



Cincinnati Board of Park Commissioners
Board Meeting Agenda
December 19, 2024 9:00 AM
950 Eden Park Drive Cincinnati, OH 45202

ORDER OF BUSINESS

I. Call to Order

A. Public Comments

II. Administrative Actions

A. Action Item: Approval of November 21, 2024, Meeting Minutes

III. Information / Updates / Action Items

A. Skating Rink at Sawyer Point Skate Downtown Cincy

B. Urban Forestry Assessment Update Crystal Courtney, DNR Division Manager

1. Action Item: Urban Forestry Assessment Approval

C. Planning & Design Update Joel Gross, P&D Division Manager

1. Action Item: Hauck Building Renovation and Repairs

2. Action Item: Bellevue Rock Catchment Fence Repairs

D. HR Update Derrick Gentry, HR Manager

E. Capital Budget & 3-Year Plan Presentation Jason Barron, Director

1. Action Item: FY26 Capital Budget Request

F. Action Item: Foundation Grants Application / Acceptance Jason Barron, Director

IV. Director's Comments

V. Open Commissioner Discussion & Comments

VI. Next Regular Meeting Date: Thursday, January 16, 2025, at 9:00 AM

VII. Adjournment



Date: December 19, 2024
To: Board of Park Commissioners
From: Jason Barron - Director
Subject: Action Agenda

BOARD OF PARK
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Crystal Courtney
Division Manager

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Division Manager

Joel Gross
Division Manager

Rocky Merz
Division Manager

This memo provides a summary of action items for the December 2024 Park Board Meeting.

Action Items

- **Approval of the November 21, 2024, Meeting Minutes**
- **Urban Forestry Assessment Approval**
Staff respectfully requests the Board of Park Commissioners recommend to City Council maintaining an Urban Forestry front footage assessment rate of \$0.31 cents per front foot for 2025.
- **Hauck Botanic Gardens – Building Renovation and Repairs**
P&D recommends approval of this work to Megen Construction in the amount of \$84,959, with an additional \$10,000 held in contingency (but not encumbered) for unforeseen issues, for a total request of \$94,959.
- **Bellevue Rock Catchment Fence Repairs**
P&D is requesting approval of the project in an amount to be updated during the meeting but anticipated to be less than \$60,000, upon acceptance of emergency protocol and terms of contract from Purchasing.
- **FY26 Capital Budget Request**
- **Foundation Grant Application / Acceptance**
 - o Nature Next Door Bussing
 - o Mt. Adams Greenspace Purchase

BOARD OF PARK COMMISSIONERS
November 21, 2024

CALL TO ORDER

A meeting of the Cincinnati Board of Park Commissioners was held on this day at 950 Eden Park Drive. Commissioners present: President Molly North, Vice President Kick Lee, and Commissioner John Neyer. Commissioners Susan F. Castellini and Commissioner Phyllis McCallum were not present. President North called the meeting to order at 9:00 A.M.

Acknowledgement of Public Comments

President North acknowledged four in-person public comments about the Burnet Woods Dog Park, the Mt. Airy Bike Skills Course, and skateparks in Cincinnati. President North asked Director Jason Barron to provide an update on the Bike Skills Course. Staff indicated that the contract is moving through the City's purchasing process, with the hope that construction will begin in late spring or early summer 2025. President North also shared that Parks Staff is evaluating next steps related to rebuilding after the I-471 bridge fire, and thanked skatepark supporters for their advocacy. President North acknowledged public comments received via email regarding Parks' deer hunting program, the Burnet Woods dog park, and the 1000 Hands Playground at Sawyer Point.

ADMINISTRATIVE ACTIONS

Approval of the October 15 Meeting Minutes

Vice President Lee motioned to approve the meeting minutes. Commissioner Neyer seconded. The motion passed by a unanimous voice vote.

INFORMATION/ UPDATES

Pickleball at Sawyer Point

Oliver Debikey, President of Pickleball at Sawyer Point, presented a comprehensive overview of the programming, leadership structure, current activation, and potential growth of Pickleball at Sawyer Point. The Board thanked Mr. Debikey for consistently gathering valuable data on the use of the courts, and congratulated him on the success of the organization.

ACTION ITEMS

Bicentennial Commons Gateway Repairs

Division Manager Joel Gross outlined needed repairs to the Bicentennial Commons Gateway at Sawyer Point, including caulking of the parapet caps and masonry tuckpointing, sealing, and cleaning. Staff recommended award of this project to Prus Construction in the amount of \$70,550, with an additional \$9,450 allowance for contingency. This work will be paid out of already received funds from the Board of Visitors. Commissioner Neyer motioned to award the work to Prus and approve the contingency to be held in reserve. Vice President Lee seconded. The motion by a unanimous voice vote.

INFORMATION/ UPDATES

Planning & Design Update

Division Manager Gross provided a status update on several projects, including the Ludlow DNR HQ service garage, Art Museum Drive landslide repairs and stormwater management, International Friendship Park and Smale Lot 23 improvements, sanitary sewer challenges at

Burnet Woods, and ongoing repairs to the Smale geothermal system. Staff also provided an overview of progress on the Mt. Airy Bike Skills Course, work to determine which portions of repairs to Everybody's Treehouse can be done internally, and updates on site selection for Parks' Biochar project. Staff shared updates on community engagement efforts during the planning stages of Glenway Park and Inwood Park. Director Barron and Staff shared details on the schematic plans for Glenway Park and efforts to secure grant dollars to fund the project. Commissioners and Staff discussed the pros and cons of different lighting solutions for the park, and shared excitement for the developing project.

HR Update

Human Resources Manager Derrick Gentry provided an overview of current staffing, vacancies, active hiring, and highlighted recent promotions and new hires. Staff updated the Commissioners on progress with Parks Academy and the Safety Program, and thanked the Parks Foundation for their help providing incentives and opportunities to thank and celebrate employees. President North shared her appreciation for the Staff and Foundation's support of the people behind the work at Parks.

ACTION ITEMS

Foundation Grant Application / Acceptance

Director Barron requested approval of a \$3,500 grant via the Foundation from the Stephenson Sisters, to support the inclusion of students from low-income families in our 2025 Explore Nature! Programs. Commissioner Neyer motioned to approve grant application and acceptance. Vice President Lee seconded. The motion passed by a unanimous voice vote.

Acceptance of QTR3 2024 In-Kind Contributions

Director Barron requested approval to retain in-kind contributions received in QTR3 of 2024, in the amount of \$55,398.73. Commissioner Neyer motioned to approve acceptance. Vice President Lee seconded. The motion passed by a unanimous voice vote.

DIRECTOR'S COMMENTS

Director Barron presented the following updates:

- Krohn Conservatory's holiday show, *Solstice Glow*, is open now and runs through January 5. Krohn's annual tree lighting ceremony takes place on December 5 at 6:00pm.
- Thanks to Parks Staff who helped with the emergency response to the November 1 I-471 bridge fire, particularly our Riverfront and Communications teams.
- Congratulations to Parks for winning the overall medal count at the City Manager's first Inflatable Olympics, where teams from different City departments competed against each other for bragging rights and a pizza party.
- Park's annual All Staff celebration at Maple Ridge Lodge included lunch provided by the Foundation, games, and camaraderie.
- Volunteer opportunities and upcoming events in Cincinnati Parks throughout November and December

OPEN COMMISSIONER DISCUSSION & COMMENTS

Commissioner Neyer confirmed the date and time for the tree lighting ceremony at Krohn Conservatory. President North wished everyone a joyous and restful Thanksgiving holiday.

ADJOURNMENT

Vice President Lee motioned to adjourn the meeting. Commissioner Neyer seconded. The meeting was adjourned at 10:11am.

The next regular meeting date is Thursday, January 16, 2025, at 9:00am.

ATTEST:

PRESIDENT _____ DIRECTOR _____



Date: December 15, 2024
To: Board of Park Commissioners
From: Crystal Courtney, Division Manager
Subject: 2026 Urban Forestry Assessment (FY 2027)

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Phyllis McCallum

John E. Neyer

Background

As the primary stewards of Cincinnati's tree canopy, the Urban Forestry Program (UFP) is the city's frontline agency for emergency response, maintenance, and replacement of public street trees. The program is funded through an annual assessment, defined by the Ohio Revised Code (ORC) Chapter 727. The assessment process requires three City Council ordinances, culminating in a levy paid by all property owners, whose parcel abuts the public right of way.

The Urban Forestry Advisory Board (UFAB) reviewed the attached budget and work plan on December 12, 2024, resulting in a unanimous approval to recommend maintaining the \$0.31 per front foot for the 2026 assessment to the Board of Park Commissioners. Staff respectfully request the Board of Commissioners to approve the attached work plan and recommend this assessment rate to the City Council.

Findings

The Urban Forestry Program has three core functions:

1. **Emergency/Emergent Tree Maintenance** - Each year approximately 800 storm calls are received and resolved by Urban Forestry staff, who are on-call 24-7 to respond to these emergency situations and contract out any work that cannot be handled in house whether emergency or resolving routine tree maintenance requests between pruning cycles.
2. **Preventive Maintenance (PM)** - Each year roughly 12,000 street trees (1/6th of the city) are inspected and maintained for pruning and removal needs. UF reviewed and reorganized the PM cycle this year to better align the scope of work based upon the recently completed street tree inventory. The attached work plan details the target neighborhoods for FY 27.
3. **Planting** - Each year, about 1,000 trees are removed and replaced and about 500 are strategically planted to meet canopy goals:
 - 40% citywide, 40% in residential neighborhoods, 25% in mixed-use industrial areas, and 10% in the central business district.

Recommendation

Staff respectfully request the Board of Park Commissioners recommend to the City Council a 2026 Urban Forestry front footage assessment at \$0.31 cents per foot. This assessment amount will generate \$3.5 million to maintain services levels for fiscal year 2027

Attachments - 2026 Budget; 2026 Workplan

Recommended 2026 ASSESSMENT BUDGET (FY27)

Urban Forestry Street Tree Program

Cincinnati Park Board Division of Natural Resources

Assessment rate: \$0.31/ft

EXPENSES	Proposed FY 2026 Budget
Personnel	\$1,445,591.81
Capital Equipment	\$68,340.00
Contractual Maintenance	
Emergency	\$420,000.00
Preventive	\$400,000.00
Stump Grinding	\$81,600.00
Planting	\$800,000.00
 Materials & Supplies	 \$81,370.00
Training + Travel	\$9,270.00
*Fleet (Repair + Fuel)	\$38,110.00
*Utilities	\$6,180.00
Advertisement	\$2,060.00
Office Supplies	\$3,090.00
Hort. + Small Power Equip	\$5,150.00
CAGIS Annual Licenses	\$17,510.00
	<u><u>\$81,370.00</u></u>
TOTAL	\$3,296,901.81
REVENUE @\$0.31/FF	\$3,502,139.75
Anticipated Delinquencies	(\$100,000.00)
Fund 792 assessment revenue	\$3,402,139.75
Reserve	\$105,237.94

2026 (FY27) Street Tree Program Recommended Budget Report

Expense Descriptions:

Personnel – \$1,445,591.81

Salary and fringes for 25% Division Manager of Natural Resources, 25% Senior GIS Analyst, Urban Forestry Supervisor, four Urban Forestry Specialists, one Administrative Technician, one seasonal Recreational Specialist for GIS and Street Tree Inventory, one seasonal Recreational Specialist dedicated to young tree maintenance and the Urban Forestry tree crew (Crew Leader, one Lead Arborist, two Arborist 2's, and two Arborist 1's)

Capital Equipment – \$68,340.00

Capital equipment – Replacement Pickup

Maintenance – \$901,600.00

Emergency – Emergency response and routine street tree maintenance between pruning cycles. Removals and prunes less than 20" diameter will be completed by in-house tree crew.

Preventive – Conduct routine pruning cycle for neighborhoods of Clifton, East Westwood, English Woods, Millvale, South Cumminsville, North Fairmount, South Fairmount, Villages at Roll Hill, Avondale, North Avondale, East Price Hill, and Lower Price Hill. Prunes less than 20" diameter will be completed by in-house tree crew.

Stump Grinding – Continue contractual stump grinding greater than 20" circumference. The remainder will be completed by the in-house tree crew.

Planting & Young Tree Maintenance – \$800,000

Comprehensive Planting – replace trees removed in all communities and conduct targeted plantings in communities of need as determined by the 2020 Urban Tree Canopy Analysis (1,500 plantings est.).

Materials and Supplies – \$81,370.00

Municipal Garage costs, fuel/fleet repairs, utilities, training, office, and field supplies.



Date: December 19, 2024

To: Board of Park Commissioners

From: Joel Gross, Division Manager Planning & Design

Subject: Planning & Design Monthly Update

BOARD OF PARK

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Park Board Commissioners, please review the monthly update from the Planning & Design (P&D) team (**attachment cues in red**, **action items in green**):

ACTION ITEM:

Hauck Botanic Gardens – Building Renovation and Repairs (Action Item):

P&D has completed design work on some much-needed upgrades to the Hauck Botanic Gardens House. In growing from a team of three to a team of ten, we are working to renovate several rooms of the house to make more space available for offices, a kitchenette, as well as accommodations for a small quiet room for phone calls and new mothers. P&D received and reviewed a quotation from Megan Construction under the Third-Party Agreement (TPA) contract stipulations in the amount of \$84,959. **Please see the attached plan set and photos of existing conditions to be repaired.** P&D recommends approval of this work to Megan Construction in the amount of \$84,959, with an additional \$10,000 held in contingency to be funded from fund line 252000.

Bellevue Rock Catchment Fence Repairs (Action Item): Since installation in October of 2022, the rock catchment fence repairs have been subjected to several substantial rock impacts. On November 19, DOTE notified Parks that someone had fallen from the rock ledge, and Emergency Medical Services had to cut the protective fence and anchoring cable to access the person and provide aid. Coupled with the substantial rock falls that have occurred since 2024, it is necessary to complete an emergency repair to this fence to ensure the safety of pedestrians and vehicular traffic along Clifton Avenue. P&D requested a quotation from Prus Construction, who was the contractor on record that installed the fencing repairs in 2022. Parks is requesting City Purchasing allow us to utilize Prus again to complete this work in a timely manner. As of the writing of this report, we are not certain that they will allow Prus. On December 9, Prus provided a quotation in the amount of \$48,185. Purchasing has advised that we will need to add 100% bonding to the price in order to accept the work. We anticipate the completed project will cost less than \$60,000 with this bond and any contingencies. **P&D is requesting approval of the project (no matter the contractor) in an amount to be updated during the meeting but anticipated to be less than \$60,000, upon acceptance of emergency protocol and terms of contract from Purchasing.** It is anticipated that repair work will commence in January 2025 and be completed before the end of February. **Please see the attached photos of the completed work in October 2022, and current fence remediation exhibits.** This work will be funded from the contingency budget in FY25 Infrastructure Rehabilitation funds.

2024 PLAN OF WORK UNDERWAY PROJECTS:

Mt. Echo Pavilion – Roof Repairs: Lighting installation has been completed and the historic copper cornice has been fully restored from wind damage. **Please see the attached photos of the completed project.**

DNR Division Ludlow Headquarters Service Garage: Progress continues toward building completion. Prus is on site the week of December 9 to complete concrete work, apply epoxy sealants, and correct some other minor punch list items. One three-foot-wide door is on back order from the manufacturer and is planned to be installed in early January 2025. Barring any delays in finishes, it is anticipated that a final certificate of occupancy will be issued, and the building can be opened for use by the end of January 2025.

Ault Park Valley Trail Restoration: As of December 9, 2024, Duke has not yet completed and submitted all documentation necessary to complete their work near Old Bank Road. The Parks stream armoring work needs to be completed before spring 2025 to reduce the risk of more severe erosion and limited access to the Valley Trail and associated city assets. P&D has requested completion of this project via emergency memo and is awaiting signed completion of this request. It is anticipated that work will begin in January 2025 and be completed before the end of March. P&D is coordination with Parks DNR to address necessary tree trimming, erosion measures and live staking within the boundary of repair.

Eden Park – Art Museum Driveway Improvements: Work is nearing completion on the improvements to Art Museum Drive. P&D is checking with DOTE and their contractor on the timing of replacement of the wooden railings from the Art Museum Drive / Eden Park Drive intersection to the gazebo. It is anticipated that this work will be completed before the end of December 2024. **Please see the attached photos of the nearly completed project.**

Theodore M. Berry International Friendship Park Reconstruction: Flatwork installation is substantially complete. Electrical wiring and installation for the lighting is in progress. Several plants and trees are staged on site and are anticipated to be installed before the end of the year. Granite seat wall installation is expected be completed the week of December 9, 2024. **Please see the attached photos of work in progress.** Any remaining hardscape installation is anticipated to be completed in January (weather permitting), with the remaining vegetative material, planting beds, and trees to be installed in early spring 2025. It is important to note that the warranty period (one year) for the trees begins when all vegetation is installed, not at the time of individual tree installation.

Lytle Park Comfort Station: P&D anticipates rebidding this project utilizing an Invitation to Bid (ITB) strategy vs the original quotations which were solicited via the Third-Party Agreement contract. We anticipate completion of bid documents necessary to assist the Purchasing department in preparation of the ITB in January 2025.

Burnet Woods Dog Park: Prus has received the final signed contract. Shop drawing review is underway. It is anticipated that construction will start in the coming months and continue through the end of May 2025.

Smale Lot 23 Enhancements – Construction: All procurement documents have been completed, and this project is included for approval at the Purchasing Review Team (PRT) meeting for the week of December 9, 2024. It is anticipated that this project will be out for bid the week of December 16, 2024. The Prebid meeting will take place the week of January 6,

2024, with bids being due on or around January 24, 2024. P&D anticipates reporting and potential action on bids will be presented to the CPB Commissioners for consideration during the February 2025 Board meeting. Assuming acceptable bids and a 60-to-90-day contract vetting, negotiation, and award period, Construction is likely to begin in late spring of 2025 and will last approximately one year.

Mt. Airy Area 23 Bike Skills Course, ADA Pathway & Comfort Station: P&D has submitted all supporting documentation necessary to certify funds and enter into agreement with Progressive Bike Ramps (PBR) in order to complete the design-build bike skills course. It is anticipated that PBR will be under contract before the end of the year. That contract timeline places us in the late spring to early summer 2025 timeline for construction. P&D has also completed walkway design to the comfort station. We plan to meet with Parks leadership to review the concept ahead of coordination with PBR. We plan to begin assessment and requests for quotation for the shelter and pavilion rehabilitation in early 2025 and anticipate that the timing of this work will coincide with the implementation of the bike skills course. P&D expects all projects under this item will be completed and accepted by late fall of 2025.

Mt. Airy Everybody's Treehouse – Repairs and Stabilization: On November 19, P&D received initial pricing on refurbishment of the treehouse from Megen Construction. Upon review, P&D recognizes that it may be advantageous to explore performing a portion of the work via our Parks Facilities and Maintenance team. P&D plans to meet with Parks Operations and Facilities and Maintenance leadership in December and January to assess which portions of the scope may be supported internally. Once those scope items have been identified, P&D will engage with Megen to revise the quotation. P&D anticipates resolution of this quotation will occur in time for presentation at the February 2025 Board meeting.

Ault Park Playground: At City Purchasing's direction, the contractor quote was required to include a performance bond on the equipment which raised the total price of the work from \$374,087.22 to \$379,698.22. P&D understands that the additional funding necessary to cover this change will come from the contingency.

Biochar Production Facility – Design & Installation: P&D has prepared a coordinated report for the entire Sinton site for circulation across all city departments to aid in final site selection. We anticipate this will be out to the departments for review the week of December 16, 2024, with receipt of responses expected by late January. **Please see the site exhibits that were included in the Request for Legal Services for creation of the coordinated report.** In the event that a major site issue is uncovered during this process, it is possible (but at this point unlikely) that P&D will revisit the Warder Nursery site. Many of the expenses vetted for the Sinton site allowed us to apply the same code response to Warder during this due diligence. P&D anticipates a presentation to the Board in February outlining the overall decision points and providing an update on site planning. The Cincinnati Parks DNR team is working to secure shipping for the Organic Rankine Cycle (ORC) that is anticipated to be delivered and stored early next year. P&D will continue to assist in coordination of equipment drop off and storage as needed. We will continue to coordinate with the project team as site design is finalized and equipment layout and final building fitment are completed.

Sinton – East Operations Center: P&D received the fully-executed contract agreement to resume work on the design. It is anticipated that funds will be certified in time to resume design meetings with KZF and revise project completion and submittal timelines in early January 2025. This timeline is meant to coincide with city department's comment on the coordinate report.

Glenway Park Renovations: Parks is awaiting additional feedback from the November 2024 community engagement sessions. It is anticipated that a Request for Proposal for the Playground design / construction will be in progress in early 2025. This project is still in process of gathering funding. Design of the ADA access, completion of the walking loop, grading, and lighting improvements will continue through spring 2025.

Inwood Park – Master Planning, Concept, and Request for Proposals: Parks is awaiting compiled feedback from the community engagement session held in late November and the online survey that will close at the end of the year. Once received and reviewed, P&D will begin work on a Request for Proposal to begin schematic design work on selected park components. As an adequate refined master plan for the park has been completed, it is recommended that P&D work within the RFP to refresh and augment the existing master plan as necessary for inclusion in the schematic design phase versus commissioning an entirely new master plan. P&D is also awaiting a Delivery Order for geotechnical testing services near the pavilion that will work to inform structural remediation and hillside activation plans.

2024 / 2025 PLAN OF WORK – NEXT UP PROJECTS

Mt Airy Doris Day Dog Park and MacFarlan Woods Sanitary Sewer Remediation: P&D continues to coordinate with the Ohio EPA to determine the best course of action for remediation of these systems. Initial correspondence indicates that they will consider small flow onsite sewage treatment system (SFOSTS) instead of costly and damaging replacement to the existing sanitary sewer service laterals. The next step in this process is to complete a Permit to Install (PTI) application for this work. This application includes completion of on-site soil evaluation. P&D plans to solicit services for this testing work in January 2025 under the city's revolving contract for these professional services. It is anticipated that P&D will handle the application preparation in house, with assistance in SFOSTS design from the same firm that completes the soil evaluation work. It is anticipated that design and implementation of these corrections will be completed by fall 2025.

Burnet Woods Bandstand and Millionaire's Club Sanitary Sewer Issues: P&D has continued to coordinate with MSD on the investigation of both the Burnet Woods Bandstand and Millionaire's Club comfort station sanitary sewer services. After dye testing in November, it is known that the bandstand service is connected to an unmarked and failed sanitary service line. It is anticipated that the remedy will include tie-in to an existing combined sewer line much closer to the bandstand. P&D will continue to coordinate with MSD to televise and assess the condition of the piping from the bandstand to the closest tie in point in the existing system. We anticipate the remaining site determinations will be made in January 2025, with implementation of repairs following as soon thereafter as possible. The Millionaire's Club comfort station service is blocked near the shelter across the field from the Trailside Nature Center next to the stone staircase. MSD has alerted us that this line is clogged near the base of the hill. We are working with them to complete clearing of these lines, and assessment of the infrastructure to inform our next steps in service restoration.

Eden Park Storm Water Issues: Investigation continues to identify drainage overflow issues most prevalent at the masonry wall behind the WCPO Channel 9 Building. Review of field conditions in periods of drought and after rains indicate that ground water surcharge and drainage infrastructure problems are contributing to this issue. P&D is in the process of requesting quotations for clearing, jetting and (as necessary refurbishment) of the storm sewer lines in this area. Also included in this scope will be the investigation and remediation of two

storm water intakes adjacent to the Melan Arch Bridge on Cliff Drive. Water from this area is negatively impacting the stacked stone walls under the bridge. P&D is investigating termination and rerouting of the storm sewer in this area in support, and ahead of the DOTE Victory Parkway Bridge construction project (to Martin Drive), slated for 2026 construction.

California Woods – Hydrological Plan Design: As of December 6, 2024, P&D and City Law are awaiting a signed contract and rate sheet back from Stantec. It is anticipated that design work for this project will commence in late January 2025 and last through the end of the year, with construction of the recommended improvements to follow in 2026.

PRIORITY MAINTENANCE & EMERGING REPAIR PROJECTS

471 Bridge Fire – New Playground: P&D continues to assist the Director's Office in providing ODOT and City officials with any information needed to aid in investigation and repairs. P&D is working to complete due diligence to identify the best site for a replacement playground. In preliminary concept design, we have identified the westernmost portion of the Kroger event lawn (10,000 to 12,000 square feet) near the Cincinnati statue as a potential fit for replacement. The other potential option is refurbishment and expansion of the playground adjacent to the tennis and pickleball courts. We are early in the vetting process but hope to have answers and an initial recommendation to the Board early next year. P&D will continue to coordinate with Purchasing to formulate criteria for a forthcoming design / build RFP.

Sawyer Point Bicentennial Commons Gateway Masonry Repairs: P&D submitted a Form 1 for certification of funds to complete this project on November 22, 2024. We are awaiting receipt of the Delivery Order (DO) to begin scheduling this work with Prus and subcontractors. It is anticipated that this work will be completed in the spring of 2025.

Mt. Airy Sink Holes: P&D is continuing to work toward exhibits and specifications to correct several sink holes and erosion areas in the lower arboretum area of Mt. Airy Forest. We anticipate that this contract will be procured under the updated storm water term contract, which is now scheduled to be complete by February 2025. P&D has not yet completed design documents necessary to solicit bids for repair. It is anticipated that we will have these documents completed in January 2025 for initial Board review and comment with solicitation for bids following in February 2025.

Smale Riverfront Geothermal System: P&D has the following two updates on the geothermal system:

- Work has paused on the cleaning and refurbishment of the two geothermal wells that serve the Christian Moerlein Lager House due to cold weather. In preparation for cleaning, it was discovered that one of the two remaining pumps is damaged and will be replaced. This cost for this work is already covered under existing project contingencies. It is anticipated that well cleaning and pump replacement will be completed in March and April 2025.
- On November 27, Parks received the draft individual National Pollutant Discharge Elimination System (NPDES) permit for the two water discharges (outfalls) from the non-contract water geothermal heating and cooling system. Reporting requirements include weekly pH and temperature readings, and daily flow rate readings. P&D is coordinating data collection and reporting responsibilities for these outfalls with Parks Operations. The public notice date for the permit was November 27, 2024. Once the 30-day comment period ends, the draft report will be finalized, and the Ohio EPA will issue a final permit.

Sawyer Point Pickleball Shade: P&D received the Delivery Order for this work on December 6, 2024. We have begun coordination with Prus for installation. It is anticipated that there is a three-month lead time on materials. P&D anticipates that this work will commence in early spring 2025. We will target completion of this work prior to any major tournaments and will coordinate with Waterfront staff to ensure as little disruption as possible to patrons and events.

Sawyer Point / Yeatman's Cove – Geologic Timeline Repairs: At the Director's request, P&D has requested that Adleta provide additional pricing to include repairs to the full 1,300-foot timeline. The anticipated method of repair would be to remove all granite timeline pieces and replace to grade with 4" thick concrete. The concrete would then be engraved with the historic timeline markings. This work would remove the need for continual repairs, better accommodate load in and load out for events, and correct multiple tripping hazards along the timeline. This project is in investigation phase only and may not be prioritized with other items to be completed for River Roots / Oktoberfest 2025. P&D will report back to the Board once amended quotations are received.

Wilson Commons Spinner: Spinner installation is complete. P&D is working with the contractor to address some minor site restoration items. Thank you to Councilman Jeff Cramerding and his office for their funding contribution to this project and continued support of Cincinnati Parks. **Please see the attached photos of the completed work.**

PROPERTY IMPACTS

Ault Park – Duke Energy 863 Access Ramp: As of latest project correspondence on December 3, Duke is still working to identify existing easements and limits of the work for use in Requesting Legal Services to create a Right of Entry document. P&D will assist in review of these documents and will ensure proper site disturbance correction as work is implemented. An initial site review meeting will be held January 16, 2025 to discuss project details.

P&D INITIATIVES

Hauck Library: The remaining four flat file cabinets were delivered to Hauck the week of November 25, 2024. All of the cabinets are now in place, and all are in process of being labelled and properly organized. Our cooperative education library-archivists will continue in a part-time capacity through May 2025. During that time, they will continue to make progress on organization of our files. It is known that this work will need to continue well beyond their time with Parks. P&D has begun discussions with the Director's office to develop a plan to ensure archival and preservation of Parks documents can continue. Special thanks to MJ Cook and Alex Stevovich for their excellent work in helping to begin this organization.

Storm Water Improvement Term Contract Renewal: P&D has completed both wage and inclusion goal determination paperwork to complete this contract. Final determinations were returned on December 11, 2024. It is anticipated that this term contract will be out for contractor review and bid in early January 2025.

Repair of Sidewalks, Driveways, Hillside Stairs, and Pavers Term Contract Renewal: Purchasing has requested updated amounts for paving and sidewalk projects to be completed in the next three-year term. P&D is working to review necessary pavement, sidewalk and stair projects and specifications against anticipated available funding. We will submit our bonding request by December 31, 2024, as required.

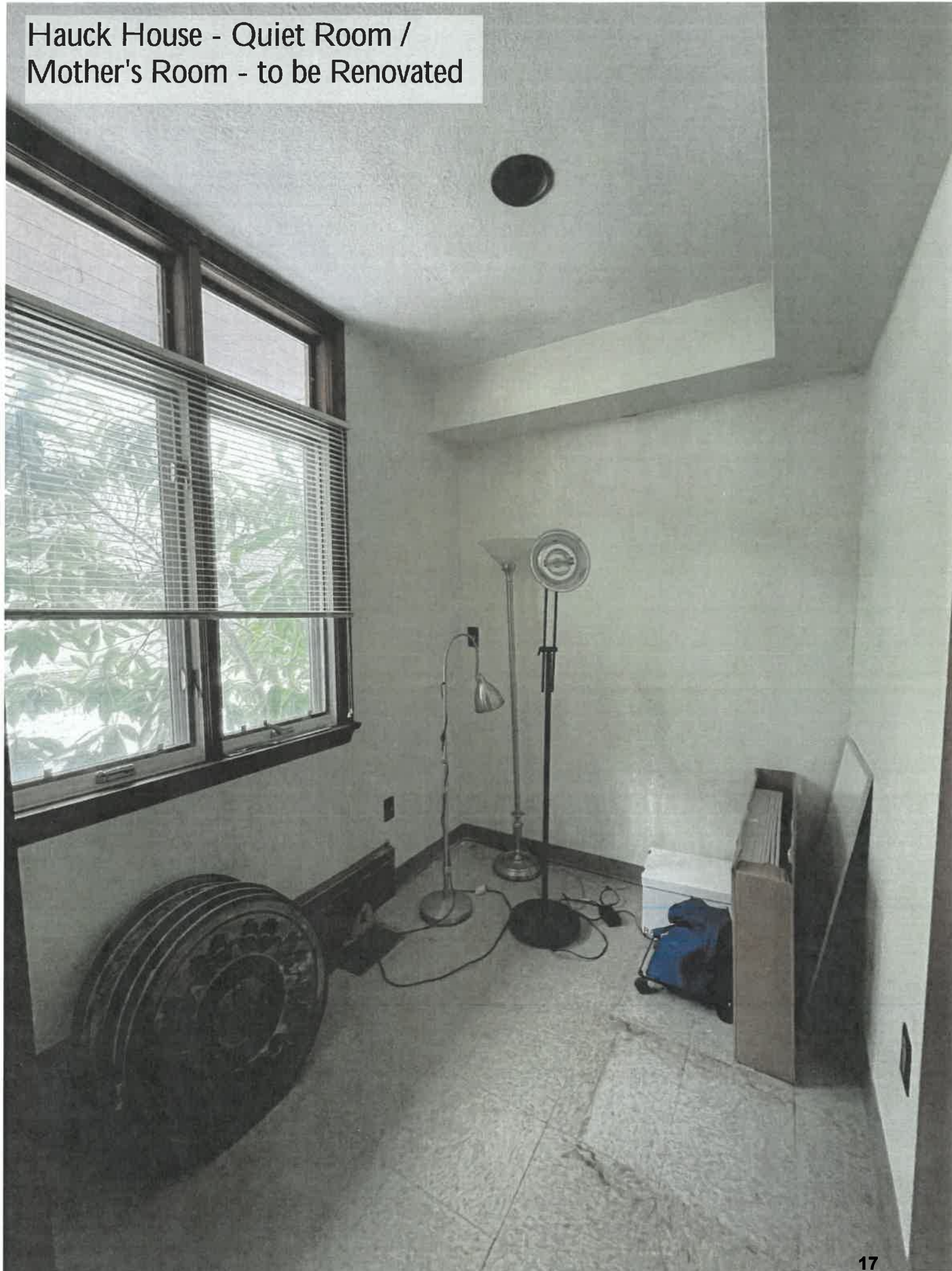
Hauck House - Current
Kitchenette and Break Area -
to be Renovated



Hauck House - Original Kitchen -
to be Renovated into Kitchenette /
Team Break Room



Hauck House - Quiet Room /
Mother's Room - to be Renovated



Hauck House - Original Plan Storage Room - To be reconditioned for additional office spaces



Hauck House - Original Plan Storage
Room - To be reconditioned for
additional office spaces



OFFICE OF PLANNING & DESIGN

2625 Reading Rd, Cincinnati, OH 45219

KITCHENETTE RENOVATION

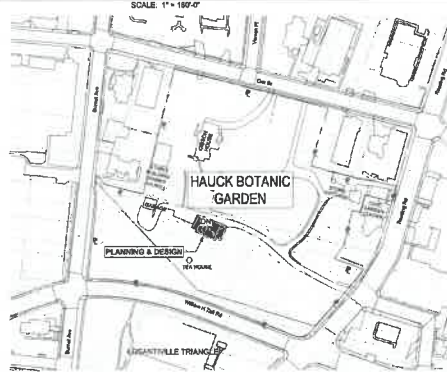


PROJECT RELEASE: BID & CONSTRUCTION SET

LOCATION MAP



SITE PLAN



DRAWING INDEX

DRAWING INDEX	
SHEET NUMBER	SHEET NAME
01	TITLE SHEET
02	EXISTING CONDITIONS / DEMO
03	WOOD, PLASTICS, AND COMPOSITES
04	FINISHES
05	EQUIPMENT
06	PLUMBING
07	ELECTRICAL
08	COMMUNICATIONS

- 02 EXISTING CONDITIONS / DEMO**
 - Selective Demolition: remove the following within the defined scope area:
 - Brain flooring, built-in casework, electrical and data receptacles and service lines, plumbing fixtures and service lines.
 - Surface Preparation: all surfaces to be treated for new work.
- 06 WOOD, PLASTICS, AND COMPOSITES**
 - Premanufactured Wood Casework: Install new pre-manufactured built-in casework for use in kitchenette storage, includes needed hardware and anchorage hardware per manufacturer.
 - Custom Wood Casework: Install new custom casework for use as seating. Includes needed framing, fasteners, and anchorage hardware.
- 09 FINISHES**
 - Cypress Veneer Paneling: all walls and ceiling in project scope area shall be turned out to align with existing adjacent or abutting, all seams and joints shall be fully concealed.
 - Specialty Milling and Trim for Flooring: Replace wall base line in project scope area.
 - Flooring: Install new finish cork floor and required underlayment.
 - Paints and Coatings: all walls and ceilings in project scope area to be sanded, primed, and painted.
- 11 EQUIPMENT**
 - Residential Appliances: Install new refrigerator, dishwasher, and microwave, as well as several countertop appliances.
- 22 PLUMBING**
 - Domestic Water Piping: Install new water supply and waste PVC stacks to new plumbing fixture locations. In be vented within cabinets where possible.
 - Plumbing Fixtures: Install new faucet and sink.
- 26 ELECTRICAL**
 - Electrical Distribution and Termination: electrical line materials and replacements. New GFCI receptacles where shown. New electric distribution and switches where shown.
 - Lighting Devices: Install new ceiling-mount fixtures to replace existing, existing switch boxes and conduit locations to remain.
- 27 COMMUNICATIONS**
 - Communication Distribution and Termination: communication line materials and replacements.

DESIGNED BY: ASC
CHECKED BY: CM

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CONSTRUCTION

DATE: 10/14/2024

PROJECT TITLE: TITLE SHEET

DWG NO: TS



BID
DOCUMENTS

CINCINNATI PARKS
DIVISION OF PLANNING & DESIGN
CITY OF CINCINNATI
2625 READING RD
CINCINNATI, OH 45219

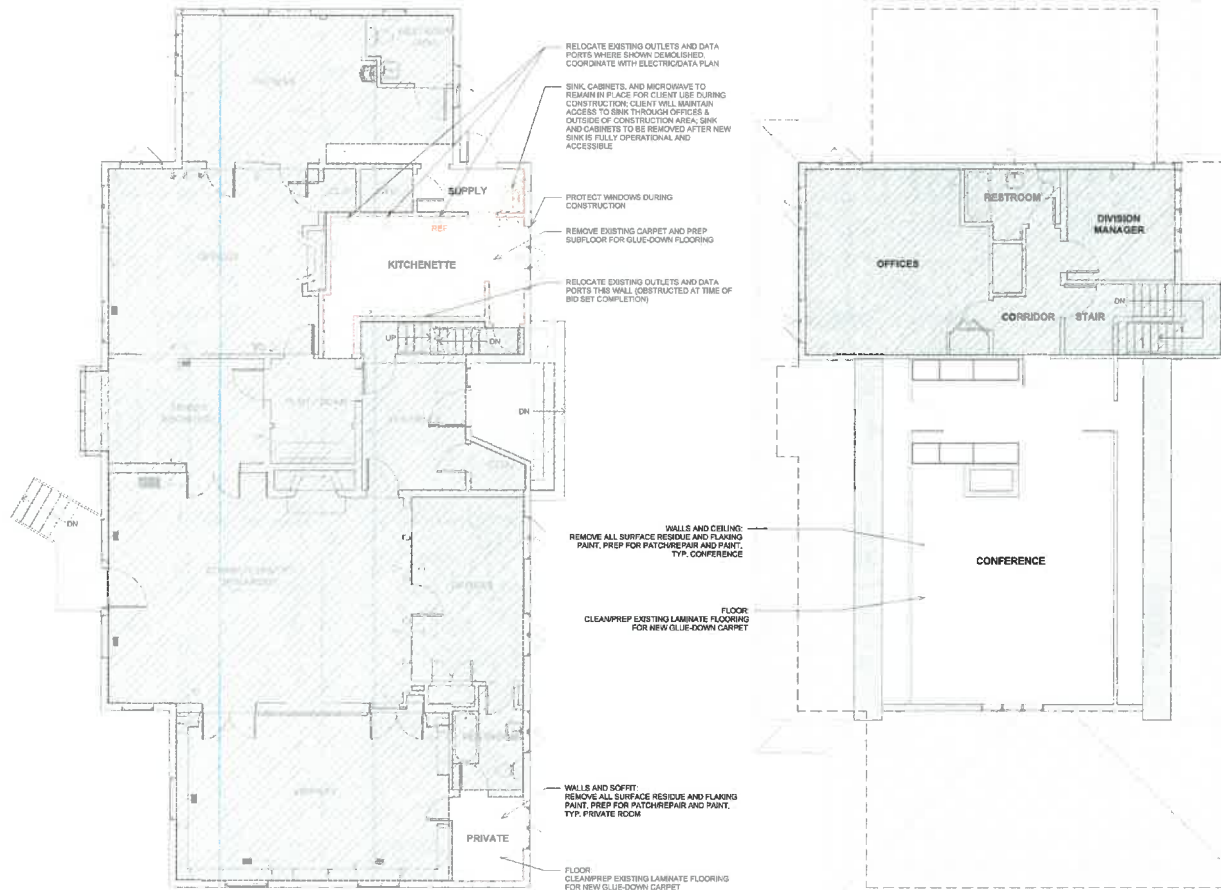
HAUCK BOTANIC GARDENS
OFFICE OF PLANNING & DESIGN
2625 Reading Rd, Cincinnati, OH 45219

REVISIONS	NO.	DATE	DESCRIPTION

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Hauck House - Renovation Plans

Hauck House - Renovation Plans



1 DEMOLITION FLOOR PLAN - FIRST FLOOR
3/16" = 1'-0"

2 DEMOLITION FLOOR PLAN - SECOND FLOOR
3/16" = 1'-0"

DESIGNED BY: JSC
CHECKED BY: CM
PROFESSIONAL STAMP
DATE: 10/14/2024
DRAWN BY: JSC
DATE: 10/14/2024
PROJECT: HAUCK BOTANIC GARDENS
OFFICE OF PLANNING & DESIGN
FLOOR PLANS
D1



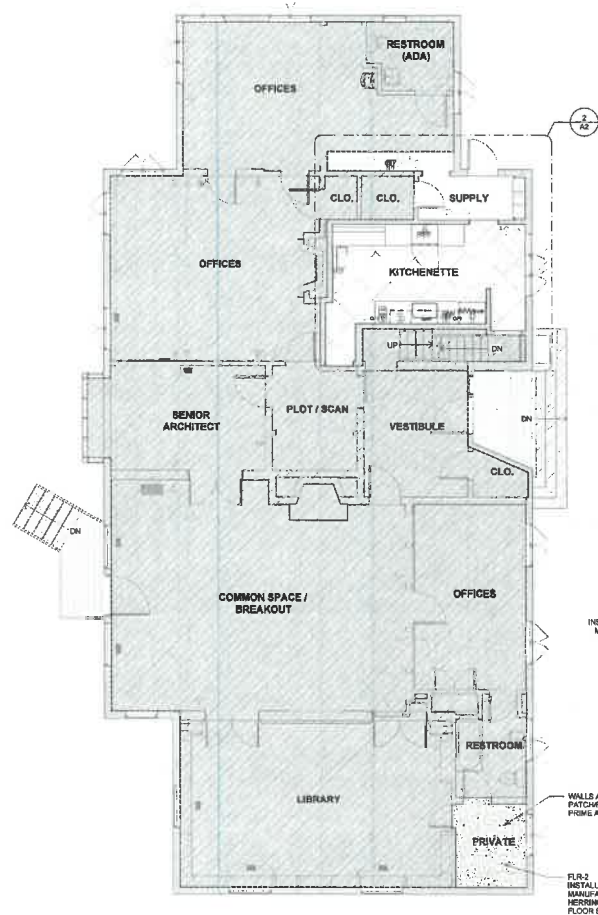
BID DOCUMENTS

CINCINNATI PARKS
DIVISION OF PLANNING & DESIGN
CITY OF CINCINNATI
1000 EAST WILSON AVENUE
CINCINNATI, OH 45219

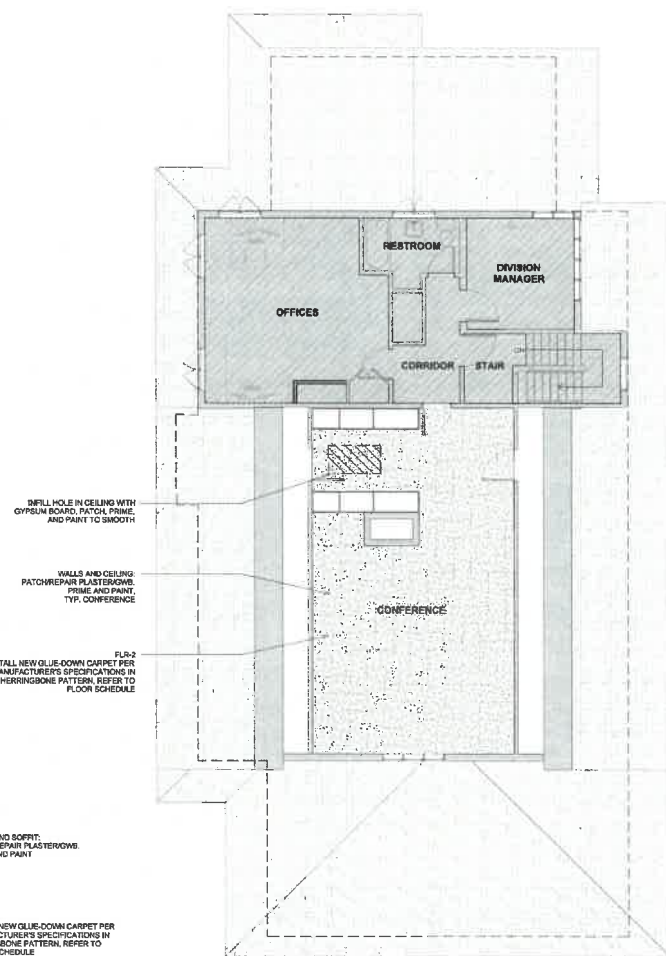
HAUCK BOTANIC GARDENS
OFFICE OF PLANNING & DESIGN
2625 Reading Rd, Cincinnati, OH 45219

REVISIONS	DATE	DESCRIPTION

Hauck House - Renovation Plans



2
A1
PROPOSED FLOOR PLAN -
FIRST FLOOR
3/16" = 1'-0"



1
A1
PROPOSED FLOOR PLAN -
SECOND FLOOR
3/16" = 1'-0"

FLOOR PLAN GRAPHIC KEY
NEW WALL
EXISTING WALL
NOT IN CONTRACT ZONE

GENERAL NOTES - FLOOR PLAN

- DO NOT SCALE THE DRAWINGS. LAYOUT THE PARTITIONS AND OPENINGS PRIOR TO CONSTRUCTION. NOTIFY THE ARCHITECT OF ANY DISCREPANCIES WITH THE DRAWINGS.
- DIMENSIONS LOCATING FRAMED PARTITIONS AND BUILT-IN CABINETS ARE TAKEN FROM THE FACE OF FEATURE (WALLS, BOARD, PLASTER, OR CABINET PANEL WHERE APPLICABLE). DIMENSIONS LOCATING EXPOSED CONCRETE OR MASONRY WALLS ARE TAKEN FROM THE FACE OF CONCRETE OR MASONRY.
- ALL NEW WALL CONSTRUCTION AND/OR WALL, CEILING, AND FLOOR INFILL THAT TIES INTO EXISTING CONSTRUCTION SHALL BE DETAILLED OUT AS REQUIRED TO ALIGN WITH EXISTING ADJACENT OR ALTERNATE WALL, CEILING AND FLOOR. ALL SHALL BE FULLY CONCRETE, TYP.
- NEW FLOORING TO TRANSITION TO EXISTING WITH BLACK METAL TRANSITION STRIP, TYP.
- INTERIOR PAINTING SHALL INCLUDE ALL PREP WORK, ONE COAT PRIMER, AND TWO COATS FINISH. WALLS AND CEILINGS SHALL BE LATEX, UNCO, COORDINATE FINISH WITH ARCHITECT.
- CONTRACTOR IS RESPONSIBLE FOR REPAIRS FOR ANY DAMAGE TO NEW OR EXISTING ITEMS DUE TO CONSTRUCTION WORK. TYPICAL. FULLY PROTECT EXISTING WOOD FLOORS DURING CONSTRUCTION. CONTRACTOR IS FULLY RESPONSIBLE FOR REPAIRING ANY DAMAGE, WORK, SCRATCHES.
- PROVIDE METALLIC AND VIBRATORY PLUMBING FIXTURES; REFER TO PLUMBING FUTURE SCHEDULE FOR ALL MODELS, TYP.
- PROVIDE NEW PVC STACKS TO NEW FIXTURE LOCATIONS. CONFIRM LOCATION WITH ARCHITECT PRIOR TO INSTALLATION.
- TEST WATER PRESSURE TO SUPPORT NEW FIXTURE SCHEDULE. PROVIDE BOOMER AS NECESSARY TO REACH REQUIRED LEVEL BY CODE.

DRAWN BY: ACE
CHECKED BY: CM
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CONSTRUCTION
DATE: 10/14/2024
DRAWING TITLE: PROPOSED FLOOR PLANS
SHEET: A1

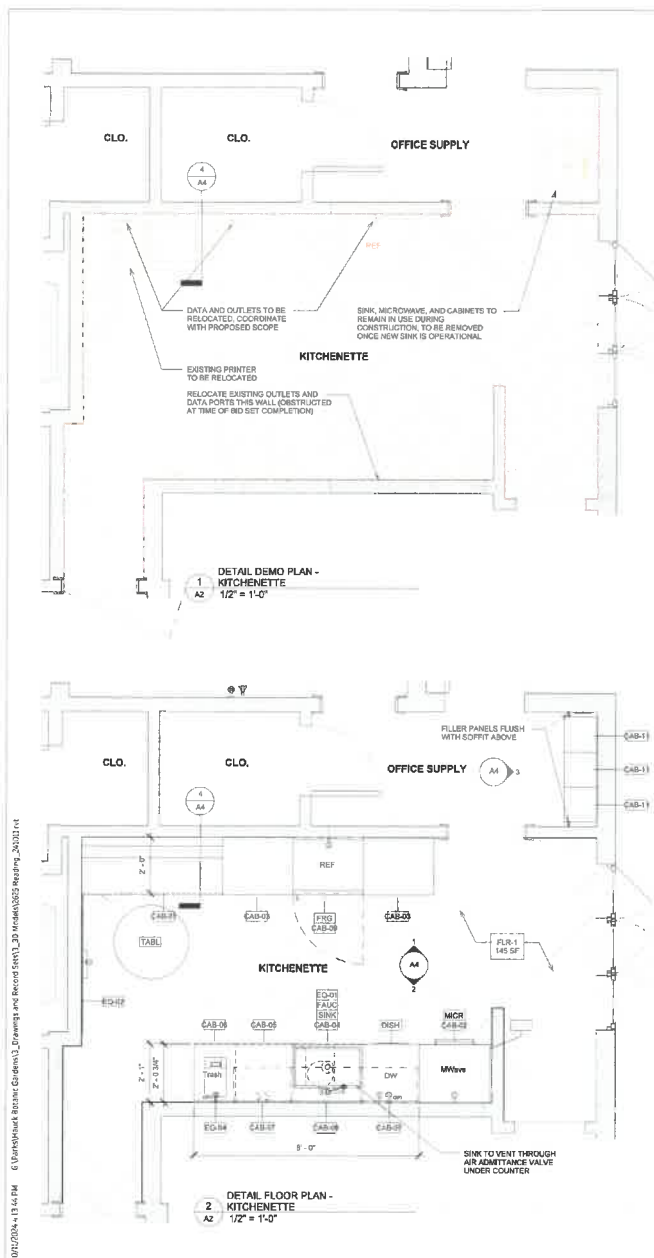


BID
DOCUMENTS

CHUCKLEBARK
CITY OF CINCINNATI
HAUCK BOTANIC GARDENS
2625 READING RD
CINCINNATI, OH 45219

HAUCK BOTANIC GARDENS
OFFICE OF PLANNING & DESIGN
2625 Reading Rd, Cincinnati, OH 45219

REVISIONS	DATE	DESCRIPTION

[illegible][illegible]

Furniture Schedule						
Key	Manufacturer	Model	Assembly Code	Description	Comments	URL
TABLE	Modular	Table Wood 1 x Table 59"	MO119933WH	Round table, white		View item: modular-round-table-wood-1-x-table-59" 10/20/2017

Plumbing Fixture Schedule						
Key	Manufacturer	Model	Assembly Code	Description	Comments	URL
FAUC BNC	WEA	Winnan	405.196.68	Chromed nickel faucet with handles, stainless steel		http://www.deltaconcepts.com/winnan-winnan-faucet-with-handles-chrome-nickel-40519668/
	WEA	Winnan	994.217.25	Sink, stainless steel	Sink to rest through all assemblies below under counter, install sink with 6" above counter top surface.	http://www.deltaconcepts.com/winnan-winnan-sink-stainless-steel-99421725/

[illegible]

- GENERAL NOTES - FLOOR PLAN

- [illegible]

- GENERAL NOTES: DEMOLITION FLOOR PLAN

1. THE INTENT OF THIS PLAN IS TO DESCRIBE GENERAL AREA OF REMEDIATION.
2. COORDINATE EVOLUTION INFORMATION SHOWN ON THIS PLAN WITH NEW YORK REGULATED CAR OTHER DRAWINGS.
3. PROVIDE TEMPORARY BARRICADES AND PROTECTION TO PREVENT ACCESS TO PEOPLE AND DAMAGE TO ADJACENT CONSTRUCTION TO REMAIN.
4. UNLESS SPECIFICALLY INDICATED, IT IS RECOMMENDED THAT TO BE FORWARDED OVER TO THE CLIENT, LEAVE MATERIALS EXISTING TILES AND DEPOSITS OF GROUT.
5. THE CONTRACTOR IS TO PROTECT THE EXISTING BUILDING STRUCTURE AND FINISHES TO REMAIN.
6. GRIN, CABINETS, AND MICROWAVE TO REMAIN IN PLACE FOR CLIENT USE DURING CONSTRUCTION. SINCE GRIN IS TO BE REMOVED AFTER NEW GRIN IS FULLY OPERATIONAL, AGRIN IS TO BE REMOVED.
7. REFER TO ELECTRICAL AND DATA DRAWING FOR ADDITIONAL PROTECTION REQUIREMENTS. WHERE UTILITY UTILITY SYSTEMS ARE TO BE REMOVED, PROVIDE CAP, VALUE, PLUG, OR SEAL, TO MEET CODE REQUIREMENTS AND TO BE COORDINATED WITH THE SYSTEM.
8. COORDINATE WITH ELECTRICAL AND DATA DRAWINGS.
9. COORDINATE FLOORING REMOVAL AND SUBSTRATE TREATMENT WITH NEW FLOORING CONTRACTOR. NOTIFY THE CLIENT OF ANY DIFFERENCES WITH THE DRAWINGS.
10. REMOVE ALL WALL, BASELINE WATER LINE IS SHOWN AS DEMO

- GENERAL NOTES - CASEWORK & TRM

1. CONTRACTOR IS RESPONSIBLE FOR PROVIDING BLOCKING ANCHORS AT TYPING AS REQUIRED FOR ANCHORING ALL ITEMS INCLUDING BUT NOT LIMITED TO BUILT-IN CABINETS, SHELVING, AND DECORATIVE LIGHT FIXTURES. COORDINATE WITH ELEVATIONS.
2. REFER TO CABINETWORK DETAILS DRAWINGS WHERE NOTED.
3. REFER TO CABINETWORK SCHEDULE FOR CABINET AND COUNTER* TAGS, NOTES, AND DESCRIPTIONS.
4. PROVIDER/LEASER SPECIFIES WHERE CABINETWORK MEETS AN ADJACENT WALL OR FASCIA.
5. INSTALL ALL BASE CABINETS ON A 1X6 JOIST BASE WITH A WHITE BARRIER BASE MOLDING.
6. INSTALL NEARLY 6" x 3/4" RECTANGLE "CHASTENY" PROFILE-BASE TRIM OR ALL WALLS IN PROJECT SCOPE. PRIMED AND PAINTED TO MATCH WALL PAPER FINISHES, ETC.
7. CABINET FILLER PANELS TO MATCH CABINET COLOR FINISHES, ETC.
8. PROVIDE GROMMETS IN COMPARTMENTS WHERE POWER, DATA/COMMUNICATION RECEPTACLES ARE INDICATED BELOW ON THE WALL OR INSIDE THE CABINET.
9. FIELD INSTALL GROMMETS. COORDINATE THE FINAL LOCATION WITH ARCHITECT.



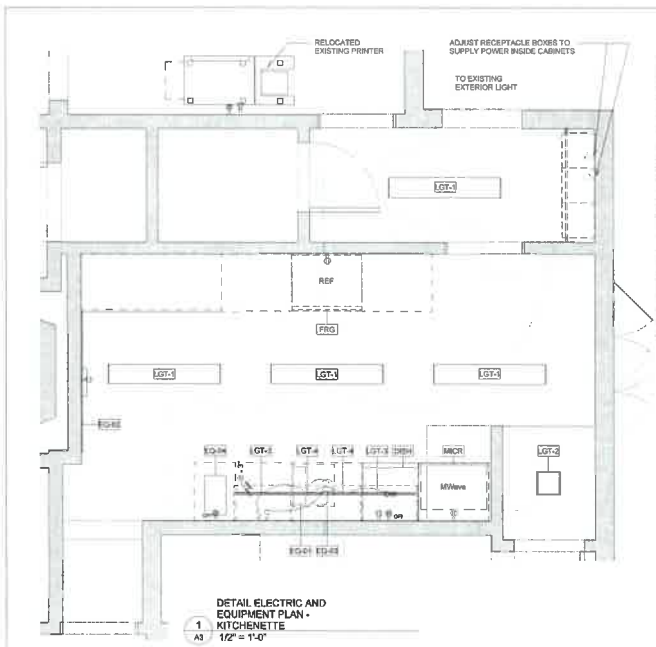
DESIGNED BY: **ASC**
CHECKED BY: **CM**

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Lighting Fixture Schedule					
Key	Manufacturer	Model	Assembly Code	Description	Comments
LGT-1	COLUMBIA LIGHTING	RLW - RECALUME LINEAR WRAP	RLW-36LW-F-4W-01	4" LED wrap ceiling track light fixture	
LGT-1	COLUMBIA LIGHTING	RLW - RECALUME LINEAR WRAP	RLW-36LW-F-4W-01	4" LED wrap ceiling track light fixture	https://www.columbia-lighting.com/products/track-lighting/track-lighting-4x36-36w-4w-01">https://www.columbia-lighting.com/products/track-lighting/track-lighting-4x36-36w-4w-01
LGT-1	COLUMBIA LIGHTING	RLW - RECALUME LINEAR WRAP	RLW-36LW-F-4W-01	4" LED wrap ceiling track light fixture	https://www.columbia-lighting.com/products/track-lighting/track-lighting-4x36-36w-4w-01
LGT-1	COLUMBIA LIGHTING	RLW - RECALUME LINEAR WRAP	RLW-36LW-F-4W-01	4" LED wrap ceiling track light fixture	https://www.columbia-lighting.com/products/track-lighting/track-lighting-4x36-36w-4w-01
LGT-2	HALO	ZSP	807717798	80" LED ceiling track lighting with 15" track and 36" adjustable lens	Existing recessed ceiling in meeting, replace with 15" LED track 3600K
LGT-3	IEA	WTFLED	00435430	LED kitchen counter lighting strip, dimmable white, 24"	https://www.iesna.com/products/led-lighting/led-lighting-00435430-24w-01">https://www.iesna.com/products/led-lighting/led-lighting-00435430-24w-01
LGT-3	IEA	WTFLED	00435430	LED kitchen counter lighting strip, dimmable white, 24"	https://www.iesna.com/products/led-lighting/led-lighting-00435430-24w-01
LGT-4	IEA	WTFLED	10435434	LED kitchen under lighting strip, dimmable white, 15"	https://www.iesna.com/products/led-lighting/led-lighting-10435434-15w-01">https://www.iesna.com/products/led-lighting/led-lighting-10435434-15w-01
LGT-4	IEA	WTFLED	10435434	LED kitchen under lighting strip, dimmable white, 15"	https://www.iesna.com/products/led-lighting/led-lighting-10435434-15w-01

Specialty Equipment Schedule (Duplicate Schedule)						
Key	Manufacturer	Model	Assembly Code	Description	Comments	URL
DBP	IEA	None	00435431	Built-in undercounter dishwasher		

- ELECTRIC PLAN GRAPHIC KEY**

 - EXISTING RECEPTACLE TO REMAIN
 - Ⓢ Duplex Outlet (per where noted)
 - Ⓢ GFI Duplex Outlet (per where noted)
 - Ⓢ Data Outlet - Single
 - Ⓢ Data Outlet - Duplex
 - Ⓢ Light Switch (per where noted)
 - Ⓢ Wiring Diagram
- GENERAL NOTES - ELECTRIC AND MSC. EQUIPMENT**

 1. CONFIRM ELECTRIC AND DATA CAPACITIES OF BUILDING PRIOR TO INSTALLING NEW RECEPTACLES. CONSULT WITH ARCHITECT WHERE DISCREPANCIES OCCUR.
 2. WITHIN PROJECT SCOPE AREA, REPLACE ALL EXISTING ELECTRICAL DEVICES AND FACEPLATES TO MATCH NEW INSTALLED PRODUCTS, METAL PTD, WHITE FINISH.
 3. NEW CEILING MOUNTED LIGHT FIXTURES TO BE INSTALLED USING PREVIOUSLY REMOVED CEILING JOIST JOINTS, AND ADJUSTED TO CENTERLINE ANG OF ROOM AND EQUALLY SPACED AS MUCH AS POSSIBLE.
 4. NEW LIGHT FIXTURES MAY REQUIRE ADDITIONAL HANGING HARDWARE NOT SPECIFIED IN SCHEDULE. COORDINATE WITH PRODUCT SPECIFICATIONS.
 5. COORDINATE LIGHT FIXTURE ADJUSTABLE WARMTH LEVELS AND SETTINGS WITH ARCHITECT BEFORE FINAL INSTALLATION.
 6. SPECIALTY EQUIPMENT REQUIRING ELECTRICAL POWER TO BE PLUGGED UNLESS NOTED OTHERWISE AS HANDWIRED AND SWITCH-OPERABLE IN SCHEDULE.
 7. COORDINATE INSTALLATION REQUIREMENTS WITH PRODUCT SPECIFICATIONS. CONSULT ARCHITECT WHERE DISCREPANCIES OCCUR.

Hauck House - Renovation Plans

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CHECKED BY: CM

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DATE: _____

CINCINNATI
PARKS

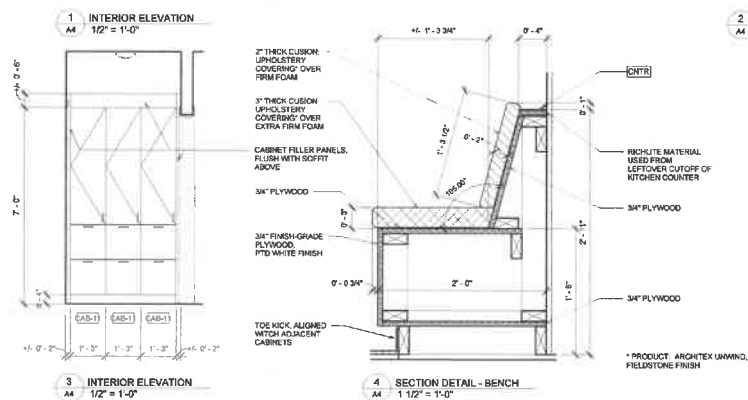
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DOCUMENTS

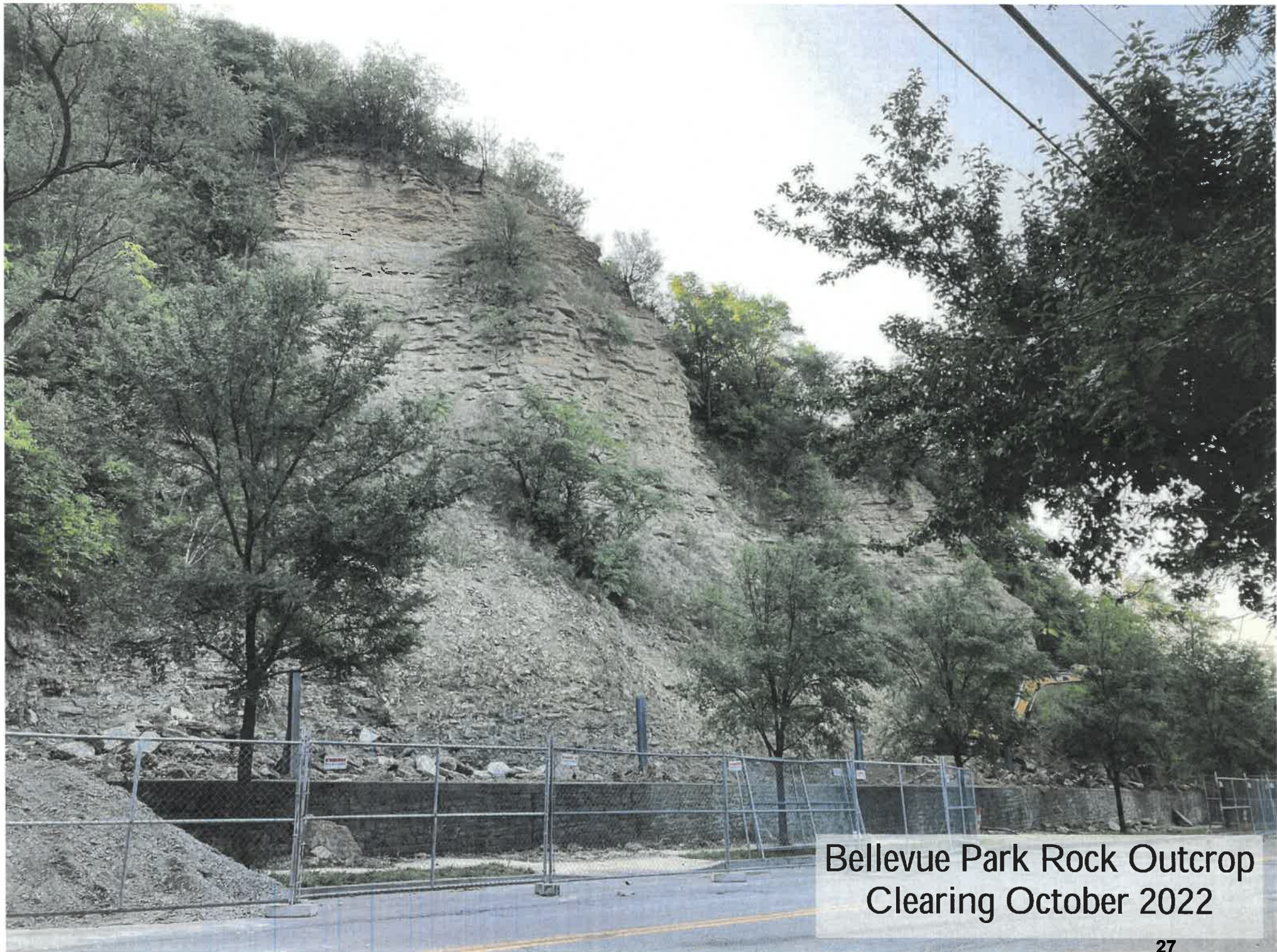
CINCINNATI PARKS
CITY OF CINCINNATI
HAUCK BOTANIC GARDENS
2625 Reading Rd
Cincinnati, OH 45219

HAUCK BOTANIC GARDENS
OFFICE OF PLANNING & DESIGN
2625 Reading Rd, Cincinnati, OH 45219

REVISIONS
NO. DATE DESCRIPTION

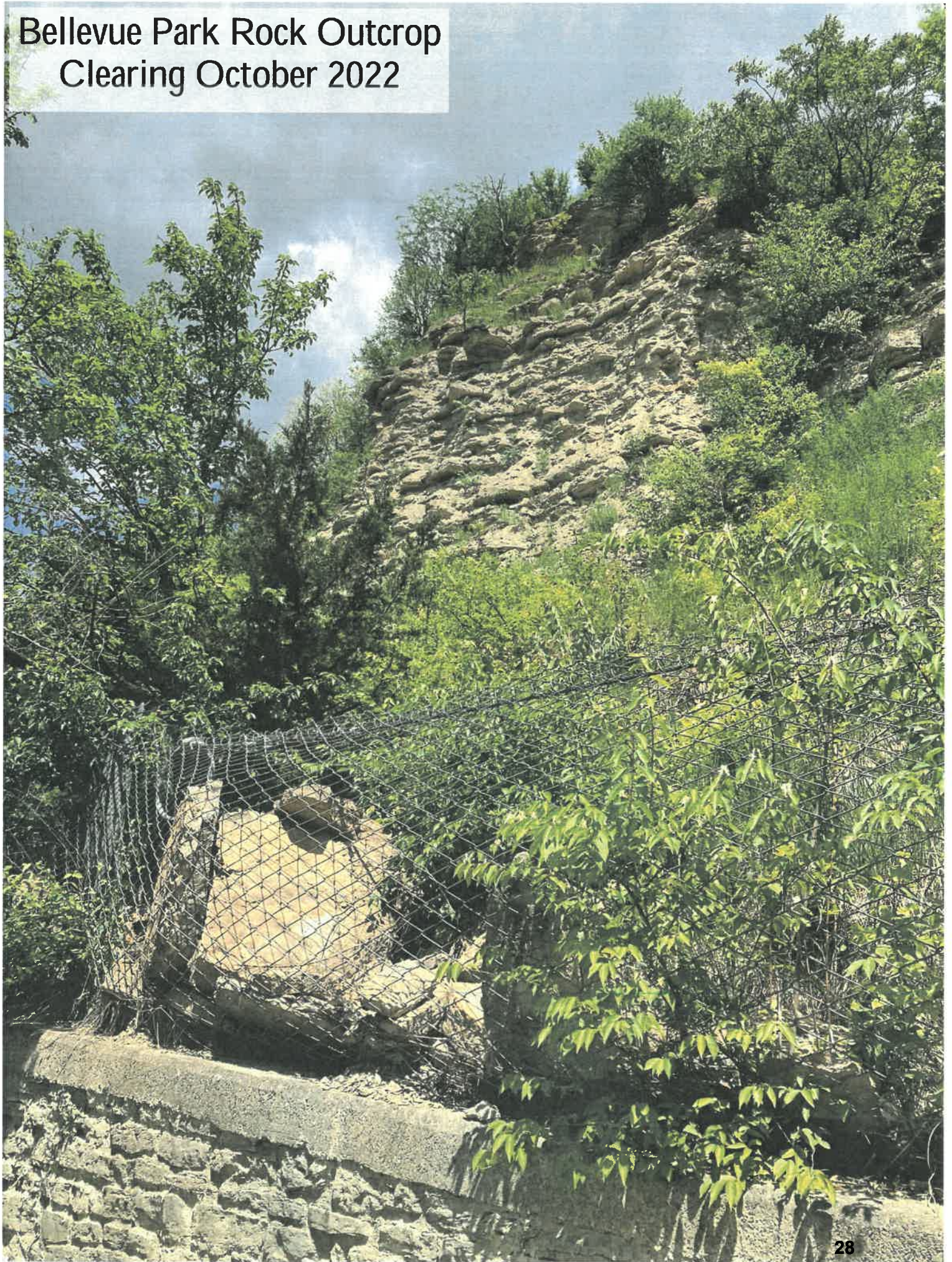
REV. 10/14/2024
DRAWING TITLE: KITCHENETTE DETAILS
DWG NO. A3



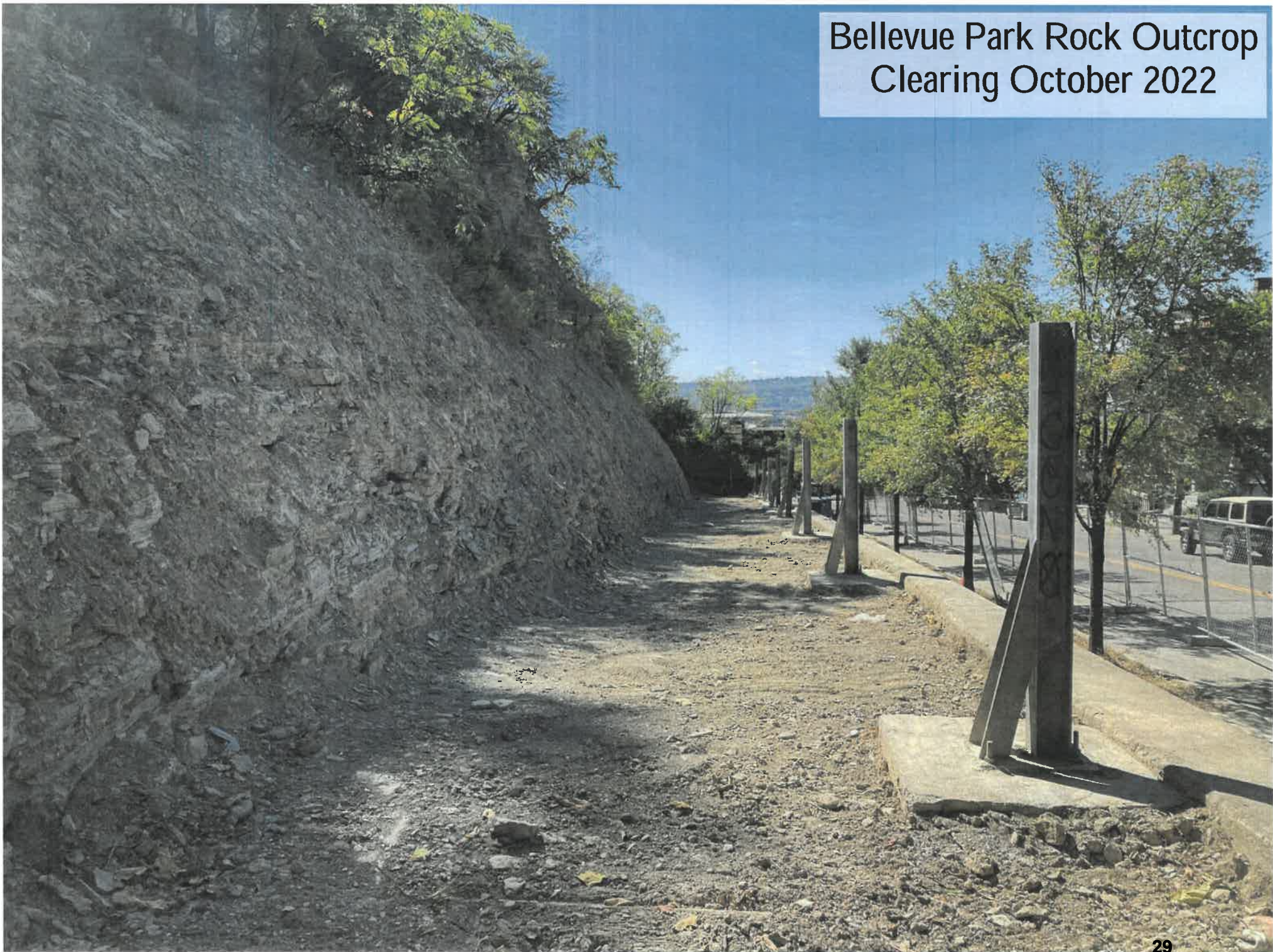


Bellevue Park Rock Outcrop
Clearing October 2022

Bellevue Park Rock Outcrop Clearing October 2022



Bellevue Park Rock Outcrop
Clearing October 2022





Bellevue Park Rock Outcrop
Clearing October 2022



Bellevue Park Rock Outcrop
- 2024 Fencing Breakage

Bellevue Park Rock Outcrop -
2024 Fencing Breakage



BELLEVUE PARK AT CLIFTON AVE ROCK CATCHMENT REPAIR



Bellevue Park Rock Outcrop - Emergency Repair Exhibit

CLIFTON AVE ROCK CATCHMENT REPAIR
BELLEVUE PARK

REV	DATE
DATE	12/09/2024
SCALE	
SHEET NAME	
SHEET #	1

Bellevue Park Rock Outcrop - Emergency Repair Exhibit

- 1 Repair rock catchment and excavate existing rock buildup
 - Evaluate and repair upper and lower bearing ropes
 - Excavate runoff zone behind wall
 - Install safety netting in area that has been cut



Reset upper bearing rope as needed



Excavate existing rock buildup

Install new safety netting where it has been cut

Reset lower bearing Rope as needed

GENERAL NOTES
 CONTRACTOR SHALL REVIEW ALL SITE COMPONENTS AND PROVIDE THEIR OWN MATERIAL QUANTITY TAKEOFFS TO BE INCLUDED AS A PART OF THE QUOTATION.
 CONTRACTOR SHALL DIRECT ALL QUESTIONS TO THE CINCINNATI PARKS PLANNING AND DESIGN DIVISION.

REV	DATE
DATE	12/09/2024
SCALE	
SHEET NAME	
SHEET #	2



Mt . Echo Pavilion -
Completed Roof Renovation



Mt . Echo Pavilion -
Completed Roof
Renovation



Mt . Echo Pavilion -
Completed Roof
Renovation Lighting

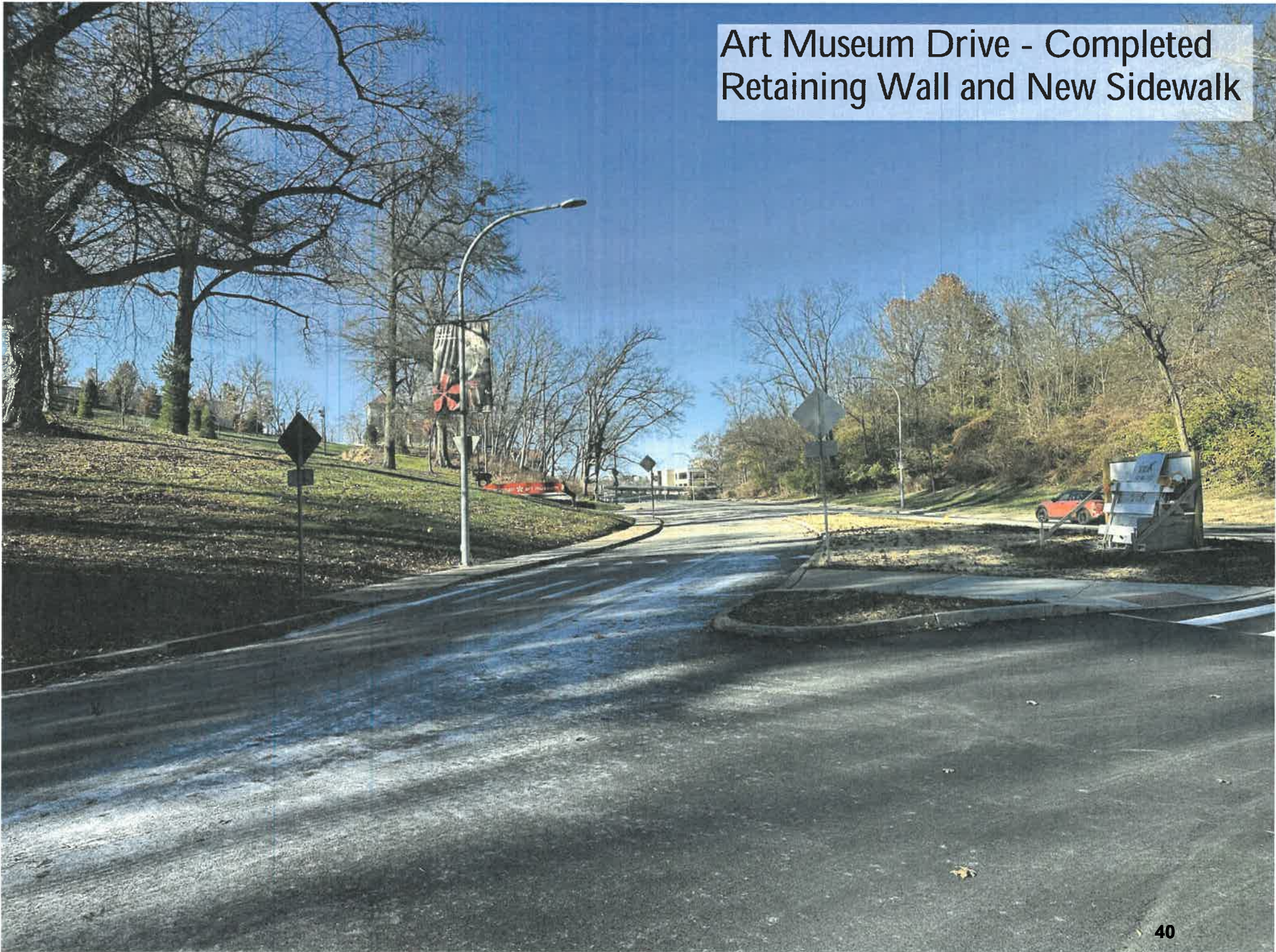


Art Museum Drive - Completed Retaining Wall and New Sidewalk

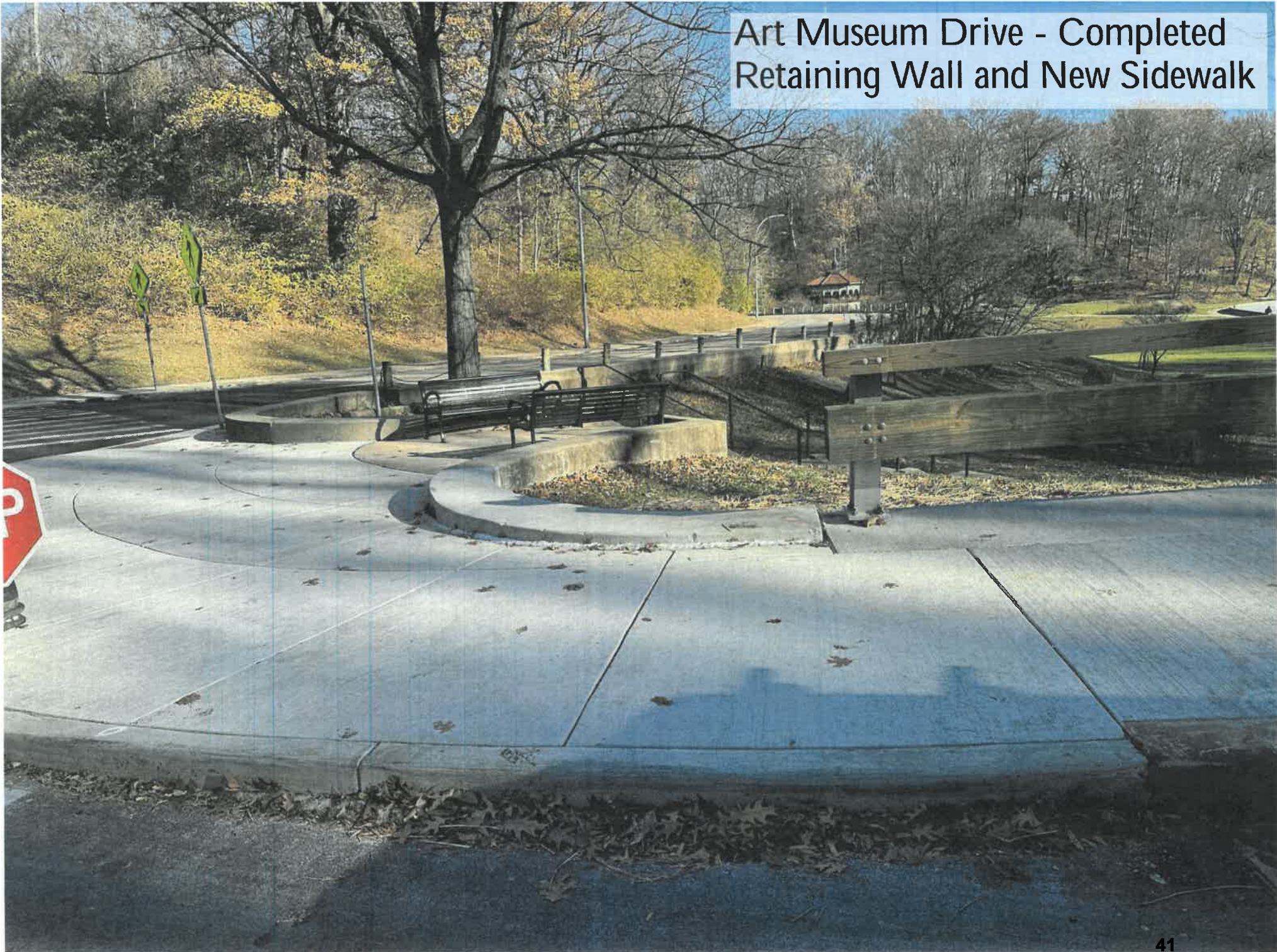
Art Museum Drive - Completed Retaining Wall and New Sidewalk



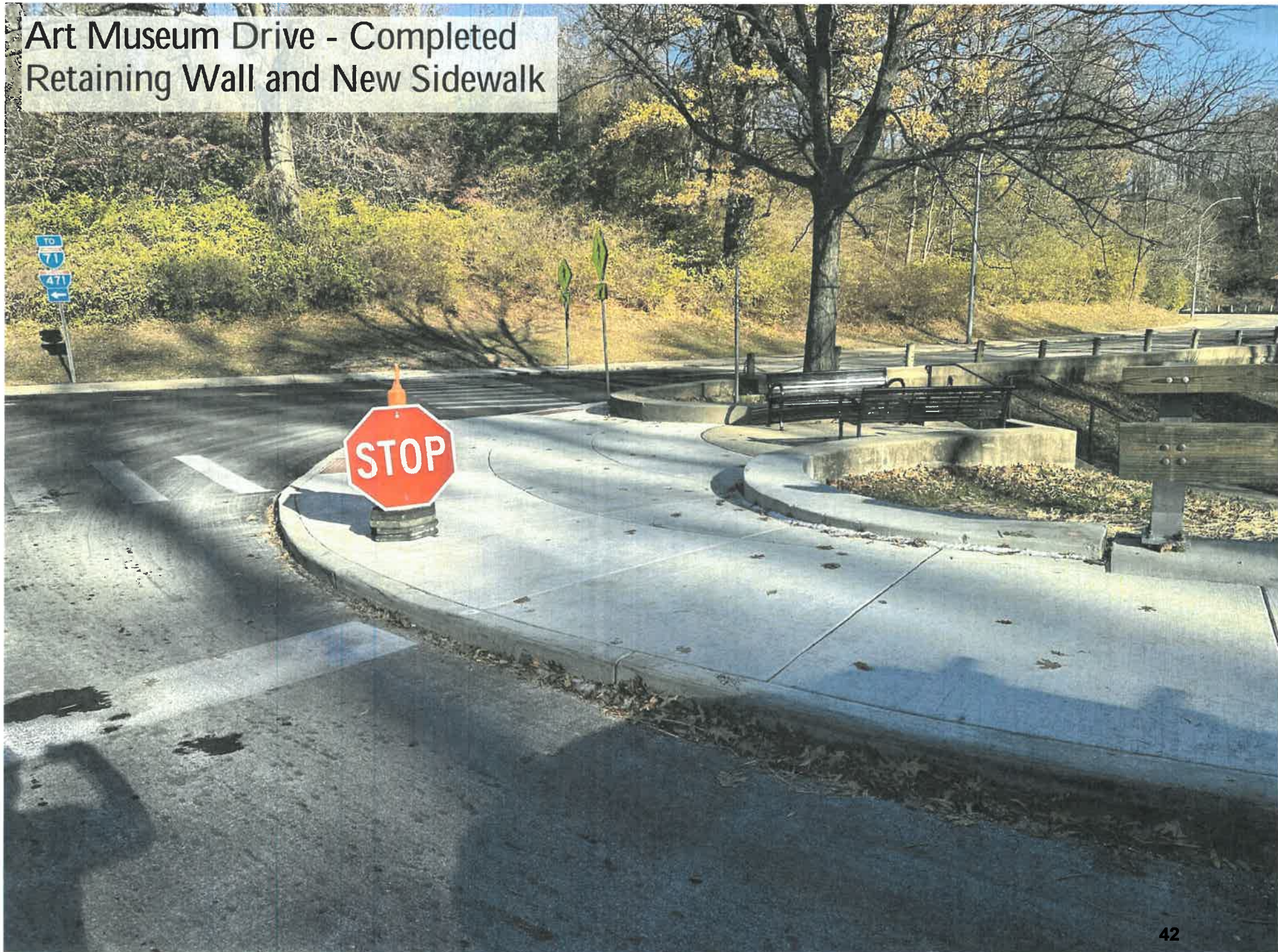
Art Museum Drive - Completed Retaining Wall and New Sidewalk



Art Museum Drive - Completed Retaining Wall and New Sidewalk



Art Museum Drive - Completed Retaining Wall and New Sidewalk





Theodore Berry International
Friendship Park - Flatwork

Theodore Berry International
Friendship Park - Flatwork



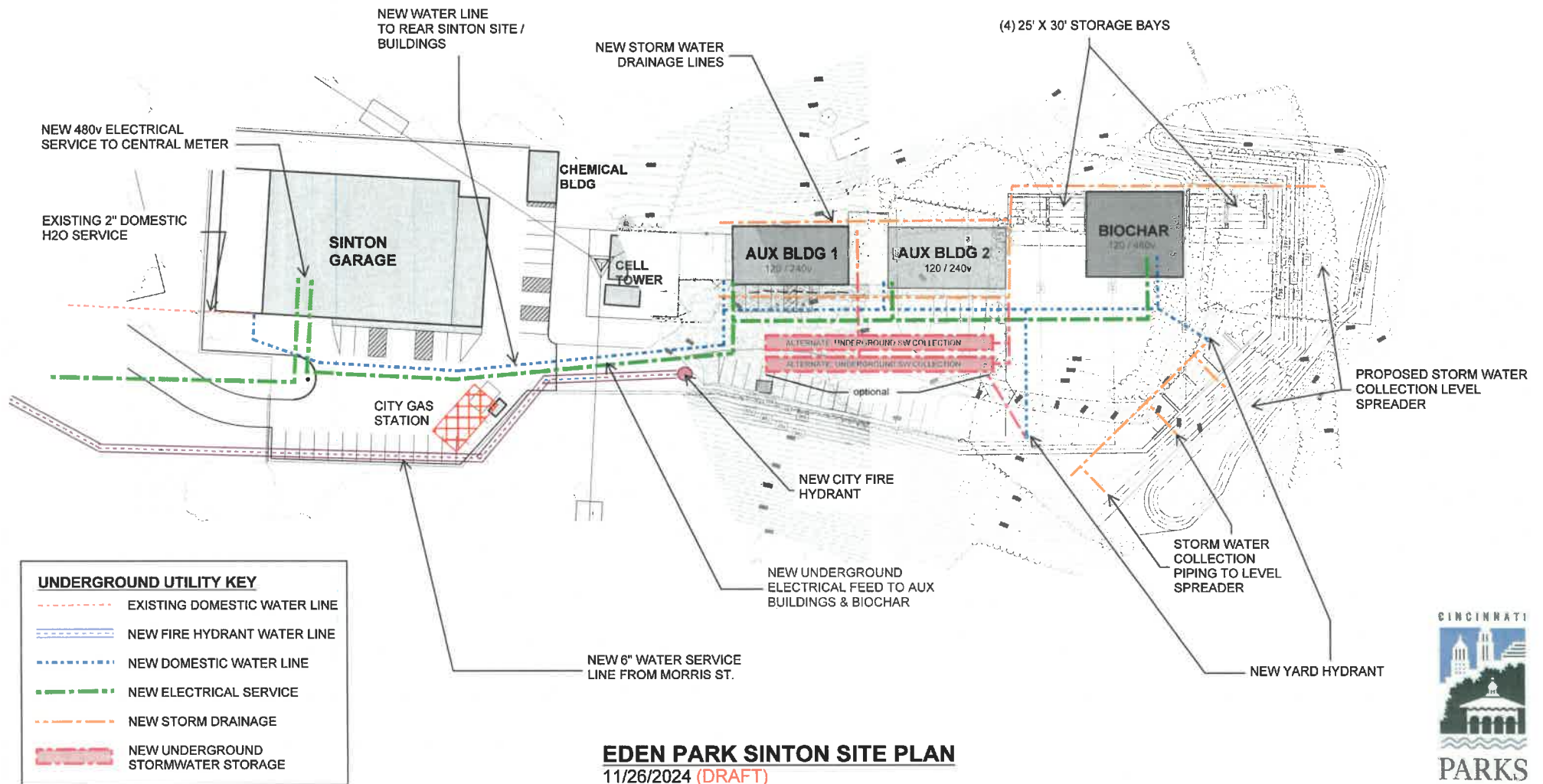
Theodore Berry International
Friendship Park - Flatwork



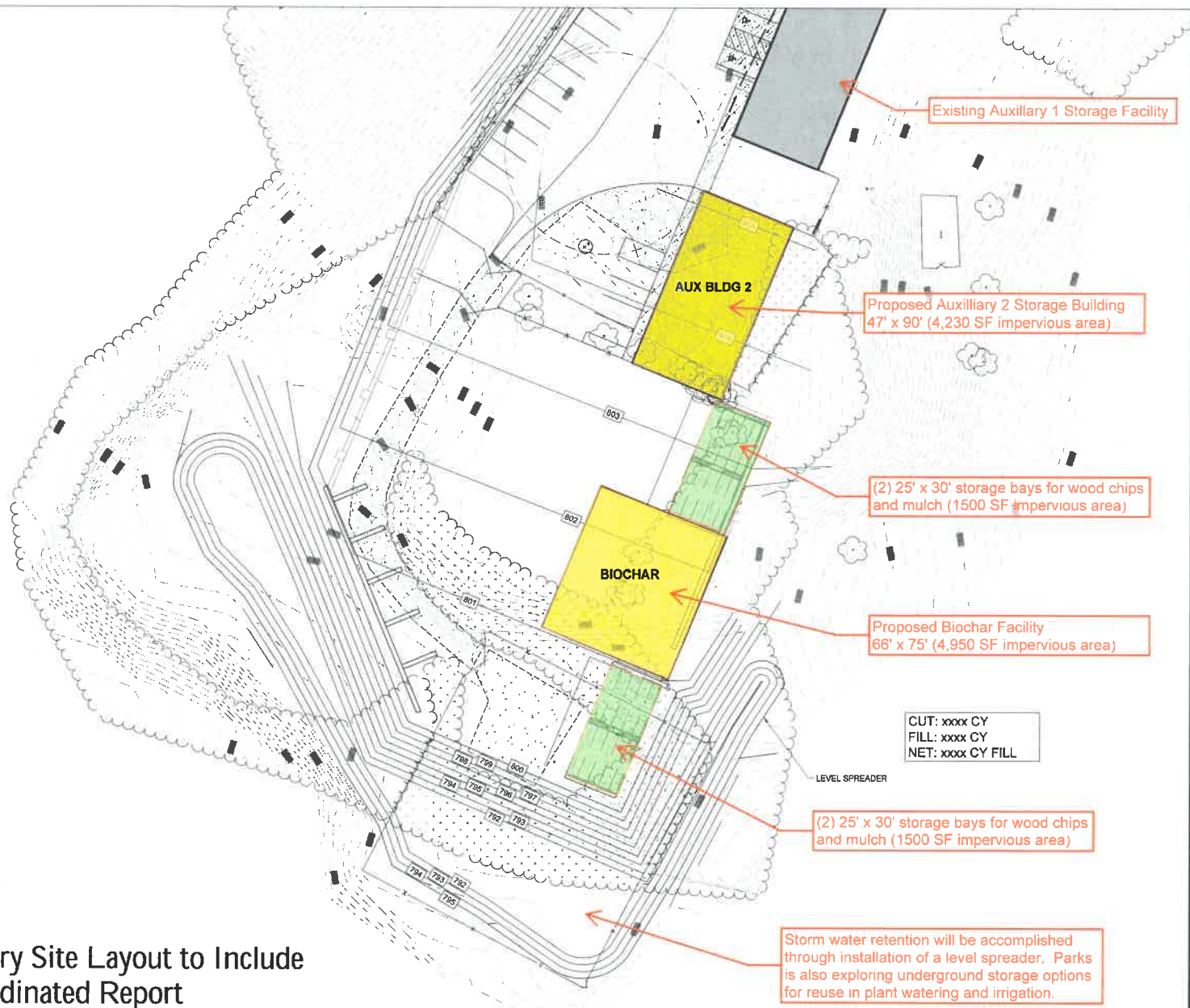


Theodore Berry International
Friendship Park - Repaired
Granite Stone Cap Pieces

Eden Park - Sinton Maintenance Garage Site Improvements Building Impervious Surface Additions

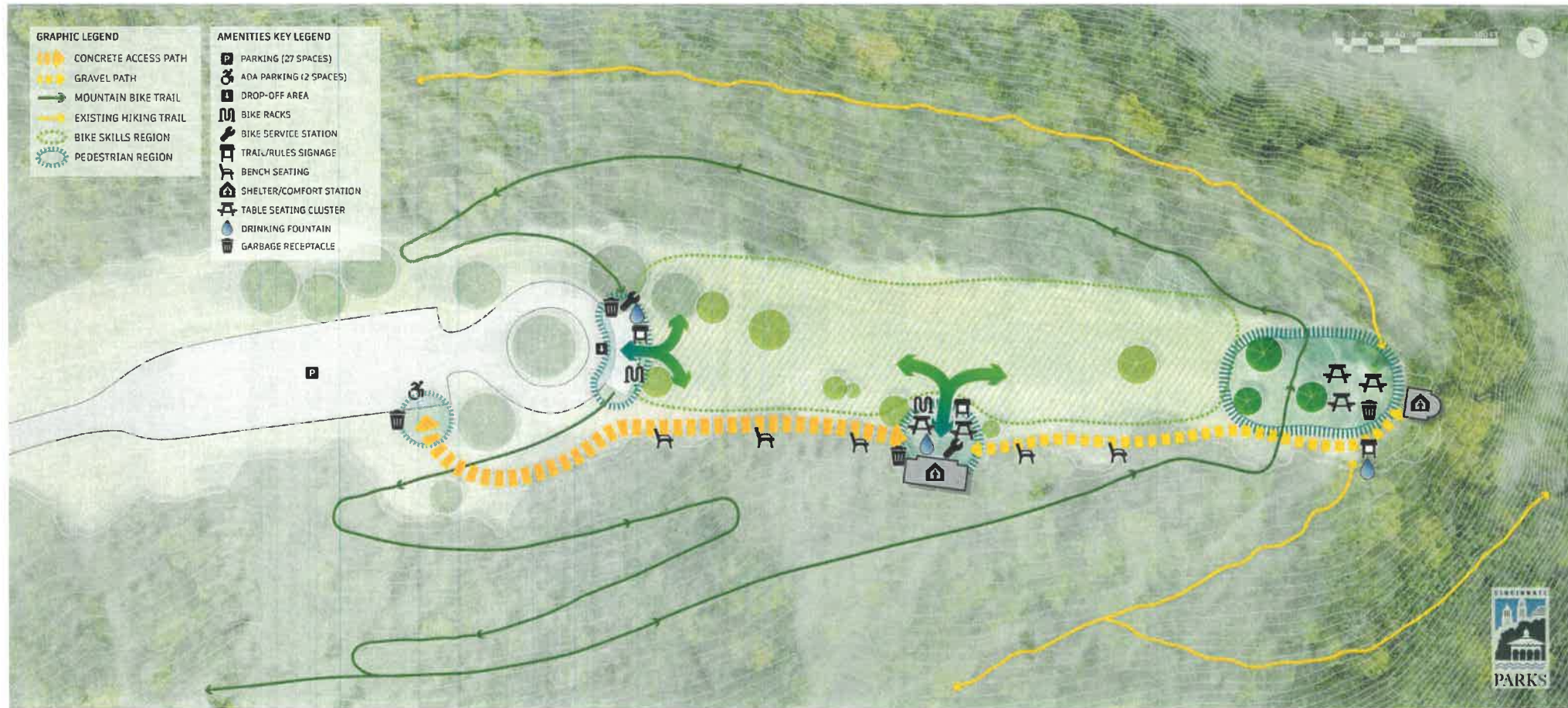


Sinton - Preliminary Site Layout to Include Biochar - for Coordinated Report



APR 22, 2024 DESIGN DEVELOPMENT

Mt. Airy - Area 23 Bike Skills Course - Overall Site Layout Concept



Mt. Airy - Area 23 Bike Skills Course - Overall Site Layout Concept



Wilson Commons Spinner



Wilson Commons Spinner





Date: December 19, 2024
To: Board of Park Commissioners
From: Jason Barron, Director
Subject: Grant Application/Acceptance – Parks Foundation Grants

BOARD OF PARK

COMMISSIONERS

Molly North
President

Kick Lee
Vice President

Susan F. Castellini

Phyllis McCallum

John E. Neyer

Background

The Cincinnati Parks Foundation receives contributions to fund a variety of programs and improvements. For the Park Board to utilize those funds, staff will apply for funds through a grant application process.

Description

Staff is requesting approval to accept the grants listed below from the Cincinnati Parks Foundation:

1. **\$9,500 – 2025 Nature Next Door Bussing**
The 2025 Nature Next Door Bussing grant will allow school students to travel at no cost to a Cincinnati Parks Nature Center to spend a day learning about nature.
2. **\$107,835 – Mt. Adams Greenspace**
Accept funds for the property purchase of Mt. Adams Greenspace and all associated costs and for park maintenance.

Recommendation

Staff respectfully requests the Board approve the application and acceptance of grant funds made to the Cincinnati Parks Foundation in an amount up to \$117,335.

Jason Barron
Director

Jenny Mobley
Deputy Director

Crystal Courtney
Division Manager

Herta Fairbanks
Division Manager

Joel Gross
Division Manager

Rocky Merz
Division Manager

Cincinnati Park Board

Financial Presentation – December 2024

BOARD OF PARK COMMISSIONERS

Molly North
Kick Lee
John Neyer

Susan F Castellini
Phyllis McCallum

Jason Barron – *DIRECTOR* **Jenny Mobley** - *Deputy Director* **Rocky Merz** - *DIVISION MANAGER*
Crystal Courtney - *DIVISION MANAGER* **Joel Gross** - *DIVISION MANAGER* **Herta Fairbanks** - *DIVISION MANAGER*

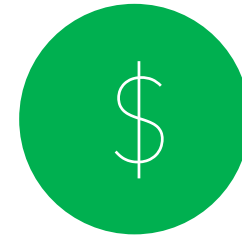
Table of Contents



SUMMARY



EXPENSES



YTD REVENUE



YTD PARK BOARD
FUND BALANCES



YTD PARK BOARD
TRUST BALANCES



FUND PURPOSE

Year to Date Expenses By Expense Type

As of November 30, 2024

Category	YTD Expended	Budget	Target Spend %	Actual Spend %	Variance
Advertising	\$ 56,041	\$ 79,585	39.4%	70%	31.0%
Auto & Truck Expense	\$ 209,397	\$ 548,156	42.2%	38.2%	-4.0%
Bank Fees	\$ 52,293	\$ 62,980	45.7%	83.0%	37.3%
Benefits & Taxes	\$ 1,878,206	\$ 4,648,440	44.1%	40.4%	-3.7%
Equipment	\$ 97,950	\$ 61,278	44.0%	159.8%	115.8%
Fuel	\$ 98,018	\$ 206,979	47.7%	47.4%	-0.3%
Insurance	\$ -	\$ 31,310	0.0%	0.0%	0.0%
IT	\$ 78,619	\$ 133,934	38.7%	58.7%	20.0%
Postage	\$ 1,172	\$ 3,308	34.7%	35.4%	0.7%
Professional Services	\$ 862,995	\$ 3,574,527	37.2%	24.1%	-13.1%
Rentals	\$ 86,736	\$ 335,435	34.1%	25.9%	-8.2%
Salaries	\$ 5,601,388	\$ 12,747,627	42.9%	43.9%	1.0%
Supplies	\$ 861,622	\$ 2,635,922	33.9%	32.7%	-1.2%
Taxes	\$ 9,687	\$ 1,004,741	96.0%	1.0%	-95.0%
Travel & Training	\$ 23,216	\$ 62,764	26.0%	37.0%	11.0%
Utilities	\$ 376,661	\$ 947,784	36.2%	39.7%	3.5%
	\$ 10,293,999	\$ 27,084,770	40.2%	46.1%	5.9%

Year to Date Expenses by Fund

As of November 30, 2024

Fund Name	Expenses	Budget	Target % Spend^	Actual % Spend	% Variance
General Fund	\$ 6,481,527	\$ 11,556,710	59.7%	56.1%	-3.6%
Stormwater Fund	\$ -	\$ 1,954,020	0.3%	0.0%	-0.3%
Hwy Greenspace (Street Construction Management)	\$ 171,428	\$ 421,230	45.7%	40.7%	-5.0%
Infrastructure Fund (Income Tax-Infrastructure)	\$ 813,941	\$ 1,629,270	41.7%	50.0%	8.3%
Sawyer Point	\$ 255,054	\$ 1,194,630	22.6%	21.4%	-1.2%
Park Donations and Special Activity	\$ 244,151	\$ 1,058,520	32.3%	23.1%	-9.2%
W.M. Ampt Fund (Free Concerts)	\$ 10,195	\$ 17,210	41.7%	59.2%	17.6%
Groesbeck Fund (endowment)	\$ 9,724	\$ 20,240	41.7%	48.0%	6.4%
Cincinnati Riverfront Park	\$ 154,635	\$ 1,558,180	41.7%	9.9%	-31.7%
Park Lodge / Pavilion Deposits	\$ 19,464	\$ 271,000	11.1%	7.2%	-3.9%
Krohn Conservatory	\$ 618,452	\$ 1,611,260	32.1%	38.4%	6.3%
Yeatman's Cove Trust	\$ -	\$ -	0.0%	--	--
Urban Forestry	\$ 36,470	\$ 50,500	42.6%	72.2%	29.6%
Private Endowment	\$ 420,311	\$ 2,541,220	35.7%	16.5%	-19.2%
Forestry Assessment	\$ 1,058,646	\$ 3,200,780	37.0%	33.1%	-3.9%
	\$ 10,293,999	\$ 27,084,770	32.4%	34.0%	-0.7%

unspent dollars returned to the City

^target increases monthly

Year to Date Revenue

As of November 30, 2024

Fund Description	FY25 Revenue	FY25 Budget	Target % Revenue	Actual % Revenue	% Variance
318 - Sawyer Point	\$590,458	\$648,500	49.8%	91.0%	41.2%
326 - Parks Donations and Special Activi	\$546,298	\$715,250	36.6%	76.4%	39.8%
329 - Smale Fund	\$467,711	\$1,431,000	32.8%	32.7%	-0.1%
330 - Pavilions	\$10,070	\$282,630	61.4%	3.6%	-57.8%
332 - Krohn	\$638,876	\$1,805,000	30.1%	35.4%	5.3%
Grand Total	\$2,253,414	\$4,882,380	42.1%	47.8%	5.7%

Items of Note:

- Sawyer Point Revenue target to actual is significantly different due to the budgeted revenue for FY25 being based on revenue for FY24 during which the parking revenue was artificially deflated due to the inability to accept credit cards for much of the year.
- Parks Donations and Special Activities are above target as donations are neither cyclical nor predictable.
- Pavilion rental income shows as behind target due to the way in which Premier Park Events submits rental payments.

Park Board Fund Balances

As of November 30, 2024

Cincinnati Park Board *Fund Balances*

Fund	Name	Balance as of				
		7/31/2024	8/31/24	9/30/24	10/31/2024	11/30/24
318	Sawyer Point	\$1,289,846	\$1,370,267	\$1,377,356	\$1,323,636	\$1,493,839
326	Park Misc Revenue & Special Activity	\$1,083,603	\$1,047,028	\$1,057,711	\$1,292,091	\$1,310,481
327	WM Ampt Free Concerts	\$24,322	\$22,172	\$16,807	\$19,902	\$19,127
328	Groesbeck Endowment	\$173,596	\$173,596	\$170,972	\$165,572	\$165,572
329	Cincinnati Riverfront Park	\$3,069,755	\$3,173,561	\$3,250,978	\$3,294,426	\$3,214,061
330	Park Lodge/Pavilion Deposits	\$1,844,384	\$1,843,719	\$1,853,125	\$1,852,520	\$1,833,714
332	Krohn Conservatory	\$1,484,781	\$1,535,540	\$1,564,951	\$1,452,423	\$1,292,030
335	Schmidlapp Endowment	\$4,312	\$4,312	\$4,312	\$4,312	\$4,312
403	Yeatman's Cove Park Trust	\$611,709	\$611,709	\$615,049	\$615,049	\$615,049
428	Urban Forestry	\$539,592	\$539,559	\$539,559	\$607,095	\$571,564
430	Parks Private Endowment	\$822,615	\$718,737	\$647,538	\$604,540	\$487,786
706	Ampt Trust	\$126,987	\$128,598	\$130,199	\$130,199	\$131,810
707	Groesbeck Trust	\$38,696	\$38,965	\$43,698	\$43,698	\$43,977
708	Schmidlapp Music	\$50,703	\$50,703	\$50,988	\$50,988	\$50,988
752	Permanent Capital Improvement	\$938,993	\$946,754	\$984,072	\$1,008,026	\$1,013,420
792	Forestry Assessment	\$3,885,314	\$3,753,786	\$3,546,309	\$3,339,383	\$2,980,773
Total All Funds		\$15,989,208	\$15,959,006	\$15,853,624	\$15,803,860	\$15,228,502

Park Board Funds Remaining Available Spend

As of November 30, 2024

Cincinnati Park Board Available Spend Calculation

Fund Name	November '24 Balance	Remaining Expenses	Remaining Revenue**	Recommend Reserves	Available for Spend Dollars
318 Sawyer Point	\$1,493,839	\$939,576	\$58,042	\$450,000	\$162,305
326 Park Donations and Special Activity	\$1,310,481	\$814,466	\$168,952	\$400,000	\$264,967
329 Cincinnati Riverfront Park	\$3,214,061	\$1,403,545	\$963,289	\$800,000	\$1,973,805
330 Park Lodge/Pavilion Deposits	\$1,833,714	\$251,536	\$272,560	\$200,000	\$1,654,738
332 Krohn Conservatory	\$1,292,030	\$992,808	\$1,166,124	\$700,000	\$765,346
403 Yeatman's Cove Park Trust	\$615,049	\$0	(\$3,340)	\$500,000	\$111,709
752 Permanent Capital Improvement*	\$1,013,420	\$0	(\$84,429)	\$600,000	\$328,991
Total Available	\$10,772,593	\$4,401,931	\$2,541,197	\$3,650,000	\$5,261,860

*Capital Improvement Budget has not been released yet

**Negative Remaining Revenue balance indicates greater than anticipated revenue

Park Board Endowment Fund Summary

As of November 30, 2024

Cincinnati Board of Park Commissioners

Endowment Fund Summary

Fund Name	Jul-24 Balance	Aug-24 Balance	Sep-24 Balance	Oct-24 Balance	Nov-24 Balance
<u>Trustee</u>					
Bettman	\$2,859,649	\$2,911,431	\$2,963,083	\$2,907,738	\$3,041,140
Drabner	\$1,498,483	\$1,527,323	\$1,554,208	\$1,529,879	\$1,598,727
Fleischmann	\$898,903	\$916,147	\$932,253	\$917,654	\$958,969
Fleischmann	\$3,242,165	\$3,304,575	\$3,362,752	\$3,310,123	\$3,459,071
Geier	\$2,233,940	\$2,276,945	\$2,317,031	\$2,280,770	\$2,383,404
Miles-Edwards	\$3,487,817	\$5,464,422	\$5,526,462	\$5,456,699	\$5,685,061
Levy	\$44,057	\$45,004	\$45,851	\$45,276	\$47,432
Sub-total	\$14,265,014	\$16,445,847	\$16,701,640	\$16,448,138	\$17,173,805
<u>Beneficiary Only</u>					
Hauck- Sooty Acres	\$555,216	\$565,251	\$573,776	\$561,916	\$587,882
Hauck - Fountain Sq	\$1,546,265	\$1,573,965	\$1,597,554	\$1,564,826	\$1,636,515
Meyer	\$4,960,778	\$5,051,267	\$5,128,172	\$5,022,458	\$5,256,147
Sub-total	\$7,062,259	\$7,190,483	\$7,299,502	\$7,149,199	\$7,480,544
Endowment Total	\$21,327,273	\$23,636,330	\$24,001,142	\$23,597,337	\$24,654,349
Commissioner Fund 430	\$822,614	\$718,737	\$647,538	\$604,540	\$487,786
Commissioner Money Market Acct	\$1,663,038	\$1,812,583	\$2,171,101	\$2,240,838	\$2,381,473
Commissioner Investment Acct	\$1,668,132	\$1,675,553	\$1,683,003	\$1,687,885	\$1,694,679
Total Commissioner Dollars	\$4,153,784	\$4,206,873	\$4,501,642	\$4,533,264	\$4,563,938
Grand Total	\$25,481,057	\$27,843,203	\$28,502,784	\$28,130,601	\$29,218,286

Fund Purpose

Fund Number	Fund Name	Fund Purpose
50	General Fund	City Tax Fund - Used for General Operational Expenses
107	Stormwater Fund	Used for litter pickup (Salary reimbursement)
301	Hwy Greenspace (Street Construction Management)	Ohio motor vehicle tax fund - used for Hwy Greenspaces
302	Infrastructure Fund (Income Tax-Infrastructure)	City Tax Fund - Used for General Operational Expenses
318	Sawyer Point	To account for receipts and expenditures in the operation and maintenance of Bicentennial Commons at Sawyer Point, including the support of capital improvements and all monies received from fees and contributions
326	Park Donations and Special Activity	Fund No. 326 was established in 1932 for the purpose of accounting for donations made for various Parks Department purposes, but expanding the purpose of this fund to include capital improvements as an eligible use will enable the Parks Department to make improvements to Parks facilities
327	W.M. Ampt Fund (Free Concerts)	To account for money received as income from Investment of bequest and expenditures for the costs of concerts in various parks
328	Groesbeck Fund (endowment)	To account for money received from the investment of bequest and expenditures for the cost of concerts in Burnet Woods.
329	Cincinnati Riverfront Park	Established for the purpose of accepting donations, program funds, event funds, lease revenues and common area maintenance income from public and private entities to be used for park operations maintenance and capital replacements.
330	Park Lodge / Pavilion Deposits	Fund No. 330 was established in 1937 for the purpose of accounting for deposits made for the use of lodges and the expenditures for the maintenance of the lodges, replacements of damages to the lodges, and refunds of overages contained in the amounts collected, but expanding the purpose of this fund to include capital improvements as eligible expenditures will allow the Parks Department to make upgrades to lodges and pavilions;

Fund Purpose

Fund Number	Fund Name	Fund Purpose
332	Krohn Conservatory	To account for deposits for admissions and programs for Krohn. To deposit and expend monies collected by the Park Board Volunteers through the Friends of the Krohn organization and to receive donations from private sources and making expenditures for permanent improvements and operating expense at Krohn
335	Schmidlapp Endowment	To account for money received as income from Investment of bequest and expenditures for the costs of concerts in various parks.
403	Yeatman's Cove Trust	To receive \$500,000 gift from Proctor & Gamble to be used for the operation and maintenance of said park in accordance with the terms and conditions of the Trust Agreement.
428	Urban Forestry	To receive funds from the sale of forest products, donations, permit fees and compensatory payments and to make sure such expenditures to maintain the Urban Forest Management Program
430	Private Endowment	Established for the purpose of accounting for revenue from various private endowments to be used for park operations, maintenance, programs, events, and capital projects only at Parks facilities.
752	Permanent Improve Fund	To account for the revenue received from the rental, lease or sale of any park property. Expenditures may be made for maintaining and operating the property, including the payment of taxes, pending the use of the property for park purposes, and purchasing, constructing or acquiring permanent improvements for park purposes, but only when specifically authorized by ordinance.
792	Forestry Assessment	Based on a summary of the special assessment for street trees provided by the Hamilton County Auditor's office, the following detailed information is provided concerning the assessment revenue. The revenue is calculated at the rate of 21 (as of 2019) cents per front footage for all property within the City limits that abuts a public right-of-way.