
Benefits & Taxes	\$ 3,106,243	\$ 4,283,480	83.6%	72.5%	-11.1%
Equipment	\$ 511,598	\$ 55,622	74.8%	919.8%	845.0%
Fuel	\$ 137,338	\$ 127,000	81.4%	108.1%	26.7%
Insurance	\$ -	\$ 31,000	100.0%	0.0%	-100.0%
IT	\$ 19,527	\$ 79,857	60.8%	24.5%	-36.3%
Postage	\$ 4,427	\$ 3,269	86.9%	135.4%	48.5%
Professional Services	\$ 2,118,259	\$ 3,662,077	78.0%	57.8%	-20.2%
Rentals	\$ 183,343	\$ 347,270	76.2%	52.8%	-23.4%
Salaries	\$ 9,253,776	\$ 12,098,886	80.2%	76.5%	-3.7%
Subscriptions	\$ 19,850	\$ 8,100	71.3%	245.1%	173.8%
Supplies	\$ 2,075,565	\$ 2,555,378	98.0%	81.2%	-16.8%
Taxes	\$ 983,159	\$ 995,040	82.0%	98.8%	16.8%
Travel & Training	\$ 42,168	\$ 70,073	83.4%	60.2%	-23.2%
Utilities	\$ 709,399	\$ 965,395	80.4%	73.5%	-6.9%
Grand Total	\$ 19,619,898	\$ 25,866,006	80.6%	75.9%	-4.78%

- Auto & Truck increase due to purchases of the following equipment:
 - Tree Trimmer/Bucket Truck \$176,000
 - Drum Style Chipper \$67,000
 - Mini Skid Steer and Trailer \$62,000
 - Stump Grinder and Trailer \$86,000
- Increase in Subscriptions due to RecTrac Software licenses



Year to Date Expenses by Fund

As of April 30, 2024

Fund Name	Expenses	Budget	Target % Spend*^	Actual % Spend	% Variance
General Fund	\$ 9,400,431	\$ 10,587,585	90.3%	88.8%	-1.5%
Stormwater Fund	\$ 1,578,910	\$ 1,953,840	63.4%	80.8%	17.5%
Hwy Greenspace (Street Construction Management)	\$ 294,981	\$ 417,320	79.1%	70.7%	-8.4%
Infrastructure Fund (Income Tax-Infrastructure)	\$ 1,471,300	\$ 1,773,420	81.3%	83.0%	1.7%
Sawyer Point	\$ 469,323	\$ 1,071,010	72.4%	43.8%	-28.6%
Park Donations and Special Activity	\$ 638,016	\$ 1,050,330	71.8%	60.7%	-11.1%
W.M. Ampt Fund (Free Concerts)	\$ 9,086	\$ 17,040	83.3%	53.3%	-30.0%
Groesbeck Fund (endowment)	\$ 11,412	\$ 20,040	83.3%	56.9%	-26.4%
Cincinnati Riverfront Park	\$ 886,558	\$ 1,437,780	74.3%	61.7%	-12.6%
Park Lodge / Pavilion Deposits	\$ 29,184	\$ 270,400	51.4%	10.8%	-40.6%
Krohn Conservatory	\$ 1,222,474	\$ 1,603,200	79.2%	76.3%	-2.9%
Urban Forestry	\$ 89,607	\$ 50,000	70.2%	179.2%	109.0%
Private Endowment	\$ 1,307,008	\$ 2,427,501	71.4%	53.8%	-17.6%
Forestry Assessment	\$ 2,211,610	\$ 3,206,540	81.2%	69.0%	-12.2%
	\$ 19,619,898	\$ 25,886,006			

Unspent dollars returned to the city

^ Target increases monthly

Year to Date Revenue

As of April 30, 2024

Fund Description	FY24 Revenue	FY24 Budget	Target % Revenue ^	Actual % Revenue	% Variance
318 - Sawyer Point	\$594,423	\$648,500	78.6%	91.7%	13.1%
326 - Parks Donations and Special Activity	\$488,898	\$715,250	76.7%	68.4%	-8.3%
329 - Smale Fund	\$897,276	\$1,431,000	78.6%	62.7%	-15.9%
330 - Pavilions	\$373,673	\$282,630	75.0%	132.2%	57.2%
332 - Krohn	\$708,851	\$1,805,000	30.0%	39.3%	9.3%
Grand Total	\$3,063,121	\$4,882,380			

^ Target increases monthly

- Fund 318 – Increase in events resulted in a higher than project revenue:
 - Taylor Swift
 - Redbull
 - Pickleball
- Fund 330 - Premier Park Events payment for FY 24 to date reflected in April revenue
- Krohn Revenue FY Target is heavily loaded in May and June due to Spring Butterfly Show

Year to Date Park Board Fund Balances

Cincinnati Park Board *Fund Balances*

Fund Name	Balance as of									
	8/1/2023	9/1/2023	10/1/2023	11/1/2023	12/1/2023	1/1/2024	2/1/2024	2/29/2024**	3/31/2024**	4/30/2024**
318 Sawyer Point	\$1,202,862	\$1,286,801	\$1,256,400	\$1,252,459	\$1,310,333	\$1,289,449	\$1,266,436	\$1,249,504	\$1,236,803	\$1,224,071
326 Park Misc Revenue & Special Activity	\$1,113,848	\$1,149,660	\$1,106,976	\$1,074,663	\$1,079,671	\$1,072,077	\$1,059,472	\$1,231,381	\$1,052,470	\$1,003,336
327 WM Ampt Free Concerts	\$12,942	\$12,594	\$25,540	\$23,497	\$21,347	\$21,197	\$21,197	\$21,197	\$19,747	\$19,047
328 Groesbeck Endowment	\$149,396	\$149,002	\$171,622	\$170,429	\$170,429	\$163,779	\$163,779	\$163,779	\$163,779	\$162,896
329 Cincinnati Riverfront Park	\$3,729,127	\$3,822,529	\$3,862,754	\$3,562,884	\$3,602,608	\$3,597,122	\$3,763,774	\$3,798,337	\$3,167,751	\$3,205,105
330 Park Lodge/Pavilion Deposits	\$1,713,004	\$1,711,711	\$1,710,779	\$1,695,448	\$1,696,423	\$1,678,050	\$1,691,544	\$1,690,929	\$1,698,223	\$2,042,544
332 Krohn Conservatory	\$1,595,262	\$1,739,917	\$1,618,104	\$1,474,838	\$1,464,909	\$1,372,843	\$1,305,962	\$1,226,047	\$1,121,273	\$1,039,371
335 Schmidlapp Endowment		\$2,717	\$2,717	\$2,717	\$2,717	\$3,489	\$3,489	\$3,489	\$3,489	\$3,489
403 Yeatman's Cove Park Trust	\$724,010	\$724,010	\$724,010	\$725,957	\$725,957	\$725,957	\$731,968	\$731,968	\$735,385	\$735,385
428 Urban Forestry	\$583,324	\$549,185	\$539,006	\$540,595	\$550,591	\$549,656	\$548,429	\$548,429	\$541,967	\$532,426
430 Parks Private Endowment	\$885,587	\$752,902	\$1,026,615	\$423,158	\$948,276	\$840,790	\$597,945	\$514,377	\$462,989	\$347,930
706 Ampt Trust	\$138,440	\$139,945	\$125,171	\$126,367	\$126,367	\$128,711	\$129,762	\$137,376	\$140,391	\$132,778
707 Groesbeck Trust	\$56,169	\$56,255	\$34,159	\$38,329	\$38,329	\$42,211	\$43,058	\$61,784	\$66,132	\$47,947
708 Schmidlapp Music	\$51,112	\$51,112	\$51,115	\$51,257	\$51,257	\$50,487	\$50,917	\$51,077	\$51,318	\$51,162
752 Permanent Capital Improvement	\$1,031,706	\$1,042,183	\$1,049,288	\$763,843	\$771,953	\$778,320	\$819,783	\$825,615	\$844,257	\$856,568
792 Forestry Assessment	\$3,115,339	\$2,837,192	\$3,778,166	\$3,600,422	\$3,472,003	\$3,155,938	\$3,010,499	\$2,926,366	\$2,339,329	\$4,574,968
Total All Funds	\$16,102,128	\$16,027,717	\$17,082,422	\$15,526,862	\$16,033,170	\$15,470,077	\$15,208,014	\$15,181,656	\$13,645,302	\$15,979,025

***Reporting changed to end of the month balances to match all other financial reporting*

Year to Date Park Board Trust Balances

Cincinnati Board of Park Commissioners

Endowment Fund Summary

Fund Name	Jul-23 Balance	Aug-23 Balance	Sep-23 Balance	Oct-23 Balance	Nov-23 Balance	Dec-23 Balance	Jan-24 Balance	Feb-24 Balance	Mar-24 Balance	Apr-24 Balance
Trustee										
Bettman	\$2,534,419	\$2,483,238	\$2,373,349	\$2,315,170	\$2,483,337	\$2,616,796	\$2,615,162	\$2,693,748	\$2,768,422	\$2,662,241
Drabner	\$1,313,328	\$1,286,902	\$1,234,167	\$1,200,537	\$1,291,401	\$1,359,760	\$1,360,614	\$1,406,059	\$1,445,369	\$1,390,666
Fleischmann	\$828,106	\$811,453	\$741,754	\$721,525	\$776,045	\$816,128	\$816,634	\$843,937	\$867,531	\$834,722
Fleischmann	\$3,095,803	\$3,033,560	\$2,670,780	\$2,598,016	\$2,794,199	\$2,942,128	\$2,943,964	\$3,042,292	\$3,127,350	\$3,008,887
Geier	\$1,958,074	\$1,918,702	\$1,839,972	\$1,788,992	\$1,925,285	\$2,027,199	\$2,028,473	\$2,096,225	\$2,154,835	\$2,073,198
Miles-Edwards	\$4,335,097	\$4,295,231	\$4,158,273	\$4,101,962	\$4,378,339	\$4,577,235	\$4,662,224	\$4,843,266	\$5,009,565	\$4,871,537
Levy	\$37,544	\$37,024	\$35,457	\$34,736	\$37,453	\$39,056	\$39,532	\$41,015	\$42,091	\$40,528
Sub-total	\$14,102,370	\$13,866,111	\$13,053,751	\$12,760,939	\$13,686,059	\$14,378,302	\$14,466,603	\$14,966,541	\$15,415,163	\$14,881,780
Beneficiary Only										
Hauck- Sooty Acres	\$515,399	\$505,387	\$485,194	\$471,495	\$506,285	\$532,205	\$531,829	\$548,828	\$562,721	\$540,710
Hauck - Fountain Sq	\$1,422,498	\$1,391,562	\$1,335,922	\$1,298,127	\$1,394,042	\$1,465,618	\$1,464,532	\$1,511,291	\$1,549,600	\$1,489,333
Meyer	\$4,592,316	\$4,503,604	\$4,324,342	\$4,202,881	\$4,513,443	\$4,744,879	\$4,742,187	\$4,894,240	\$5,018,763	\$4,824,712
Sub-total	\$6,530,213	\$6,400,553	\$6,145,458	\$5,972,503	\$6,413,770	\$6,742,702	\$6,738,548	\$6,954,360	\$7,131,084	\$6,854,756
Endowment Total	\$20,632,584	\$20,266,664	\$19,199,210	\$18,733,442	\$20,099,829	\$21,121,004	\$21,205,151	\$21,920,901	\$22,546,247	\$21,736,536
Commissioner Fund 430	\$885,587	\$752,902	\$1,026,615	\$423,158	\$948,276	\$840,790	\$597,945	\$514,377	\$462,989	\$210,389
Commissioner Money Market Acct	\$1,891,642	\$1,908,151	\$1,899,617	\$2,349,028	\$1,997,355	\$2,055,865	\$2,351,964	\$2,381,054	\$2,397,684	\$2,427,005
Commissioner Investment Acct	\$1,594,071	\$1,597,872	\$1,604,996	\$1,609,911	\$1,617,093	\$1,624,086	\$1,629,295	\$1,636,542	\$1,643,345	\$1,648,594
Total Commissioner Dollars	\$4,371,300	\$4,258,925	\$4,531,228	\$4,382,098	\$4,562,724	\$4,520,741	\$4,579,204	\$4,531,973	\$4,504,018	\$4,285,988
Grand Total	\$25,003,883	\$24,525,589	\$23,730,437	\$23,115,539	\$24,662,553	\$25,641,746	\$25,784,355	\$26,452,874	\$27,050,265	\$26,022,523

Year to Date Park Board Available Spending

As of April 30, 2024

Cincinnati Park Board

Fund Balances

Fund Name	April '24 Balance	Remaining Expenses	Remaining Revenue*	Recommend Reserves	Available for Spend Dollars
318 Sawyer Point	\$1,224,071	\$601,687	\$106,077	\$450,000	\$278,462
326 Park Donations and Special Activity	\$1,003,336	\$412,314	\$226,802	\$400,000	\$417,824
329 Cincinnati Riverfront Park	\$3,205,105	\$551,222	\$533,724	\$800,000	\$2,387,607
330 Park Lodge/Pavilion Deposits	\$2,042,544	\$241,216	(\$91,043)	\$200,000	\$1,510,285
332 Krohn Conservatory	\$1,039,371	\$380,726	\$1,131,201	\$700,000	\$1,089,846
403 Yeatman's Cove Park Trust	\$735,385	\$128,500	(\$4,505)	\$500,000	\$102,380
752 Permanent Capital Improvement	\$856,568	\$0	(\$148,334)	\$600,000	\$108,234
Total Available	\$10,106,381	\$2,315,665	\$1,753,922	\$3,650,000	\$5,894,638

**Negative Remaining Revenue balance indicates greater than anticipated revenue*

Fund Purpose

Fund Number	Fund Name	Fund Purpose
50	General Fund	City Tax Fund - Used for General Operational Expenses
107	Stormwater Fund	Used for litter pickup (Salary reimbursement)
301	Hwy Greenspace (Street Construction Management)	Ohio motor vehicle tax fund - used for Hwy Greenspaces
302	Infrastructure Fund (Income Tax-Infrastructure)	City Tax Fund - Used for General Operational Expenses
318	Sawyer Point	To account for receipts and expenditures in the operation and maintenance of Bicentennial Commons at Sawyer Point, including the support of capital improvements and all monies received from fees and contributions
326	Park Donations and Special Activity	Fund No. 326 was established in 1932 for the purpose of accounting for donations made for various Parks Department purposes, but expanding the purpose of this fund to include capital improvements as an eligible use will enable the Parks Department to make improvements to Parks facilities
327	W.M. Ampt Fund (Free Concerts)	To account for money received as income from Investment of bequest and expenditures for the costs of concerts in various parks
328	Groesbeck Fund (endowment)	To account for money received from the investment of bequest and expenditures for the cost of concerts in Burnet Woods.
329	Cincinnati Riverfront Park	Established for the purpose of accepting donations, program funds, event funds, lease revenues and common area maintenance income from public and private entities to be used for park operations maintenance and capital replacements.
330	Park Lodge / Pavilion Deposits	Fund No. 330 was established in 1937 for the purpose of accounting for deposits made for the use of lodges and the expenditures for the maintenance of the lodges, replacements of damages to the lodges, and refunds of overages contained in the amounts collected, but expanding the purpose of this fund to include capital improvements as eligible expenditures will allow the Parks Department to make upgrades to lodges and pavilions;

Fund Purpose

Fund Number	Fund Name	Fund Purpose
332	Krohn Conservatory	To account for deposits for admissions and programs for Krohn. To deposit and expend monies collected by the Park Board Volunteers through the Friends of the Krohn organization and to receive donations from private sources and making expenditures for permanent improvements and operating expense at Krohn
335	Schmidlapp Endowment	To account for money received as income from Investment of bequest and expenditures for the costs of concerts in various parks.
403	Yeatman's Cove Trust	To receive \$500,000 gift from Proctor & Gamble to be used for the operation and maintenance of said park in accordance with the terms and conditions of the Trust Agreement.
428	Urban Forestry	To receive funds from the sale of forest products, donations, permit fees and compensatory payments and to make sure such expenditures to maintain the Urban Forest Management Program
430	Private Endowment	Established for the purpose of accounting for revenue from various private endowments to be used for park operations, maintenance, programs, events, and capital projects only at Parks facilities.
752	Permanent Improve Fund	To account for the revenue received from the rental, lease or sale of any park property. Expenditures may be made for maintaining and operating the property, including the payment of taxes, pending the use of the property for park purposes, and purchasing, constructing or acquiring permanent improvements for park purposes, but only when specifically authorized by ordinance.
792	Forestry Assessment	Based on a summary of the special assessment for street trees provided by the Hamilton County Auditor's office, the following detailed information is provided concerning the assessment revenue. The revenue is calculated at the rate of 21 (as of 2019) cents per front footage for all property within the City limits that abuts a public right-of-way.