



Cincinnati Police Department  
**STAFF NOTES**

September 16, 2008

**I N S I D E**

**Planning Section**

- [Revision to Form 655T, M.U.T.T. Payout Instructions](#)
- [Felony Referrals](#)
- [Utilizing the Mobile Digital Video Recorder \(DVR\)](#)
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**Police Communications Section**

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**City Matters**

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**1. REVISION TO FORM 655T, MUTT PAYOUT INSTRUCTIONS**

Effective **Tuesday, September 23, 2008**, the fine for most traffic violations will increase. The increase in fines has been mandated by the State of Ohio.

Revised Form 655T, Ohio Multi-count Uniform Traffic Tag Payout Instructions, will be available to the districts prior to the date of the increase. Officers are directed to discard the existing (purple) Form 655T, bearing a revision date of 8/05, upon the effective date for the new rates. The old forms may be placed in the Department's paper recycling bins located in the districts. The District Administrative Supervisors will be contacted by Planning Section when the new Form 655T, Payout Instructions, is available at Supply Unit for pick-up.

**2. FELONY REFERRALS**

The Hamilton County Clerk of Courts is no longer accepting referrals for felonies. In order to get a warrant issued by the Clerk for a felony charge, an officer **must** be present. In addition, all officers must fill out the bond information sheet completely.

**3. UTILIZING THE MOBILE DIGITAL VIDEO RECORDER (DVR)**

Internal Investigations Section (IIS) recently completed an investigation into a citizen complaint of racial profiling. The citizen based the complaint upon two independent traffic stops, involving two different drivers, of two separate vehicles, occurring over one month apart. The drivers involved were related.

A portion of the investigation included a thorough review of the mobile Digital Video Recorder (DVR) evidence from each traffic stop. The DVR recordings, in conjunction with other evidence, resulted in IIS closing the complaint as unfounded.

Department personnel are reminded of the value of the mobile DVR evidence in refuting citizen allegations of misconduct. The DVR can serve as a powerful and unbiased witness.

**4. OHIO DEFERRED COMPENSATION PROGRAM**

Mr. Thomas Bugher, with the Ohio Deferred Compensation Program, will be in the third floor conference room of District One, on Monday, September 22, 2008, from 1200 to 1600 hours. Any personnel wishing to meet with him are invited to stop by. No appointment is necessary. If personnel wish to contact him for a private conversation, Mr. Bugher can be reached at (513) 829-6499.

## 5. DISPATCHING AN “OFFICER NEEDS ASSISTANCE”

A recent suggestion made through a Department Suggestion Box requested that during an “Officer Needs Assistance” broadcast, Police Communications Section (PCS) personnel announce both the district of occurrence and cross streets. PCS has reviewed their procedures and the response is as follows:

Announcing police district is already included in PCS Standard Operating Procedure (SOP) #56, All County Broadcasts, (ACB) which reads - in part:

**“These broadcasts should begin immediately after the (ACB) tones with, ‘Officer Needs Assistance,’ giving location, neighborhood or (if specific location unknown) at least police district.”**

Announcing cross streets requires additional explanation: Cross streets are immediately available and included in assistance/high risk dispatches when an officer is on a verified radio run; otherwise, identifying cross streets involves additional functions with the Computer Aided Dispatch (CAD), which can be temporarily cumbersome as other dispatch tasks are being performed. However, understanding the value of cross streets, a PCS training bulletin has been distributed to ensure:

1. PCS personnel understand/follow SOP #56.
2. Addresses are verified in the CAD once an officer is placed in a 2-7 status.
3. PCS personnel perform the additional functions to obtain and dispatch cross streets on assistance runs as soon as the opportunity arises.
4. Dispatchers request assistance in obtaining cross street information from a supervisor or other PCS employees if current tasks do not allow the opportunity.
5. PCS managers monitor personnel ensuring best officer safety practices are being performed.

## 6. THANK YOU LETTERS

[Attached](#) to these Staff Notes are letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department and specifically the following personnel:

Sergeant William Bell  
Sergeant Brent McCurley  
Sergeant Gregory Crowell  
Police Specialist Ryan Jones  
Police Officer Paul Graves, Jr.  
Police Officer Carl Blackwell, Jr.  
Police Officer Deon Mack, Sr.  
Police Officer Steven Givens  
Police Officer Jason Lindle  
Police Officer Carol Walker  
Police Officer David Knox

Sergeant Timothy Fritz  
Sergeant Charles White  
Police Specialist Jason Lamb  
Police Officer Princess Davis  
Police Officer Stephen Bender  
Police Officer Alicia Essert  
Police Officer Julie Knollman  
Police Officer Gerald Knight  
Police Officer David Donnell  
Police Officer Adrienne Brown

# City Matters

*"News that Matters for People Who Make a Difference"*



September 12, 2008

Volume 6, Issue 26

## NEW PERFORMANCE APPRAISAL SYSTEM

The City Manager will roll out a new performance appraisal system for Department Heads (Division 5), Senior Management (Division 8), Middle Management (Division 0) and union members of the Cincinnati Organized and Dedicated Employees (CODE) today. This new system was designed over the past year by leaders of the Human Resources Department, engaging employees from several departments in focus groups, and was approved recently by me. It will take a little over a year and a half to fully implement.

While this new appraisal system is to be used by the employees identified above, I want to inform all city employees of the standards contained in this system, especially in the Essential Values section. These standards are basically my expectations for behaviors and values from all City of Cincinnati employees for reasons you have heard me explain before. That is, in order to make Cincinnati the place to visit, live, or locate a business, we need all employees focused on the community's need for public safety, economic development, neighborhood investment, and excellent delivery of services.

The price is too high to rely on the status quo. We need to remain committed to the Charge for Change to accomplish our goals and celebrate the continued growth of Cincinnati. Whether you are an employee identified above or not, please take the time to read through the materials of this new system. Thank you for your continued support.

The new performance appraisal system is available under the Forms section of City Matters at <http://citymatters.rcc.org/HR/DOCS/PerformanceEvaluation.doc>. Instructions are available at <http://citymatters.rcc.org/hr/Docs/PerformanceEvaluationInstructions.doc>.

## JOIN MAYOR MALLORY FOR HIS COURTYARD SOCIAL

Mayor Mark Mallory is hosting a Courtyard Social **on Friday, September 19, 2008, from 11 a.m. to 2 p.m.** Enjoy BBQ, peach cobbler, Graeter's Ice Cream and drinks with your fellow employees and Mayor Mark Mallory, and be sure to try the Mayor's Ice Cream Float.

## **2008 UNITED WAY CAMPAIGN OFF TO A WIN**

The 2008 City of Cincinnati United Way scored big this past Monday on the field of Paul Brown Stadium! The campaign is off to a great start. Visit the City's United Way webpage at <http://citymatters.rcc.org/2008uwc/> to see upcoming events, amounts pledged to date, and to pledge online. Our contributions improve to lives of those living in our own community.

This year the United Way is inviting the community to LIVE UNITED. As City employees, we LIVE UNITED every day as we better the quality of life of our citizens and invest in our neighborhoods through our many programs and services.

Make sure your pledges are in and look out for the Prize Patrol at a location or on an email near you for special incentive prizes and the Grand Prize Trip to Florida! Contact your Department's United Way Coordinator to get your pledge card.

## **PULL PARTY ON PLUM**

Please make plans to come out to the 1<sup>st</sup> Annual **"Pull Party on Plum"**! **on Wednesday, September 17<sup>th</sup>, 2008 11am-1pm on 801 Plum Street**, in front of City Hall. Four city departments: MSD, Water Works, Fire & Public Services will field a team to pull their Equipment/Truck to Victory! Trophies for the winning & losing team. You can help cheer them on to victory and take chances on your favorite team, with all proceeds going to United Way. **FREE hot dogs & chips to the first 200.** Chances for prizes and a great time in front of City Hall! For information, please contact Diana Frey @ 560-8579.

## **FLEET SERVICES CAR SHOW**

Please plan to attend this year's fabulous, **annual United Way Fleet Services Car Show at the Fleet Services Facility on Friday, September 19<sup>th</sup>**. Food, Music by WGRR, surprise DJ, Split the Pot. Awards. Lots of Great Cars! If you want to show your car please contact Dave Cavanaugh, Dave Taylor, Ken Bertke, or Steve Kallay at Fleet Services @ 352-3680.

## **SAVE ENERGY, SAVE GREEN, BE GREEN**

On Saturday, September 20, 2008 at 1:30 p.m., join environmental scientists and educators from the University of Cincinnati for a FREE workshop which explores home energy usage and how homeowners can save on energy. The workshop will be held at the Krolfifer Room at St. John's Unitarian Universalist Church, 320 Resor Avenue, Cincinnati Ohio 45220. Register by email at [saveenergycincy@yahoo.com](mailto:saveenergycincy@yahoo.com).

## **FALL BLOOD DRIVE**

The City of Cincinnati will host a **Fall Blood Drive on Tuesday, September 23 with staff available in the morning from 9 a.m. - 11:45 am and the afternoon from 1 - 3 p.m.** The Hoxworth bus will be parked on Central Avenue across from across from Centennial Plaza. To schedule a donor appointment, please go to [www.Hoxworth.org/cityofcinti](http://www.Hoxworth.org/cityofcinti) or contact Debra Parrish via e-mail at [debra.parrish@cincinnati-oh.gov](mailto:debra.parrish@cincinnati-oh.gov) or at (513) 352-1508. Your support is appreciated and needed!

## **NEW 3-YEAR CODE CONTRACT PASSED BY CITY COUNCIL**

Cincinnati City Council voted unanimously in favor of passage of a new 3-year contract for CODE (Cincinnati Organized & Dedicated Employees). The agreement was approved by the membership of CODE by an overwhelming majority. The new agreement will be in effect retroactive to March 2008 and run to March 2011. CODE represents approximately 1200 Division O positions within the City of Cincinnati family.

## **FEEDBACK**

If you have any suggestions or feedback, please contact Tiffany Hardy in the City Manager's Office at 352-5377 or via e-mail at [tiffany.hardy@cincinnati-oh.gov](mailto:tiffany.hardy@cincinnati-oh.gov).

**Next Issue Publication: September 19, 2008.** Please submit any articles by Wednesday, September 17, 2008 to [tiffany.hardy@cincinnati-oh.gov](mailto:tiffany.hardy@cincinnati-oh.gov) <<mailto:tiffany.hardy@cincinnati-oh.gov>>.

August 30, 2008

Michael Cureton  
Assistant Police Chief  
City of Cincinnati  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Chief Cureton:

On behalf of The Orator Academy, I want to personally thank the City of Cincinnati for giving our organization the opportunity to serve the youth of Cincinnati through the "Community Preventive Education Program".

As a first time Grantee, Sergeant William Bell and Ms. Arin Napier were outstanding and professional in answering any questions that the Academy had.

Enclosed, please find a status report documenting compliance with the Scope of Services for the community-based drug and alcohol preventive educational program delivered at Woodward Career Technical High School, June 16-August 1, 2008.

The Orator Academy along with collaborating partnerships developed in 2008, are in position to provide a more effective community-based drug and alcohol preventive program for the youth of Cincinnati and hope that you will consider The Orator Academy in the future.

Once again, we thank you for selecting our organization.

Respectfully,

Kwesi Babatu  
President



CC: Sergeant William Bell, Arin Napier, Col. Thomas H. Streicher, Jr., Milton Dohoney, Jr., Mayor Mark Mallory

# St. Xavier Church



607 Sycamore Street | Cincinnati, Ohio 45202 | Phone 513-721-4045 | Fax 513-723-0451

September 3, 2008  
*Gregory the Great*

Colonel Thomas H. Streicher, Jr.,  
Police Chief  
Cincinnati Police Department  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Colonel Streicher:

With this letter I want to make you aware of the outstanding service and assistance of Sergeant Timothy A. Fritz of the Special Events Committee with our second-annual Block Party at St. Xavier Church. Once again, Sergeant Fritz was helpful, encouraging, and indispensable to our event's success.

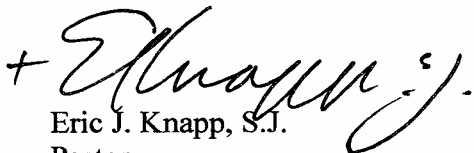
The Downtown Dash and Block Party is an event that has the goal of bringing various people to our neighborhood. Proceeds from the event are ear-marked to help those in need; instead of it being a fund raiser for the church it is more of a friend-raiser for the neighborhood. I am grateful that the Cincinnati Police are partnering with us in this endeavor.

Additionally, the other Cincinnati officers who helped us that evening deserve much commendation: **Officers Princess Davids, Paul Graves, Brent McCurley, Chuck White, Jason Lamb, Steve Bender, Carl Blackwell, Alicia Essert, Deon Mack, Julie Knollman, Steve Givens, Gerald Knight, Jason Lindle, Dave Donnells, Carol Walker, Greg Cowell, Andrienne Brown.**

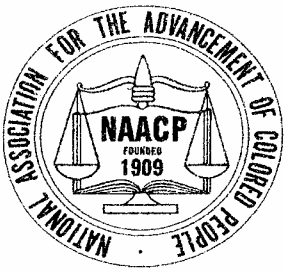
Please extend my gratitude and appreciation to these fine members of your force. It is a pleasure to have them with us.

Best wishes to you as you serve and protect all of us.

In gratitude,

+    
Eric J. Knapp, S.J.

Pastor



# National Association for the Advancement of Colored People

## Ohio Conference NAACP

District IV – Coordinator - Ishton W. Morton - Ph: 513-469-2654, Fax: 513-469-2656  
Cell Phone: 513-284-4568 - Email: ishlane@fuse.net  
Assistant Coordinator - Jessie Gooding - Ph: 937-268-4829, Fax: 937-268-1398  
233 South High Street, Suite 206, Columbus, Ohio 43215  
614-221-5187

### Presidents And Units Within District IV

**Derrick L. Foward**  
President-Dayton Unit  
(937) 222-2172

**Marion Banner**  
President-Green County Unit  
(937) 372-5588

**James Bray**  
President-Springfield Unit  
(937) 354-1565

**James Daniel**  
President-Ohio Tri-County Unit  
(937) 726-4283

**Gary Hines**  
President-Hamilton Fairfield Unit  
(513) 779-3248

**Janet Miller**  
President-Oxford Unit  
(513) 304-8634

**Christopher Smitherman**  
President-Cincinnati Unit  
(513) 281-1900

**Anita Scott Jones**  
President-Middletown Unit  
(513) 705-0725  
(513) 705-1705

**Hillsboro (Highland County)**  
Contact - **Richard Williams**  
(937) 393 - 5149  
**Mary Brown Turner**  
(937) 393 - 9074

**Ohio Conference NAACP**  
**Sybil Edwards - McNabb**  
President  
(614) 221-5187  
(614) 840-0134

**Ishton W. Morton**  
Third Vice President  
District IV–Coordinator  
12199 Brisben Place  
Cincinnati, Ohio 45249

August 18<sup>th</sup>, 2008

The Honorable Police Chief  
Colonel Thomas H. Streicher, Jr.  
Cincinnati Police Department  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Chief Streicher,

Referencing the NAACP 99<sup>th</sup> Annual Convention held in Cincinnati, Ohio July 12<sup>th</sup> – 17<sup>th</sup>, 2008 was extremely successful. In my 29 years involvement with the Cincinnati Branch NAACP I've attended approximately (15) fifteen or more NAACP conventions, and Cincinnati's all-around is rated in the top (2) two very best ever.

Actually, I am really writing this letter proportionate to Police Officer, Mr. Ryan Jones. His badge number is PS-202.

One night during the convention as my wife and I was coming out of the Hilton Hotel after attending an event/meeting officer Jones was standing in front of the hotel on Fifth Street. Being hungry I inquired of him for directions to a possible opened restaurant, he directed us to an orient restaurant over on Sixth Street. He added; "would you like for me to take you there?" Finally, we ended at White Castle in the vicinity of Eight Street & Linn Street.

I did not know Officer Ryan Jones, the young man, we had very good conversations and perhaps we may never meet a gain.

However, he was exceptionally, polite, professional and accommodating. He treated us with the utmost respect and dignity. Nevertheless, he is well deserving or worthy of good comments and recognitions.

Our experience with Officer Ryan Jones was very positive and meaningful. I am extending my deepest sense of thanks and appreciation to you and him for his kindness of that night. We were very impress.

Admonish him to maintain his positive attitude and his people/person skills. He is a good police officer.

Again thanks and extend good comments & recognitions to Officer Ryan Jones. If additional information is necessary, please contact us at your earliest convenience.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ishton W. Morton".

Ishton W. Morton  
District IV—Coordinator & Third Vice President

CC: The Honorable Mayor Mark Mallory

**Shawna J. Wells**  
**Cincinnati, Ohio 45248**

September 5, 2008

Police Chief Thomas H. Streicher, Jr.  
Cincinnati Police Department  
District 1  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

**RE: Police Officer Dave Knox – P307 – District 2**

Dear Chief Streicher:

On Thursday evening, August 28, 2008, I left work from downtown Cincinnati and was driving up Interstate 71 North to visit a friend that I volunteer with at Crossroads Community Church. While driving up I-71 North, my tire started making an awful noise so I pulled off at the Dana Exit, only to discover that my tire was flat. (I am from the west side of town and I am not familiar with this exit). At this point, I was concerned about my car getting hit because it was sticking out in traffic and I was alone in a not-so-safe looking area. It was approximately 7:15 p.m. and I kept thinking where on earth was I going to get my tire changed and repaired at this hour? I do not belong to Triple AAA, my family lives 30 minutes away and they were not home when I tried to call. I was running out of options.

I called 911 and requested a police cruiser for assistance to help prevent a car accident from happening. Police Officer Dave Knox (P307 – District 2) arrived within minutes. I was pretty flustered when Officer Knox arrived. Officer Knox was truly a good Samaritan and went above and beyond the call of duty because he actually changed my tire and put my spare on my car! I even think a few people from the neighborhood did a "double take" and then smiled when they saw Officer Knox changing my tire.

When I shared my story at work the next day, my co-workers were blown away that Officer Knox took the time to change my tire which helped me get home safely. WOW! Chief Streicher, I am sure most of the time all you hear are complaints. I just wanted to take the time to inform you of some positive feedback regarding one of your police officers. I will never forget how Officer Knox really went above and beyond the call of duty protecting me and helping me out last week. What a great example of making a difference and doing a "good deed"!

Cordially,

  
Shawna Wells

cc: Police Officer Dave Knox, P307 – District 2



Michael Davis, Trustee  
Albert Duebber, Trustee  
Jerome Luebbers, Trustee

Kenneth Ryan, Fiscal Officer

Jim Howarth, Chief of Police

September 2<sup>nd</sup>, 2008

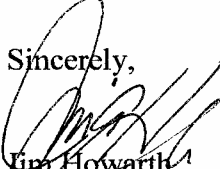
Dear Chief Streicher,

On behalf of the Delhi Township Police Department, and the Coletta Retirement Party Committee, I would like to say "thank you" for providing horses, motorcycles and personnel on August 29<sup>th</sup>, 2008 at The Farm.

The evening was an excellent tribute to an outstanding individual, John "Satch" Coletta. Paying tribute, with the presence of the Cincinnati Police Mounted Patrol Unit, was an added touch of class and was much appreciated.

I look forward to working with you, and the Cincinnati Police Department, in the future.

Sincerely,



Jim Howarth  
Chief of Police

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Delhi Township Police Department • 934 Neeb Road, Cincinnati, Ohio 45233

Office: 513-922-0060 • Fax: 513-922-0127

[www.delhi.oh.us](http://www.delhi.oh.us)