

# Lunken Airport Oversight Advisory Board

## December 11, 2000

Board Members present:	Krissi Barr	At-Large Representative
	Mike Conaton	Corporate User Representative
	Scot Conover	West Community Representative
	Tom Edwards	Fixed Base User Representative
	Mike Lacinak	South Community Representative
	Joe Llamas	Private User Representative
	Eric Partee	Recreational/Environmental Representative
	Rob Rubin	North Community Representative
	Steve Shaw	East Community Representative
City Staff:	Kevin Shepard	General Services Director
	Dennis Murphey	Director of Environmental Management
	Dan Dickten	Airport Manager
	Steve Fagel	Assistant City Solicitor
	Kathy Clayton	Air Quality Manager
	Bob Vickrey	Senior Engineer
	Bob Wessel	Noise Compatibility Planner
	Elaine Luchi	Administrative Technician

Mr. Murphey called the meeting to order at 4:00 p.m. He suggested changes to the sequence of the agenda. Mr. Murphey thought the Board may want to move the selection of the Chairperson to the first item under Old Business, so that he or she might preside over the meeting. He also recommended that the Budget discussion held over from the November meeting be resumed before the topic of the Noise Study was begun. The time line for the Budget is such that City Council hopes to take action at the December 20, 2000 Council Meeting. The Board agreed to these revisions in the agenda sequence.

The question of public participation was posed. While the Board believes citizens should have input at the meetings, they also believe there should be guidelines. An example of a Speaker's Request form was distributed for the Board's consideration. After some discussion Ms. Barr introduced the following motion: To allow public comment, not to exceed three minutes in length unless there is special exception, relevant to agenda items as they are discussed at the meetings, or during the New Business portion of the meeting. The motion was seconded and passed by unanimous vote.

### Board Business

An error in the November 20, 2000 minutes was noted. On Page 2, paragraph 4, the second sentence should read, ". . . there will be at 6- to 8-inch wall . . ." The minutes were approved as amended.

Old Business

Mr. Murphey opened the floor for nominations for Chairperson. Mr. Rubin, Mr. Shaw, and Mr. Conaton were named, however, Mr. Conaton respectfully declined. Mr. Edwards moved to close nominations. The motion was seconded and passed unanimously. The two candidates spoke briefly of their willingness to serve as Chairperson, but both added their support of the other nominee should he be elected. The Board voted by written ballot with Mr. Rubin receiving five votes and Mr. Shaw receiving four. Mr. Rubin then nominated Mr. Shaw for Vice-Chairperson. All were in favor and Mr. Shaw was named Vice-Chairperson. Mr. Rubin asked Mr. Murphey to serve as facilitator for the rest of this meeting. Mr. Rubin will assume the duties of presiding over the meetings in January, and additional officers will be discussed at that time.

The topic then moved to the adoption of the Bylaws. Mr. Edwards had distributed the second draft for review prior to the meeting. Issues discussed included the responsibilities of the Community Representatives with regard to interaction with their constituents, the use of a nominating committee for future elections, and terms of officers. It was recommended that the Board adopt Operating Rules by resolution and include a reference to such in the Bylaws. Mr. Edwards agreed to provide a revised draft of the Bylaws to each Board member so that the final document will be ready for distribution before the next meeting. Mr. Shaw will head the committee to develop the Operating Rules. Ms. Barr and Mr. Edwards will also serve on this committee.

Budget

Mr. Dickten began his overview of the General Aviation Budget. Relative to the Airport's Performance Measures, the subject of Federal Aviation Regulation Part 139 certification arose. The Board had questions about the difference between Full Part 139 certification versus Limited Part 139 certification. Mr. Dickten was asked to provide information regarding the process and the implications of receiving Full Part 139 certification, as well as any correspondence and documentation that has occurred on this subject.

Mr. Dickten reviewed the Airport's Recommended Operating Budget and then explained the Capital Improvement Program (CIP) Budget for 2001/2002 item-by-item. The Board had no recommendations for City Council on this subject.

Ms. Clayton explained the break down of the \$100,000 CIP budgeted for a Noise Study. She also discussed updating the Airport's noise contours and confirming the new contours by measuring A-scale as well as C-scale noise. The floor was then opened to the public for comment on their concerns on the issue of noise.

Because of the lateness it was decided that continuation of the Noise Study discussion in addition to the Airport Capital Improvement Program will be near the top of the agenda for the January 2001 meeting. It was recommended that time limits be assigned to agenda items to enable the meetings to progress and to instill discipline to the meeting format. It was suggested that public input be an agenda item at future meetings utilizing the Speaker Request forms. The

Board decided to schedule their Saturday training session for February 10, 2001, pending the availability of the instructor.

The meeting was adjourned at 6:20 p.m.

*Revised 01/08/01*