



# ADMISSION TAX LICENSE APPLICATION

Application is for a: ( ) Temporary License ( ) Permanent License

Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street or P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
S.S. # \_\_\_\_\_ or Federal Tax Number \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

The applicant is a: ( ) Corporation ( ) Partnership ( ) Individual ( ) Non-Profit Organization

The officers of the organization are:

Name \_\_\_\_\_ Address \_\_\_\_\_

S.S. # \_\_\_\_\_ Phone Number \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

S.S. # \_\_\_\_\_ Phone Number \_\_\_\_\_ Title \_\_\_\_\_

If the person making application is not an officer of the organization, complete the following:

Name \_\_\_\_\_ Address \_\_\_\_\_

S.S. # \_\_\_\_\_ Phone Number \_\_\_\_\_ Title \_\_\_\_\_

Have you ever been licensed before ( ) Yes ( ) No If yes, provide license number \_\_\_\_\_

Date(s) of event(s) from: \_\_\_\_\_ to: \_\_\_\_\_ Date ticket sales begin: \_\_\_\_\_

Location where event will take place: \_\_\_\_\_

### THIS SECTION FOR INITIAL PERMANENT LICENSEES AND ALL TEMPORARY LICENSEES:

A bond is required for initial permanent and temporary licensees. Contact Treasury Division to determine the amount of the bond. The minimum bond is \$100.00.

Admission Prices: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Advance Day of event Other Other

Capacity for each event: \_\_\_\_\_ Number of scheduled events: \_\_\_\_\_ Amount of the bond required with this application \$ \_\_\_\_\_

**NOTE:** A tax return must be filed and the tax due remitted on or before the twentieth (20<sup>th</sup>) day of the month following the month being reported.

The signature of this application hereby agrees to the payment of the taxes collected on admissions received in connection with the operation of this place or admission or event and understands that all books and records including box office statements, ticket stubs, and unsold tickets are subject to audit and must be retained for a period of three (3) years or until released in writing by the City Treasurer (Ref.Chapter 309 CMC).

Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief it is true, correct and complete.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ANY FALSE STATEMENT MADE IN THIS APPLICATION SUBJECTS THE SIGNED TO PROSECUTION FOR PERJURY AND WILL RESULT IN THE REVOCATION OF ANY LICENSE GRANTED PURSUANT HERETO.**

PLEASE INCLUDE SELF ADDRESSED STAMPED ENVELOPE, LICENSE FEE OF \$5.00, PLUS BOND AMOUNT IF  
REQUIRED AS A CHECK OR MONEY ORDER MADE PAYABLE TO THE

CITY OF CINCINNATI

Department of Finance, Treasury Division  
801 Plum St, Suite 202  
Cincinnati, OH 45202

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TREASURY USE ONLY

**Date issued** \_\_\_\_\_ **License Fee** \_\_\_\_\_

**Bond Amount Required** \_\_\_\_\_ **License No. Issued** \_\_\_\_\_

**License Receipt No.** \_\_\_\_\_ **Expires** \_\_\_\_\_ **Date Received** \_\_\_\_\_