Cincinnati Board of Health Board of Health Meeting September 24, 2013

Ms. Kinley, Chairperson of the Board of Health, called the September 24, 2013 meeting of the Cincinnati Board of Health to order at 6:00 p.m.

ROLL CALL

Board members present: Dr. Camille Graham, Ms. Joyce Kinley, Dr. Richard Schwen, Dr. Kelly Firesheets, Dr. Denise Davis, Mr. Ernest McAdams, Mr. Daniel Molina, Dr. Donna Shambley-Ebron, Dr. Mark Dato

Board members absent:

Senior Staff Present: Dr. Mohammad Alam, Dr. Steven Englender, Mr. Bob Schlanz, Mr. Rocky Merz, Dr. Marilyn Crumpton, Dr. Camille Jones, Dr. Lawrence Holditch

OATHS OF OFFICE

Drs. Schwen and Shambley-Ebron were sworn in for their second terms as Board of Health members.

RECOGNITION - National Public Health Week Committee

Committee members were acknowledged for their work in promoting National Public Health Week in April. A few of the members were present to thank everyone for their support.

EXECUTIVE SESSION – PER OHIO REVISED CODE

Proposed Motion: At the request of the Health Commissioner:

"That the Board of Health go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of discussing the employment of a public official."

Second: Ms. Kinley Discussion: none

Vote/Action: passed unanimously and approved

The Board reconvened at 6:30 p.m following the Executive Session.

June 25, 2013 MINUTES (Attachment No. 1)

Ms. Kinley proposed the motion and Mr. McAdams seconded the motion to approve the June 25, 2013 minutes. The minutes were approved as submitted.

July 23, 2013 MINUTES (Attachment No. 2)

Ms. Kinley proposed the motion and Dr. Graham seconded the motion to approve the July 23, 2013 minutes. The minutes were approved as submitted.

HOUSEHOLD SEWAGE TREATMENT SYSTEM (HSTS) – CERTIFIED TAX LIEN NOTIFICATION – DELINQUENT SEWAGE FEES; REG. #00077 (Attachment No. 4)

Motion to Suspend Three Readings Rule

Proposed Motion: At the request of the Health Commissioner,

"That the Board of Health approve the suspension of the three readings rule."

Second: Dr. Davis

Vote/Action: passed and approved

<u>Proposed Motion</u>: At the request of the Health Commissioner,

"That the Board of Health approve the list of names for Delinquent` Sewage Fees to be certified to the Hamilton County Auditor's Office."

Second: Dr. Graham

Vote/Action: passed and approved

PUBLIC HEARING – REG. #00079; FEES FOR RETAIL FOOD ESTABLISHMENTS AND FOOD SERVICE OPERATIONS

Ms. Kinley opened the floor for public speakers. There were no public speakers, the hearing was closed.

RESOLUTION – FOOD LICENSE AND FACILITY REVIEW FEES FOR LY 2014-2015; REG. #00079, 1ST READING, BY TITLE ONLY

(Attachment No. 5)

Motion to Suspend Three Readings Rule

Proposed Motion: At the request of the Health Commissioner,

"That the Board of Health approve the suspension of the three readings rule."

Second: Mr. McAdams

Vote/Action: passed and approved

Proposed Motion: At the request of the Health Commissioner,

"That the Board of Health approve Resolution 2013-08, which establishes an effective date of December 1, 2013 for new fee amounts applicable to retail food establishments and food service operations."

Second: Dr. Dato

Vote/Action: passed and approved

ROUTINE PERSONNEL ACTIONS (Attachment No. 6)

<u>Proposed Motion:</u> At the request of the Health Commissioner,

"That the Board of Health approve the personnel actions on the list identified as Attachment No. 6 dated September 19, 2013."

Second: Mr. McAdams

<u>Discussion:</u> Diedre Anderson and Robert Smith were recommended for promotions in the environmental division. Recommended exceptional appointments were: Dr. Larry Roberts for dentist, Dr. Linda Smith for dentist, Jennifer Cornell as Casework associate, Daniel Blaylock as Casework associate, Amy Hines as dental hygienist, Toshia Childress as medical assistant, M'Keva Ferguson as medical assistant, Nancy Moran as public health nurse 2, Tieraney Flores as public health nurse 2, Laura Murphy as casework associate, LaSheena White as medical assistant and Lauren Burgei as dietician.

Vote/Action: passed and approved.

BOARD OF HEALTH POLICY – CONTRACTS & GRANTS

Changes had been made to the Contracts and Grants policies. The dollar amount for an item to be brought for approval to the Board was raised from \$15,000 to \$25,000. The new policy would address all types of contracts, not just professional service agreements.

<u>Proposed Motion:</u> At the request of the Health Commissioner,

"That the Board of Health approve the Contracts and Grants Policy identified as attachment No. 3."

Second: Dr. Davis

Vote: (By Acclamation- Yea/Nay): passed and approved

FINANCE REPORT

A report was provided with information on the number of patient visits to the health centers from 2010 - 2013. Major changes had been made over the last several years, which included the development of more school-based health centers, conversion to electronic medical records and the closure of the lab. The number of patient medical visits declined from roughly 59,000 to about 51,000 visits, due in large part to the conversion to EPIC. Dental visits increased for several reasons, including the addition of dental staff. The previous reports on patient visits included a larger number of visits that were not considered 'visits'.

CONTRACTS/GRANTS

A. Children's Home of Cincinnati - Contract (Attachment No. 7) Up to \$99,900 9/1/2013 thru 8/31/2014 - Dr. Marilyn Crumpton

<u>Proposed Motion</u>: At the request of the Health Commissioner,

"That the Board approve the agreement between the Cincinnati Health Department and the Children's Home of Cincinnati to provide nurse practitioner services in the amount of up to but not in excess of \$99,900 effective September 1, 2013 through August 31, 2014."

Second: Mr. McAdams

Vote/Action: passed and approved

B. ODH HealthChek - Contract (Attachment No.8) Up to \$42,000 7/1/2013 thru 6/30/2015 - Dr. Camille Jones

Proposed Motion: At the request of the Health Commissioner,

"That the Board approve the agreement between the Cincinnati Health Department and the Ohio Department of Health (HealthChek) to conduct on-site lead risk assessments for Medicaid eligible participants in the amount of up to but not in excess of \$42,000 effective July 1, 2013 to on or before June 30. 2015."

Second: Dr. Davis

Vote/Action: passed and approved

C. Urban Appalachian Council - Contract, 3rd Amendment (Attachment No. 9) Up to \$209,140 (Orig. Amt: \$14,940; 1st amend. \$99,900; 2nd amend. \$88,800) 1/1/2012 thru 8/31/2014 - Dr. Marilyn Crumpton

Proposed Motion: At the request of the Health Commissioner,

"That the Board approve the third amendment to the agreement between the Cincinnati Health Department and Urban Appalachian Council to increase the contract amount by \$5,500, for a total of up to but not in excess of \$209,140, and extend the term of this agreement to be effective January 1, 2012 through August 31, 2014."

Second: Dr. Dato

Vote/Action: passed and approved

ADDENDUM

Ken Sharkey – Contract Up to \$39,960 10/1/2013 thru 9/30/2017 Dr. Camille Jones

Proposed Motion: At the request of the Health Commissioner,

"That the Board approve the agreement between the Cincinnati Health Department and Kenneth Sharkey as Principal Investigator for the FDA grant in the amount of \$9,900 annually, for a total of up to but not in excess of \$39,960 effective October 1, 2013 through September 30, 2017."

Second: Dr. Shambley-Ebron **Vote/Action:** passed and approved

NOMINATIONS OF CANDIDATES FOR THE ELECTION OF OFFICES OF CHAIRPERSON & VICE CHAIRPERSON FOR THE OCTOBER 2013 ELECTION

Board members nominated Dr. Richard Schwen and Ms. Joyce Kinley to remain as Chair and Vice Chair.

Proposed Motion: "That the Board of Health approve the nominations for

the candidates for Chairperson and Vice Chairperson of the

Board of Health."

Second: Dr. Davis

Vote/Action: passed and approved

HEALTH COMISSIONER'S COMMENTS / BOARD MEMBERS' COMMENTS / OTHER BUSINESS

Dr. Holditch was acting Health Commissioner.

Dr. Crumpton – The Delta Dental Center at Oyler School was officially open. The Cincinnati Dental Society would provide dental services on-site one day a week, in addition to the services provided by the Health Department.

Ms. Tate – As part of a partnership with Catholic Health Partners, services were provided to local refugees. Work was being done to prepare for the opening of the health insurance exchange.

Mr. Merz - The Health Department was approved to hire a certified application specialist to educate health insurance applicants during the application process. Information had been posted on the City's website. A press conference would be held by Mayor Mark Mallory to educate the general public about Medicaid expansion and the health insurance marketplace.

The grand opening of the Delta Dental Center at Oyler was successfully promoted, and was nationally syndicated as a result.

Mr. Schlanz – Electronic medical records would be fully functioning by the start of 2014.

Ms. Carlyn – The Quality Improvement (QI) team began working with the perinatal bundle and meeting with staff at different health centers on a monthly basis to collect data. QI was responsible for implementing new HIPAA regulations at all health centers, which included new language and privacy statements.

Flu vaccines would be provided to city employees and their families at various locations in the upcoming months. The schedule would be posted.

The second Home Health Advisory committee meeting was held and included two more members. Corinne Taylor was the new Program Manager for the Home Health Program.

Ms. Kinley congratulated Bob Schlanz for his win as CFO of the Year, awarded by the Business Courier.

Dr. Elizabeth Kelly gave an overview of the Maternal and Infant Health program. Reproductive health is between the age of 14 and 44. Data from the Reproductive Health and Wellness grant was presented from March 2012 through June 2013. Some of the data included 4,225 patient visits, average age was 28.4, 50% were uninsured, 36% did not have a high school diploma and 100% of male clients were counseled on a reproductive life plan.

Dr. Englender – September was National Preparedness month. As part of promotional efforts, the Health Department's website featured syndicated content from the CDC. H7N9 vaccines had been developed and proven to be safe among small populations tested.

Dr. Jones/Alam – Cincinnati Octoberfest was held the previous weekend and was monitored by the environmental health division.

Environmental health offices were reorganized into two offices, food program and household nuisances. Each office would work with the entire city population.

The Health Promotion and Worksite Wellness program had worked on the Let's Move campaign, which would be held at Smale Park.

There was not a large increase in pertussis in the city.

Dr. Holditch – The pediatric team at Elm Street was recognized for their work in immunizing 91% of their patients.

The Patient-Centered Medical Home program was in the process of developing tracking procedures for referrals.

Dr. Schwen, Dr. Crumpton and Francie Wolgen (Interact for Health) presented at a NALBOH conference in August. The presentation focused on the school-based health center model used locally.

NEXT MEETING

The next Board of Health meeting will be held at 6:00 p.m. on Tuesday, October 22, 2013.

ADJOURNMENT

Ms. Kinley adjourned the meeting at 8:15 p.m.

Minutes Prepared by:	Minutes Approved by:
Ashley Auciello, Clerk to the Board	Joyce Kinley, BA
Cincinnati Board of Health	Chairperson, Board of Health

/aaa