805 CENTRAL AVE, SUITE 500
CINCINNATI, OHIO 45202
P: 513-352-2480
C: 513-614-3135
WWW.CINCINNATI-OH.GOV

Courtesy Inspection Application Number

Please provide answers to the following questions. The answers will help determine the inspection team and inspection focus. A complete application and checklist is **required for each property**.

Any questions please contact **Jesse Urbancsik, Development Manager** | **513-614-3135 (c)** or **513-352-2480.**

APPLICANT INFORMATION
Name:
Address:
Phone #:
Email Address:

PROPOSED BUSINESS INFORMATION
Business Name:
Business Address:
Type of Business:

GENERAL INFORMATION

- What is the previous use of the building? _____
- Is the Business located in an existing building? Yes:☐ No:☐ Not Sure:☐
- Do you own the property? Yes:☐ No:☐ Under Contract:☐
- How many square feet is the building? _____
- How many parking spaces are proposed? _____
- Do you plan to have an outdoor area in the right-of-way? Yes:☐ No:☐ Not Sure:☐
- Have you applied for water availability? Yes:☐ No:☐ Not Sure:☐
- Have you applied for sewer availability? Yes:☐ No:☐ Not Sure:☐
- Will there be any food served on site? Yes:☐ No:☐ Not Sure:☐

If yes, please answer the next question and Contact MSD at 513-244-5588 to complete Food Service Operation Form

- Has a food service license been obtained from the Health Department? Yes:☐ No:☐ Not Sure:☐
- Is there any City funding involved in the project? Yes:☐ No:☐ Not Sure:☐

WHAT ELSE WOULD YOU LIKE FOR US TO KNOW ABOUT YOUR PROJECT

FOR OFFICE USE ONLY

Meeting Date & Time: _____ Development Manager Signature:_____

To Track your Project Online go to: (https://cagis.hamilton-co.org/opal/apply/ezTrakSearch.aspx)