

All Field and Court Permits are issued at the Cincinnati Recreation Commission main office.  
Permit requests may be made in person, fax, by web site or by mail to the Athletic Division. (8 a.m. – 4:45 p.m.)

### **Field / Court Permit Rules and Regulations:**

**Organizations are required to submit team rosters and practice schedules before permits are issued. Game schedules are required prior to the first scheduled game. Payment must be received before permits are issued.**

1. This permit is valid only if the field / court is in safe playing condition.
2. This permit must be shown upon request at the field / court. Any conflicts, call the police to resolve.
3. Use of alcoholic beverages or alcohol advertisements at any CRC site is prohibited.
4. Improper conduct at any CRC site is prohibited.
5. Sale of refreshments on CRC property is by permit only. Concession permits must be purchased in advance at the CRC Athletic Division office. All concessions are subject to Board of Health (352-2908) and Fire Department (352-3970) regulations.
6. Litter and other debris must be cleaned up and placed in proper receptacles after each event/use.
7. Park in assigned areas only. No vehicle parking on the playing fields without specific written permission of the Cincinnati Recreation Commission.
8. **No refunds on permits. In case of rainouts or unplayable field conditions, a credit will be permitted for another date and time within one (1) month of the date in question.**
9. Spectator fees or admission charges are not permitted. Access to any CRC property is open to the public.
10. Maintenance: CRC will provide a one-time pre-season lining of the field for all sports. It is the organization's responsibility to maintain those lines throughout the season. CRC will cut and drag infields on a rotation basis. Frequency will depend on field conditions and weather. Expect a 10 – 14 day rotation.
11. Report any facility damage, dangerous and unsafe site conditions immediately at 352-4020.
12. CRC can provide volunteer coach's basic training through the National Youth Sports Coaches Association. Contact the Athletic Division to coordinate NYSCA clinics for your organization. Refer to the web site for more information.
13. CRC reserves the right to prohibit any person, team or organization from further use of its facilities for violation of these rules and other pertinent State Laws, City Ordinances, and Public Recreation Commission Rules and Regulations.

#### Priority Usage

1. CRC leagues, tournaments and activities
2. CRC co-sponsored activities
3. CPS Board of Education sites – official school sanctioned events
4. Non-profit organizations returning from last year.
5. Open registration

#### Registration Dates: Deadline to submit request forms

(CRC Athletic Division office hours – Mon thru Fri, 8 a.m. – 4:45 p.m.)

#### Spring and Summer Date Requests

1<sup>st</sup> Monday of February – Board of Education and non-profit organizations returning from last year

3<sup>rd</sup> Monday of March – Open registration

#### Fall Date Requests

1<sup>st</sup> Monday of June - Board of Education and non-profit organizations returning from last year

3<sup>rd</sup> Monday of July – Open registration