

**Cincinnati Board of Health  
Board of Health Meeting  
June 26, 2012**

Dr. Safi, Board Member of the Board of Health, called the June 26, 2012 meeting of the Cincinnati Board of Health to order at 6:10 p.m.

**ROLL CALL**

**Board members present:** Dr. Schwen, Dr. Graham, Dr. Davis, Dr. Safi, Dr. Wilson, Dr. Wenstrup

**Board members absent:** Dr. Dato, Ms. Kinley, Dr. Shambley-Ebron

**Senior Staff Present:** Mr. Bob Schlantz, Dr. Larry Holditch, Dr. Camille Jones, Ms. Joyce Tate, Dr. Steven Englender, Mr. Rocky Merz, Dr. Mohammad Alam

**May 22, 2012 MINUTES  
(ATTACHMENTS 1)**

Dr. Safi proposed the motion to approve the minutes of May 22, 2012 and Dr. Wilson seconded the motion. The minutes were approved as submitted.

**RECOGNITION OF OUTGOING BOARD MEMBER – DR.  
STEPHEN WILSON (ATTACHMENT NO. 2)**

Dr. Wilson thanked Mayor Mallory for his nomination to the Cincinnati Board of Health, especially during a difficult time in 2009 and 2010. He was very proud of how the Cincinnati Health Department programs had evolved; more funds were coming in for dental services and school-based health centers. He stated that the programs had improved throughout his tenure, specifically the lead program and the school-based health centers getting FQHC-LA status. He thanked everyone for his opportunity as a member of the Board.

Dr. Safi expressed his gratitude for the experience with Dr. Wilson during the last five or six years. He asked Leadership staff for recommendations for a new Board member, specifically someone from the Hispanic population.

**AMENDMENT OF BOARD OF HEALTH BY-LAWS  
(ATTACHMENT NO. 3)**

Proposed Motion: At the request of the Health Commissioner,

“That the Board of Health amends its By-Laws to read as outlined in Attachment No. 3.”

Second: Dr. Wilson

Discussion: Dr. Safi announced there would need to be a quorum for the July meeting in order to nominate officers for the September election.

Vote/Action: passed and approved

**RESOLUTION – FIRST READING OF FOOD LICENSE AND  
FACILITY REVIEW FEES FOR LY 2013-14, REGULATION  
#00079 - DR. ALAM (ATTACHMENT NO. 4)**

Dr. Alam explained how the figures are recommended for fees to the new Board members. The terms FSO (Food Service Operations) refers to restaurants and the term RFE (Retail Food Establishments) refers to grocery stores. There are several factors to consider when deciding fees. Space: either the establishment is larger or smaller than 25,000 square feet. Risk Classification: there are four categories on the basis of how much risk they pose on the food customers, and the Ohio Department of Health regulates how many times annually each establishment is inspected based on the Risk Class. Risk Class 1: there is no exposure to food (fees are smaller). This class is inspected once per year. Risk Class 2: there is some food exposure, where the main part of the business is not to sell food, but there is food sold. Risk Class 3: the food may be prepared at the establishment, including raw meat. This class is inspected twice per year. Risk Class 4: food preparation is more intense, such as seafood restaurants. The fees are dictated by the Ohio Department of Health. The License Year (LY) for fees starts on the first of March and goes through the end of February. For 2012, the 2011 figures are used. The proposed fees for consideration were raised due to the raise in employee earnings. These recommended fees are for establishments under 25,000 square feet: Class 1 - \$230, Class 2 - \$260, Class 3 - \$505 and Class 4 - \$640. Fee recommendations for establishments larger than 25,000 square feet: Class 1 - \$335, Class 2 - \$355, Class 3 - \$1,280 and Class 4 - \$1,355. For temporary food operations the recommendation was \$150 (operating for no more than 5 days). The mobile operation fees are \$225. Dr. Graham inquired about the small number of licenses for RFEs over 25,000 square feet. The projected cost and revenue is based on the number of license holders.

## **FINANCIAL REPORT – BOB SCHLANZ**

Mr. Schlantz referred to two attachments and discussed the results for priority based budgeting. The scores were ranked from 1-Best to 4-Worst on the first page and 1-worst to 4-Best on second page. If the scores had not been weighted on Community Results, only two programs would have ranked in the fourth quartile. CHD health centers and dental clinics ranked four under the weighted model. Many of scores for CHD programs ranked as three's and four's. Dr. Safi asked what had changed over the years in terms of scoring.

Mr. Merz explained that the new process, which began this year, now involved a consultant hired on by the City. The process uses community engagement, departments' self-scoring and a peer review process to go through all programs within the City. On a preliminary basis, the results indicated that many CHD programs were moved down the scale. Based on score results, funds follow the higher ranked programs. For 2013, a \$26-\$33 million deficit was projected for the City. One factor the programs are evaluated on was whether they are mandatory. A meeting would be held with the City Budget officials later in the week.

Mandated programs, according to State Law, would have to be in the top quartile. A discussion began regarding the possible lack of education and understanding of the programs which ranked lower. Other questions were raised based on the scoring process, job opportunities and being proactive and working with City Council. CHD viewed mandated programs under a wider scope, including that CHD is an FQHC and therefore is required to provide services. There would be a follow-up to the meeting scheduled with the City Budget office.

## **EXECUTIVE SESSION**

Dr. Safi proposed the motion, and Dr. Wilson seconded the motion,

Proposed Motion: At the request of the Health Commissioner:

“That the Board of Health go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.”

Vote/Action: passed and unanimously approved

(Executive Session was held from 6:48 to 7:10 p.m.)

(Board reconvenes following return from Executive Session)

### **ROUTINE PERSONNEL ACTIONS (ATTACHMENT NO. 5)**

Dr. Safi proposed the motion and Dr. Wilson seconded the motion,

“That the Board of Health approve the personnel actions on the list identified as Attachment No. 5 dated June 21, 2012.”

Discussion: There were two Exceptional Appointments: Todd Dudley as Environmental Safety Specialist and Denise Saker as Public Health Pediatrician.

Lauren Thaimann-Raines was newly appointed as Senior Administrative Specialist for school and adolescent health.

There were two promotions: Keith Miller as Senior Computer Programmer Analyst and Hollin Funk as Public Health Nurse 3 in maternal-child health.

Vote/Action: passed and approved

### **CONTRACTS/GRANTS**

- a. Victory Parkway Executive Building—Lease Agreement (Attachment No. 6)

Up to \$271,952.98 8/14/2012 thru 7/31/2019 - Dr. Jones

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the lease agreement between the Cincinnati Health Department and Victory Parkway Executive Building for PEAP offices at 2368 Victory Parkway for a total of up to but not in excess of \$271,952.98. The term for this agreement is effective August 14, 2012 to on or before July 31, 2019.”

**Second:** Dr. Wilson

**Discussion:** Jan O’hair, Coordinator for the PEAP program, stated that space is leased in non-city buildings for patient confidentiality. The new rate for parking would save about \$80,000 over the course of seven years.

**Vote/Action:** passed and approved

(b & c were voted on together)

- b. Karen McGee – Contract (Attachment No. 7)  
Up to \$18,000 7/1/2012 thru 6/30/2013 - Dr. Holditch (in place of  
Dr. Elizabeth Kelly)

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and Karen McGee as consultant for the Cincinnati-Hamilton County Fetal and Infant Mortality Review (FIMR) in the amount of up to but not in excess of \$18,000. The term for this agreement is effective July 1, 2012 to on or before June 30, 2013.”

- c. Cynthia Heinrich - Contract (Attachment No. 8)  
Up to \$18,000 7/1/2012 thru 6/30/2013

“That the Board approve the agreement between the Cincinnati Health Department and Cynthia Heinrich as consultant for the Cincinnati-Hamilton County Fetal and Infant Mortality Review (FIMR) in the amount of up to but not in excess of \$18,000. The term for this agreement is effective July 1, 2012 to on or before June 30, 2013.”

**Second:** Dr. Wilson

**Discussion:** Ms. Heinrich and Ms. McGee do investigative work for FIMR and develop four to six reports monthly.

**Vote/Action:** passed and approved

- d. Urban Appalachian Council - Contract, 1<sup>st</sup> Amendment (Attachment No. 9) Up to \$114,840 1/1/2012 thru 8/31/2013 – Bob Schlanz (in place of Dr. Marilyn Crumpton) (original amount: \$14,940)

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the first amendment to the agreement between the Cincinnati Health Department and the Urban Appalachian Council to provide Americorps Workers for school-based health centers for an additional \$99,900 for a total of up to but not in excess of \$114,840. The term for this agreement is effective January 1, 2012 to on or before August 31, 2013.”

**Second:** Dr. Graham

**Discussion:** This program provides workers for school-based health centers.

**Vote/Action:** passed and approved

(E was approved by the Board, subject to approval by City Council)

- e. OneSight - Contract (Attachment No. 10) – Bob Schlanz  
Up to \$250,000 Late Fall 2012 thru 6/30/2014

**Proposed Motion:** At the request of the Health Commissioner,

“That the Board of Health approve the agreement between the Cincinnati Health Department and OneSight to pay a total sum of \$250,000 for the Oyler Vision Center effective Late Fall 2012 to on or before June 30, 2014.”

**Second:** Dr. Wilson

**Discussion:** The Board noted that this deserved special recognition. Public relations work was in progress with OneSight.

**Vote/Action:**

Dr. Schwen	YES
Dr. Wilson	YES
Dr. Safi	YES
Dr. Graham	YES
Dr. Davis	YES
Dr. Wenstrup	ABSTAIN

**Vote:** approved by majority vote

- f. InterAct For Change- Grant Contract (Attachment No. 11)  
Up to \$375,000 8/1/2012 thru 7/31/2014 - Dr. Marilyn Crumpton

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and InterAct for Change to support Deaconess Western Hills Campus School-Based Health Center implementation in the amount of \$175,000 for year one and \$200,000 for year two, for a total of up to but not in excess of \$375,000. The term for this agreement is effective August 1, 2012 to on or before July 31, 2014.”

**Second:** Dr. Schwen

**Discussion:** A discussion began with regards to the public and private partnerships between various organizations and the Board of Health.

**Vote/Action:** passed and approved

- g. James “Bernie” Thomas - Contract (Attachment No. 12)  
Up to \$25,000 7/1/2012 thru 3/18/2013 – Bob Schlantz

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department James “Bernie” Thomas as consultant to provide services for Home Health Care in the amount of up to but not in excess of \$25,000. The term for this agreement is effective July 1, 2012 through March 18, 2013.”

**Second:** Dr. Wilson

**Discussion:** no further discussion

**Vote/Action:** passed and approved

**HEALTH COMMISSIONER'S COMMENTS/BOARD MEMBERS'  
COMMENTS/OTHER BUSINESS**

Dr. Jones – The Cincinnati Health Department applied to the CDC's Public Health Associate Program and was selected as a host site for a public health associate to work for two years. The program assigns one-hundred public health associates across the nation to different host sites and is paid for by the CDC. The Cincinnati Health Department will host this public health associate beginning in July for the next two years. The first year the associate will be assigned to the School and Adolescent Health / Maternal and Infant Health programs. The second year the associate will be assigned to Community Health and Environmental Health Services. The Environmental Health Services had also submitted a poster presentation on the Healthy Homes pilot to the American Public Health Association (APHA). Data was being developed further for this presentation in the Fall.

Dr. Alam - An application was submitted to the FDA for a grant to train sanitarians to standardize all sanitarians in the food program. Litter control program was working with City Council to change the process for litter citations; this would allow a warning for the first litter violation.

Dr. Holditch – Patient Satisfaction Survey results were given as an attachment. The call center and electronic medical records were implemented. Some changes had been made but results were positive in those measures. Measures for providers also demonstrated positive results. In the Children's Hospital June bulletin there was an article featuring Dr. Eva Komoroski who participated as one of the community physician leaders in Board member Dr. Camille Graham's program at Children's Hospital

Dr. Englander – The preparation for public health preparedness for World Choir Games had been completed. Copies of the brochure were provided; these would be included in all of the participants' welcome bags.

For the CRI program, the Ohio Department of Health gave the Cincinnati Health Department a score of 97 for the local technical assistance review.

Mr. Merz – A special thanks was given to Angela Sefcik, an intern at the Cincinnati Health Department, for her work on the World Choir Games brochure. There were media inquiries regarding the Supreme Court's decision on the Affordable Care Act and how it could impact the health centers. There were calls about the heat wave and related health issues.

Ms. Tate – During the separation from Neighborhood Health Care to become an independent FQHC at Elm Street, a proposal would be given at July's Board meeting to solicit the support of Health Management Associates.

Dr. Jones – During the extended heat wave, more people would be using swimming pools to stay cool. However, anyone with diarrhea should not use a swimming pool as this could spread the germs that cause diarrhea. An intern from a program sponsored by the CDC had been working on a project related to homicide rates in the city.

An increase in pertussis was reported and everyone was encouraged to be vaccinated, including fathers.

Dr. Safi had no further comments.

### **NEXT MEETING**

The next Board of Health meeting will be held at 6:00 p.m. on Tuesday, July 24, 2012.

### **ADJOURNMENT**

Dr. Safi adjourned the meeting at 7:35 p.m.

Minutes Prepared by:

Minutes Approved by:

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Ashley Auciello, Clerk to the Board  
Cincinnati Board of Health

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Wael Safi, Pharm.D.  
Chairman, Board of Health

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