



Cincinnati Police Department
STAFF NOTES

September 29, 2009

Colonel Thomas H. Streicher, Jr., Police Chief

I N S I D E

Planning Section

- [Revisions to the Investigations Manual and Procedure 10.000, Procedure Manual and other Binding Written Directives](#)
- [Revision to Procedure 12.910, Missing Persons](#)

Training Section

- [Department Training Record for August 2009](#)

Chief's Office

- [Thank You Letters](#)

**1. REVISIONS TO THE INVESTIGATIONS MANUAL AND [PROCEDURE 10.000](#),
PROCEDURE MANUAL AND OTHER BINDING WRITTEN DIRECTIVES**

Due to the nature of police work, the methods and techniques used in police investigations are constantly evolving. It is not possible to list in a manual how to handle every situation that may occur. Therefore, the Investigations Manual has been revised to state it is not a binding directive. Except where specifically addressed within the Procedure Manual, Manual of Rules and Regulations, or another binding directive, the Investigations Manual is to be used as a guide or resource by officers in their investigations. The Investigations Manual has also been revised to bring it up to date with current polices, procedures, and best practices.

Procedure 10.000, Procedure Manual and other Binding Written Directives, has been revised to state all Department approved instructional materials, unless specified otherwise, are binding directives.

These revisions are effective immediately. Personnel should review the revised Investigations Manual and procedure in their entirety. The revised Investigations Manual is available on the Intranet. The revised procedure is available on the Intranet and on the Department web page.

2. REVISION TO [PROCEDURE 12.910](#), MISSING PERSONS

The City of Cincinnati has entered into a Memorandum of Agreement with the Hamilton County Urban Search and Rescue Task Force (USAR). USAR is a special response unit trained to conduct searches for missing or lost persons that involve a large area search, a structure collapse or other natural or manmade disaster. USAR may be activated when a critical missing is non-violent, the area to be searched is large, and the search is beyond the capabilities of a Department canine unit. Procedure 12.910, Missing Persons, has been revised to describe USAR's proper use.

This revision is effective immediately. Personnel should review Procedure 12.910 in its entirety. The revised procedure is available on the Intranet and on the Department web page.

3. DEPARTMENT TRAINING RECORD FOR AUGUST 2009

[Attached](#) to these Staff Notes is a report outlining the training conducted and/or coordinated by the Police Academy for the month of August 2009.

4. THANK YOU LETTERS

[Attached](#) to these Staff Notes are letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department and specifically the following personnel:

Police Specialist Diana Cloud
Police Officer Lawrence Batchelor

Police Specialist Regina Scott
Police Officer Stephanie Bellamah

PERSONNEL BULLETIN #40

POLICE DEPARTMENT PERSONNEL CHANGES

NO PERSONNEL CHANGES

ASSIGNMENT AVAILABILITY

SWORN

<u>POSITION</u>	<u>RANK</u>	<u>SUPERVISOR</u>	<u>EXPIRES</u>
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None

NONSWORN

<u>POSITION</u>	<u>RANK</u>	<u>SUPERVISOR</u>	<u>EXPIRES</u>
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None

10.000 PROCEDURE MANUAL AND OTHER BINDING WRITTEN DIRECTIVES

Purpose:

To provide an official guide outlining the way to do many of the routine operations which confront the Cincinnati Police Department.

To provide efficient methods and high standards for procedures, rules, regulations, policies and directives recognized as official policy and applied on a department-wide basis.

Policy:

This Cincinnati Police Department Procedure Manual, as well as all other Police Department procedures, rules, regulations, policies, and directives are used to maintain compliance for accreditation by CALEA (Commission on Accreditation for Law Enforcement Agencies, Inc.).

The nature of police service is such that it is impossible to develop a procedure, plan, or other binding directive for every situation that might arise. Therefore, district/section/unit commanding officers have the duty of thoroughly reviewing the activities of subordinates, as they must assume the ultimate responsibility for defects and weaknesses in police work.

Procedure:

- A. Department Binding Directives include:
1. The Procedure Manual, Manual of Rules and Regulations and Disciplinary Process for the Cincinnati Police Department, Staff Notes, Job Descriptions, Bureau/District/Section/Unit Standard Operating Procedure's (SOP), Department Operations Manuals and all Department approved instructional materials, unless specified otherwise, including Ohio Police Officer Training Academy lesson plans, Forms 17 approved by the Police Chief; Forms 17 or other memos authored by bureau, section, or unit commanders are considered binding upon all personnel permanently or temporarily assigned to their command.
 - a. Staff Note items are binding for one year from the date of publication, unless added to other Department binding directives.
 2. Procedures and other binding Department directives will be issued by authority of the Police Chief through the Department Staff Notes. The Police Chief may cancel, revise, amend, or add to any procedure or other binding directive whenever he deems necessary.
 3. Officers may request changes in procedures or other binding

directives by submitting a Form 17 through their chain of command to the Police Chief, stating reasons why such change is necessary or desirable. After thorough research, necessary changes will be made for the Chief's approval. All revisions will then appear in the Department Staff Notes.

4. Command and supervisory officers will thoroughly acquaint themselves with the Procedure Manual, other binding directives, and all changes. When a change occurs, supervisors will ensure it has been carefully and thoroughly explained to members of their command.
 - a. After all personnel are thoroughly informed; file the procedure or other binding directive in the appropriate manual.
 - 1) Use the decimal serial number as a guide for the Procedure Manual. The Table of Contents and the Index will also be properly marked according to instructions accompanying new or amended procedures.

B. Other Binding Directives include:

1. Federal, State and Local laws and ordinances, Labor Agreement by and between Queen City Lodge #69 Fraternal Order of Police and the City of Cincinnati, Labor-Management Agreement by and between the City of Cincinnati and Ohio Council 8 and Locals 190, 223, 240, 250, 1543 and 3119 American Federation of State, County, and Municipal Employees AFL-CIO, Civil Service Rules and Regulations, City of Cincinnati Administrative Rules and Regulations, City of Cincinnati Personnel, Policies and Procedures and written or verbal orders issued by a superior officer.

C. Forms:

1. Initiate/revise forms for Department use using the same process as procedures and other binding directives. With the Police Chief's approval, new/revised forms will appear in the Department Staff Notes.

12.910 MISSING PERSONS

References:

Procedure 12.110, Handling Suspected Mentally Ill Individuals and Potential Suicides
 Procedure 12.400, Offense Reporting, Miscellaneous Reporting
 Procedure 12.555, Arrest/Citation: Processing of Adult, Misdemeanor and Felony Offenders
 Procedure 12.600, Prisoners: Securing, Handling, and Transporting
 Procedure 12.912, Child Abduction/Amber Alert Plan
 NCIC Manual – Missing Persons
 A Child is Missing Program – (ACIM)
 Ohio Revised Code – Section 5502.52 Statewide Emergency Alert Program Regarding Abducted Children
 Hamilton County Urban Search and Rescue Task Force-(USAR)

Definitions:

The Hamilton County Mental Health Board (HCMHB) defines categories of risk for patients in care facilities as follows:

The Hamilton County Urban Search and Rescue Task Force (USAR) is a special response unit trained to conduct searches for missing or lost persons that involve a large area search, a structure collapse or other natural or manmade disaster.

Category I is a high risk. The individual has exhibited specific evidence of dangerousness such as a suicide plan, has made a threat against a specific person, etc. There is clear evidence of dangerousness, e.g., observed indiscriminate assaultive behavior or a complete inability to care for self. The individual is a minor or a legal hold.

The Cincinnati Police Department considers all Category I missings as critical missings.

Category II is a moderate risk. The evidence of dangerousness is inconclusive. History may indicate a potential for aggression if provoked. May have a history of Absent Without Leave (AWOL) with no violent episodes.

Category III has no evidence of dangerousness. There is no evidence the patient is dangerous to self or others and can care for self. Frequent AWOL abuser, self return is anticipated.

Purpose:

Establish Department guidelines governing the reporting and investigation of missing persons.

To ensure all missing persons cases are investigated in a professional and timely manner.

Policy:

Any responsible and competent adult whose whereabouts are unknown by his choice will not be reported as missing.

If any doubt exists, complete a Form 304, Cincinnati Police Department Missing Report.

Procedure:

A. Reporting A Missing Person

1. Critical Missing Person

- a. District personnel will immediately begin a critical missing investigation and report if the person is:
 - 1) Under 12 years of age
 - 2) Over 65 years of age AND the disappearance poses a threat of serious harm or death to the individual.
 - 3) A possible victim of foul play
 - 4) In poor mental condition
 - a) Likely to do harm to self or others
 - b) Disoriented or unable to respond to simple questions regarding personal information, i.e., name, date, or place.
 - 5) In poor physical condition
 - a) Physical impairment(s) which severely limits self care
 - b) Dependent on life sustaining medication
 - 6) A Category I missing
- b. If the missing person fits one or more of the listed criteria for a critical missing, Police Communications Section (PCS) will dispatch a district supervisor to the scene.
 - 1) The supervisor will direct an area search if necessary.
 - a) USAR may be activated for a search when:
 - 1] The critical missing person is non-violent and
 - 2] The search is beyond the capabilities of a CPD canine unit and

- 3] The area to be searched is large, such as a park or wooded area.
- b) USAR will be activated by notifying PCS.
 - 1] Supervisors must provide to PCS details of the incident and a contact number for an on scene supervisor. A USAR representative will contact the on scene supervisor to determine the best course of action.
 - 2] The on scene CPD supervisor will maintain authority over the scene. USAR units will remain under the tactical supervision of the USAR officer in charge. If circumstances arise that are in conflict CPD policy and cannot be resolved, the on scene CPD supervisor will not deploy USAR units.
- 2) The supervisor will notify Personal Crimes Unit (PCU) during the hours of 0800 to 2400. From the hours 2400 to 0800, the supervisor will notify the Criminal Investigation Section (CIS) desk.
 - a) The supervisor will ensure a copy of the Form 304 is faxed to PCU.
 - b) A PCU supervisor, or in his absence a CIS shift supervisor, will decide if PCU personnel will be recalled to respond to the scene in exceptional cases requiring their expertise.
 - 1] Contact CIS to recall PCU personnel
 - c) PCU personnel will duplicate any photographs of the missing person for radio and television station notification.
 - 1] 0800-1600 hours notify Public Information Office (PIO) to contact the media
 - 2] 1600-0800 hours PCU will contact the media and advise PIO that the information has been forwarded
 - d) PCU personnel involved in the investigation will maintain a Form 188, Personal Crimes Unit Investigative Report, detailing all Department actions taken to locate the critical missing.

- c. If the missing person fits one or more of the listed criteria for a critical missing, or is a found child/elderly/disabled that is unable to articulate their address, the responding officer can initiate A Child is Missing (ACIM) Program. A supervisor's permission is not necessary.
 - 1) Call ACIM 24 hours a day/7 days a week, toll-free, at 1-888-875-2246.
 - 2) Officers will answer all questions and provide the operator with the following information:
 - a) Reporting agency name
 - b) Officer name and contact number
 - c) Case number (if available)
 - d) Name and description of missing
 - e) Time, date, location, zip code, and county last seen
 - f) PCS line number for sightings is 513-765-1212
2. Missing juveniles
- a. A Form 304 will be filed immediately on all missing juveniles.
 - b. Federal Law requires entry of missing juveniles into the Law Enforcement Automated Data System/National Crime Information Center (LEADS/NCIC) computer files within two hours from the time the original call is received.
 - c. The officer completing the Form 304 will have it checked by a supervisor and will immediately fax a copy to PCU.
3. Missing adults
- a. Adults 18, 19, or 20 years of age will be reported immediately. Federal Law requires entry of missing adults 18 years of age but less than 21, into the Law-Enforcement Automated Data System/National Crime Information Center (LEADS/NCIC) within two hours from the time the original call is received.
 - b. Adults who do not meet the criteria of Section A. 1., or who are 21 years of age or older, must be missing 24 hours before taking a report unless there are extenuating circumstances.
 - c. The Telephone Crime Reporting Unit (TCRU) will make these reports unless extenuating circumstances exist.
4. Nonresident of Cincinnati whose location is unknown

- a. If the missing visitor does not meet the critical missing criteria, refer the reporting person to the police agency of the missing person's residence.
 - 1) This does not preclude the officer from initiating an "Attempt to Locate" broadcast if necessary.
- b. If the agency where the missing person resides refuses to make the report, the district where the missing person was last seen will make the report and conduct the investigation.
- c. If the missing person fits one or more of the listed criteria for a critical missing, follow Section A.1.b.
 - 1) Notify the police agency where the missing person resides.

B. Who May Report a Missing Person

1. Any responsible adult with accurate information may report someone missing. This will include nursing home or hospital representatives who have charge of the care of the missing person.
 - a. Missing residents of Summit Behavioral Healthcare (SBH) are investigated by the Ohio State Highway Patrol (OSHP). However, when necessary, Department personnel will assist OSHP.

C. Initial Missing Person Investigation

1. Police officers will generally take missing person reports in person except for adults 21 years of age or older when no extenuating circumstances exist.
2. Before making the Form 304, the officer will conduct a preliminary investigation in an attempt to locate the missing person. This may include, but should not be limited to, a consensual search of the residence or telephone calls to such places as the Hamilton County Justice Center or the Hamilton County Morgue.
3. Report critical missings to PCS as soon as an adequate description is available.
4. Photographs and fingerprints of missing persons
 - a. The reporting officer will attempt to obtain a small picture of the missing person. Indicate on the Form 304 that a picture is available. The picture will stay with the district/section/unit investigating the missing. Send the picture to PCU to attach to their copy of the Form 304 if the investigation transfers to that unit. If possible, retain pictures of all persons reported missing.
 - b. The initiating officer will ask the reporting individual if there are fingerprints available of the missing person. Indicate on the Form 304 if the fingerprints are available and where they are on file.

D. Form 304, Cincinnati Police Department Missing Report

1. The reporting officer will call PCS, Line 3500 or 2975, with information from the Form 304 for the radio broadcast and teletype message. PCS will teletype all missing persons and broadcast all critical missings.
2. Fax a copy to PCU.
3. Officers completing a Form 304 for other districts will immediately fax a copy and mail the Form 304 to the district of residence of the missing person.
 - a. Critical missing reports will immediately be hand carried to the district of residence, with the exception of out of town missings.
4. Missing persons who meet the criteria for immediate entry into LEADS/NCIC will be entered by PCU. During the hours of 0200 to 0700, or when PCU personnel are not working, missing persons meeting the immediate entry requirement will be entered by Police Communications Section. Updates and changes to LEADS/NCIC entries will be under the direction of PCU.

E. Follow-Up Investigation

1. If after 14 days the missing person is not located, the district will forward to PCU a copy of the Form 304, the photo if one is available, and its investigation documented on a Form 311A, Supplementary Offense Report Addendum.
 - a. PCU is responsible for follow-up investigation after the 14-day district investigation.
2. PCU supervisors will review the 14-day investigation for accuracy and completeness.

F. Closing Missing Person Reports

1. Upon locating or confirming the location of a reported missing person, Department personnel will notify PCS to cancel the teletype and will complete a Form 311, Cincinnati Police Department Incident Closure Report, containing complete information.
 - a. Forward copies of the Form 311 to the district conducting the follow-up investigation.
 - 1) The District collator will forward a copy of the report to the Records Section.
 - b. If the located missing person is 12 years of age or younger, speak with the child and look for physical signs of abuse or neglect.

- 1) If there are allegations or physical signs of abuse or neglect, conduct the appropriate investigations, complete the necessary reports, and take appropriate action.

2. Inactive File

- a. Districts will file the Form 304 as inactive if the person has not returned, is not located, or there is no information as to the person's location when either:
 - 1) At the end of 30 days if the individual who reported the missing person cannot be found, and there is no further information, or
 - 2) At the end of three months if the individual who reported the missing person is located, but further helpful information is unavailable.
- b. Perpetual file of missing person reports
 - 1) PCU will maintain a perpetual file on all missing persons who have not been located.
 - a) PCU will enter appropriate missings in the LEADS/NCIC missing persons file.
 - 1] Check missing persons through any County Law Enforcement Applied Regionally (CLEAR) terminal using a QHW query.
 - 2] Access juvenile runaway warrants from Hamilton County with a QHW query.
 - 3) When a missing person's name is not known, check the missing persons file through any CLEAR terminal using the QM function.

G. Identification of Bodies

1. PCU can assist in the identification of unidentified human bodies by using its files.
2. PCU will send the Hamilton County Coroner copies of inactive missing person reports over 30 days old.

H. Found Persons

1. Department personnel who are unable to locate the residence, relatives, and/or other responsible friends of a found person will:
 - a. Contact PCU for assistance in interviewing the found person.
 - 1) PCU will check its records for a possible address on the subject.

- 2) If PCU is unavailable, contact a CIS supervisor for assistance.
 - b. Officers may utilize the ACIM program as described in Section A.1.c.
 - c. Contact 241-KIDS for assistance in emergency care and/or placement of a juvenile.
 - d. Complete a Form 527, Cincinnati Police Department Arrest and Investigation Report according to procedures 12.555 and 12.600.
 - e. Any mentally ill person with a mental hold or who voluntarily agrees should be returned to the particular facility that reported the missing. If the facility is unknown, the subject is violent, or from outside the Hamilton County boundaries, the mentally ill person will be taken to University Hospital as directed in procedure 12.120.
2. If the found person is 12 years of age or younger, speak with the child and look for physical signs of abuse or neglect.
 - a) If there are allegations or physical signs of abuse or neglect, conduct the appropriate investigations, complete the necessary reports, and take appropriate action.
- I. Out of Town Missings/Attempts to Locate, Possibly in Cincinnati, Being Investigated by Other Jurisdictions
 1. PCS will teletype this information to all districts and units.
 2. PCU is responsible for any requested follow-up investigation.
 - J. Summit Behavioral Healthcare Walkaways
 1. Forensic patients
 - a. These patients have been charged with a crime and have been committed through adjudication or are awaiting adjudication. They fall into four categories:
 - 1) NGRI - Not guilty by reason of insanity
 - 2) RTC - Restore to competency (for trial)
 - 3) IST - Incompetent to stand trial (probated by Civil Court)
 - 4) Police Holds - Emergency psychiatric admissions transferred to the SBH prior to trial
 - b. When a forensic patient escapes, walks away, or is AWOL from

the SBH, the OSHP Hamilton Post will initiate a LEADS teletype and forward the information by fax to PCS for an All County Broadcast (ACB).

- 1) OSHP will sign felony escape charges on the forensic patient and this information will be included with the ACB.
 - 2) District Four will receive a copy of the AWOL Data Sheet and will assign an investigator to assist the OSHP investigator.
 - a) District Four and PCS will maintain an AWOL Data Sheet File.
 - 3) Felony warrants signed on forensic patients will be handled by District Four Investigative Unit.
- c. Forensic patients escaping will receive classification by the HCMHB as a Category I, II, or III.
- 1) Officers must be aware that a forensic patient has been charged with a crime, and therefore the risk assessment by the HCMHB is completely independent of the patient's status as a forensic patient.
- d. If apprehended, verify wanted status. Escape warrants will be on file at the Clerk's Office or entered in the computer.
- 1) If the escape warrant is on file, transport the escapee to the Hamilton County Justice Center (HCJC).
 - 2) If the escape charge has not yet been filed, call the OSHP Hamilton Post at 863-4606. They will forward a teletype holder to the HCJC or advise to return the patient to the SBH.
- e. If taken to the HCJC, request "no bond" on the arrest report. If returned to the SBH at the OSHP's request, make a Form 316, Minor Accident/Aided Case/Mental Health Response Report.
- 1) Fax a copy of all reports to the District Four Investigative Unit Commander. District Four will forward a copy to the OSHP.
- f. Wanted escapees found inside the City will be the Department's responsibility to transport.
- 1) On occasion, OSHP may request the Department's assistance in picking up a prisoner in Hamilton County. This request will be coordinated through a District Four supervisor.
- g. Call PCS teletype and request a cancellation of the ACB wanted

broadcast.

- 1) PCS will contact OSHP to request cancellation of the LEADS teletype entry.

2. Civil Patients

- a. Patients at the SBH, through Probate Court, will not be charged with felony escape. They can be Category I, II, or III missings.
 - 1) OSHP will notify PCS as outlined above to initiate an ACB.
- b. If found unattended within the City, return them to the SBH.
 - 1) Violent patients will be transported to the University Hospital as directed in procedure 12.110.
- c. Do not transport nonviolent SBH civil patients from group homes, other out placement sites, or family members' homes. Patients who are simply late returning on a pass, in a hospital, or in custody of another police agency are the responsibility of the SBH Campus Police. SBH Campus Police can be reached at 948-3600 for transport.
- d. Make a Form 316 on any civil patient transported to SBH and fax a copy to the District Four Investigative Unit.
- e. Call PCS teletype and request a cancellation of the ACB wanted broadcast.
 - 1) PCS will contact the OSHP to request cancellation of the LEADS teletype entry.

Course Attendance Totals

for the period 8/1/2009 to 8/31/2009

CourseTitle	CourseNo	Attendees	Course Hrs.	Total Hours
ACCESS XP LEVEL I	S2063	3	8.00	24.00
ACTIVE SHOOT/BUILDING SEARCH TRAINING	S3536	10	2.00	20.00
AMERICAN POLYGRAPH ASSOCIATION SEMINAR	S3039	1	40.00	40.00
APCO ANNUAL CONFERENCE	S3193	1	40.00	40.00
CPR	S1985	8	8.00	64.00
CRIMES AGAINST CHILDREN ANNUAL CONFERENCE	S3550	2	40.00	80.00
CRIMINAL DRUG INTERDICTION	S3542	1	20.00	20.00
CUSTOMER SERVICE	S0004	15	8.00	120.00
DARE ANNUAL RETRAINER	S3541	9	40.00	360.00
ETHICS AND INTEGRITY	S3523	14	1.00	14.00
EXCEL XP LEVEL II	S2304	6	4.00	44.00
FIREARMS INSTRUCTOR	S1772	5	80.00	400.00
FIREARMS QUALIFICATION-2009	S3392	231	8.00	1,837.00
FUNDAMENTALS OF BUS COLLISION INVESTIGATION	S3539	8	40.00	320.00
HARASSMENT, DISCRIMINATION, & RETALIATION	S3521	14	2.00	28.00
i2 Analyst's Notebook v7 Level 1 Workshop	S3552	2	40.00	80.00
INTOXILYZER 5000 RECERTIFICATION	S1534	26	8.00	208.00
LEGAL UPDATES	S3522	14	2.00	28.00
MAJOR CITIES CHIEFS INTELLIGENCE COMMANDERS MEETING	S3547	1	16.00	16.00
NAT'L CONF ON CHILD SEXUAL ABUSE & EXPLOITATION	S3549	1	24.00	24.00
NIBIN TRAINING	S3548	1	40.00	40.00
NIOA TRAINING CONFERENCE	S3068	1	32.00	32.00
NON-SWORN MANAGEMENT IN-SERVICE-2009	S3505	1	4.00	4.00
PACKET WRITER	S3490	2	3.00	6.00
POWERPOINT XP LEVEL II	S2308	6	8.00	48.00
PRE-INTERROGATION, HANDWRITING ID, FORGERY	S3355	24	24.00	576.00
PUBLIC INFORMATION IN A WMD/TERRORISM INCIDENT	S3328	1	16.00	16.00
SEGWAY LAW ENFORCEMENT OFFICER OPERATOR'S COURSE	S3179	2	4.00	8.00
SWAT CRISIS NEGOTIATORS	S1458	17	8.00	136.00
SWORN MANAGEMENT IN-SERVICE 2009 DAY 1	S3517	83	8.00	664.00
SWORN MANAGEMENT IN-SERVICE 2009 DAY 2	S3518	83	8.00	656.00
TACTICAL REFRESHER	S3430	17	2.00	34.00
TASER RECERTIFICATION-2009	S3525	11	1.00	11.00
TRANSITION-Traffic reports/Vehicle stops/Packetwriter	S3546	8	4.00	48.00
WORD XP LEVEL II	S2297	11	8.00	88.00
Grand Totals		640	604.00	6,134.00

Roll Call Training Monthly Report

August 2009

Total Minutes	67,032
Total Hours	1,117.20
Total Officers Trained	11,172

Sent: Wednesday, August 19, 2009 5:51 PM
To: Streicher, Thomas
Subject: District 2

Mr. Streicher,

My name is _____, and I am a resident at _____ street. Last spring a young man broke into my house and attempted to rape me. Although this was a very traumatic experience, I want to inform you that I couldn't be more thankful to have police officers, like the ones at district 2, protecting my community.

From the moment of the occurrence your officers maintained the utmost professionalism, care, concern, and kindness. I am truly blessed to have such wonderful men and women who care and love what they do enough to make me feel so safe! If they weren't calling, they were stopping by, or parking outside, or making their presence known in my neighborhood. They continue to go above and beyond their "job" requirements, and exceed all expectations. Officer Torres, Cloud, Bachelor, Bellamy and SO MANY MORE were instrumental in ensuring my safety and peace of mind. My family also is forever grateful to have their daughter/sister/grand daughter treated as if she were their own family.

I will never forget how amazing they all are, and I hope that some way they will be recognized for their outstanding efforts. I wish my teacher budget would include a huge bonus that I could donate :) ! Until then I hope they are blessed in such a way that they have blessed me!

Thank you!

Cincinnati, OH
45227