

# APPLICATION FOR STREET BLOCKING PERMIT



Cincinnati Police Department, Special Events Unit  
150 E. Freedom Way  
Cincinnati, OH 45202  
(513) 352-5430  
[www.cincinnati-oh.gov](http://www.cincinnati-oh.gov)

THIS APPLICATION FORM MUST BE COMPLETED AND RETURNED TWENTY-ONE (21) DAYS PRIOR TO THE EVENT. BEFORE SUBMITTING THIS APPLICATION, PLEASE NOTIFY ALL PROPERTY OWNERS OR OCCUPANTS WHOSE SOLE ROUTE FOR INGRESS AND EGRESS FROM THEIR RESIDENCE WILL BE AFFECTED BY YOUR EVENT **AND** ATTACH THEIR SIGNATURES OF APPROVAL TO THIS FORM.

## To the Chief of Police:

I (we) hereby apply for a permit for a Street Blocking, as provided by Cincinnati Municipal Code Section 506-91.

1. **Name of Event:** \_\_\_\_\_

## 2. Contact Person(s) responsible for and authorized to represent this permit on all matters:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## 3. Event Information:

Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_ to \_\_\_\_\_ Time of Street Closure: \_\_\_\_\_ to \_\_\_\_\_

Location of Block Party/Street Blocking: \_\_\_\_\_

**(ATTACH MAP, DRAWING OR DIAGRAM)**

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4. **Nature of Event:** \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

## 5. Resident Notifications:

Attached: \_\_\_\_\_ Not Attached: \_\_\_\_\_

I (we) agree to indemnify and hold harmless the City of Cincinnati, the Cincinnati Police Department, its officers, agents, employees, and volunteers from any and all loss, claims, expenses, actions, causes of action, costs, damages, and obligations, financial or otherwise, including attorney fees and legal expenses, arising from any and all acts of the Permit Holder, Permit Holder's guests, invitees, and licensees, that result in injury to persons or damage to property.

Signature of Permit Holder / Authorized Person: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Date: \_\_\_\_\_

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# This application for Street Blocking Permit is hereby:

Granted: \_\_\_\_\_ Not Granted: \_\_\_\_\_

\_\_\_\_\_  
Police Department Supervisor Date

\_\_\_\_\_  
Chief of Police Date

## This permit is granted subject to the following terms and conditions:

1. The permit holder will provide suitable barricades to block the street and will remove them at the conclusion of the event. Traffic and Road Operations has available traffic aids that can be rented in conjunction with this permit (see list below).
2. **This permit only closes the roads to vehicular traffic. This permit does not allow for barbeques, games, drinking liquor or beer, and other activities within the street.**
3. **The laws of the City and State must be observed, including but not limited to: litter, noise (loud music), liquor, and conduct.**
4. Access must be provided for fire apparatus and/or other emergency vehicles in case they are needed. Therefore, parking must be limited to one side of the street only.
5. This permit is valid for the above date and time only.
6. **THIS PERMIT MUST BE IN THE APPLICANT'S POSSESSION AT ALL TIMES DURING THE EVENT.**

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### Traffic and Road Operations – (513) 352-4329

**Cones:**

28"  
18"  
48"

**Signs:**

48" X 48"  
36" X 36"

**Barricade Boards:**

4'  
8'  
16'

**Arrowboards:****Barrels:****Bike Racks:**

ALL TRAFFIC AIDS MAY BE PICKED UP MONDAY THROUGH FRIDAY, 8:00 A.M. TO 2:00 P.M.  
FROM: 3241 CORMANY STREET, LOCATED **ACROSS THE STREET** FROM  
*PARKWAY AUTO WASH, (3330 CENTRAL PARKWAY).*

**YOU MUST BRING THIS APPROVED PERMIT WITH YOU WHEN YOU PICK UP TRAFFIC AIDS.**