

Civil Service Commission Minutes

Cincinnati, Ohio

June 28, 2012

The Civil Service Commission met in regular session in Room 307, Council Chambers, on Thursday, June 28, 2012. Commissioners in attendance were Mr. James Robinson, Chair; and Ms. Deborah Gaines. Mr. Robert Braddock was absent. Commission staff present included, Ms. Arnell Jackson, Assistant Civil Service Secretary and Ms. Ornita Brown, Recording Secretary.

Since minutes from the June 14, 2012 meeting had been circulated among the members, a motion to dispense with a reading of the minutes was passed and the minutes were approved.

The Civil Service Commission has scheduled a hearing for James Partridge for July 26, 2012 at 9:30 a.m. concerning his dismissal from the Water Works Department.

SPECIAL EXAMINERS

- Martha Kelly, Michael Niswonger, and Robert Vickrey for the Supervising Engineer exam
- Richard Janke, Roger Wolf, and Doug Weisman for the Law Enforcement Instructor exam

CITY MANAGER'S OFFICE/BUDGET AND EVALUATION

Request from the Budget and Evaluation Division for the reinstatement of Susan Pratt as a Senior Management Analyst

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Pratt left in good standing and the law allows for reinstatement within one year.

FINANCE

Request from the Finance Department for the title change of Pamela Sacherman from a Supervising Accountant to a Supervising Management Analyst

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the title change.

METROPOLITAN SEWER DISTRICT

Request from the Metropolitan Sewer District for the voluntary demotion of William Perry from a Field Maintenance Supervisor to a Wastewater Collection Inspector

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that parties are agreeable to the voluntary demotion as an ADA accommodation.

PUBLIC SERVICES

Request from the Public Services Department for the permanent appointment of James Howard from a Municipal Worker to a Sanitation Helper

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Howard is the most senior municipal worker in the employing unit and meets the minimum qualifications.

WATER WORKS

Request from the Water Works Department for the exceptional appointment of Ying Hong as a Senior Engineer

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Hong is qualified and the Commission previously approved this title for exceptional appointment.

Request from the Water Works Department for the promotion without exam of Robert Maushart from a Plant Supervisor to a Senior Plant Supervisor

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Maushart was the only interested and qualified employee in the employing unit.

BOARD OF EDUCATION

Request from the Board of Education for the permanent appointment of Scott Kitz, Mark McCoy and Steve Turner to Level 1 Building Engineers

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all three meet the minimum qualifications and are the only eligibles that applied for the open competitive examination.

AGENDA ITEMS

Request for approval of new and/or revised classification specifications

Senior Administrative Specialist (Permit Center Manager) – open
After review and discussion, the Commission approved the request.

Request from the Department of Citizen Complaint and Internal Audit to add a Supervising Management Analyst position to their table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the duties and responsibilities are consistent with the proposed title.

Pending:

Jasmine Wright

Appeals to be scheduled:

Joseph Lee
David Johnson
Anthony Harper
James Roper
Lester McEwen
Alice Folson
Curtis Boykins (2)
Anthony Arnold
Veronica Barnes