

## MINUTES OF THE PUBLIC RECREATION COMMISSION

March 17, 2009

The regular meeting of the Public Recreation Commission was held on March 17, 2009 at 4:00pm at the Glenview Golf Course, 10965 Springfield Pike, with the following members present: Mmes. Denno and Robinson and Messrs. Smith, Fultz and Moeddel; with Rev. Smith presiding.

### MINUTES

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the minutes of the February 17, 2009 Public Recreation Commission as submitted.

Motion passed.

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### CORRESPONDENCE

There was no correspondence this month.

### COMMUNICATIONS FROM THE PUBLIC

There were no Communications from the Public this month.

### DIRECTOR'S REPORT

#### In Remembrance and Appreciation of Sharon Thomas

Dr. Merrifield recognized Sharon Thomas who passed away on Tuesday, March 3<sup>rd</sup>. Ms. Thomas was the Executive Director of the Marvin Lewis Community Fund and contributed greatly to the remodeling of the playground in College Hill. There will be a permanent plaque in Ms. Thomas' honor installed at the playground. Ms. Thomas was an advocate for helping those less fortunate. Her mantra was "it's for the kids". She will be greatly missed.

### Anthony Munoz Flag Football Donation/Check

Anthony Munoz was present and presented the Anthony Munoz Fund Flag Football Donation/Check to Dr. Merrifield, KZ Smith, Brenda LeMaster and Peter LeBlond on behalf of the Cincinnati Recreation Commission. Dr. Merrifield thanked him for his services and experience he shares with our young people. Dr. Merrifield recognized Peter LeBlond and asked him to stand. Paul Bronthaver, Service Area Coordinator at our Madisonville Community Center, showed a video presentation on how the Munoz Foundation has impacted our youth.

### Heat Shelter Staff Recognition

Commission Members were provided an itemized list of staff costs from the heat shelter, utilities for OTR for the month of January 2009, listing of companies and/or small business that donated to the shelter, and names of staff involved. Tim Heyl, Service Area Coordinator at OTR, coordinated the heat shelter and scheduled staff. Employees who worked the shelter are; Timothy Palmer, Kelly Carr, John Wilson, Vanessa Henderson, Don Brannen, Mike Catron, Brandi Sanders, Yvette Stanford, Kim Smith, April Ann Pandora, Jibri McPherson, and Barb Bennett. The Police work with CRC. These employees were applauded for their outstanding work.

Tim Palmer wanted to thank the Red Cross and other organizations who contributed Food, clothing, blankets, coats, socks, hats, etc.

### Crosstown Help-Out – Evanston Park

Dr. Merrifield informed Commissioners that the 2009 Crosstown Help-Out Event will be held at CRC's Evanston Park. This event will be held in September. 700 – 1000 volunteers from UC and Xavier will be working the event. The Home Depot will sponsor and coordinate the project. The scope of the project is to build a new playground with accessibility components, install a walking track around the park, install a fitness course, landscape entire park with new plantings, install fencing where needed, relocate basketball court, clear out overgrown brush, and relocate ball field to make room for football field.

## PLANNING AND ENGINEERING

### Mt. Airy Tennis Court Renovation

Mr. Moeddel moved, seconded by Mr. Fultz, to accept the low acceptable bid of Schumacher Dugan Construction, LLC in the amount of \$98,165.00 for the renovation of the Mt. Airy Tennis Courts. This includes furnishing all materials, labor, and performing all work necessary to renovate the existing tennis courts at Mt. Airy Recreation Area.

Ms. Denno abstained.

Motion passed.

### Hartwell Recreation Tennis Court Renovation

Ms. Denno moved, seconded by Mr. Moeddel, to accept the low bid of Westside Paving & Excavating in the amount of \$89,680.00 for the renovation of the Hartwell Recreation Tennis Courts. This includes furnishing all materials, labor, and performing all work necessary to renovate the existing tennis courts at Hartwell Recreation Center.

Motion passed.

## OLD BUSINESS

### Request for Proposals for Leasing Building at 870 Blair Avenue

The Recreation Department advertised for Request For Proposals for the leasing of the building at 870 Blair Avenue. We received one response to the RFP. This response was from the Avondale Community Council.

Bill Whitton, Consultant and Patricia Milton, President of the Avondale Community Council were present. They are looking for more area and more programming space to enhance the quality of life in their community. They also want to have a Prosperity Center. CAA President, Gwen Robinson, is interested in partnering with them.

Dr. Merrifield stated that the Avondale group should return to the Commission with real cost at a later date along with a regarding their plan. They stated that they are working with Closing the Health Gap, Every Child Succeed, US Bank, United Way, Workforce Initiative, etc. Per Rev. Smith, we need to get

back with them as soon as possible. A walk-through of the building should be arranged.

## NEW BUSINESS

### Public Landing Contract with Newport Aquarium

The major points of this agreement are:

- The Contractor shall use the Public Landing for the purpose of entering and exiting the Ohio River with passengers as an amphibious transport vehicle known as Ride the Ducks.
- The Contractor shall pay to the Recreation Department a flat fee of Five Hundred Dollars (\$500.00) for launching two (2) amphibious transport vehicles at the Public Landing Launching Location.
- The Public Landing Launching Location shall be used only to enter and exit the Ohio River with passengers from the Contractor's vessels while operating as a fully certificated excursion vessel.
- The Contractor may use the Public Landing Launching Location for a maximum of twenty (20) launches per day during the term of the Contract.

Ms. Denno moved, seconded by Mr. Moeddel, to approve the renewal of the contract with the Newport Aquarium for use of the Public Landing.

Motion passed.

### Agreement with Media Latina, LLC for Event Production and Management

#### Services

The major points of the Agreement are:

- The Contractor shall plan, develop, produce, manage and coordinate the Procter and Gamble Concert.
- The Contractor shall be responsible for raising all the funds necessary to cover all expenses for the Concert, except for the actual cost of the talent.
- The Commission will reimburse the Contractor for the actual cost of the Talent up to but not to exceed Five Thousand Dollars (\$5,000.00). The funds will be from the Entertainment Component of the proceeds of the Procter and Gamble Trust Fund.
- The Contractor will be responsible for all aspects of producing the Concert, including publicity, permits, crowd control devices, etc.
- The Recreation Department will provide the Kroger Promenade, Procter and Gamble Pavilion and Great Lawn as the site for the Concert.
- The Recreation Department will provide normal maintenance. Other maintenance costs over and above normal maintenance shall be paid for by the Contractor.

- The Recreation Department will provide the Contractor fifty (50) parking spaces for use by Concert staff, vendors and Contractor's associates.
- The Recreation Department will provide the Contractor the use of existing sound and lighting equipment at the Procter and Gamble Pavilion and one (1) audio employee to run such equipment. Additional equipment and staff shall be paid for by the Contractor.
- The Recreation Department will retain the rights to designate the date and time of the Concert as well as approval of the performers and entertainers.

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the agreement with Media Latina, LLC for event production and management services to produce a Procter and Gamble Concert on August 29 and 30, 2009.

Motion passed.

Agreement with Brew Ha Ha Cincinnati, LLC for Event Production and Management Services

The major points of the Agreement are:

- The Contractor shall plan, develop, produce, manage and coordinate the Procter and Gamble Concert.
- The Contractor shall be responsible for raising all the funds necessary to cover all expenses for the Concert, except for the actual cost of the talent.
- The Commission will reimburse the Contractor for the actual cost of the Talent up to but not to exceed Five Thousand Dollars (\$5,000.00). The funds will be from the Entertainment Component of the proceeds of the Procter and Gamble Trust Fund.
- The Contractor will be responsible for all aspects of producing the Concert, including publicity, permits, crowd control devices, etc.
- The Recreation Department will provide the Kroger Promenade, Procter and Gamble Pavilion and Great Lawn as the site for the Concert.
- The Recreation Department will provide normal maintenance. Other maintenance costs over and above normal maintenance shall be paid for by the Contractor.
- The Recreation Department will provide the Contractor fifty (50) parking spaces for use by Concert staff, vendors and Contractor's associates.
- The Recreation Department will provide the Contractor the use of existing sound and lighting equipment at the Procter and Gamble Pavilion and one (1) audio employee to run such equipment. Additional equipment and staff shall be paid for by the Contractor.
- The Recreation Department will retain the rights to designate the date and time of the Concert as well as approval of the performers and entertainers.

Mr. Fultz moved, seconded by Ms. Denno, to approve the agreement with

Brew Ha Ha Cincinnati, LLC for event production and management services to produce a Procter and Gamble Concert on August 21 and 22, 2009.

Motion passed.

Agreement with Cincinnati Landmark Productions to Operate the Showboat Majestic

The major points of this agreement are:

- Daily nautical services including, river monitoring, adjusting the boats position for the river's rise and fall, labor for lubrication of mooring equipment, supplying and implementing an Ohio River Flood Effects and Emergency Plan.
- General janitorial maintenance service and supply of the boat including the monitoring of fire and burglar alarms.
- A 5-production subscription season of musical and non-musical plays plus a week long children's production free to the CRC day camps.
- The Commission authorizes a total of (124) spaces on the Public Landing for Cincinnati Landmark Productions' use during performances.
- Cincinnati Landmark Productions will pay to CRC \$7,500.00 per year.
- The term of the contract is for two years with two optional renewals of 12 months each.

Ms. Denno moved, seconded by Mr. Moeddel to approve the contract with Landmark Productions to operate the Showboat Majestic.

Motion passed.

Agreement with BB Riverboats to Operate Marina

The major points of the Agreement are:

- BB Riverboats will monitor the marina twenty-four (24) hours a day, be responsible for daily routine maintenance of the facility and provide daily nautically related services. BB Riverboats will charge boats to dock at the marina based on the size of the boat and is Exhibit D in the contract. BB Riverboats will remit 10% of the gross receipts from \$0-\$50,000 and 15% of the gross receipts above \$50,000.
- CRC agrees to pay BB Riverboats \$4,750 to store the marina during the off season, \$2,500 for the removal of the marina and \$2,500 for the replacement at the beginning of the season.
- CRC and BB Riverboats will mutually agree on the start and end of the season each year. The contract term is for one year with two optional renewal periods of one year each.

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the agreement with BB Riverboats for the transient boat harbor management services, pending approval of the City Solicitor.

Motion passed.

Agreement with Council on Aging of Southwest Ohio

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the service agreement with Council on Aging of Southwestern Ohio for fiscal years 2009-2010. The annual amount for the grant is approximately \$200,000 for congregate meals, Senior Olympics, and wellness programs. CRC has a required 15% minimum in-kind match that is part of the base budget and includes administrative and accounting costs, volunteers, and space rental.

Motion passed.

Hooked on Fishing Not on Drugs Grant

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the application for and acceptance of the Hooked on Fishing Not on Drugs Grant of \$20,000.00 for 2009.

Motion passed.

Ohio Arts Council Artist in Residence Grant

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the application for and acceptance of the Ohio Arts Council Artist in Residence Grant of \$3,200.00.

Motion passed.

Request from Riverside Civic and Welfare Club, Inc. for Use of Space at Daniel Gilday Recreation Complex

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the request of the Riverside Civic and Welfare Club, Inc. for use of a large portion of the parking lot at the Daniel Gilday Recreation Complex to allow for participation in the US50 Yard Sale on May 16, 2009. This approval is for use of a portion of the parking lot to accommodate booths but does not include the request for table and chairs.

Motion passed.

2008 Year in Review and 2009 Annual Golf Plan

The 2009 Annual Plan was distributed to Commissioners at the February 17, 2009 meeting for review.

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the 2009 Annual Golf Plan as submitted.

Motion passed.

The 2008 Year in Review was presented by Billy Casper Golf. Per Rob Williams, we are in the 7<sup>th</sup> year of a 9 year agreement with Billy Casper Golf.

The Woodland Golf Course received an award for 2009.

**At this time, Youth Commission Member, Brittany Robinson needed to leave the meeting. Ms. Robinson announced that she is being inducted into the National Honors Society.**

Citizen Paul Macke, addressed the Commission. Mr. Macke had questions regarding food and beverage and about costs and reimbursements pertaining to the Golf Management Company. Rev. Smith suggested that Mr. Macke put his questions in writing to the Commission. Mr. Macke asked further questions and again Rev. Smith asked him to put his questions in writing.

Reeves Irrigation Project (Information Only)

The Reeves Golf Course front nine (old back nine) irrigation system is failing to the extent that it will jeopardize the quality of the product. The system is past life cycle. Per Rob Williams, \$370,000 is needed.

Third Phase Glenview Irrigation (Information Only)

The Glenview irrigation system has poor pressure. Per Rob Williams, it will cost \$190,000 to correct this. The project will convert heads to electric power source.

Rental Agreement for Stephen Duncan at Riverside Boat Ramp

The lease is for one year and the contract requires the tenant to pay the fair market value of the rented space as well as all utilities with the exception of the water bill.

Ms. Denno moved, seconded by Mr. Fultz, to approve the rental agreement for Stephen Duncan at Riverside Boat Ramp.

Motion passed.

Rental Agreement for Jason Barney at Schmidt Boat Ramp

The lease is for one year and the contract requires the tenant to pay the fair market value of the rented space as well as all utilities with the exception of the water bill.

Ms. Denno moved, seconded by Mr. Fultz, to approve the rental agreement for Jason Barney at Schmidt Boat Ramp.

Motion passed.

#### Rental Agreement for Francis Emsicke at Hille Ballfield

The lease is for one year and the contract requires the tenant to pay the fair market value of the rented space as well as all utilities with the exception of the water bill.

Ms. Denno moved, seconded by Mr. Fultz, to approve the rental agreement for Francis Emsicke at Hille Ballfield.

Motion passed.

#### Payable Agreement for Stephen Duncan at Riverside Boat Ramp

Mr. Duncan's agreement is effective April 1, 2009. The estimated cost is \$9,500.00.

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the payable agreement for Stephen Duncan at Riverside Boat Ramp.

Motion passed.

#### Payable Agreement for Jason Barney at Schmidt Boat Ramp

Mr. Barney's agreement is effective April 1, 2009. The estimated cost is \$19,000.00 (includes Schmidt Field maintenance).

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the payable agreement for Jason Barney at Schmidt Boat Ramp.

Motion passed.

#### Field Trips

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the field trips as submitted.

Motion passed.

#### PhenomenArt Contract

This agreement would allow PhenomenArts Inc. to perform repairs and upgrades to the Steamboat Monument located within the Whistle Grove area of Sawyer Point.

Mr. Fultz moved, seconded by Mr. Moeddel, to approve the agreement with PhenomenArts Inc.

Motion passed.

#### EXECUTIVE SESSION

Motion was made that an Executive Session of the Recreation Commission be held pursuant to Section 121.22(G) of the Ohio Revised Code for the charges or complaints against employees to consider the dismissal, discipline or demotion of a public employee. Roll call: Ms. Denno, yes; Rev. Smith, yes; Mr. Moeddel, yes; Mr. Fultz, yes.

The Commission came out of Executive Session and the General Session resumed.

#### Personnel Action

Mr. Moeddel moved, seconded by Mr. Fultz, to approve the Meeting Officer's recommendation of a penalty of forty (40) hours suspension without pay for Mr. Todd Kennedy, Truck Driver, for Neglect of Duty.

Motion passed.

Meeting adjourned.

#### NEXT COMMISSION MEETING

April 21, 2009

Main Office Board Room

805 Central Ave. – Suite 800 (46)

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Kazava Smith, President

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Norman C. Merrifield, Ed.D, Director

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