

## **NSP PROGRAM DEADLINES**

**ASAP AFTER SIGNING  
CONTRACT AND BEFORE  
RELEASE OF  
REIMBURSEMENTS**

Communities must provide:  
1. Authorized Signature Form  
2. Procurement Information  
(see materials supplied  
when contract was signed)

**APRIL 15  
JULY 15  
OCTOBER 15  
JANUARY 15**

Quarterly Community  
Reimbursement Vouchers  
due for processing; vouchers  
can be submitted on a more  
frequent basis, i.e., monthly

**JULY 15**

Interim Report Due

**JULY – NOVEMBER**

Site Visit by City NSP  
Coordinator

**DECEMBER 31**

All program expenditures must  
be completed or encumbered  
and documented

**JANUARY 15**

**Absolute Last Day** to submit  
Final Performance Reports and  
Reimbursement voucher