Disability- records handling- Ohio School Employees- Catherine Laramie

1. Medical records (paper) are stored separately from member files;
2. Records are held until member is deceased plus 1 year, then purged;
3. No medical records are allowed to be taken from retirement office;
4. Copies of records for committee are destroyed following meeting;
5. Suggestion: if committee member wants to view previous disability, retirement office store record and allow committee member to view record one hour prior to meeting;
6. Records should not be taken off-sight;
7. Records are not under HIPPA but there are tails;
8. If records are stolen and misused- possible $25,000 fine per incidence and 7 years incarceration.