

**Cincinnati Board of Health
Board of Health Meeting
October 25, 2011**

Dr. Wael Safi, Chairperson, Board of Health called the October 25, 2011 meeting of the Cincinnati Board of Health to order at 6:00 p.m.

ROLL CALL

Board members present: Dr. Shambley-Ebron, Dr. Wael Safi, Dr. Richard Schwen, Dr. Brad Wenstrup, and Dr. Dato, Ms. Joyce Kinley, Dr. Wilson (arrived at 6:20)

(No Board Member absent)

Senior Staff Present: Dr. Noble Maseru, Dr. Camille Jones, Mr. Bob Schlanz, Dr. Larry Holditch, Ms. Joyce Tate, Dr. Steven Englender, Mr. Rocky Merz, Dr. Mohammad Alam

**September 27, 2011 BOARD OF HEALTH MEETING MINUTES
(ATTACHMENT 1)**

Proposed Motion: At the request of the Health Commissioner,

“That the Board of Health approve the minutes of the July 26, 2011 Board of Health meeting.”

Second: Dr. Dato

Vote: (By Acclamation- Yea/Nay): Unanimously approved

Dr. Mark Dato was sworn in for his second term.

**III. PRESENTATION: HEALTHY HOMES (ATTACHMENT NO. 2)
BY DALE GRIGSBY**

Dale Grigsby discussed the new Healthy Homes program and the new standards of home health inspections. He gave details on the training that sanitarians attended; visual assessments began in February.

One in eight children in Cincinnati is diagnosed with asthma; three biggest causes of death inside the home are falls, toxic poisonings and fires. Previously assessments took place based on complaints and only focused on the complaint itself. The current new standards allow the sanitarians to discover other needs in the home.

Healthy Homes program has been adopted nationwide through HUD recommendations. Seven principles of a healthy home were discussed which are included in each home assessment. Sanitarians assess the entire home for anything that may have a negative impact on the occupants' health. Mr. Grigsby provided visuals of what a home inspector

would look for during an assessment. Public service announcement and a segment on Citicable were developed along with education in the community.

The new program was started in April; it was revamped in August. Half of CHD environmental staff working on the Healthy Homes program. Residents are solicited in the effort to keep homes healthy and safe instead of just response to complaints. Education is also provided.

Dr. Safi asked about the overlap of the program and how it is being funded.

Bob Schlantz discussed that leftover funds were utilized to fund this program; a very tiny portion of the lead grant is spent for this program.

Dr. Jones emphasized the impact of these new standards. Mr. Grigsby discussed the progress of the HH program thus far. Brochures to be distributed. Procedure for identifying other health concerns stemming from a complaint was analyzed.

Dr. Wilson asked about collaborating with the asthma clinic at Children's Hospital and create awareness with patients and their families.

Dr. Jones clarified that the assessments are included in patient education with children with asthma. For this pilot feedback is provided by residents and formal feedback may also be provided.

Dr. Safi discussed possible problems with the execution of the assessments and if the public are okay with the identification of other problems. Cultural competency was discussed and that standards of cleanliness may vary among families from other countries.

Dale said that if radon is suspected then the inspector can only refer the occupant/s to the appropriate organization.

Dr. Dato wanted to make sure that the intervention of home inspections is efficient and worth doing. Dr. Jones stated that this program is a pilot and must be tested and analyzed. Proof of concept has to have a measurable outcome. Several neighborhoods were identified and were determined to have benefitted from the program.

Dr. Safi asked for clarification of training vs certification and the efficiency of the program.

Dr. Maseru discussed the social determinants of neighborhood mortality and that the HH piece connects with the rest of CHD efforts and identifies issues in school age children and school health.

IV. FINANCIAL REPORT –BOB SCHLANZ (ATTACHMENT NO.3)

Mr. Schlanz discussed the EMR system and the EPIC system, also referred to as a management system used for payment activity. The EPIC primarily used for medical records. Almost all dental centers have digital X-ray equipment. All billing is done through third party.

Dr. Safi asked if there has been increased efficiency since EPIC was introduced. Bob clarified that there has been a decrease in efficiency during the learning curve. Efficiency to be better determined in three to six months.

Dr. Wenstrup said that the program will be very efficient in the future but does not make the physicians themselves more efficient. There are many components to EMR and the payment systems involved. There will be better health outcomes with better delivery.

Bob explained the work flow and process for prescriptions is currently hindered until the system is fully adopted and in place.

V. RESOLUTION – 2ND READING OF FOOD LICENSE AND FACILITY REVIEW FEES FOR LY 2012-2013 (ATTACHMENT NO. 4) – DR. ALAM

Amending BOH regulation #00079. The recommendation of the staff is provided in attached packet.

There is no voting right now.

VI. ROUTINE PERSONNEL ACTIONS (ATTACHMENT NO. 5)

Joyce Tate discussed the exception appointment of the new medical assistant at Northside center. Dr. Crumpton discussed the new nurse practitioner at Withrow and Academy of World Languages. Dr. Holditch discussed

A. Proposed Motion: At the request of the Health Commissioner,

“That the Board of Health approve the personnel actions on the list identified as attachment No. 5 dated October 25, 2011.”

Second: Dr. Shambley-Ebron

Discussion: no further discussion

Vote/Action: approved

VII. CONTRACTS/GRANTS

- A. Capital Wholesale Drug Company —Contract- 2nd Amendment
(Attachment No. 6)
Up to \$2,600,000 July 1, 2011 – December 31, 2011 – Bob Schlanz

Proposed Motion: At the request of the Health Commissioner,

“That the Board of Health approve the 2nd amendment(extend for 6 months) to this contract with Capital Wholesale Drug Company. This contract is to allow the Board of Health to continue to purchase pharmaceuticals through the Cincinnati Health Department Central Pharmacy for distribution to our clinic pharmacies for \$2,600,000 effective July 1, 2011 through December 31, 2011.”

Second: Ms. Kinley

Discussion: Dr. Dato asked if CHD had any trouble purchasing pharmaceuticals. Dr. Holditch discussed the shortages in certain supplies of older drugs and for cancer drugs. Dr. Englander also mentioned the rotating shortages of vaccines. Dr. Schwen commented on suppliers.

Vote/Action: unanimously passed and approved

- B. Cora McGuire – Contract - 1st Amendment - Bob Schlanz
Up to \$69,000 (Orig. Amt \$59,000; 1st Amendment \$10,000)
February 1, 2011 - June 30, 2012 (Attachment No. 7)

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the 1st amendment to the agreement between the Cincinnati Health Department and Cora McGuire to increase the amount of the contract by \$10,000, for a total of \$69,000, extending the contract from December 31, 2011to June 30, 2012.”

Second: Ms. Kinley

Discussion: Bob Schlanz discussed the process of promotion for staff.

Vote/Action: unanimously passed and approved

- C. Karen S Evans R.N., M.S.N. – Contract – 1st Amendment – Dr. Camille Jones
Up to \$66,000 April 4, 2011 – March 31, 2012 (Attachment No. 8)

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the 1st amendment to the agreement between the Cincinnati Health Department and Karen Evans to specify that the maximum hourly rate is \$31.52 and to amend the scope of work by removing the task relating to an epidemiologic lecture series. A maximum contract amount and time period are unchanged at \$66,000 for the time period April 4, 2011 – March 31, 2012.”

Second: Dr. Dato

Discussion: Dr. Camille Jones discussed the amendment was to take away requirement for developing an educational epidemiologic series which was not part of her previous scope of work.

Vote/Action: unanimously passed and approved

- D. Urban Appalachian Council (Oyler School Based Health Center) — Agreement (Attachment 9) Up to \$19,400 September 6, 2011 – August 31, 2012
Dr. Marilyn Crumpton

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Board of Health and the Urban Appalachian Council for services up to but not exceeding \$19,400 effective September 6, 2011 to August 31, 2012.”

Second: Dr. Wilson

Discussion: no further discussion

Vote/Action: unanimously passed and approved

E,F and H voted on together: 1 grant and 2 sub-grants

- E. Children’s Hospital Medical Center (IAP)—Agreement (Attachment 10)
Up to \$33,374 January 1, 2012 - December 31, 2012 – Beth Gay

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and Children’s Hospital Medical Center to increase

immunization rates for children under age two in the amount of up to \$33,374 effective January 1, 2012 to December 31, 2012.”

F. Hamilton County Public Health (IAP) — Service Agreement (Attachment 11)

Up to \$26,153 January 1, 2012 – December 31, 2012 – Beth Gay

“That the Board approve the agreement between the Cincinnati Health Department and Hamilton County Public Health to increase immunization rates for children under age two in the amount of up to \$26,153 effective January 1, 2012 to December 31, 2012.”

H. Ohio Department of Health (IAP) — Grant Contract (Attachment 13) (Children’s Hospital Medical Center - \$33,374; Ham. Co. Public Health - \$26,153)

Up to \$281,763 January 1, 2012 – December 31, 2012 – Beth Gay

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and the Ohio Department of Health to increase immunization rates for children under age two in the amount of \$281,763 effective January 1, 2012 through December 31, 2012.”

Second: Ms. Kinley

Discussion: no further discussion

Vote/Action: unanimously passed and approved

G. Hamilton County Solid Waste Management District — Contract (Attachment 12)

Up to \$72,100 January 1, 2012 – December 31, 2012 – Dr. Camille Jones

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and the Hamilton County Solid Waste Management District to continue to provide solid waste facility inspections beginning January 1, 2012 through December 31, 2012.”

Second: Ms. Kinley

Discussion: Dr. Camille Jones

Vote/Action: unanimously passed and approved

(I., J., K. & L. constitute a grant and four contracts that come under that grant and may be voted upon as a group)

I. Health Care Access Now —Contract (Attachment 14)
Up to \$62,000 November 1, 2011 – October 31, 2012 – Dr. Victoria Wulsin

J. Neighborhood Health Care —Contract (Attachment 15)
Up to \$60,000 November 1, 2011 – October 31, 2012

K. TriHealth —Contract (Attachment 16)
Up to \$25,000 November 1, 2011 – October 31, 2012

L. Hamilton County Public Health Department —Contract (Attachment 17)
Up to \$38,000 November 1, 2011 – October 31, 2012

Proposed Motion: At the request of the Health Commissioner,

“That the Board of Health approve the contracts which provide the funding and allow the operation of the Reproductive and Health Improvement Collaborative (RHIC). The overarching goal of RHIC is to improve the health and well-being of women, men and children including services, technical support and education.”

Second: Dr. Wenstrup

Discussion: Dr. Victoria Wulsin – these do not support abortion.

Vote/Action: passed and approved

M. Locum Medical Group — Contract (Attachment 18)
Up to \$73,000 November 1, 2011 – May 31, 2012 – Dr. Lawrence Holditch

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and Locum Medical Group to provide Adult Medicine physician services at the Elm Street Health Center by Dr. Anne Phelan-Adams for up to but not in excess of \$73,000 effective November 1, 2011 to on or before May 31, 2012.”

Second: Ms. Kinley

Discussion: Dr. Holditch

Vote/Action: unanimously passed and approved

N. Alvin Jackson M.D. —Contract (Attachment 19)
Up to \$93,000 November 1, 2011 – May 31, 2012 – Dr. Lawrence
Holditch

Proposed Motion: At the request of the Health Commissioner,

“That the Board approve the agreement between the Cincinnati Health Department and Dr. Alvin Jackson to provide full time physician services at the Northside Health Center for up to but not in excess of \$93,000 effective November 1, 2011 to on or before May 31, 2012.”

Second: Ms. Kinley

Discussion: Dr. Holditch

Vote/Action: passed and approved

HEALTH COMMISSIONER’S COMMENTS/BOARD MEMBERS’ COMMENTS/OTHER BUSINESS

Dr. Crumpton gave staff updates. Collaboration with Growing Well Cincinnati for asthma project. Many children have poor management with asthma. She discussed a project for Withrow SBHC of 1900 sq ft with access for students and community. The Eye Center to move forward and there is good progress with both projects. The number of school health assistants is stabilized. In process of training other staff at CPS who administer medication to students. UC Department of Nutrition, College of Nursing and Children’s Hospital partnering for BMI screening with CHD.

Joyce Tate commented on the call center and the health centers operating with new system. Board invited to presentation on new system for patients and phone calls. Call Center is funded through the Health Foundation.

Dr. Engendar commented on the connection with DPIC. Some funds were used for call center during H1N1 and new TV screens in Dolores Bowen auditorium in case of emergency. In terms of lab closure there are parties interested in renting space and converted into a revenue source.

Dr. Safi estimated that the additional revenue for the rented space could potentially be \$50,00-\$100,000 per year. He commented on other ways to draw in revenue at other locations around the City.

Dr. Englander commented on the crypto outbreak which has reversed itself since the end of summer.

Dr. Holditch said a small number of cases of pertussis in high schools which are being addressed. The syphilis awareness initiative is still in planning process; Joyce Tate commented on EMR system and how the cases will be identified.

Dr. Jones discussed Health Impact Assessment (HIA) and the layoff bumping process. LiAnne Howard chairs the committee. Mental health, depression, coping and many other issues were looked at as results during layoff process.

Dr. Dato commented on the prevention side and also other recommendations that are related to good management practice.

LiAnne Howard discussed that the HIA report has not been brought to HR yet. Document recommends thirty days before lay off but at least ten working days would suffice per Ohio Revised Code. Supervisors are to post all job openings. This is called a rapid HIA which took about two to three months.

Dr. Safi asked how the requests get handled. LiAnne clarified that there is a screening as part of the HIA process.

Dr. Maseru said that the HIA methodology is recommended and sometimes required. Recommendations are made for future HR supervisory responsibilities.

Dr. Jones said that all supervisors should practice this; internally the CHD will formalize certain recommendations that would be instituted as part of HR policy. The HIA presentation was for information purposes for policy makers. There are possible plans to share with City Council.

Rocky Merz mentioned the channel 19 piece on BMI with Dr. Crumpton. He discussed the passing of Kyle Willis (nephew of Bootsy Collins) from a preventable tooth infection and the interest in creating awareness for the city dental services by CHD clinics. There will be a hearing at the Quality of Life (QOL) committee meeting at City Council with the Collins family.

The new flu hotline was presented along with immunization consent form information.

Dr. Maseru thanked Cincinnati State which has provided assistance in the health centers by collecting patient information. CS has also filled in with customer service as well.

Dr. Safi mentioned the QOL hearing with the Collins family. They are interested in partnering with the CHD in raising awareness for this issue.

Dr. Safi thanked the staff for their hard work.

NEXT MEETING

The next Board of Health meeting will be held at 6:00 p.m. on Tuesday, November 15, 2011.

ADJOURNMENT

Dr. Safi adjourned the meeting at 8:20 p.m.

Minutes Prepared by:

Minutes Approved by:

Ashley Auciello, Clerk to the Board
Cincinnati Board of Health

Wael Safi, Pharm.D.
Chairman, Board of Health

/aaa