

Civil Service Commission Minutes

Cincinnati, Ohio

September 8, 2011

The Civil Service Commission met in regular session in Room 307, Council Chambers, on Thursday, September 8, 2011. Commissioners in attendance were Mr. James Robinson, Chairman, Ms. Deborah Gaines and Mr. Robert Braddock. Commission staff present included, Ms. Arnell Jackson, Assistant Civil Service Secretary and Ms. Ornita Brown, Recording Secretary.

Since minutes from the August 25, 2011 meeting had been circulated among the members, a motion to dispense with a reading of the minutes was passed and the minutes were approved.

METROPOLITAN SEWER DISTRICT

Request from the Metropolitan Sewer District for the exceptional appointment of Daniel Horace, Thomas Wiesmann, John White, and Michael Evans as Plant Operator 1s

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that they are qualified and the Commission previously approved this title for exceptional appointment.

Request from the Metropolitan Sewer District for the exceptional appointment of Kathy Schulte as a Senior Real Property Specialist Negotiator

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Schulte is qualified and the Commission previously approved this title for exceptional appointment.

Request from the Metropolitan Sewer District for the promotion without exam of Timothy Williams from a Sewer Construction Inspector to a Field Maintenance Supervisor

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Williams meets the minimum requirements for the position and is not held by the 12-month rule based on his prior demotion in lieu of layoff from the classification of Service Area Coordinator.

Request from the Metropolitan Sewer District for the temporary promotion of Christopher Hall from an Assistant Treatment Superintendent to Industrial Waste Superintendent

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the temporary promotion is needed until the position can be filled permanently and Mr. Hall meets the qualifications as stated in the approved classification specification.

Request from the Metropolitan Sewer District for the temporary promotion of James Davis from a Senior Chemist to a Supervising Chemist

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the temporary promotion is needed until the position can be filled permanently and Mr. Davis meets the minimum qualifications with the exception of further research needed to determine if USEPA and OEPA certifications are equivalent.

Request from the Metropolitan Sewer District for the title change of David Rieman from a Wastewater Collection Inspector to a Sewer Construction Inspector

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the title change and he meets the minimum qualifications as stated on the approved classification specifications.

RECREATION

Request from the Recreation Department for the transfer of Kelly Cobb from the Police Department as a Clerk Typist 3

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the transfer.

PUBLIC SERVICES

Request from the Public Services Department for the permanent appointment of James Tiller from a Municipal Worker to a Sanitation Helper

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Tiller is the most senior municipal worker in the employing unit.

Request from the Public Services Department for the exceptional appointment of Jamie Accurso as a Senior Architect

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Accurso is qualified and the Commission previously approved this title for exceptional appointment.

FINANCE/PURCHASING DIVISION

Request from the Finance Department/Purchasing Division for the promotion without exam of Mark Menkhaus Jr. from a Buyer to a Senior Buyer

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. Menkhaus has successfully completed three years of service as a Buyer and he meets the qualifications as stated in the classification specification.

WATER WORKS

Request from the Water Works Department for the exceptional appointment of Katherine Jamriska as a Treatment Supervisor

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Jamriska is qualified and the Commission previously approved this title for exceptional appointment.

AGENDA ITEMS

Request from Daniel Watson to appeal his rejection from the Senior Accountant promotional exam

The staff recommended denial of the request. After review and discussion, the Commission denied the request. The decision was based on the fact that Mr. Watson does not meet the minimum qualifications as stated in the approved classification specification.

Request from Domenico Aracri to appeal his rejection from the Laboratory Technician 3 (Water Works) promotional exam

The staff recommended denial of the request. After review and discussion, the Commission denied the request. The decision was based on the fact that Mr. Aracri does not meet the minimum qualifications as stated in the approved classification specification of Laboratory Technician 3 (Water Works).

Request from Jeffrey Weinheimer to appeal his pre-employment physical for a Plant Operator 1 position at the Metropolitan Sewer District

The staff recommended denial of the request. After review and discussion, the Commission denied the request. The decision was based on the fact that MSD has exercised its right not to hire Mr. Weinheimer at this time based on the City Physician's report.

Request from the Public Services Department to skip over Laura Davis on the Traffic Aids Worker promotional eligible list

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Davis is on temporary restrictions and the department will hold a position until she can be evaluated when returned to full duty.

Request from the Public Services Department to skip over Cynthia Franklin on the Traffic Aids Worker promotional eligible list

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Franklin has permanent restrictions that do not allow her to perform the essential duties of a Traffic Aids Worker.

Request from the Metropolitan Sewer District to add six Senior Engineering Technician positions to their table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the duties and responsibilities are consistent with the proposed title.

Request for approval of new and/or revised classification specifications:

Supervising Chemist – promotional

INFORMATION ITEM

Revised Assistant Operator Dispatcher Process Selection/Disqualification criteria

Information Item from July 14, 2011 – APPROVED

Request from the Metropolitan Sewer District to use the exceptional appointment process to fill the Supervising Engineer classification through December 2011.

COMMISSION MEETINGS FOR NOVEMBER AND DECEMBER 2011

Civil Service Commission will meet on the following dates in November and December:

November 10, 2011 AND November 17, 2011

December 8, 2011 AND December 15, 2011

Pending:

Laboratory Technician Classification decision
Anthony Arnold - suspension

Appeals to be scheduled:

Joseph Lee
Augusta Steele
Alfred Brewster
Veno Mitchell
Steve Byrne (2 appeals)
Whitney Mobley
David Johnson
Anthony Harper
Jasmine Wright
James Roper
Anthony Arnold - dismissal