

**The Banks – Phase 1 – Public Infrastructure Development Parking Garage and Street Grid
Monthly Workforce Tracking Form**

Contractor Name:				Contract Value \$:		Contract #:		Project #:			
Date Submitted:				Reporting Dates: From _____ To _____							
Contact Person:				Business Status: (Circle all that apply) Banks SBE MBE WBE							
Contractor Address:				Federal Tax ID (FTID) Number:							
City/State/Zip:										County:	
Telephone Number:				Email:							

Trade Contract Description: _____

The Banks Workforce

Job Category Trade Employees	Total Employee Hours Worked				Total Minority/Female (Hours)				Caucasian (Hours)		African American (Hours)		Asian American (Hours)		Hispanic American (Hours)		Native American (Hours)	
	M	Total % M	F	Total % F	M	Total % M	F	Total % F	M	F	M	F	M	F	M	F	M	F
Journey Workers																		
Apprentices																		
Helpers																		
Others																		
Grand Totals		%		%		%		%										

Banks SBE - SBE certified for the Banks Project by the City of Cincinnati

Contractor Representative: _____
Signature
Title
Date

**The Banks – Phase 1 – Public Infrastructure Development Parking Garage and Street Grid
Monthly Number of Employees Report**

Contractor Name:	Contract Value \$:	Contract #:	Project #:
Date Submitted:	Reporting Dates: From _____ To _____		
Contact Person:	Business Status: (Circle all that apply) <div style="display: flex; justify-content: space-around; width: 100%;"> *Banks SBE MBE WBE </div>		
Contractor Address:	Federal Tax ID (FTID) Number:		
City/State/Zip:			County:
Telephone Number:	Email:		

NUMBER OF EMPLOYEES

Joint Policy Questions	Total # of Employees	Combined Minority & Women Participation		Caucasian Men		Women		Minority	
		Total Number Minority and/or Women	Percentage of Total Employees (Goal = 22%)	Total Number of Caucasian Men	Percentage of Total Employees	Total Number of Women	Percentage of Total Employee	Total Number of Minorities	Percentage of Total Employees
Total number of employees working on this Banks contract									
Total number of full-time employees working on this Banks contract [6.6 (a) (i)]									
Total number of part-time employees working on this Banks contract [6.6 (a) (i)]									
Total number of employees on this Banks contract (who perform work directly or indirectly) who live in the Cincinnati Middletown MSA [9.1 (a)(ii)]									

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Do you expect to hire additional employees to work on this Banks Project? Yes No

If so, please provide a general description of the skills and capability requirements for each additional employee _____

Contractor Representative: _____
Signature
Title
Date

The Banks – Phase 1 – Public Infrastructure Development Parking Garage and Street Grid Monthly Employee Information Report			
Contractor Name:	Contract Value \$:	Contract #:	Project #:
Date Submitted:	Reporting Dates: From _____ To _____		
Contact Person:	Business Status: (Circle all that apply) *Banks SBE MBE WBE		
Contractor Address/:	Federal Tax ID (FTID) Number:		
City/State/Zip:			County:
Telephone Number:	Email:		
Trade Contract Description:			

Employee Information Form									
Employee Name	Minority		Female		Full-/Part-Time (FT or PT)	Home Address	Telephone	Email Address (If Available)	Job Category
	Yes	No	Yes	No					

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The undersigned certifies that the information recorded above is correct, and that each of the representations set forth above is true. The undersigned further acknowledges that any misrepresentation hereon may result in termination of contract and/or prosecution under applicable Federal and State laws concerning false statements and false claims.

Contractor Representative: _____ Title: _____ Date: _____