

THE MINUTES OF THE PUBLIC RECREATION COMMISSION

May 19, 2009

The regular meeting of the Public Recreation Commission was held on May 19, 2009 at 4:00pm at the Bond Hill Recreation Center with the following members present: Mmes. Denno and Mathews and Messrs. Smith and Fultz, with Rev. Smith presiding. Staff in attendance: Mmes. Barnes, Hughes, Armstrong and Bello and Messrs. Merrifield, Thomas, Pacella, Koopman, Carlisle, and Reese.

MINUTES

Mr. Fultz moved, seconded by Ms. Denno, to approve the minutes of the April 21, 2009 Public Recreation Commission as submitted.

Motion passed.

CORRESPONDENCE

Email from Chris Bukas, Cincinnati Sports Leagues, to Marketia Hoff

Ms. Hoff received an email from Chris Bukas, Manager of League Operations for the Cincinnati Sports Leagues, commending Ms. Hoff and the CRC grounds staff on the great work they do on the fields. This item was received for filing.

Letter from Ozzie Browns, Our Lady of Lourdes Football to Marketia Hoff

Ms. Hoff received a letter from Ozzie Browns of Our Lady of Lourdes Football thanking her for her assistance in getting their permits and thanking the maintenance crew for the excellent job of keeping Oskamp's football field maintained and lined. This item was received for filing.

Letters from Julie S. Knapp, Ph.D. CPRP, Director IU Executive Development Program to Mike Thomas

Mr. Thomas received letters from Julie S. Knapp, IU Executive Development Program thanking him for allowing Mark Celsor, Jeff Sepate, and

Karen Williams attend the 2009 Indiana University Executive Development Program and thanking them for attending. This item was received for filing.

Email of Congratulations from Mary Cox

Ms. Cox sent an email to all staff advising of the wonderful job the Mt. Washington Flying Piglets did in their run at the Flying Piglet Race. This item was received for filing.

COMMUNICATIONS FROM THE PUBLIC

There were no Communications from the Public this month.

Rev. Smith noted that the City Solicitor's Office has responded to the concerns of Mr. Paul Macke who was present at our March and April meetings.

PRESENTATION – Cool Critters

Bryan and Roshell Gill from Cool Critters Outreach were present and brought with them a few of their rescued animals. They have presented their animals at two of our centers and hope to visit more centers. They will be at Kids Fest also. Mr. Gill explained that most of their animals come from people who have obtained the animals as pets. Cool Critters Outreach boards the animals until they reach a certain size and then they are taken to a preservation in Florida.

DIRECTOR'S REPORT

Program Highlight – Central Region

Stella Barnes, Supervising Recreation Coordinator, welcomed Commission to the Bond Hill Community Center and introduced Carol Hughes, Service Area Coordinator of Bond Hill.

Ms. Hughes informed that Community Center Director Christian Armstrong provides Zumba Dance Classes to 40-60 participants. Ms. Armstrong and a group a five participants performed a Zumba dance demonstration for Commission. The dance was very entertaining and Commission thanked the participants for the demonstration.

Tom Reese, Service Area Coordinator at the Clifton Community Center, advised that Mr. Ed White is the Fencing Instructor at the Clifton Center and has 60-80 students. Mr. Reese stated that Mr. White has won many titles for his Fencing abilities. Mr. White explained the basic fencing principles. Six of Mr. White's students were present and provided Fencing demonstrations. Commission thanked Mr. White and his students for their demonstration.

2010 Budget Meeting with City Manager

Dr. Merrifield advised that the City Manager has been meeting with each of the Department Heads each month on the budget. The income tax revenues are close to \$10,000,000.00 down. Things do not look good and it doesn't look like it is going to get better any time soon. We are not going to be able to do exactly what we have in the past.

Dr. Merrifield and staff have been meeting to review budget reduction possibilities and would like to make several recommendations to Commission. He would like to schedule another working session of the Commission in the next 2 or 3 weeks. Ms. Schoenig will arrange the meeting and send out the proper notification.

Strategic Planning Update

Our Strategic Planning Consultants were in attendance. Bill Beckner, President of CEHP, Incorporated introduced his staff: Dan Hibbler, Professor at DePaul University; Corliss Outley, Professor at Texas A&M; Ellen O'Sullivan, Professor Emeritus.

Mr. Beckner works primarily with the financial aspect of the strategic plan. He works to identify ways and means of finding the resources necessary to turn things around. Mr. Hibbler is looking at training available and training needed to be successful. Ms. Outley works on mentoring programs, funding, and partnerships as a means of connecting adults with "Disadvantaged Youth", formerly known as "At Risk Youth". Ms. O'Sullivan is doing staff assessment. She will have staff assessments together when she comes back in June. She is looking at what is essential and what is core.

Mr. Beckner advised that Steve Wolter, Director of the Epply Institute in Indiana, will be looking at the State of Ohio to see what is legal and what can be done as an alternative way of doing business. Mr. Wolter will also determine cost effectiveness. Mr. Jeff Hoggen will be doing survey work in public funding. This will be a 500 person telephone survey.

Rev. Smith asked about the timeline for the retreat. It was determined that a date for the retreat would be worked on at the June meeting. A meeting of the Strategic Plan Committee should be scheduled for when the Consultants are back in town in June.

2009 CRC Aquatic Program Schedule

Commissioners were provided with a copy of the 2009 CRC Aquatic Program Schedule. This schedule indicates the opening dates and number of weeks each pool will be open this summer. This schedule will be sent to City Council next week.

PLANNING AND ENGINEERING

Mt. Auburn Project Update

Jeff Koopman reported that the Mt. Auburn Project has been scaled back in accordance with the Mt. Auburn School changes.

Blair Avenue Property Update

Jeff Koopman reported that he met with the architects for the project last week and has been working with the Avondale Community Council. The Blair Avenue building has out lived its usefulness.

OLD BUSINESS

Update on Contract with North Avondale School

Mr. Koopman advised that the Board of Education is still working on the North Avondale School contract. A meeting is scheduled for June 2nd. Mr. Koopman is hopeful that we will have a contract to bring before the Commission at the June 16th meeting.

Update on Contract with Sayler Park School

Mr. Koopman advised that the contract with Sayler Park School has not been completed either. He is hopes to have a contract with the Sayler Park School to bring before Commission at the June 16th meeting.

Field Trip Policy

A revised Field Trip Policy, PFO-19, was brought before Commission at the October 21, 20089 meeting. At that time the approval of the policy was tabled pending review and approval by the Solicitor's Office.

The Solicitor's Office has reviewed and approved the revised Field Trip Policy which stated that field trips that are scheduled for destinations within the I-275 beltway must be pre-approved by the Director of Recreation and/or his designee. These field trip requests must be received in the Office of the Director prior to the scheduled trip. Field trips that are planned for destinations outside of the I-275 beltway must be approved, in advance, by the Director of Recreation and/or the Commission. Requests that are to be submitted to the Commission for approval must be received in the Office of the Director at least one week prior to the date of the Commission meeting scheduled before the field trip.

Ms. Denno moved, seconded by Mr. Fultz, to approve the revised Field Trip Policy, PFO-19, as submitted.

Motion passed.

NEW BUSINESS

Request from International Rett Syndrome Foundation

Jennifer Grammer, Special Events Program Manager, International Rett Syndrome Foundation has requested approval for a rule exemption to allow them to conduct a "Split the Pot" and "Chinese" raffle on site during the International Rett Syndrome Foundation Strollathon. The Strollathon will be held on the Central Riverfront on September 19, 2009.

Ms. Denno moved, seconded by Mr. Fultz, to approve the request from the International Rett Syndrome Foundation for a rule exemption.

Motion passed.

Commissioners requested to see a copy of the policy pertaining to Gambling. Copies will be sent to Commissioners.

Request from inPLAY EVENTS

This agenda item was withdrawn.

Ebersole Contract Review

The contract between CRC and the California Heritage Foundation, Inc. for use of space at the Ebersole Community Center was submitted for Commission review. The contract will be placed on the June 16th, 2009 agenda for approval.

Agreement with Out of the Box LLC

This is a Class/Facility Rental Agreement with Out of the Box, LLC for use of the concession stand at the Armleder Memorial Aquatic Center at Dunham.

The major points of the Agreement are:

- The Contractor shall have use of the Armleder Aquatic Center at Dunham Concession Stand for the purpose of vending merchandise.
- The Contractor shall pay to the Recreation Department ten percent (10%) of total gross sales.

Mr. Fultz moved, seconded by Ms. Denno, to approve the agreement with Out of the Box LLC for use of the concession stand at the Armleder Memorial Aquatic Center at Dunham.

Motion passed.

Agreement with Poppies Flavored Ice

This is a Class/Facility Rental Agreement with Poppies Flavored Ice for use of the concession stand at the Pleasant Ridge Recreation Center.

The major points of the Agreement are:

- The Contractor shall have use of the Pleasant Ridge Recreation Center Concession Stand for the purpose of vending merchandise.
- The Contractor shall pay to the Recreation Department ten percent (10%) of total sales.

Mr. Fultz moved, seconded by Ms. Denno, to approve the agreement with Poppies Flavored Ice for use of the concession stand at the Pleasant Ridge Recreation Center.

Motion passed.

Field Trips

In accordance with approval of revised Field Trip Policy PRO-19, this agenda item is void.

New Athletic League Fees

The Athletic Division is requesting approval to add fees for new athletic leagues to the approved Fees and Charges.

Ms. Denno moved, seconded by Mr. Fultz, to approve the addition of new fees for the new athletic leagues as submitted.

Motion passed.

Work Site Partner Agreement

Ms. Denno moved, seconded by Mr. Fultz, to approve the Work Site Partner Agreement between the Community Action Agency and CRC.

Motion passed.

ADDITIONAL

At this time Mr. Fultz made a motion to give Major McNeil a lifetime golf pass. This item will be put on the June 16th, 2009 Commission Agenda.

Mr. Fultz will provide information needed for this agenda item.

Meeting adjourned.

NEXT COMMISSION MEETING

June 16, 2009

Main Office Board Room

805 Central Avenue – Suite 800

Kazava Smith, President

Norman C. Merrifield, Ed.D, Director

/kss