

PDQ DECENTRALIZED PURCHASES

These items are awarded without competitive bidding. In addition, quotes are not required. It is important that the vendor becomes familiar with the Departments and their use of these supplies and services. Please call the contact for any additional information.

Purchasing Category (Construction, Professional Services, or Supplies and Services)	Commodity Code	Purchasing Number	Project Description	Procurement Process	Due Date	Project Estimate <\$50K	Dept Name	Contact Person
Supplies and Services	66554	28XHATHAWAY	Nameplates (Engraved) and Esels	PDQ Approval	N/A	Yes	Finance/Printing Services	Sue Heileman, 352-3201
Supplies and Services	93660	28XKELLY	Printing Plant and Bindery Equipment Maintenance and Repair	PDQ Approval	N/A	Yes	Finance/Printing Services	Sue Heileman, 352-3201
Supplies and Services	96224	28XPINPOINT	Courier/Delivery Services	PDQ Approval	N/A	Yes	Finance/Printing Services	Sue Heileman, 352-3201
Supplies and Services	96224	28XUPS	Courier/Delivery Services	PDQ Approval	N/A	Yes	Finance/Printing Services	Sue Heileman, 352-3201
Supplies and Services	89855	28x0009	Radiation Monitoring Equipment and Shielding Materials	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	5050	28x0010	Engraving, Etching, and Lithography Equipment and Supplies	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	42540	28x0011	Filing Cabinets, Metal, Card, Jumbo, Lateral, Legal, and Letter	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	45000	28x0014	Hardware and Related Items	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	47010	28x0015	Ambulance Cots and Stretchers	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	59056	28x0016	Sewing Accessories: Bound Buttonhole Makers, Seam Rippers, etc.	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	92893	28x0017	Washing, Waxing, Polishing, Steam Cleaning, Disinfecting, etc.	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	48574	28x0012	Oil, Chemical and Hazardous Material Spill Absorbents	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	24007	28x0013	Aluminum Ware, Cooking Utensils, Dishes, Trays, Pots and Pans	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	93130	28x0018	Cafeteria and Kitchen Equipment, Commercial, Maintenance and Repair	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	89855	28x0019	Radiation Monitoring Equipment and Shielding Materials	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	93172	28x0020	Sewing Room and Textile Machinery Maintenance and Repair	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	47561	28x0021	Needles, Specialized: Biopsy, Spinal, Surgical, etc.	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	34072	28x0022	Rescue Equipment, Supplies and Accessories	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	28760	28x0023	Repair Equipment, Electronic: Cleaning, Disordering, Soldering	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	97981	28x0024	Testing and Training Apparatus, Instruments, and Machine Repair	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	96224	28x0025	Courier/Delivery Services	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	94185	28x0026	Tube Pressure Testing Services	PDQ Approval	N/A	Yes	Fire	Sue Heileman, 352-3201
Supplies and Services	94125	28x00008	Boiler Maintenance/Repair, Steam	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	89078	28x00009	Water Filters and Filter Elements (Except Boiler, Photograph)	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	26932	28x00010	Contraceptives	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	96115	28x00012	Concessions, Catering, Vending: Mobile and Stationary	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	96115	28x00011	Concessions, Catering, Vending: Mobile and Stationary	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	93824	28x00013	Dental Equipment Maintenance and Repair	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	96103	28x00014	Agricultural Services (Including Production, Farm Management, etc.)	PDQ Approval	N/A	Yes	Health	Sue Heileman, 352-3201
Supplies and Services	93879	28X12003	Scales and Weighing Apparatus Maintenance and Repair	PDQ Approval	N/A	Yes	Police	Sue Heileman, 352-3201
Supplies and Services	39035	28x1001	Ice	PDQ Approval	N/A	Yes	Public Services	Sue Heileman, 352-3201
Supplies and Services	97965	28x1002	Refrigeration Equipment and Accessory Rental or Lease	PDQ Approval	N/A	Yes	Public Services	Sue Heileman, 352-3201
Supplies and Services	15024	28x00004	Doors and Parts, Swinging	PDQ Approval	N/A	Yes	Public Services	Sue Heileman, 352-3201
Supplies and Services	15024	28x00005	Doors and Parts, Swinging	PDQ Approval	N/A	Yes	Public Services	Sue Heileman, 352-3201
Supplies and Services	3165	28x00006	Heating Elements, Electric	PDQ Approval	N/A	Yes	Public Services	Sue Heileman, 352-3201
Supplies and Services	96205	28X101717	Amusement and Entertainment Services	PDQ Approval	N/A	Yes	Recreation	Sue Heileman, 352-3201
Supplies and Services	61541	28X104221	File Folders: Expanding Envelopes, Wallets, etc.	PDQ Approval	N/A	Yes	Recreation	Sue Heileman, 352-3201
Supplies and Services	80530	28X104163	Basketball Equipment (Including Backboards and Backstops)	PDQ Approval	N/A	Yes	Recreation	Sue Heileman, 352-3201
Supplies and Services	66524	28XWH020	Bags and Liners, Plastic: Garbage Can Liners, Janitorial Cart Liners	PDQ Approval	N/A	Yes	Recreation	Sue Heileman, 352-3201
Supplies and Services	33572	28x29773RCH	Soil Conditioners, Composted Cotton Gin Waste, Marine Humus	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	54078	28x450012	Sawdust and Shavings	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	98560	28x41728	Postal Equipment Rental (Including Post Office Box)	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	48500	28x29785DPB	Janitorial Supplies, General Line	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	500	28x42477	Abrasives	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	29901	28x29814JPG	Freight	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	81581	28x29764JTF	Valves, Relief and Safety	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	34522	28x450013	Sewing Accessories: Bound Buttonhole Makers, Seam Rippers, etc.	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	48518	28x32978	Cleaner, Heavy Duty Degreaser (Including Oven Cleaner)	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	91037	28x29820NAH	Incinerator Repair and Maintenance	PDQ Approval	N/A	Yes	Sewers	Sue Heileman, 352-3201
Supplies and Services	99052	28x30203	Investigative Services	PDQ Approval	N/A	Yes	Water Works	Sue Heileman, 352-3201
Supplies and Services	96178	28x30002	Travel Agency, Chartering, and Tour Guide Services	PDQ Approval	N/A	Yes	Water Works	Sue Heileman, 352-3201
Supplies and Services	96178	28x30003	Travel Agency, Chartering, and Tour Guide Services	PDQ Approval	N/A	Yes	Water Works	Sue Heileman, 352-3201
Supplies and Services	96178	28x30004	Travel Agency, Chartering, and Tour Guide Services	PDQ Approval	N/A	Yes	Water Works	Sue Heileman, 352-3201
						Supplies & Services (PDQs up to \$5,000) Subtotal	\$101,326.68	
						Construction (PDQs up to \$5,000) Subtotal	\$0.00	
						Professional Awards (PDQs up to \$5,000) Subtotal	\$0.00	
						TOTAL (PDQs up to \$5,000)	\$101,326.68	
						Supplies & Services (up to \$50,000) Subtotal	\$0.00	
						Construction (up to \$50,000) Subtotal	\$0.00	
						Professional Awards (up to \$50,000) Subtotal	\$0.00	
						TOTAL (up to \$50,000)	\$0.00	
PURCHASES OVER \$50,000								
Supplies and Services	990-05	111R905209	Alarm Monitoring	Invitation to Bid	To be scheduled	No	Various City Agencies	Mark Menkhaus, 352-3274
Supplies and Services	450-34	111R905226	Corner Trash Cans	Invitation to Bid	To be scheduled	No	Public Services	Mark Menkhaus, 352-3274
Supplies and Services	15055	121A901382	Overhead Door Brand Parts	Invitation to Bid	2/16/2012	No	Public Services	Jonathan Cobb, 352-3206
Supplies and Services	936-62	121R905238	Maintenance for Alfa Laval Model DC Centrifuges	Invitation to Bid	2/16/2012	No	Metropolitan Sewer District	Mark Menkhaus, 352-3274
Supplies and Services	961-75	121R905218	Multi-Language Interpretation & Document Translation	Invitation to Bid	2/15/2012	No	Health	Mark Menkhaus, 352-3274
						Supplies & Services (over \$50,000) Subtotal	\$0.00	
Construction	98888	121C909004	Preventative Forest Maintenance Tree Pruning in Six Communities	Invitation to Bid	2/16/2012	No	Parks	Jonathan Cobb, 352-3206
Construction	099-01-01	111C909092	Police District 3 Restroom Upgrade	Invitation to Bid	2/16/2012	No	Transportation & Engineering	Mark Menkhaus, 352-3274
Construction	099-01	121C909002	Fence Replacements at Various Pool Locations	Invitation to Bid	2/15/2012	No	Recreation	Mark Menkhaus, 352-3274
						Construction (over \$50,000) Subtotal	\$0.00	
Professional Services	918-00	RFP325GCWWPRINT	Printing and Mailing Services Solution with Electronic Billing and Electronic Payment Options	Request for Proposals	2/24/2012	No	Water Works	Mark Menkhaus, 352-3274
						Professional Awards (over \$50,000) Subtotal	\$0.00	
						TOTAL (over \$50,000)	\$0.00	
						GRAND TOTAL	\$101,326.68	