



CITY OF CINCINNATI
FINANCE DEPARTMENT
INCOME TAX DIVISION

THIS SPACE IS FOR OFFICIAL USE ONLY

ATHLETE AND ENTERTAINER WITHHOLDING REMITTANCE STATEMENT
(FORM CIT-AE)

WITHHOLDING AGENT			
Name		Street Address	
City	State	Zip Code	Contact Person
Telephone Number	Cincinnati Tax Account No.		Federal Identification No.

PERFORMING ENTITY			
Name		Street Address	
City	State	Zip Code	Contact Person
Telephone Number	Cincinnati Tax Account No.		Federal Identification No.

PERFORMING ENTITY'S AGENT			
Name		Street Address	
City	State	Zip Code	Contact Person
Telephone Number	Cincinnati Tax Account No.		SSN or FID No.

WITHHOLDING AGENT	
Performance Dates	
Gross Amount Paid (before withholding)	\$
City of Cincinnati Tax Rate	2.10%
Total Amount Withheld	\$

Remit your payment to the following address:

CINCINNATI INCOME TAX DIVISION
ATHLETE AND ENTERTAINER TAX
805 CENTRAL AVENUE SUITE 600
CINCINNATI OH 45202

AUTHORIZATION STATEMENT:

I declare under the penalties of false statement that I have examined this return and to the best of my knowledge and belief it is true, complete, and correct.

Signature

Printed Name

Date



FORM CIT-AE INSTRUCTIONS

Withholding Agents

Pursuant to Regulation R-15 of the Cincinnati Municipal Code, Form CIT-AE is the required document that a promoter, booking agent, venue owner or other employer must use to report the withholding tax due on the gross amount paid for the appearance of an entertainment act, sporting event, band, orchestra, rock group or other performance act when said performer does not receive a Form W-2 from said employer. The amount to be withheld should be at the prescribed withholding rate (2.1%) from gross payments made to the recipient(s).

Complete Form CIT-AE and submit with payment by the fifteenth (15th) day of the calendar month following the performance. Mail the form and your payment to:

**CINCINNATI INCOME TAX BUREAU
ATHLETE AND ENTERTAINER TAX
805 CENTRAL AVENUE SUITE 600
CINCINNATI OH 45202-5799**

Furnish two copies of the document to the recipient and retain a copy for your records.

A withholding agent who fails to withhold or remit the City of Cincinnati income tax is liable for the payment of the tax, whether or not it is collected from the performer. In addition, the withholding agent is liable for any interest and penalty charges assessed in accordance with Section 311-63 of the Cincinnati Municipal Code.

Performers/Recipients

There will be no filing requirement in the case of a performer or other recipient whose entire earnings in Cincinnati for the tax period were withheld and paid by a withholding agent. Even if you are not required by law to file a return, you must file a tax return, Form R, if you wish to receive a refund of any Cincinnati tax that has been withheld. When filing your Cincinnati return, attach a copy of this form to the face of your return just as you would your Form W-2. Retain another copy for your records.

Please contact our office at (513) 352-3838 during the hours of 8:00 A.M. until 4:30 P.M., Monday through Friday, if you have any questions or need additional information.