

City of Cincinnati
Greater Cincinnati Water Works
Claim Form



GREATER CINCINNATI
WATER WORKS

A Service of The City of Cincinnati

Procedure for Filing a Claim with the City of Cincinnati, Greater Cincinnati Water Works

Claimant should provide the information listed below:

1. Written statement describing the incident
2. Dated pictures of the damage, if available
3. Written statement of costs incurred, including copies of any relevant invoices and paid receipts
4. Copy of all claimant's insurance coverage relevant to this claim showing all deductibles
5. Copy of written evidence that insurance has denied your claim

Claimant's Name:

Telephone:

Street Address:

City:

State:

Zip Code:

Date of Incident (MM/DD/YY):

Approximate Time of Incident (HH:MM am/pm):

Location of Incident:

Witness(es)

Name:

Contact information:

Brief Description of Incident (attach additional pages if needed):

Mail this form to:

Damage Claims

Greater Cincinnati Water Works - Business Services

4747 Spring Grove Avenue

Cincinnati, OH 45232

513-591-6718 Damage Claim Hotline

Please attach applicable documents listed in items 2-5 above.