

Civil Service Commission Minutes

Cincinnati, Ohio

March 22, 2012

The Civil Service Commission met in regular session in Room 307, Council Chambers, on Thursday, March 22, 2012. Commissioners in attendance were Mr. James Robinson, Chair; Ms. Deborah Gaines and Mr. Robert Braddock. Commission staff present included, Ms. Georgetta Kelly, Civil Service Secretary; Ms. Arnell Jackson, Assistant Civil Service Secretary and Ms. Ornita Brown, Recording Secretary.

Since minutes from the March 8, 2012 meeting had been circulated among the members, a motion to dispense with a reading of the minutes was passed and the minutes were approved.

The Civil Service Commission met in regular session on March 22, 2012, 9:30 a.m. to hear the appeal of Whitney Mobley concerning his suspension from the Metropolitan Sewer District. The City was represented by Heidi Rosales, Assistant City Solicitor. The appellant was represented by Peter McLinden, AFSCME. The official court reporter was Elite Reporting Agency. After hearing all the arguments and testimony, the Commission took the matter under advisement.

ELIGIBLE LIST

- Assistant Operator and Dispatcher – open

HEALTH

Request from the Health Department for the exceptional appointment of Christina Cox and Alison Parker as a (CRR) Dental Assistant

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that they are qualified and the Commission previously approved this title for exceptional appointment.

Request from the Health Department for the title change of Carlos Flores from a Laborer to a Utility Laborer

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the title change.

HUMAN RESOURCES

Request from the Human Resources Department for the temporary promotion of Kathleen Morton from a Clerk Typist 3 to an Administrative Technician

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the temporary promotion is needed while the incumbent is on medical leave and Ms. Morton meets the qualifications for the temporary promotion.

METROPOLITAN SEWER DISTRICT

Request from the Metropolitan Sewer District for the promotion without exam of Steven King from an Electrical Maintenance Helper to an Electrical Maintenance Worker 1

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. King has successfully completed one year of service as an Electrical Maintenance Helper.

Request from the Metropolitan Sewer District for the temporary promotion of Ali Bahar from a Supervising Engineer to a Principal Engineer

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Bahar meets the qualifications for the temporary promotion.

PARKS

Request from the Parks Department for the transfer of John Schoenfeld from the Public Services Department as an Electrician

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the transfer.

Request from the Parks Department for the transfer of Paul Depenbrock from the Public Services Department as a Carpenter

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the transfer.

Request from the Parks Department for the transfer of Kevin Hicks from the Public Services Department as a HVAC Specialist

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the transfer.

Request from the Parks Department for the permanent appointment of Michael Sizemore from a Municipal Worker to a Laborer

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Sizemore is the most senior municipal worker in the employing unit.

WATER WORKS

Request from the Water Works Department for the promotion without exam of Cheri Woody from a Laboratory Technician 4 to a Chemist

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Woody was chosen from the two qualified and eligible employees in the employing unit.

SPECIAL EXAMINERS

- Asst Chief Yolanda Arnold, Battalion Chief Kristin Chilton, Battalion Chief Daniel DeYear, Deputy Chief James Houseworth, Assistant Chief Ernest Malone, and Battalion Chief Gary Steffens for the Fire District Chief exam

AGENDA ITEMS

Request from Abigail Chisholm to appeal her rejection from the Crime Analyst exceptional appointment process

The staff recommended denial of the request. After review and discussion, the Commission denied the request. The decision was based on the fact that Ms. Chisholm does not meet the minimum qualifications.

Request from Kyle Baessler to appeal his rejection from the Crime Analyst exceptional appointment process

The staff recommended denial of the request. After review and discussion, the Commission denied the request. The decision was based on the fact that Mr. Baessler does not meet the minimum qualifications.

Request from Richard Cross to appeal his rejection from the Parks/Recreation Maintenance Crew Leader promotional exam

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Cross is waiting on the results from his spray license exam.

Request from Paula Tilsley to rescind the transfer of Pamela Shaw from the Public Services Department to the Retirement Department

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the information provided at the meeting.

Request from the Parks Department to add a Senior Accountant, Clerk Typist 2, and Facilities Maintenance Specialist position to their table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the duties and responsibilities are consistent with the proposed titles.

Request from the Metropolitan Sewer District to add two Senior Computer Programmer Analyst positions to their table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the duties and responsibilities are consistent with the proposed title and the deletion of two Engineering Technician 4 positions.

Request from the Health Department to add a Senior Administrative Specialist (grant funded) and a Sanitarian position to their table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the duties and responsibilities are consistent with the proposed titles.

Request for approval of new and/or revised classification specifications:

- Operator and Dispatcher – promotional
- Water Customer Service Representative 1 (Water Works) – open and promotional
- Water Customer Service Representative 2 SMU – promotional
- Wastewater Collection Crew Leader – promotional
- Supervising Management Analyst (Internal Auditor) - promotional

Pending:

Whitney Mobley

Appeals to be scheduled:

Joseph Lee
Alfred Brewster
Veno Mitchell
David Johnson
Anthony Harper
James Roper
Lester McEwen
Alice Folson
Granada Williams
Curtis Boykins
Steve Byrne
David Scott (2)