12.512 DIGNITARY PROTECTION AND ESCORT DETAILS

**Purpose:**
Provide criteria for the authorization of dignitary protection and escort details. Establish responsibility for the review of requests for dignitary protection and escort details and ensure uniformity in authorizing details.

**Information:**
Dignitary protection is the responsibility of the Investigations Bureau Commander and is coordinated by the Criminal Investigation Section (CIS) Commander.

The Police Chief designates the CIS Commander as the Police Department's VIP Security Officer.

**Procedure:**

A. Dignitary Protection:
1. Direct requests for dignitary protection to the Investigations Bureau Commander.
2. The CIS Commander will determine the type and scope of police service to provide.
3. Dignitary protection details will be provided for foreign and domestic governmental officials whose position entitles them to temporary or full time protection by a law enforcement agency of the United States Government.
4. The request for the dignitary protection detail must be originated by the federal law enforcement agency responsible for the security of the dignitary.
5. Officers assigned to the detail shall wear the appropriate identification, lapel pin, etc., to ensure immediate identification.

B. Escort Details:
1. Direct requests for escort details to the Investigations Bureau Commander.
2. Escort details may be provided to non-dignitary individuals at the discretion of the Investigations Bureau Commander.
3. A need for the escort detail must be demonstrated by the person or agency requesting the escort service.
4. A police escort detail is not a dignitary protection detail, and only provides police presence. The number and composition of an escort detail will be determined by the CIS Commander.
5. Direct requests for escort details whose primary function is the expeditious movement of traffic and involves uniformed officers and marked police vehicles to the Patrol Bureau Commander.